



**Netcong School District
26 College Road
Netcong, New Jersey 07857**

REGULAR MEETING MINUTES

**January 29, 2019
7:00 P.M.**

I. CALL TO ORDER

The meeting was called to order by President Dalesandro at 7:00 p.m.

II. FLAG SALUTE

A. FLAG SALUTE- All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following is made part of the minutes:

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. BOARD GOALS:

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

a. Finance - better monthly forecasting and information.

b. Policy

To commit to an increase in Board operations and performance.

Successfully communicate information for the successful passage of a ballot question.

E. DISTRICT GOALS:

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report and NJSBA's Security Task Force Report.

To integrate Social and Emotional Learning into the curriculum.

To increase community relations.

Explore strategies to improve student achievement.

III. ROLL CALL

The following members were present: Ms. Corliss, Mr. Costanzo, Mr. Domick (7:01), Mr. Kranz, Mr. Morton, Mrs. Witt, and Mrs. Dalesandro

Not Present: Ms. Santalucia, Mrs. Santana

Also present: Mrs. Kathleen Walsh, Acting Superintendent/Principal
Ms. Jennifer Kerr, Board Secretary
Mr. Paul Stabile, Business Administrator

IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES

Approval of Board Minutes

Mr. Morton moved and Mr. Costanzo seconded that the Netcong Board of Education approve the minutes of the following meeting as submitted:

December 18, 2018	Regular Meeting Minutes
January 4, 2019	Reorganization Meeting Minutes

Roll Call Vote:

Yes: Ms. Corliss (January 4), Mr. Costanzo, Mr. Kranz, Mr. Morton, Mrs. Witt, Mrs. Dalesandro

No: Mr. Domick

Abstain: Ms. Corliss (December 18)

V. PRESIDENT’S COMMENTS

President Dalesandro read a statement from the NJSBA website stating that January is School Board Recognition Month, which is a time to raise public awareness of the roles and responsibilities of local boards of education and to thank your community’s school board members for their efforts.

The following motion was moved by Mr. Morton and seconded by Mr. Kranz and approved by a Unanimous Voice Vote by all members present.

Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following resolution acknowledging January as School Board Recognition Month as declared by the National School Boards Association and the New Jersey School Boards Association.

WHEREAS, The Netcong Board of Education was recognized by the New Jersey School Boards Association as an exemplary Board and was given the NJSBA Carole E. Larsen Master Board Certification Award, the New Jersey School Boards Association’s highest and most prestigious award; and

WHEREAS, the New Jersey State Board of Education, which adopts the administrative code to implement state education law, has established rigorous standards through its promulgation of the New Jersey Student Learning Standards , which set the expectations of academic achievement for nearly 1.4 million public school children; and

WHEREAS, New Jersey’s locally elected and appointed Boards of Education play a vital role in ensuring that their local school districts meet state standards and adhere to all code provisions, with the goal of providing outstanding education to prepare all students for college and the workplace and to enable them to compete in a global economy; and

WHEREAS, New Jersey’s 5,000 non-partisan local Board of Education members and Charter School trustees are public servants who dedicate their time, without pay or benefit, to the oversight of school district operations, sound financial practices, comprehensive policies, curriculum, staffing, and the well-being and academic achievement of all students in the district; and

WHEREAS, the efforts of local Boards of Education, in conjunction with state education officials and local educators, have built a foundation of success that has led to New Jersey’s status as a leader in student achievement, as evidenced by the National Assessment of Educational Progress scores; and

WHEREAS, the National School Boards Association and the New Jersey School Boards Association have declared January 2019 to be School Board Recognition Month; now, therefore, be it

RESOLVED, that the New Jersey State Board of Education and the Department of Education recognize the contributions of our state’s local Boards of Education to the academic success of its public school students and expresses its sincere appreciation to local Board of Education members for their continued focus on the achievement of children throughout New Jersey; and be it further

RESOLVED, that the New Jersey State Board of Education encourages qualified New Jersey citizens to consider serving as members of their local school Boards.

