



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING (VIRTUAL)
December 22, 2020
7:00pm

Mrs. Bernadette Dalesandro, President
Ms. Kerri Santalucia, Vice President

Mr. David Costanzo
Mrs. Karen Lapsley

Mrs. Catherine Gervasio
Mr. Todd Morton
Mr. Bryan Stevens

Mr. Charles Kranz
Mrs. Jennifer Santana

Curriculum/Instruction

Jennifer Santana *
Bernadette Dalesandro
Catherine Gervasio
Karen Lapsley

Personnel/Policy

Kerri Santalucia*
Bernadette Dalesandro
Charles Kranz
Bryan Stevens

Finance/Facilities

Charles Kranz*
Bernadette Dalesandro
David Costanzo
Todd Morton

Negotiations

Bernadette Dalesandro*
Todd Morton

Board Liaisons

NEF – Bernadette Dalesandro
PTA – Kerri Santalucia
Town Council – Rotating Members
Recreation Commission – Todd Morton
Planning Board – Todd Morton

** Denotes Committee Chair*

2020-2021

Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Due to the public health emergency in the State of New Jersey, the Board will be conducting a virtual meeting. Directions for accessing the virtual public meeting were posted on the District website: netcongschool.org

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

1. Continue Professional Development for Board members with emphasis on training requirements and opportunities.
 - a. Financial Reports
 - b. Policy
2. To increase Board recognition of the accomplishments of staff and students in a virtual environment.
3. To support the development of a successor strategic plan that includes stakeholder input.
4. To increase committee communication/minutes to be more efficient, effective, and informative

District Goals

1. Continue to expand the district focus on Social-Emotional Learning and its infusion into the curriculum.
2. Continue to instill a culture of school community pride in our school that promotes engagement.
3. Develop and implement innovative strategies in both virtual and hybrid environments to improve student achievement.
4. Successful development of a successor strategic plan that includes stakeholder input.

1. Call to Order
2. Flag Salute
3. Roll Call

Costanzo ___ Gervasio ___ Kranz ___ Lapsley ___ Morton ___ Santalucia ___ Santana ___ Stevens ___ Dalesandro ___

4. Approval of Minutes & Correspondence

Moved By: _____ Seconded By: _____

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

November 17, 2020	Regular Meeting Minutes
November 17, 2020	Executive Session Minutes
November 23, 2020	Special Meeting Minutes
November 23, 2020	Executive Session Minutes

Costanzo ___ Gervasio ___ Kranz ___ Lapsley ___ Morton ___ Santalucia ___ Santana ___ Stevens ___ Dalesandro ___

5. President’s Comments

6. Superintendent’s Comments

- November 2020 Students of the Month – Optimism*
- Marking Period 1 Honor Roll*
- December Birthdays*
- Presentation of Benchmark Assessments*
- Fire Drill was conducted on November 17, 2020 at 12:16pm with a duration of 10 minutes*
- Security Drill was conducted on November 20, 2020 at 12:20pm with a duration of 5 minutes*
- Fire Drill was conducted on December 8, 2020 at 11:52 with a duration of 2 minutes*
- Shelter In Place Drill was conducted on December 15, 2020 at 11:33 with a duration of 5 minutes*

7. School Business Administrator/Board Secretary’s Comments

8. Meeting Open to the Public (Agenda Items Only)

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Superintendent or the Board of Education, either by telephone or letter.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

9. Old Business

10. Committee Reports

A. Curriculum/Instruction (*J. Santana, Chair*) *Be it resolved that resolution number 1-5 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following Professional Development:

Date	Name	Workshop/Conference	Location	Cost
a. 1/21/2021	Tana Ferris	Guided Math: Practical Strategies to Differentiate Your Math Instruction Using Small Group Instruction and Math Learning Centers (Grades 3-6)	Virtual	Workshop - \$279.00 Mileage - \$0.00 Title II A funds
b. 1/25/2021	Tana Ferris	Making the Best Use of Google Classroom to Strengthen Your Instruction (Gr. K-6)	Virtual	Workshop - \$279.00 Mileage - \$0.00 Title II A funds
c. 2/4/2021	Tana Ferris	Develop Growth Mindset in Math to Increase Perseverance, Engagement and Success	Virtual	Workshop - \$279.00 Mileage - \$0.00 Title II A funds
d. 1/11-1/14/2021	Kelly Gentile Kristen Krasnick	Creative Curriculum Preschool-Session 1	Virtual	Workshop - \$0.00 Mileage - \$0.00
e. 2/18-2/19/2021	Kurt Ceresnak	National Conference on Education – Focusing on the Total Child: Social Emotional Learning	Virtual	Workshop - \$699.00 Mileage - \$0.00 Title II A funds

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the updated Social Studies curriculum for grade 8, and updated Language Arts curriculum for grade 7 for the 2020-2021 school year.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Dance and Theatre Studies curriculums for the 2020-2021 school year.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission of the QSAC Declaration Page for the New Jersey Quality Single Accountability Continuum (QSAC) pursuant to NJSA 18A:7A and NJAC 6A:30 for the 2020-2021 school year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission of the QSAC District Performance Report (DPR) for the New Jersey Quality Single Accountability Continuum (QSAC) pursuant to NJSA 18A:7A and NJAC 6A:30 for the 2020-2021 school year.

