



**Netcong School District
26 College Road
Netcong, New Jersey 07857**

REGULAR MEETING MINUTES

**August 28, 2018
7:00 P.M.**

I. CALL TO ORDER

The meeting was called to order by President Dalesandro at 7:00 p.m.

II. FLAG SALUTE

A. FLAG SALUTE- All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following is made part of the minutes:

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. BOARD GOALS- TBD

E. DISTRICT GOALS- TBD

III. ROLL CALL

The following members were present: Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Dalesandro, Mr. Morton, Mr. Quan and Mrs. Santana, and Ms. Santalucia

Not Present: Mr. Bates

Also present: Mrs. Kathleen Walsh, Acting Superintendent/Principal
Mr. Jim Olobardi, Interim Business Administrator/Board Secretary

IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES

Approval of Board Minutes

Mr. Morton moved and Mr. Kranz seconded that the Netcong Board of Education approve the minutes of the following meeting as submitted:

July 24, 2018	Regular Meeting Minutes
August 15, 2018	Special Meeting Minutes

Mr. Costanzo motioned that there were no Executive Session Minutes for July 24th, Seconded by Mr. Kranz all voting Aye.

Roll Call Vote:

Yes: Mr. Costanzo, Mr. Kranz, Mrs. Dalesandro, Mr. Morton, Mr. Quan Ms. Santalucia August 15th Mrs. Santana July 24th

No: Mr. Domick,

Abstain Ms. Santalucia July 24th, Mrs. Santana August 15th

V. PRESIDENT'S COMMENTS

First, on behalf of the entire Board, I want to wish Mrs. Walsh, her staff, the students and faculty a happy start to the school year. Good luck and best wishes for a safe and successful year.

Also, congratulations are in order to Mrs. Walsh, as this is the second year in a row she has been at the helm preparing the building and staff for the start of school. I want to personally thank Mrs. Walsh, her staff, Ginny, Kelley, and the custodians for their dedication and tireless devotion to this district. The fruits of their efforts will produce and be noticed year-round.

And now it gives me great pleasure in introducing our new Interim BA/BS, Mr Jim Olobardi. Mr. Olobardi brings many, many years of experience to the table and we are looking forward to working with him for the next two years as he trains our two assistants to take over. Thank you and welcome aboard, Jim!

On August 14th, myself, Mr. Costanzo, Mr. Kranz and Mr. Fasciana attended a presentation by New Jersey School Boards on the regionalization process. The meeting was held at Lenape Valley Regional High School. The presentation was given by Gwen Thorton, from New Jersey School Boards, who oversaw the successful regionalization of South Hunterdon. The presentation outlined the process on how to proceed with next steps for a possible regionalization. The presentation was well received and all members present agreed to keep the process going. A sub-committee was formed to look into a demographic study that would help proceed to a feasibility study which would give us an idea of what the district would look like if we were to regionalize. Once we have more information and cost I will report it. Mr. Fasciana is developing a website for questions and information that will be presented to the public when we have concrete specific information to share. Right now it's still exploratory but interest is high and if there was ever a time that regionalization was possible, it's now. I will keep everyone updated as we move through the process.

VI. LIAISON REPORTS

a. Netcong Educational Foundation

Mr. Quan gave his report as follows:

- NEF Borough Hall
- Child Care Wraparound Program- Open House for Information

- Mr. Costanzo is positive about the program

b. Netcong PTA- None at this time.

c. Town Council

Mrs. Dalesandro and Mr. Morton gave their reports as follows:

- shared services for plowing and lawn-need to contact council for agreement
- janitorial services
- Mr. Costanzo agreed it was free for first year, but will need agreement for clarification.

d. Recreation Commission & Planning Board

Mr. Morton reported that Rec. Feast has been cancelled. Netcong Day is September 9, and that there will be a Trunk or Treat in October.

Mr. Morton also reported that the concerts in the park are done for the summer.

VII. ACTING SUPERINTENDENT'S COMMENTS

Mrs. Walsh reported that school starts Tuesday, September 4th, with facility updates to school safety and security. Mrs. Walsh also reported that there is new curriculum with Science and also implementation of Orton-Gillingham.

