



Netcong School District
26 College Road
Netcong, New Jersey 07857

REGULAR MEETING MINUTES

September 25, 2018
7:00 P.M.

I. CALL TO ORDER

The meeting was called to order by President Dalesandro at 7:00 p.m.

II. FLAG SALUTE

A. FLAG SALUTE- All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following is made part of the minutes:

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. BOARD GOALS:

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

a. Finance - better monthly forecasting and information.

b. Policy

To commit to an increase in Board operations and performance.

Successfully communicate information for the successful passage of a ballot question.

E. DISTRICT GOALS:

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report and NJSBA's Security Task Force Report.

To integrate Social and Emotional Learning into the curriculum.

To increase community relations.

Explore strategies to improve student achievement.

III. ROLL CALL

The following members were present: Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan, Mrs. Santana, Ms. Santalucia, and Mrs. Dalesandro

Not Present: None

Also present: Mrs. Kathleen Walsh, Acting Superintendent/Principal
Mr. Jim Olobardi, Interim Business Administrator/Board Secretary
Five members of the public and two teachers

IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES

Approval of Board Minutes

Mr. Morton moved and Mr. Quan seconded that the Netcong Board of Education approve the minutes of the following meeting as submitted:

September 18, 2018	Work Session Meeting Minutes
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Roll Call Vote:

Yes: Mr. Morton, Mr. Quan, Mrs. Santana, Ms. Santalucia, and Mrs. Dalesandro

No:

Abstain: Mr. Costanzo, Mr. Domick, and Mr. Kranz

V. PRESIDENT'S COMMENTS

Last Thursday, September 20, myself, Dave, Jen, Kevin and Todd attended the Morris County School Boards Association meeting where we were presented with the Carole E. Larsen Master Board Certification award.

This Board of Education set it's sights on meeting the requirements to become "one of the few" Boards of Education in the state of New Jersey to receive this distinction. Netcong is one of 29 in the entire state out of 590 Boards of Education to receive this award and we are also one of six of the 40 districts in Morris County to receive this award, making the Netcong Board of Education part of the elite group, which has earned the award since it's inception in 2007.

I am very proud to be part of this Board of Education team that made the commitment and dedication to work hard and put the time in to become a better more educated Board. Together we met the NJSBA Board Member academy's rigorous standards and demonstrated a high regard for effective governance in student achievement.

At this time I'd like to read the plaque. New Jersey School Boards' Association presents the Netcong School District Board of Education this plaque as being among the elite group of school boards that has met with distinction the high standards of effective board governance and is hereby awarded the Carole E. Larsen Master Board Certification, September 2018.

Also tonight, at the end of the meeting, the board will be interviewing prospective candidates to fill the trustee vacancy left by Mr. Shawn Bates. The board will be conducting interviews in open public session at the conclusion of our business portion of the meeting tonight. We will then go into executive session to discuss the merits of each

candidate. The successful candidate will be appointed tonight, sworn in, and seated at the table as one of the nine members of this elite Board of Education.

VI. LIAISON REPORTS

a. Netcong Educational Foundation

Mr. Quan gave his report from the September 10 meeting as follows:

- NEF Wraparound Child Care Program is available
- The before and after care program has been going well
- Second Monday of the Month they meet
- Grant Applications were reviewed
- The Color Run is Saturday October 20th
- There is talk of having an open gym for the Middle School

b. Netcong PTA-

Ms. Santalucia gave her report as follows:

- New officers: Karson Gonzalez, Nicole Perretti, Zara Masone, Jessica Parks
- Usborne Book Fundraiser going on currently
- Took over the Volleyball this year
- Walk and Roll Program is off to a good start
- Looking for new members

c. Town Council

None at this time.

d. Recreation Commission & Planning Board

Mr. Morton reported that the PTA Trunk or Treat is coming up.

