

CALL TO ORDER

The meeting was called to order by President Dalesandro at 7:00 pm

FLAG SALUTE

OPEN PUBLIC MEETING ACT

President Dalesandro read into the minutes the open public meeting proclamation.

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification and filed with the municipal clerk of the Borough of Netcong.

ROLL CALL

Present: Mr. Barbero, Mr. Kranz, Ms. Santalucia, Mr. Stevens, Mrs. Dalesandro

Absent: Mrs. Lapsley

Also present: Mrs. Walsh, Superintendent
Mr. Stabile, Business Administrator/Board Secretary

ADMINISTERED THE OATH OF OFFICE TO THE NEW BOARD MEMBERS

Mr. Stabile administered the oath of office to Mr. Jayson Latham for the open seat vacated by Mrs. Gervasio and to Mrs. Jessica Parks for the open seat vacated by Mr. Costanzo.

ROLL CALL

Present: Mr. Barbero, Mr. Kranz, Ms. Santalucia, Mr. Stevens, Mrs. Dalesandro

Absent: Mrs. Lapsley

Also present: Mrs. Walsh, Superintendent
Mr. Stabile, Business Administrator/Board Secretary

CORRESPONDENCE & APPROVAL OF MINUTES

On a motion by Mr. Barbero, seconded by Mr. Stevens that the following minutes be approved as presented:

November 16, 2021	Regular Meeting Minutes
November 16, 2021	Executive Session Minutes

Roll Call:

Mr. Barbero – Yes; Mr. Kranz – Yes; Mrs. Lapsley – Absent; Mr. Latham – Abstain; Mrs. Parks – Abstain; Ms. Santalucia – Abstain; Mr. Stevens – Yes; Mrs. Dalesandro - Yes

PRESIDENT'S COMMENTS

President Dalesandro welcomed Kathi Mantel, partner of the auditing firm Nisivoccia, LLP who was present to discuss and review the 2020-2021 audit. The financial highlights showed an increase in surplus to 4%; the status of the capital and maintenance reserves; food service fund and long term liabilities. Discussed the audit recommendations and the management suggestions. The district is in a good financial position at this time.

SUPERINTENDENT'S COMMENTS

Security Drill was held on December 9, 2021 at 11:02 am with a duration of 8 minutes

Both Girls and Boys basketball team won their first game

NEF wine tasting was lots of fun

Congratulated Mr. Picallo for being selected Teacher of the Year and Ms. Newcomer, Educational Specialist of the Year.

I'd like to wish everybody Happy Holidays.

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY COMMENTS

Items on tonight's agenda

Mentioned the findings of the soil test pits in the front of the school by the stairs. It was determined that the soil and the bedrock won't support an underdrain system because the water won't infiltrate into the soil. Most likely need to waterproof the exterior of the building wall in the storage area under the stairs.

Wished everyone Happy Holidays.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

On a motion by Mr. Barbero, seconded by Mr. Stevens to open the hearing of citizens on agenda items only. Approved by voice vote. All in favor.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Superintendent or the Board of Education, either by telephone or letter.

No one wishing to be heard.

On a motion by Mr. Barbero, seconded by Mr. Stevens to close the hearing of citizens on agenda items only. Approved by voice vote. All in favor.

OLD BUSINESS

NONE

COMMITTEE REPORTS

➤ Governance, Policy and Finance

Mrs. Walsh gave the committee report.

On a motion by Mr. Kranz, seconded by Mr. Stevens that resolutions #1-20 be approved as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves an OT evaluation for out of district student #33421720. The evaluation will be conducted at Lake Drive School for a cost of \$600.00.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the 2021-2022 agreement between Netcong Board of Education and Thrive Alliance Group for Tier II and Tier III mental health services to be funded by American Rescue Plan (ARP) - ESSER III funds, not to exceed \$25,000.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the November 30, 2021 payroll in the amount of \$181,728.53
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the bills list from November 17, 2021 through December 15, 2021 in the amount of \$450,752.49
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the SECOND READING of the following Policies and/or Regulations:

Policy/Regulations	#	Title	Type
a. Policy	8601	Pupil Supervision After School Dismissal (M)	Revised