VIII. BUSINESS ADMINISTRATOR COMMENTS

None at this time.

IX. QUESTIONS/COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Motion: Mr. Morton Second: Mr. Kranz Time: 7:12 pm

Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Morton Second: Mr. Kranz Time: 7:12 p.m.

X. OLD BUSINESS

Mrs. Dalesandro followed-up with the Board to see who can come September 20th to Carol Larsen Master Board award presentation at the Morris County School Board Association meeting. Mrs. Dalesandro asked the Business Administrator to follow-up with Board Members to verify who would be in attendance.

XI. INFORMATION/REPORTS/ACTIONS

A. FINANCE *(B. Dalesandro, Chair)*

Board Trustee David Costanzo moved and Board Trustee Charlie Kranz seconded, that the Netcong Board of Education approve resolutions #1-19 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the July 30, 2018 payroll in the amount of \$ 35,418.85.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the August 15, 2018 payroll in the amount of \$ 28,573.29.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the August 16, 2018 payroll, for the 2016-17 Teacher’s Retro Pay in the amount of \$33,715.50.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the August 17, 2018 payroll, for the 2017-18 Teacher’s Retro Pay in the amount of \$123,977.66
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the August 30, 2018 payroll in the amount of \$29,486.37
6. Be it resolved that the Netcong Board of Education, upon the recommendation of Acting Superintendent, hereby approves the bills list for July 25, 2018 through August 28, 2018 in the amount of \$559,075.27.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts the following July 2018 Financial Reports. The Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of July 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of July 31, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Transfers Reports for the month of July 2018.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 school year contracts, as follows:

	Vendor	Category	Cost
1	Advance Assessment Systems	PARCC Trend Analysis	\$1,000
2	Alarm and Communication Technologies, Inc.	Alarm Maintenance	\$2,925
3	Applied Behavioral Consulting	Behavioral Analytical Services	\$125 per hour
4	Atlantic Tomorrow’s Office	Copier Maintenance	Various
5	Atlas	Curriculum Management Systems	\$3,500

6	Butler Water Correction	Chemical Boiler Services	\$1,800
7	Epic Health Services	Nursing Services	Various
8	GBC	Laminator Contract	\$984
9	Honeywell	Instant Alert System	\$645
10	Louis T. Roselle, Inc.	Garbage Pick-up	\$463.50 per month
11	Morris County Elevator	Elevator Maintenance	\$2,400
12	Morris School District	OOD Student #32721330 - ESY	\$8,807
13	Premier Health Associates	School Physician Agreement for Dr. J. Casella	\$2,500
14	T.A. Mountford Company	Copier Maintenance	\$1,540
15	Center for Human and Social Development, College of St. Elizabeth	School Culture & Climate Initiative MOA	\$5,000

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the corrected June 2018 transfers, to cover payroll expenses for Part-time Custodians, per our 2017-2018 audit.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves and reiterates Policy #0174, Legal Services, in accordance with 6A:23A-5.2 Public relations and professional services; board policies; efficiency to implement the cost reduction procedures stating that per the 2017-2018 Netcong School District audit that the Board be conscious and continue to follow Policy #0174 to ensure legal fees are kept to a minimum, when necessary, due to a high per pupil cost in the 2017-2018 school year.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby declares equipment obsolete for purposes of surplus and disposal of outdated or broken computers, monitors, desks and floor scrubber and related equipment prior to 2016 which have exceeded their useful life and no longer provide value to the district and authorizes the Business Administrator to dispose of or sell the equipment.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves an amendment to the 2017-2018 IDEA Basic Grant in the amount of \$20,862.
14. Be it resolved that the Netcong Board of Education hereby approves the District and Board Goals for the 2018-2019 school year:

2018-2019 District Goals:

- To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report and NJSBA's Security Task Force Report.
- To integrate Social and Emotional Learning into the curriculum.
- To increase community relations.
- Explore strategies to improve student achievement.