VII. ACTING SUPERINTENDENT'S COMMENTS

Mrs. Walsh reported as follows:

- Fire/Security Drill Report - A Fire Drill was conducted on September 7, 2018 at 10:15 a.m. with a duration of 6 minutes. A Security/Lockdown Drill was held on Monday, September 10, 2018 at 1:07 p.m. with a duration of 43 minutes.
- Congrats to the Board on the Carole E. Larson Master Board Certification Award
- Thank you for the NEF grant to pay for our TREP\$ Program
- New science resources
- Second Step Program
- The Student Council Elections will be Friday
- The Student of the Month Will be starting in October

VIII. BUSINESS ADMINISTRATOR COMMENTS

None at this time.

IX. QUESTIONS/COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Motion: Mr. Morton

Second: Mr. Kranz

Time: 7:25 pm

Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Morton Second: Mr. Kranz Time: 7:26 p.m.

X. OLD BUSINESS

None at this time.

XI. INFORMATION/REPORTS/ACTIONS

A. FINANCE (B. Dalesandro, Chair)

Board Trustee David Costanzo moved and Board Trustee Kevin Quan seconded, that the Netcong Board of Education approve resolutions #1-18 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the September 15, 2018 payroll in the amount of \$135,922.48.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the bills list for August 29, 2018 through September 25, 2018 in the amount of \$404,041.80.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts the following August 2018 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of August 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of August 31, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Transfers Reports for the month of August 2018.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2020 Transition Collaboration Agreement between the Netcong School District and NORWESCAP Head Start.

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the District Professional Development travel and expense reimbursement for the 2018 Annual NJSBA Workshop, in Atlantic City, New Jersey on October 22-25 in accordance with the Netcong Board of Education travel policies and pursuant to N.J.A.C. 6A:23A-7, et. seq., as follows:

Lodging Cost: \$99 + \$15 per night occupancy fees, not to exceed three (3) nights paid by the Board.
Conference Registration: \$1,500 for a group registration including all attendees.
Meals and Incidentals Expense: \$64 per diem for a full day; \$48 per diem (75%) for travel days.
Mileage Reimbursement: \$0.31 per mile.

District Personnel and Board Members attending:
Bernadette Dalesandro
Jennifer Santana
~~David Costanzo~~
Kerri Santalucia

Mr. Kranz motioned and Mrs. Santana second to remove David Costanzo from the Board Members attending the Annual NJSBA Workshop because of Business Matters. All Aye.

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby authorizes the Netcong Board of Education to participate and enter into the NJSBA's Cooperative Pricing System.

WHEREAS, the Public School Contracts Law, NJSBA 18A:18A-4.1a, authorizes district boards of education to competitively contract for the procurement of proprietary computer software and services; and

WHEREAS, the New Jersey School Boards' Association (NJSBA), NJSBA18A:6-45 et. seq., on behalf of its membership has competitively contracted to procure on an aggregated basis digital and electronic products and services, E-Rate Consulting and Processing Services, and other technology products and programs to enhance members' readiness for Future Ready Schools, as well as energy aggregation services, supplies, and materials, time and materials; and such other services and products as two or more participating local boards in the system agree can be purchased on a cooperative basis; and

WHEREAS, NJSBA 18A:18A-11 authorizes local district boards of education to enter into cooperative pricing agreements; and

WHEREAS, the NJSBA CPA program has offered voluntary participation in a cooperative pricing system for the aggregate purchase of products and services; and

WHEREAS, the Netcong Board of Education, County of Morris in the state of New Jersey, desires to participate in the NJSBA TEC Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED on the 25th of September, 2018 by the Netcong Board of Education, County of Morris in the state of New Jersey, as follows:

This resolution shall be known and cited as the “NJSBA Cooperative Pricing Resolution of the Netcong Board of Education”.