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the following September 30, 2021 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of September 30, 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of September 30, 2021 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the following October 31, 2021 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of October 31, 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of October 31, 2021 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the following November 30 2021 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of November 30, 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of November 30, 2021 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Transfers Reports for the month of September 2021.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Transfers Reports for the month of October 2021.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Transfers Reports for the month of November 2021.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby rescinds the withdrawal of funds from the Capital Reserve Account 10-116 for the Music Room Renovations / Other Capital Project in the amount of \$154,000 and transferred to account # 12-000-400-340 Architectural/Engineering Services - \$25,000 and to account #12-000-400-450 Construction Services for casework and furniture - \$129,000.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Safe Return to School Plan with no changes and the submission of the plan to the New Jersey Department of Education.
14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission of Amendment #1 to the FY21 CRRSA ESSER II grant.
15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission of the FY21 carryover to the FY22 ESEA Consolidated Grant for Title 1A in the amount of \$5,802 and for Title 2A in the amount of \$2,212.
16. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission of Amendment #1 for FY22 ESEA Consolidated Grant.
17. Be it resolved that the Netcong Board of Education hereby accepts the resignation of Todd Morton, with regret, from the Netcong Board of Education effective November 30, 2021. The Board thanks Mr. Morton for his service to the Netcong School District.
18. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the contract with Best Choice Home Care to provide substitute nursing services in the district through June 30, 2022.

19. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves and accepts the Comprehensive Annual Financial Report and the Auditor's Management Report on Administrative Findings, for FY2021, as prepared by the firm of Nisivoccia, LLP, with the following audit recommendations to be addressed, as follows:

Financial Planning, Accounting and Reporting

Finding 2021-001:

An employee was not paid in accordance with his/her Board approval salary contract.

Recommendation:

The Business Administrator will review all payroll to ensure that employees are paid in accordance with their Board approved contracts.

Management's Response:

The Business Administrator will review all payroll contracts and ensure that employees are being paid according to the Board approved contracts.

Finding 2021-002:

Pensionable employee salaries were not accurately reported to the State Pension System.

Recommendation:

The Business Administrator will review all quarterly pension reports prior to submission to the State Pension System to the accuracy of reported pensionable salaries.

Management's Response:

The Business Administrator will review all quarterly reports before being submitted to the State Pension System to ensure accurate pensionable salaries are reported.

Pupil Transportation

Finding 2021-007:

During our review of non-public transported students, it was noted that the District did not always have required B-6T and B-8T forms on file.

Recommendation:

It is recommended that the District ensure that required B-6T and B-8T forms are on file for non-public transported students.

Management's Response:

The District will take the appropriate steps to ensure the required B-6T and B-8T forms are on file for non-public transported students.

20. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves and accepts the Corrective Action Plan prepared by the Business Administrator/Board Secretary in response to the recommendation, as noted, in the Auditor's Management Report & Comprehensive Annual Financial Report, FY2021, for submission to the New Jersey Department of Education, as required.

Roll Call

Mr. Barbero – Yes 1-2, 4-20, Abstain 3; Mr. Kranz – Yes; Mrs. Lapsley – Absent; Mr. Latham – Abstain; Mrs. Parks – Abstain; Ms. Santalucia - Yes; Mr. Stevens – Yes; Mrs. Dalesandro – Yes

➤ Curriculum/Instruction

On a motion by Ms. Santalucia, seconded by Mr. Kranz that resolutions #1-4 be approved as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following Professional Development:

Date	Name	Workshop/Conference	Location	Cost
a.12/3/21	Jamie Anastasio Kurt Ceresnak Lisa Clark	Diversity, Equity and Inlusivity workshop by Temple University	Madison Hotel, Madison NJ	Workshop \$0.00
b.1/26/22-1/28/22	Todd Erwin Kate Walsh	Techspo	Atlantic City, NJ	Workshop \$490.00/person – Title IIA Harrah’s \$194/person, Meals & Incidentals \$147.50/person, Mileage \$98.70/person – General Fund
c.3/24/22-3/25/22	Kurt Ceresnak	NJPSA Annual Conference	Atlantic City, NJ	Workshop \$160.00 – Title IIA Funds Mileage \$98.00 – General Fund
d.3/20/22-3/23/22	Paul Stabile	NJ Buildings and Grounds Assoc Conference	Atlantic City, NJ	Workshop \$300.00 – General Fund Harrah’s \$291, Meals & Incidentals \$147.50, Mileage \$98.70 – General Fund