Roll Call

Costanzo___ Gervasio ___ Kranz___ Lapsley ___ Morton___ Santalucia___ Santana___ Stevens ___ Dalesandro ___

B. Personnel/Policy (*K. Santalucia, Chair*) *Be it resolved that resolution numbers 1 - 8 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the SECOND READING of the following Policies and/or Regulations:

Policy/Regulations	#	Title	Type
a. By-Law	0164.6	Remote Public Board Meeting During A Declared Emergency	New

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the resignation of Phyllis Nemeth, with regret, effective December 25, 2020.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves student # 32721235 be permitted to finish sixth grade in the Netcong School District per Board of Education Policy # 5111- Eligibility of Resident/Nonresident Pupils.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following updated job descriptions:

Job Description
Anti-Bullying Coordinator
Anti-Bullying Specialist
Behaviorist
Elementary Education Teacher
Gifted and Talented Teacher
K-12 Subject Area Teacher
Learning Disability Teacher - Consultant
Library Media Specialist
Master Teacher-PIRT-CPIS
Occupational Therapist
Physical Therapist
School Psychologist
Special Education Aide
Special Education Teacher
Speech Language Specialist
Substitute Teacher
Treasurer of School Monies

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Samantha Marquart as a full-time Maternity Leave Replacement Teacher for the term on or about January 26, 2021 through June 30, 2021 at Step A on the BA salary guide, \$52,042, with benefits, pending approval from the Office of Student Protection.
**Pending the outcome of contract negotiations with the NTA, the salary guide for the 2020-2021 school year may be adjusted*
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Julio Picallo to provide after school assistance, virtually, to ELL students at a rate of \$26.15 per hour to be paid out of Title III funds.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Lina Hetman to supervise ELL students who will be receiving virtual assistance after school, in the building, at a rate of \$12.00 per hour to be paid out of Title III funds.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Liv Charette to observe Danielle Painter, virtually, for 25 hours, as part of her graduation requirements as a Speech/Audiology major at The College of New Jersey.

Roll Call

Costanzo ___ Gervasio ___ Kranz ___ Lapsley ___ Morton ___ Santalucia ___ Santana ___ Stevens ___ Dalesandro ___

C. Finance/Facilities (C. Kranz, Chair) *Be it resolved that resolution numbers 1–15 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the November 30, 2020 payroll in the amount of \$161,873.13

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the December 15, 2020 payroll in the amount of \$167,200.45
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the bills list from November 18, 2020 through December 22, 2020 in the amount of \$513,490.81
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the following November 30, 2020 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of November 30, 2020 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of November 30, 2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Transfers Reports for the month of November 2020.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves and accepts the Comprehensive Annual Financial Report and the Auditor's Management Report on Administrative Findings, for FY2020, as prepared by the firm of Nisivoccia, LLP, and containing two audit recommendations to be addressed, as follows:

- **Student Body Activities**

Finding:

During our audit, we noted several checks totaling \$4,499.37 have been outstanding over a year in the Student Activities Account.

Recommendation:

It is recommended that the District review all checks which have been outstanding for over a year in the Student Activities Account for possible cancellation or reissuance.

Management's Response:

The School Business Administrator has reviewed all checks which have been outstanding for over a year in the Student Activities Account and will make the determination whether to cancel or reissue those checks.

- **Pupil Transportation**

Finding:

During our audit, we found that the District's transportation contracts were not available on file for our review; therefore, we were not able to determine if they were properly executed and approved by the County Superintendent.

Recommendation:

It is recommended that all transportation contracts are fully executed, approved and maintained on file.

Management's Response:

The School Business Administrator contacted the transportation vendors to obtain copies of the contracts but

was unsuccessful in obtaining them. The School Business Administrator will ensure that all future transportation contracts are fully executed, approved and maintained on file.

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves and accepts the Corrective Action Plan prepared by the Business Administrator/Board Secretary in response to the recommendation, as noted, in the Auditor’s Management Report & Comprehensive Annual Financial Report, FY2020, for submission to the New Jersey Department of Education, as required.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the cancellation of the following Student Body Activities checks and return said funds to the appropriate accounts

Account Group	Amount
SADD	\$ 48.00
K5 Trips	\$ 1,312.31
8th Grade	\$ 200.00
Art	\$ 56.86
Graduation Awards	\$ 475.00
Student Council	\$ 2,407.20
TOTAL	\$ 4,499.37

Check #	Amount
1350	\$ 127.31
1367	\$ 1,185.00
1406	\$ 50.00
1429	\$ 48.00
1496	\$ 200.00
1501	\$ 56.86
1538	\$ 50.00
1546	\$ 50.00
1547	\$ 50.00
1548	\$ 50.00
1549	\$ 75.00
1550	\$ 100.00
1551	\$ 50.00
1553	\$ 2,407.20
TOTAL	\$ 4,499.37

