



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING
April 26, 2022
7:00pm

Mrs. Bernadette Dalesandro, President
Ms. Kerri Santalucia, Vice President

Mr. Anthony Arbolino
Mrs. Karen Lapsley
Mr. Bryan Stevens

Mr. Walter Barbero
Mr. Jayson Latham

Mr. Charles Kranz
Mrs. Jessica Parks

Negotiations

Bernadette Dalesandro*
Kerri Santalucia
Bryan Stevens

Board Liaisons

NEF – Jessica Parks
PTA – Jessica Parks
Town Council – Rotating Members
Recreation Commission – Jessica Parks
Planning Board – Charles Kranz

** Denotes Committee Chair*

2021-2022

Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification and filed with the municipal clerk of the Borough of Netcong.

Due to the public health emergency in the State of New Jersey, the Board will be conducting a virtual meeting. Directions for accessing the virtual public meeting were posted on the District website: netcongschool.org

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

1. Continue Professional Development for board members with emphasis on training requirements and opportunities.
 - a. Budget/Financial Reports
 - b. Policy
2. Use the information from the building facilities audit to update the long-range facilities plan and identify facilities expansion and upgrades needed.
 - a. True completion of Music Room upgrades
3. To expand community outreach and build community support.

District Goals

1. Administer an ever-evolving state-of-the-art technologically secure and supportive learning environment equipped to deliver 21st century opportunities for students, staff and the community.
2. Secure funding to upgrade buildings and grounds to meet the growing needs of the preschool and middle school population while maintaining small class sizes, delivering 21st century programs/technology, and providing an inspiring, engaging, and welcoming facility.
3. Create a 21st century school environment that embraces and supports community-based, arts- integrated, experiential learning opportunities that are culturally responsive to the increasingly diverse Netcong community.

1. Call to Order
2. Flag Salute
3. Roll Call

Roll Call

Mr. Arbolino _____ Mr. Barbero _____ Mr. Kranz _____
 Mrs. Lapsley _____ Mr. Latham _____ Mrs. Parks _____
 Ms. Santalucia _____ Mr. Stevens _____ Mrs. Dalesandro _____

4. Correspondence & Approval of Minutes

Moved By: _____ Seconded By: _____

Be it resolved that the minutes of the following meeting(s) be approved as submitted:

March 22, 2022	Regular Meeting Minutes
March 22, 2022	Executive Session Minutes
March 28, 2022	Special Meeting Minutes
March 28, 2022	Executive Session Minutes
April 19, 2022	Work Session Meeting Minutes
April 19, 2022	Executive Session Minutes

Roll Call

Mr. Arbolino _____ Mr. Barbero _____ Mr. Kranz _____
 Mrs. Lapsley _____ Mr. Latham _____ Mrs. Parks _____
 Ms. Santalucia _____ Mr. Stevens _____ Mrs. Dalesandro _____

5. Presentation

2022-2023 School Budget

6. Hearing of Citizens on the 2022-2023 Budget Only

7. President’s Comments

8. Superintendent’s Comments

- a. Security Drill was held on March 21, 2022 at 12:50 pm with a duration of 10 minutes
- b. Security Drill was held on April 8, 2022 at 11:43 am with a duration of 10 minutes

9. School Business Administrator/Board Secretary’s Comments

10. Meeting Open to the Public (Agenda Items Only)

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Superintendent or the Board of Education, either by telephone or letter.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

11. Items for Board Action: *Be it resolved that resolution numbers 1–26 be adopted, as presented*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the March 30, 2022 payroll in the amount of \$187,476.83
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the April 14, 2022 payroll in the amount of \$185,946.19
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the bills list from March 23, 2022 through April 26, 2022 in the amount of \$688,572.00
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the following March 31, 2022 Financial Reports. The Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of March 31, 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of March 31, 2022 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Transfers Reports for the month of March 2022.

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following policies for a SECOND READ:

Policy/Regulations	#	Title	Type
a. Policy	2330	Homework	Revised

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following date changes for previously approved Professional Developments:

Date	Name	Workshop/Conference	Location	Cost
a. 6/29/2022	Kurt Ceresnak	<i>Regional IRR/Recertification Training Session</i> ; Stronge and Associates Educational Consulting, LLC	Virtual	Workshop – \$195 Mileage – N/A
b. 4/11/2022	Cassidy Santorelli	Strengthen Your Special Needs Students Executive Function Skills: Reduce Impulsive Behaviors, Increase Focus and Develop Working Memory	Virtual	Workshop - \$259.00 fee to be paid from Title IIA

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following Professional Development:

Date	Name	Workshop/Conference	Location	Cost
a. 5/19/22	Kurt Ceresnak Jennie Rider	NJASA Spring Leadership Conference: The Balancing Act: Connecting Life, Leadership and Wellness	Atlantic City, NJ	Registration \$250.00/per person: Title II A Mileage - \$98.70/per person
b. 4/8/22	Alexis Dausch	Basic Life Support for Health Care Providers	Hackettstown, NJ	Registration \$99.99 Mileage - \$6.37
c. 6/28/22	Kate Walsh	Summer Inclusion Leadership Conference	Kenilworth, NJ	Registration \$0.00 Mileage - \$28.00
d. 5/17/22	Christine McClaughry	NJASBO Administrative Assistants & Payroll Administrators Program	Whippany, NJ	Registration - \$200.00 Mileage - \$13.58

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves updates to the following Field Trips:

Date	Name of Field Trip	Location	Grade	Chaperone	Cost
a. 4/25/22	All Schools Concert	LVRHS Stanhope, NJ	6 th -8 th	J. Burkat	No cost to district; Transportation provided by LVRHS

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves updates to the following Field Trips:

Date	Name of Field Trip	Location	Grade	Chaperone	Cost
a. 6/8/2022	Turtle Back Zoo	560 Northfield Ave West Orange, NJ	3 rd	A Dausch H. Moschella T. Ferris C. Santorelli Parents - TBD	Trip - \$10.00/person student funded Transportation - \$ 811.20
b. 5/27/22	High Notes Music Festival Chorus & Band Trip	Dorney Park	6,7,8	J Burkat E Brown C DiRenzo D Sandrue K Walsh	Cost -\$49 per person to be paid by students Transportation – TBD to be paid out of Title IA
c.6/2/2022	The Education Program at the Sea Grant Consortium	Fort Hancock, NJ	5th	C Collins B Costello A Dausch C Vittitow + 6 parents	\$250/trip Transportation - \$811.20
d.6/2/2022	NJ Lakes	Hopatcong State Park/Lake Musconetcong	4 th	J. Cinotti J. Meudt L. Fersch Sub Nurse	No cost to district; Transportation - \$421.20 to be paid out of Title I Funds
e. 6/3/22	Franklin Mineral Museum	32 Evans St Franklin, NJ	2 nd	A Dausch D. O’Hagan M. Garcia M. Patten 6 Parents- TBD	Trip - \$15.00/person student funded Transportation - \$ TBD
f.6/7/22	Crayola Experience	30 Centre Square Easton, PA	1st	A Dausch R. DeKleine J. Sarnella D Barbero J Rider 10 Parents - TBD	Trip - \$15.00/person student funded Transportation - \$ 494.00
g. 6/10/22	8th Gr Class Trip	Dorney Park	8 th	D Painter A Dausch A Henry T Salerno	\$53 per person to be paid by students. Transportation – TBD to be paid out of Title IA

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following Field Trips for the 2021-2022 school year:

Date	Name of Field Trip	Location	Grade	Chaperone	Cost
a.5/20/22	Walking Trip to Present Donated Funds	Netcong VFW	5	C. Collins B. Costello	Trip \$0.00 Transportation \$0.00

b.4/13/22	Spring Scavenger Hunt	on campus	9 students G&T	C. Dougherty	Fee \$270 Transportation \$0.00 To be paid out of Title IA
c.12/15/21	Snowman Challenge	Virtual event	G&T	C. Dougherty	Fee \$100.00 To be paid out of Title IA
d.1/14/22	Poster Contest	Virtual event	G&T	C. Dougherty	Fee \$100.00 To be paid out of Title IA
e. 2/19/22	Jr. Model UN	Virtual event	G&T	C. Dougherty	Fee \$250.00 To be paid out of Title IA

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the participation of 5th through 8th grade students in the virtual Science Fair sponsored by Drew University to be held on April 30,2022.

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the graduate course tuition reimbursement, upon successful completion of course work, for the following staff member:

Name	Course	Location	Semester	Reimbursement
a. S. Cryan	EAD 533: Developing and Empowering Instructional Leaders	Grand Canyon University	4/28/22-6/9/22	3 credits @ \$572/credit = \$1716.00

12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the creation of the PreK Graduation/End of Year Coordinator position.

13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the job description for the PreK Graduation/End of Year Coordinator position.

14. Be it resolved that the Netcong Board of Education hereby affirms the findings of school year 2021-2022 HIB #21-22-07.

15. Be it resolved that the Netcong Board of Education hereby affirms the Superintendent's findings of school year 2021-2022 HIB #21-22-08.

16. Be it resolved that the Netcong Board of Education hereby affirms the Superintendent's findings of school year 2021-2022 HIB #21-22-09.

17. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission of the Comprehensive Equity Plan Statement of Assurance.

18. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves an amendment to the 2021-2022 school year calendar. The district will utilize its one banked snow day on May 31, 2022.

19. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the adoption of the final budget with Change to the Tentative Budget as approved by the Executive County Superintendent for the 2022-2023 school year as follows, and

	General Fund	Special Revenues	Debt Service	Total
2022-2023 Total Expenditures	\$6,733,671	\$1,447,029	\$143,118	\$8,323,818
Less: Anticipated Revenues	\$2,708,881	\$1,447,029	\$0	\$4,155,910
Tax Levy	\$4,024,790	\$0	\$143,118	\$4,167,908

AND, the Board of Education, on March 22, 2022, voted to submit to the Executive County Superintendent a Tentative Budget for SY 2022-2023 as follows:

	General Fund	Special Revenues	Debt Service	Total
2022-2023 Total Expenditures	\$6,433,671	\$1,447,029	\$143,118	\$8,023,818
Less: Anticipated Revenues	\$2,408,881	\$1,447,029	\$0	\$3,855,910
Tax Levy	\$4,024,790	\$0	\$143,118	\$4,167,908

AND, the Tentative Budget was approved by the Executive County Superintendent
AND, the Board of Education has now determined to modify the Tentative Budget because of an increase in the withdrawal of funds from Capital Reserve for the Music Room Renovation project, and

FURTHER BE IT RESOLVED, the Board of Education approves the modification of the Tentative Budget as follows:

Budget Line	Description	Tentative Budget	Final Budget	Change	Explanation
620	Withdraw from Cap Res-Excess Cost & Other Cap Project	\$326,000	\$626,000	\$300,000	Increase in the withdrawal of funds from Capital Reserve for the Music Room Renovation project
76260	Total Facilities Acquisition And Const. Serv.	\$282,000	\$582,000	\$300,000	Increase in the withdrawal of funds from Capital Reserve for the Music Room Renovation project
TOTAL		\$608,000	\$1,208,000	\$600,000	

20. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves in the 2022-2023 budget the withdrawal of \$626,000 from the district's capital reserve account for the following capital projects which are part of the district's Long-Range Facility Plan (LRFP).

Project #	Project	Amount
1	Roof Repairs	\$ 50,000.00
2	Playground Stair Wall Rehab	\$ 114,000.00
3	Paving	\$ 40,000.00
4	Repair Paint Interior Walls	\$ 32,000.00
5	West Entrance Exterior Stairs	\$ 60,000.00
6	Music Room Upgrades	\$ 330,000.00

21. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, approves the following:

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq., therefore

Be it resolved that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$20,200.00 for the 2022-2023 school year. The maximum travel expenditure amount for the 2021-2022 is \$20,200.00 of which, \$3,053.00 has been spent and \$1,920.00 is encumbered to date.

22. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, approves the following:

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

Whereas, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a board of education may establish, for regular district business travel only, an annual school year threshold of \$1500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

Whereas, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; therefore

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$20,200.00 for all staff and board members for the 2022-2023 school year and that the School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

23. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent hereby approves the professional services maximum costs for the 2022-2023 school year:

Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and;

Whereas, the Netcong Board of Education has established the following maximum dollar limits is required, and;

Whereas, if these professional services exceed the maximum amount listed, the Netcong Board of Education will consider another motion to increase amounts listed:

Architects	\$50,000	Attorneys	\$50,000
Auditors	\$40,000	School Physician	\$2,500

24. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby authorizes the Completion of an Application and Receipt of a Safety Grant Award for portable radios as follows:

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Netcong Board of Education, hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW THEREFORE, BE IT RESOLVED that: 1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2022 fiscal year in the amount of \$2,400.00 for the purposes set forth in their safety grant application, which is attached hereto; and, 2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

25. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission of the Statement of Assurance for Lead Testing.
26. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the corrective action to the 2021-2022 administrative review that was conducted by the New Jersey Department of Agriculture.

10. Liaison Reports

- a. Netcong Educational Foundation – J. Parks
- b. Netcong PTA – J. Parks
- c. Town Council – B. Stevens, B. Dalesandro
- d. Recreation Commission – J. Parks
- e. Planning Board – C. Kranz

11. Old Business/Miscellaneous

12. Meeting Open to the Public

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Superintendent or the Board of Education, either by telephone or letter.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

13. Executive Session

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, HIB 2223-04 and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is may or may not be taken.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

Roll Call

Mr. Arbolino _____	Mr. Barbero _____	Mr. Kranz _____
Mrs. Lapsley _____	Mr. Latham _____	Mrs. Parks _____
Ms. Santalucia _____	Mr. Stevens _____	Mrs. Dalesandro _____

14. Possible Motions Following Executive Sessions

15. Adjournment

Moved By: _____ **Seconded By:** _____ **Time:** _____