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 Interlocal Services Agreement between the Borough of Netcong and the Netcong Board of Education for Snow Plowing and Janitorial Services.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Bridge Media, LLC, to do the installation of security cameras on the Netcong Elementary School campus at a cost not to exceed \$19,950 and to be paid out of capital reserve funds.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 Special Education Tuition Contract Agreement between the Netcong Board of Education and the Stanhope Board of Education to provide OOD services for Student #32421039.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 Contract for Educational Services between the Netcong Board of Education and Northern Hills Academy to provide OOD services for Student #32321335.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 Indoor Air Quality (IAQ) Plan.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 Integrated Pest Management (IPM) Plan.
14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 Asbestos Hazardous Emergency Response Act (AHERA) Plan.
15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 District Goals Action Plan.
16. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Parette Somjen Architects, LLC, to survey the main office for the purpose of developing a schematic design and estimate for a vestibule at the main office entrance at a cost not to exceed \$2,750.
17. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent hereby approves Parette Somjen Architects, LLC, to survey the Annex garage roof for the purpose of developing a schematic design and estimate for a garage roof replacement at a cost not to exceed \$4,500.
18. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 Extended School Year Tuition Contract Agreement between Netcong School District and Morris School District to provide Out-of-District Extended School Year services for Student #32721330.

Resolution #6 was amended by Mr Kranz, seconded by Ms. Santana, all voting aye, to remove Mr. Costanzo, due to business travel.

Roll Call Vote:

Yes: Mr. Costanzo, Mr. Domick, Mr. Kranz, Ms. Santalucia, Mrs. Dalesandro, Mr. Morton, Mr. Quan, Mrs. Santana, and Mr. Costanzo

No:

Abstain:

B. POLICY (COW, Chair)

Board Trustee Kerri Santalucia moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the SECOND READING of the following Policy and/or Regulation:

Policy/Regulations	#	Title	Type
Policy	5512	Harassment, Intimidation, and Bullying (HIB)	Revised
Regulation	5512	Harassment, Intimidation, and Bullying Investigation Procedure (M)	Abolished
Policy and Regulation	5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities(M)	Revised
Policy	8561	Procurement Procedures for School Nutrition Programs(M)	Revised

Roll Call Vote:

Yes: Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan Ms. Santalucia, Mrs, Santana, and Mrs. Dalesandro

No: None

Abstain: None

C. FACILITIES (C. Kranz, Chair)

Mr. Kranz reported that there was much in process.

D. CURRICULUM (J. Santana, Chair)

Board Trustee Jennifer Santana moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolution #1 through #6 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Professional Development for the 2018-2019 school year:

Date	Name	Workshop/Conference	Location	Cost
10/8/18	J. Anastasio J. Morin	Center for Prevention & Counseling Annual	Sussex County Comm. College	Workshop – No cost Mileage @ \$0.31 per mile

		Conference	Newton, NJ	
10/8/18	C. Scrimo	Music Shop PD Day	The Music Shop Boonton, NJ	Workshop – No cost Mileage @ \$0.31 per mile
10/18/18	N. Serignese	Why Most Schools & Municipalities Are Not Prepared for a Lockdown <i>(School Lockdown Preparedness)</i>	Mohawk House Sparta, NJ	Workshop – No cost Mileage @ \$.31 per mile
10/19/18	A. Henry K. Dilley J. Kerr	SEMI Fall Regional Meeting	PCG Education Morris Plains, NJ	Workshop – No cost Mileage @ \$.31 per mile
10/15, 10/16, 10/17, 10/18. & 10/19/2018	M. Garcia A. Kirkland	IMSE Comprehensive Orton-Gillingham Training	Hampton Inn Rockaway, NJ	Workshop - \$1,175 per person = \$2,350 Mileage @ \$0.31 per mile
11/5/18	N. Serignese	OSHA Compliance 2019	Embassy Suites Parsippany, NJ	Workshop - \$179 Mileage @ \$.31 per mile
11/15 & 11/16/2018	D. Painter	ASHA Convention	Boston Convention Center Boston, MA	Workshop - \$330 Mileage @ \$0.31 per mile