2018-2019 Board Goals:

- Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Finance - better monthly forecasting and information.
- b. Policy
- To commit to an increase in Board operations and performance.
- Successfully communicate information for the successful passage of a ballot question.

15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the change orders for the Annex bid in the amount not to exceed \$1,904.53 for overhead and profit on C.O.#12 to be paid out of capital reserve funds.
16. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves to rescind the following change orders for the Annex bid approved at the July 24, 2018 Board meeting, as follows:

<i>Description</i>	<i>Not to Exceed</i>
<i>200 Amp System</i>	<i>\$2,734</i>
<i>Supply Piping</i>	<i>\$5,100</i>
<i>Baseboard Piping</i>	<i>\$2,600</i>
<i>Painting</i>	<i>\$4,500</i>
<i>Windows</i>	<i>\$7,029.63</i>

17. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent hereby approves the following change orders for the Annex bid in the amount of \$22,990.23 to be paid out of capital reserve funds:

Description	Not to Exceed
200 Amp System	\$2,734
Floor Demo	\$5826.60
Supply Piping	\$2,900
Painting	\$4,500
Windows	\$7,029.63

18. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following fundraisers for the 2018-2019 school year:

Name of Fundraiser	Dates	Proceeds to Benefit
Color Run Fundraiser	9/7/18 through 10/20/18	Bussing for Field Trips and Student Activities
Color Run Event	10/20/18	Bussing for Field Trips and Student Activities
Krispy Kreme Donuts	10/22/18 through 11/7/18; Pick-up 11/20/18	Bussing for Field Trips and Student Activities
Square One Art	11/12/18 through 11/26	Art Department

19. Be it resolved that the Netcong Board of Education hereby approves 2018-2019 Byram Shared Services Agreement, with the Byram Board of Education, for services provided by Amy DeITurco, Occupational Therapist, at a cost of \$41,020.

Roll Call Vote:

Yes: Mr. Costanzo, Mr. Domick, Mr. Kranz, Ms. Santalucia, Mrs. Dalesandro, Mr. Morton, Mr. Quan and Mrs. Santana

No: Mr. Domick on resolutions #15, #16, #17

Abstain: Mr. Costanzo on resolutions #11 & # 19

B. POLICY (*COW, Chair*)

Board Trustee Jennifer Santana moved and Board Trustee Kevin Quan seconded, that the Netcong Board of Education approve resolutions #1-2 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the SECOND READING of the following Policies and/or Regulations:

Policy/Regulations	#	Title	Type
Policy & Regulation	1613	Disclosure and Review of Applicant's Employment History (M)	New
Policy	7230	Gifts, Grants, and Donations	Revised

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the FIRST READING of the following Policy and/or Regulation:

Policy/Regulations	#	Title	Type
Policy	5512	Harassment, Intimidation, and Bullying (HIB)	Revised
Regulation	5512	Harassment, Intimidation, and Bullying Investigation Procedure (M)	Abolished
Policy and Regulation	5561	Use of Physical Restraint and Seclusion Techniques for students with Disabilities (M)	Revised
Policy	8561	Procurement Procedures for School Nutrition Programs(M)	Revised

Roll Call Vote:

Yes: Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan Ms. Santalucia, Mrs, Santana, and Mrs. Dalesandro

No: None

Abstain: None

C. FACILITIES (*C. Kranz, Chair*)

D. CURRICULUM (*J. Santana, Chair*)

Board Trustee Jennifer Santana moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolution #1 through #4 as presented:

1. Be it resolved that the Netcong Board of Education hereby approves the following Professional Development for the 2018-2019 school year:

<i>Date</i>	<i>Name</i>	<i>Workshop/Conference</i>	<i>Location</i>	<i>Cost</i>
9/28/18	K. Walsh	Stronge 1-day Refresher IRR Training	ESC of NJ Conference Center Piscataway, NJ	Workshop - \$175 Mileage @ \$0.31 per mile
10/18/18	K. Walsh	The Commissioner's Convocation	Parsippany High School Parsippany, NJ	Convocation – No cost Mileage @ \$0.31 per mile
Total Duration of 6 Months	N. Serignese	HVACR Certification Course for Licensing	Penn Foster Career School - Online	Online Course - \$719 Mileage - N/A

Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the graduate course tuition reimbursement, upon successful completion of course work, for the following staff member for the Fall 2018 semester:

<i>Name</i>	<i>Course</i>	<i>Location</i>	<i>Semester</i>	<i>Reimbursement</i>
L. Sebring	GED-634 Innovative Approaches to Literacy Instruction (3 credits)	Centenary University Hackettstown, NJ	Fall 2018	3 credits @ \$603.80/credit = \$1,811.40

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Field Trips, for the 2018-2019 school year:

<i>Date</i>	<i>Name of Field Trip</i>	<i>Location</i>	<i>Grade</i>	<i>Chaperone</i>	<i>Cost</i>
9/20/18 (Rain Date - 9/21/18)	Future Patriot's Day Time: 11:00 am – 2:00 pm	LVRHS	8 th grade	Tom Salerno	No cost to district; Transportation provided by LVRHS
2/26/19 (Snow Date – 2/28/19)	Stanhope School Puppet Show	LVRHS	1 st grades	M. Baccaro R. DeKleine	No cost to district; Transportation provided by LVRHS
1/8/19	8 th Grade Orientation Time: TBD	LVRHS	8 th grade	M. Fasciana	No cost to district; Transportation provided by LVRHS
10/19/18	Middle School Leadership Summit	Sparta H.S.	6 th – 8 th grades	M. Fasciana	No cost to district; Transportation provided from Student Activities

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the rescheduled date for the LVRHS Shadow Day Field Trip from May 2019 to March 2019 (exact date to be determined.) Bussing will be provided by the Netcong School District.

Roll Call Vote:

Yes: Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan Ms. Santalucia, Mrs, Santana, and Mrs. Dalesandro

No: None

Abstain: Mr. Costanzo on resolution #1 concerning Mrs Walsh, Mr Domick on resolution #2

E. PERSONNEL (K. Santalucia, Chair)

Board Trustee Kerri Santalucia moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-3 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the hiring of the following Substitute Teachers, for the 2018-2019 school year, at the rate of \$70 per day for the first 10 days and \$80 per day, thereafter, and pending a Criminal History Review Unit background check approval:
 - Shannan Ann Berhman
 - Laura Kiely

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts, with regret, the resignation letter from Lauren Davis, Paraprofessional, effective August 13, 2018.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following staff members for a 2018-2019 Stipend position, as follows:

Stipend Position	Name	Amount	Term
After School Help K-1	Phyllis Konyak	\$26.15 (paid with Title I funds)	Daily Rate Sept. - June
After School Help 2-3	<i>No applicant</i>	\$26.15 (paid with Title I funds)	Daily Rate Sept. - June
After School Help 4-5	<i>No applicant</i>	\$26.15 (paid with Title I funds)	Daily Rate Sept. - June
After School Help ESL	Julio Picallo	\$26.15 (paid with Title III funds)	Daily Rate Sept. - June

Roll Call Vote:

Yes: Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan Ms. Santalucia, Mrs. Santana, and Mrs. Dalesandro

No: None

Abstain: Mr. Costanzo on resolution #1

XII. MISCELLANEOUS

None at this time.

XIII. COMMENTS FROM THE PUBLIC – ANY ISSUE/TOPIC

Motion: Mrs. Santana Second: Mr. Morton Time: 7:19 p.m.

The Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the

Netcong Public School is of interest or concern, the matter should be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Morton Second: Mr. Kranz Time: 7:19 p.m.

XIV. EXECUTIVE SESSION

Motion was made by Mr. Morton, seconded by Mr. Kranz to go into Executive Session for Legal discussion with no action taking place

XV. ADJOURNMENT

With no further Business before the Board, a motion was made and approved to adjourn.

Moved: Mr. Morton Second: Mr. Kranz Time: 7:25 pm

Respectfully submitted,

James Olobardi
Interim Business Administrator/Board Secretary