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following resolution to participate in a joint transportation agreement for special education and schools for the handicapped

WHEREAS, the Netcong Boards of Education desires to transport students to specific destinations; and

WHEREAS, the Hopatcong Board of Education is willing to provide the services to

coordinate transportation for the above-referred-to Boards of Education for transportation to special education, schools for the handicapped, and other students who have specialized and specific transportation needs along established routes to specific destinations in order to attempt to achieve the maximum cost effectiveness; and

WHEREAS, the Hopatcong Board of Education shall provide such services under the name of Sussex County Regional Transportation Cooperative;

NOW THEREFORE, BE IT RESOLVED by the Netcong Board of Education that pursuant hereto the President and Secretary of the Netcong Board of Education are hereby authorized and directed to execute a duplicate of the Resolution which shall act as an agreement between the Netcong Board of Education and the Sussex County Regional Transportation Cooperative for the coordination of transportation of special education, schools for the handicapped, and other students who have specialized and specific transportation to specific destinations.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following resolution to participate in a joint transportation agreement for public and private schools:

WHEREAS, the Netcong Boards of Education desires to transport students to specific destinations; and

WHEREAS, the Hopatcong Board of Education is willing to provide the services to coordinate transportation for the above-referred-to Boards of Education for transportation of students to public and private schools along established routes to specific destinations in order to attempt to achieve the maximum cost effectiveness; and

WHEREAS, the Hopatcong Board of Education shall provide such services under the name of Sussex County Regional Transportation Cooperative;

NOW THEREFORE, BE IT RESOLVED by the Netcong Board of Education that pursuant hereto the President and Secretary of the Netcong Board of Education are hereby authorized and directed to execute a duplicate of the Resolution which shall act as an agreement between the Netcong Board of Education and the Sussex County Regional Transportation Cooperative for the coordination of transportation of students to Public Schools and Private Schools to specific destinations.

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following resolution to participate in a joint transportation agreement for sporting events and field trip expeditions:

WHEREAS, the Netcong Boards of Education desires to transport students to specific destinations; and

WHEREAS, the Hopatcong Board of Education is willing to provide the services to coordinate transportation for the above-referred-to Boards of Education for transportation to of students to sporting events and field trips to specific destinations in order to attempt to achieve the maximum cost effectiveness; and

WHEREAS, the Hopatcong Board of Education shall provide such services under the name of Sussex County Regional Transportation Cooperative;

NOW THEREFORE, BE IT RESOLVED by the Netcong Board of Education that pursuant hereto the President and Secretary of the Netcong Board of Education are hereby authorized and directed to

execute a duplicate of the Resolution which shall act as an agreement between the Netcong Board of Education and the Sussex County Regional Transportation Cooperative for the coordination of transportation of students to sporting events and field trip expeditions to specific destinations.

12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the school year 2020-2021 Agreement for Professional Development Services between the Netcong Board of Education and Jacqueline Colaneri, Effective Education, for professional development to be provided on the following dates at a cost of \$1,400 per day, to be paid using Title I funds (20-231-200-300), not to exceed 6 days:

- February 1, 2021
- February 8, 2021
- March 2, 2021
- March 3, 2021
- March 23, 2021
- March 24, 2021

13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Home Care Staffing Agreement with Epic Health Services, Inc. d/b/a Aveanna Healthcare, Atlanta, Ga from December 4, 2020 through June 30, 2021 for substitute nursing services.

14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Clinical Staffing Agreement with Home Care Therapies, LLC. d/b/a Horizon Healthcare Staffing, Manalapan, NJ from December 7, 2020 through June 30, 2021 for substitute nursing services.

15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the disposal of the following fixed assets:

Tag #	Description
00773	Freezer Domestic
00774	Freezer Domestic
01073	Husqvarna Snow Blower

Roll Call

Costanzo ___ Gervasio ___ Kranz ___ Lapsley ___ Morton ___ Santalucia ___ Santana ___ Stevens ___ Dalesandro ___

11. Liaison Reports

- Netcong Educational Foundation – *Bernadette Dalesandro*
- Netcong PTA – *K. Santalucia*
- Town Council – *Rotating Members*
- Recreation Commission & Planning Board – *T. Morton*

12. Miscellaneous

Audit Presentation

13. Meeting Open to the Public

Open: Moved By:_____ **Seconded By:**_____ **Time:**_____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Superintendent or the Board of Education, either by telephone or letter.

Closed: Moved By:_____ **Seconded By:**_____ **Time:**_____

14. Executive Session

Open: Moved By:_____ **Seconded By:**_____ **Time:**_____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is may or may not be taken.

Closed: Moved By:_____ **Seconded By:**_____ **Time:**_____

15. Adjournment

Moved By:_____ **Seconded By:**_____ **Time:**_____