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the first biannual submission of the 2018-2019 Statement of Assurance Regarding the Use of Paraprofessional Staff report to the NJDOE Morris County Office.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Library hours to be held on Mondays beginning on Monday October 1, 2018 through June 10, 2019 from 3:00 to 3:45 p.m. and will be staffed by parent volunteers.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts the donation of four (4) Touch Math Programs from the Special Education Parents Advisory Group (SEPAG).
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Caitlyn Scrimo, Music Teacher, to attend the 2018-2019 Music Department District Meetings with Byram, Stanhope, and Lenape Valley Regional High School directors at various scheduled days/times throughout the school year.
6. Be it resolved that the Netcong Board of Education, hereby approves Kate Walsh, Principal/Acting Superintendent, to attend the monthly County Superintendents' Meetings at various scheduled days/times throughout the school year.

Roll Call Vote:

Yes: Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan, Ms. Santalucia, Mrs. Santana, and Mrs. Dalesandro

No: None

Abstain: Mr. Costanzo on resolution #1 concerning 10/19/18 Teachers, and on resolution #6 concerning Mrs. Walsh

E. PERSONNEL (K. Santalucia, Chair)

Board Trustee Kerri Santalucia moved and Board Trustee Charlie Kranz seconded, that the Netcong Board of Education approve resolutions #1-2 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Darlene Kadel, BS RN, as the nurse for the 8th Grade Washington, D.C., trip in April 2019 at the rate of \$150 per day plus a stipend of \$400. Criminal History Record Unit approval was obtained on March 28, 2018 and is on file.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the hiring of Katherine Winkelman as a Substitute Teacher, for the 2018-2019 school year, at the rate of \$70 per day for the first 10 days and \$80 per day, thereafter, and pending a Criminal History Review Unit background check approval.

Roll Call Vote:

Yes: Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan Ms. Santalucia, Mrs. Santana, and Mrs. Dalesandro

No: None

Abstain:

XII. MISCELLANEOUS

Mrs. Santana asked how the survey implementation will work and Mrs. Walsh explained.

XIII. COMMENTS FROM THE PUBLIC – ANY ISSUE/TOPIC

Motion: Mrs. Santana Second: Mr. Kranz Time: 7:30 p.m.

The Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

Mr. Hathaway from the NEF gave his thanks to the Board for approving Bridge Media to install security cameras.

Mr. Hathaway mentioned we have \$1,000 donations forthcoming from Rotary and at least that much from the NEF.

Mr. Hathaway thanked Mr. Fasciana for presenting the grant for security to the Rotary.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Morton Second: Mr. Kranz Time: 7:33 p.m.

Four candidates interviewed for the open vacancy on the Board of Education: Brian Lapsley, Kristin Salinas, Bryan Stevens, Anne Witt.

XIV. EXECUTIVE SESSION

Motion was made by Mr. Morton, seconded by Mr. Costanzo to go into Executive Session at 8:30pm to discuss candidate interviews.

XV. RECONVENE

A motion was made and approved to come back from the Board's Executive Session.

Moved: Mr. Morton

Second: Mr. Costanzo

Time: 8:40pm

Board Trustee Todd Morton moved and Board Trustee Charlie Kranz seconded, that the Netcong Board of Education approve resolutions #1 as presented:

1. The Netcong Board of Education hereby approves the appointment of Anne Witt to fill the Board Trustee vacancy until re-organization in January 2020.

Roll Call Vote:

Yes: Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan, Ms. Santalucia, Mrs. Santana, and Mrs. Dalesandro

No: Mr. Costanzo

Abstain:

XVI. ADJOURNMENT

With no further Business before the Board, a motion was made and approved to adjourn.

Moved: Mr. Morton

Second: Mrs. Santana

Time: 8:45 pm

Respectfully submitted,

James Olobardi

Interim Business Administrator/Board Secretary