VI. LIAISON REPORTS

a. Netcong Educational Foundation

Ms. Corliss gave her NEF report as follows:

- Open library is every Monday
- 35 Chromebooks will be purchased
- St. Patrick’s Dinner is coming up in March
- Summer program is being planned and information will be posted
- Received a grant from the Rotary for unpaid lunch balances
- Devil’s fundraiser is on February 17 – We won 2 flash sales. One for a Zamboni ride and the second is an autographed puck

b. Netcong PTA-

President Dalesandro gave her report as follows:

The PTA met on January 16th in the school library. Attendance was sparse however, they discussed open gym night and a very successful Box Tops campaign. The next box top contest will run from April 1st to May 3rd. The PTA is still looking for volunteers to oversee various projects. They had no volunteers to run Penny Wars this year. Mrs. Arbolino and the student council took it over. While there I asked them where in the process they were for purchasing and installing the Netcong School and Indianhead sign for the building. I requested that if they still wanted to pursue it they could give the money to the board and the board would finalize and perform the work. They also discussed the PTA funding the Lisa Williams Memorial Scholarship.

c. Town Council

Ms. Santalucia attended the meeting and informed the council about the upcoming demographic study needed for regionalization purposes. She also informed them that the demographer will require help from the planning board in order for the study to be accurate.

d. Recreation Commission & Planning Board

Mr. Morton gave his report as follows:

- The Recreation Commission is in the planning stages for the Easter Egg Hunt.
- The Planning Board finalized plans for 6 houses on Railroad Ave. The final approval is next month.

VII. ACTING SUPERINTENDENT'S COMMENTS

- a. Fire/Security Drill Report: *A Security/Lockdown Drill was conducted on December 17, 2018 at 1:44 p.m. with a duration of 4 minutes. A Fire Drill was conducted on January 9, 2019 at 2:20 p.m. with a duration of 6 minutes. A Security/Lockdown Drill was conducted on January 25, 2019 at 10:42 a.m. with a duration of 5 minutes*
- b. HIB 2018-2019: #3 and #4.
- Mrs. Walsh thanked all the board members for their dedication in honor of School Board Recognition Month.
 - We are beginning budget season.
 - The 4th and 5th grade will be taking a trip to Growing Stage to see a play on John Hamilton.
 - Mr. Fasciana received a grant from the United Way to engage the seniors. He is planning to invite the seniors to lunch on the day of the Spring Concert and Art Show.

VIII. BUSINESS ADMINISTRATOR COMMENTS

Mr. Stabile informed everyone that the Governor's budget address is on March 5th. Budget information will be released on March 7th. There is no guarantee that we will receive the same state aid as last year.

IX. QUESTIONS/COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Motion: Mr. Morton

Second: Mr. Kranz

Time: 7:09 pm

Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Morton

Second: Mr. Kranz

Time: 7:09 p.m.

X. OLD BUSINESS

None

XI. INFORMATION/REPORTS/ACTIONS

A. Governance/Policy/Finance (B. Dalesandro, Chair)

Board Trustee Charlie Kranz moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-14 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the December 21, 2018 payroll in the amount of \$143,401.32
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the January 15, 2019 payroll in the amount of \$149,791.67
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the bills list for December 19, 2018 through January 29, 2019 in the amount of \$470,979.40.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Transfers Reports for the month of November 2018.

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts the following November 2018 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of November 30, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of November 30, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Transfers Reports for the month of December 2018.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts the following December 2018 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of December 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of December 31, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts a \$500 grant from the United Way of Northern New Jersey to be used to fund a community project for the Netcong Senior Citizens.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts a \$500 rebate check from C & K Photography, Stanhope, New Jersey, to be applied to the General Student Activities Fund.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves a Student Council Penny Wars fundraiser January 14, 2019 through January 28, 2019. Proceeds will be used to benefit class trips and student activities.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 MOA with the Netcong Police Department which includes 2019 revisions.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the second bi-annual submission of the SOA Regarding the Use of Paraprofessional Staff.

13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the submission of Amendment #1 to FY19 ESEA Consolidated Formula Grant, as follows:

- a. Title 1 – transfer funds in the amount of \$4,450 from General Supplies (100-600) to Instructional Equipment (400-730).
- b. Title IIA – approve carryover in the amount of \$842 for Professional and Technical Services (200-300); original allocation \$6,802; revised allocation \$7,644.

14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the submission of an original application for FY 19 Reallocated Title I Discretionary Grant for STEM Curriculum in the amount of \$10,208.

Roll Call Vote:

Yes: Ms. Corliss, Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Witt, Mrs. Dalesandro

No: None

Abstain: None

B. Facilities/Operations (C. Kranz, Chair)
None at this time

C. Curriculum/Instruction (J. Santana, Chair)

Board Trustee David Costanzo moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-2 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Field Trip for the 2018-2019 school year:

<i>Date</i>	<i>Name</i>	<i>Field Trip</i>	<i>Location</i>	<i>Cost</i>
2/14/19	K. Arbolino T. Ferris B. Lisk D. O’Hagan L. Sebring	“John Hamilton” Grades 4 and 5 @ The Growing Stage Children’s Theatre of NJ	The Growing Stage Theatre Netcong, New Jersey	No cost to district; \$5 charge per ticket for students attending provided by parents.

- Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Professional Development for the 2018-2019 school year:

<i>Date</i>	<i>Name</i>	<i>Workshop/Conference</i>	<i>Location</i>	<i>Cost</i>
1/31/19	B. Dalesandro A. Witt K. Santalucia	<i>Foundations for Success</i> Morris County SBA Meeting	Montville Twp. H.S. Montville, NJ	Workshop – No cost Mileage@ \$0.31 per mile
2/9/19	A. Witt	Regional Leadership Training, <i>Making Meetings Matter</i>	Montville Twp. H.S. Montville, NJ	Workshop –\$50/Members Mileage@ \$0.31 per mile
2/21/19	G. Szarejko M. Fasciana	NJDOE 2019 Mandatory District Test Coord. & Technology Coord. Training	Birchwood Manor Whippany, NJ	Workshop – No cost Mileage@ \$0.31 per mile
2/22, 2/23, & 2/24/19	L. Corliss A. Witt	<i>Governance 1: New Board Member Orientation</i>	Princeton Marriott Hotel and Conf. Ctr. Princeton, NJ	Workshop – No cost Mileage@ \$0.31 per mile
2/26/19	F. Torsiello	LVRHS Visual Arts Department Puppet Show @ Stanhope (By request)	Valley Road School Stanhope, NJ	Workshop – No cost Mileage – N/A

Roll Call Vote:

Yes: Ms. Corliss (all but #2 item 4), Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Witt (all but #2 items 1, 2, and 4), Mrs. Dalesandro (all but #2 item 1)

No: None

Abstain: Ms. Corliss (#2 item 4), Mrs. Witt (#2 items 1, 2, 4), Mrs. Dalesandro (#2 item 1)

D. PERSONNEL (K. Santalucia, Chair)

Board Trustee Todd Morton moved and Board Trustee Charlie Kranz seconded, that the Netcong Board of Education approve resolutions #1-3 as presented:

- Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the hiring of Steven Churchill as a Part-time Instructional Aide, for a fixed term of employment beginning on or about January 30, 2019 until June 30, 2019 at the rate of \$11.30 an hour, no benefits, and pending a Criminal History Review Unit background check approval.
- Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby terminates Employee #4020, effective December 7, 2018 due to job abandonment.
- Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the hiring of Craig Kathé, as a Part-time Custodian, for a fixed term during the 2018-2019 school year beginning on or about January 30, 2019 through June 30, 2019 at the rate of \$15 per hour and pending a Criminal History Review Unit background check approval.

Roll Call Vote:

Yes: Ms. Corliss, Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Witt, Mrs. Dalesandro

No: None

Abstain: None

XII. MISCELLANEOUS

XIII. COMMENTS FROM THE PUBLIC – ANY ISSUE/TOPIC

Motion: Mr. Morton Second: Mr. Kranz Time: 7:13 p.m.

The Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Morton Second: Mr. Kranz Time: 7:13 p.m.

XIV. EXECUTIVE SESSION

Motion: Mr. Morton Second: Mr. Kranz Time: 7:13 p.m.

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

XV. RECONVENE

A motion was made and approved to come back from the Board's Executive Session.

Moved: Mr. Kranz Second: Mr. Costanzo Time: 7:42 pm

The Board reconvened in open session with all members in attendance and no members of the public.

XVI. MOTIONS AFTER EXECUTIVE SESSION

Board Trustee Todd Morton moved and Board Trustee David Costanzo seconded, that the Netcong Board of Education approve resolution #15-16 as presented:

15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby authorizes Parette Somjen Architects to submit all necessary plans, Drawing SK – 1.3 and paperwork to the Department of Education concerning the Security Vestibule renovation project, at Netcong Elementary School, to serve as an application to the Office of School Facilities and an amendment to the district’s Long Range Facility Plan.
16. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the proposal with Parette Somjen Architects for state filing associated with the Security Vestibule renovation project, at Netcong Elementary School, at a cost of \$15,000.

Roll Call Vote:

Yes: Ms. Corliss, Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Witt, Mrs. Dalesandro

No: None

Abstain: None

XVII. ADJOURNMENT

With no further Business before the Board, a motion was made and approved to adjourn.

Moved: Mr. Morton

Second: Mr. Costanzo

Time: 7:42 pm

Respectfully submitted,

Jennifer Kerr
Board Secretary