2. Be it resolved that the Netcong Board of Education hereby affirms the Superintendent’s finding of school year 2021-2022 HIB #21-22-03.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following Field Trips for the 2021-2022 school year:

Date	Name of Field Trip	Location	Grade	Chaperone	Cost
a.12/17, 1/21, 2/18, 3/11, 4/8, 5/6	NES Band & Choir – Practice with LVHS Band & Choir	Lenape Valley High School	8 (4 students)	J. Burkat	Trip/\$0.00 Transportation provided by LVHS
b. 1/6/22 snow date: 1/7/22	Rising Freshman Trip to LVHS	Lenape Valley High School	8	K. Ceresnak T. Newcomer D. Sandrue	Trip/\$0.00 Transportation provided by LVHS
c.1/6, 1/13,1/20, 1/27/22	Ski Club Trips	Shawnee Mountain Ski Area East Stroudsburg, PA	4-8	K. Walsh D. Sandrue C. Santorelli	Trip: Paid by students Transportation: TBD to paid out of ESSER III Beyond the School Day Activity Funds
d. 1/12/22 snow date: 1/19/22	WalMart	WalMart-Flanders	4-7	A.Evans	Trip/\$0.00 Transportation provided by Twp of Netcong/\$0.00

e.2/19/22	Jr. Model UN	Virtual	G&T 6-8	C. Dougherty	Trip/\$0.00 Transportation/\$0.00
f.1/13-1/14/22	Morris Museum with Art & Music Students	Morris Museum	6-8 (12 students)	J. Burkat C. Dougherty	\$60 per student/Total \$720 paid using Title IA funds Acct 20-231-100-800 Transportation/TBD using Acct 20-231-200-500

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission of the three year English Language Learner Plan for 2021-2024 to the NJ Department of Education.

Roll Call

Mr. Barbero – Abstain 1b, Yes 1 a,c,d-4; Mr. Kranz – Yes; Mrs. Lapsley – Absent; Mr. Latham – Abstain; Mrs. Parks – Abstain; Ms. Santalucia – Yes; Mr. Stevens – Yes; Mrs. Dalesandro – Yes

➤ **Personnel**

On a motion by Mr. Stevens, seconded by Mr. Kranz that resolutions #1-12 be approved as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts, with regret, the resignation of Meganne Secola effective January 24,2022.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves William Glennon as a substitute Custodian for the 2021-2022 Netcong Men’s Basketball season, to be paid by the Netcong Men’s Basketball League.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the voluntary transfer of Lisa Clark from full time Special Education teacher to full time Elementary School teacher effective January 1, 2022 through June 30, 2022 remaining at Step A on the BA salary guide, at a salary of \$54,865.00 with benefits out of the General Fund.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby amends the resolution approving Kristen Montan as a full time Special Education teacher at Step A on the BA salary guide, with a salary of \$54,865.00 with benefits to be funded through the American Recovery Plan (ARP)- ESSER III grant, Account # 20-487-100-100, effective November 23, 2021. Furthermore, Ms. Montan’s salary from July 1, 2021 – November 22, 2021 was funded via the General Fund.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby rescinds the resolution accepting Joanna Goodwin’s resignation from the September 28, 2021 meeting. Furthermore, be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Ms. Goodwin’s continuation as a full time Special Education teacher through June 30, 2022 at Step A on the MA+15 salary guide with a salary of \$ 62,865.00 which will be funded through the American Recovery Plan (ARP)- ESSER III grant, Account # 20-487-100-100.

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the hiring of Krystiana Sellers as a Substitute Teacher, for the 2021-2022 school year, at the rate of \$85 per day for the first 10 days and \$95 per day, thereafter, pending an Office of Student Protection background check approval and approval of a Substitute Teacher Certification from the NJDOE.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby rescinds the offer of employment to Kimberly Casillo, maternity leave replacement teacher, at a prorated salary of \$54,865.00 with benefits from January 1, 2022, through March 7, 2022, due to a change in personnel needs within the district.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby amends the resolution from the September 21, 2021 Board of Education work session which approved Tanya Cavallo as a full-time Special Education Teacher, starting on or about November 22, 2021 through June 30, 2022 at Step I on the BA salary guide, prorated \$64,260.00, with benefits, to be paid from ARP -ESSER III funds to now be paid out of the General Fund.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the creation of a COVID-19 Contract Tracer Stipend position for the 2021-2022 school year.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the job description for the COVID-19 Contact Tracer.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Alexis Dausch as the district's contact tracer from December 1, 2021 – June 30, 2022 at a stipend of \$3,000 to be funded out of CRSSA ESSER II grant.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the hiring of Elizabeth Saar as a Permanent Substitute Teacher, for the 2021-2022 school year, at the rate of \$125 per day for a maximum of 4 days per week, pending an Office of Student Protection background check approval.

Roll Call

Mr. Barbero – Yes; Mr. Kranz – Yes; Mrs. Lapsley – Absent; Mr. Latham – Abstain; Mrs. Parks – Abstain; Ms. Santalucia – Yes; Mr. Stevens – Yes; Mrs. Dalesandro – Yes

➤ **Facilities and Operations** - no resolutions

LIAISONS REPORT

- a. Netcong Educational Foundation
Wine tasting well received
Donut sales well represented, could have been better
Due to Covid there will be no St. Patrick's Day dinner next year

- b. Netcong PTA
Gift shop went well, thanked those who participated
Concessions at Basketball games
Principal Day
- c. Town Council
Normal business as usual
- d. Recreation Commission
Holiday Parade was well attended
- e. Planning Board
No report

MISCELLANEOUS

Mrs. Parks was interviewed for the open board seat vacated by Mr. Morton.

HEARING OF CITIZENS

On a motion by Mr. Kranz, seconded by Mr. Barbero to open the hearing of citizens. Approved by voice vote. All in favor.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Superintendent or the Board of Education, either by telephone or letter.

No one wishing to be heard.

On a motion by Mr. Barbero, seconded by Mr. Stevens to close the hearing of citizens. Approved by voice vote. All in favor.

EXECUTIVE SESSION

On a motion by Mr. Kranz, seconded by Mr. Barbero to recess into executive session at 7:43pm. Approved by voice vote. All in favor

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding legal issue and student matters for an estimated time of 20 minutes and action may be taken at the conclusion of the executive session.

On a motion by Mr. Kranz, seconded by Mr. Barbero to close the executive session at 7:54pm. Approved by voice vote. All in Favor.

ACTION ARISING FROM EXECUTIVE SESSION

President Dalesandro discussed the situation of the open board seat with Mrs. Parks. With that Mrs. Parks resigned from the seat vacated by Mr. Costanzo.

On a motion by Mr. Barbero, seconded by Mr. Kranz to accept the resignation of Mrs. Parks.

Roll Call

**Mr. Barbero – Yes; Mr. Kranz – Yes; Mrs. Lapsley – Absent; Mr. Latham – Yes; Ms. Santalucia – Yes;
Mr. Stevens – Yes; Mrs. Dalesandro – Yes**

On a motion by Mr. Kranz, seconded by Mr. Stevens to appoint Mrs. Parks to the open seat vacated by Mr. Morton.

Roll Call

**Mr. Barbero – Yes; Mr. Kranz – Yes; Mrs. Lapsley – Absent; Mr. Latham – Yes; Ms. Santalucia – Yes;
Mr. Stevens – Yes; Mrs. Dalesandro – Yes**

Mr. Stabile administered the oath of office to Mrs. Parks.

ADJOURNMENT

On a motion by Mr. Stevens, seconded by Mr. Barbero to adjourn the meeting at 7:59pm.
Approved by voice vote. All in favor.

Respectfully Submitted,

P Stabile

Paul Stabile

Business Administrator/Board Secretary