



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING August 28, 2018 7:00pm

Mrs. Bernadette Dalesandro, President
Ms. Kerri Santalucia, Vice President

Mr. Shawn Bates Mr. David Costanzo Mr. Timothy Domick Mr. Charles Kranz
Mr. Todd Morton Mr. Kevin Quan Mrs. Jennifer Santana

Curriculum/Instruction

Jennifer Santana *
Kevin Quan
Todd Morton
Bernadette Dalesandro

Facilities/Operations

Charlie Kranz *
Timothy Domick
David Costanzo
Bernadette Dalesandro

Governance

Kerri Santalucia*
Jennifer Santana
Charles Kranz
Bernadette Dalesandro

Policy

COW

Personnel

Kerri Santalucia*
Shawn Bates
Kevin Quan
Bernadette Dalesandro

Negotiations

Kerri Santalucia
Bernadette Dalesandro

Budget Committee

David Costanzo*
Charles Kranz
Kerri Santalucia
Bernadette Dalesandro

Finance

Bernadette Dalesandro*
Kerri Santalucia
Jennifer Santana
David Costanzo

Board Liaisons

NEF = Kevin Quan
PTA = Kerri Santalucia
Town Council = Rotating Members
Recreation Commission = Todd Morton
Planning Board = Todd Morton

** Denotes Committee Chair*

2018-2019
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

TBD

District Goals

TBD

1. Call to Order
2. Flag Salute
3. Roll Call

Bates _____ Costanzo _____ Domick _____ Kranz _____ Morton _____ Quan _____ Santalucia _____
 Santana _____ Dalesandro _____

4. Board Correspondence & Approval of Minutes

Moved By: _____ Seconded By: _____

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

July 24, 2018	Regular Meeting Minutes
July 24, 2018	Executive Session Minutes
August 15, 2018	Special Meeting Minutes

Roll Call:

Bates _____ Costanzo _____ Domick _____ Kranz _____ Morton _____ Quan _____ Santalucia _____
 Santana _____ Dalesandro _____

5. President’s Comments

6. Liaisons Report

a. Netcong Educational Foundation – *K. Quan*

b. Netcong PTA – *K. Santalucia*

c. Town Council – *Rotating Members*

d. Recreation Commission & Planning Board – *T. Morton*

7. Acting Superintendent’s Comments

- a. Fire/Security Drill Report - *A Fire Drill was conducted on July 24, 2018 at 9:45 a.m. with a duration of 5 minutes. A Security Lockdown Drill was conducted on July 25, 2018 at 9:20 a.m. with a duration of 6 minutes.*

8. Business Administrator’s Comments

9. Questions/Comments from Public – Agenda Items Only

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

10. Old Business

11. Information/Reports/Actions

A. FINANCE (B. Dalesandro, Chair) *Be it resolved that resolution numbers 1-19 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the July 30, 2018 payroll in the amount of \$ 35,418.85.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the August 15, 2018 payroll in the amount of \$ 28,573.29.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the August 16, 2018 payroll, for the 2016-17 Teacher's Retro Pay in the amount of \$33,715.50.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the August 17, 2018 payroll, for the 2017-18 Teacher's Retro Pay in the amount of \$123,977.66
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the August 30, 2018 payroll in the amount of \$29,486.37
6. Be it resolved that the Netcong Board of Education, upon the recommendation of Acting Superintendent, hereby approves the bills list for July 25, 2018 through August 28, 2018 in the amount of \$559,075.27.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts the following July 2018 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of July 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of July 31, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Transfers Reports for the month of July 2018.

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 school year contracts, as follows:

	Vendor	Category	Cost
1	Advance Assessment Systems	PARCC Trend Analysis	\$1,000
2	Alarm and Communication Technologies, Inc.	Alarm Maintenance	\$2,925
3	Applied Behavioral Consulting	Behavioral Analytical Services	\$125 per hour
4	Atlantic Tomorrow's Office	Copier Maintenance	Various
5	Atlas	Curriculum Management Systems	\$3,500
6	Butler Water Correction	Chemical Boiler Services	\$1,800
7	Epic Health Services	Nursing Services	Various
8	GBC	Laminator Contract	\$984
9	Honeywell	Instant Alert System	\$645
10	Louis T. Roselle, Inc.	Garbage Pick-up	\$463.50 per month
11	Morris County Elevator	Elevator Maintenance	\$2,400
12	Morris School District	OOD Student #32721330 - ESY	\$8,807
13	Premier Health Associates	School Physician Agreement for Dr. J. Casella	\$2,500
14	T.A. Mountford Company	Copier Maintenance	\$1,540
15	Center for Human and Social Development, College of St. Elizabeth	School Culture & Climate Initiative MOA	\$5,000

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the corrected June 2018 transfers, to cover payroll expenses for Part-time Custodians, per our 2017-2018 audit.

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves and reiterates Policy #0174, Legal Services, in accordance with 6A:23A-5.2 Public relations and professional services; board policies; efficiency to implement the cost reduction procedures stating that per the 2017-2018 Netcong School District audit that the Board be conscious and continue to follow Policy #0174 to ensure legal fees are kept to a minimum, when necessary, due to a high per pupil cost in the 2017-2018 school year.

12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby declares equipment obsolete for purposes of surplus and disposal of outdated or broken computers, monitors, desks and floor scrubber and related equipment prior to 2016 which have exceeded their useful life and no longer provide value to the district and authorizes the Business Administrator to dispose of or sell the equipment.

13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves an amendment to the 2017-2018 IDEA Basic Grant in the amount of \$20,862.

14. Be it resolved that the Netcong Board of Education hereby approves the District and Board Goals for the 2018-2019 school year:

2018-2019 District Goals:

- To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report and NJSBA's Security Task Force Report.
- To integrate Social and Emotional Learning into the curriculum.
- To increase community relations.
- Explore strategies to improve student achievement.

2018-2019 Board Goals:

- Continue Professional Development for Board members with emphasis on training requirements and opportunities.
 - a. Finance - better monthly forecasting and information.
 - b. Policy
- To commit to an increase in Board operations and performance.
- Successfully communicate information for the successful passage of a ballot question.

15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the change orders for the Annex bid in the amount not to exceed \$1,904.53 for overhead and profit on C.O.#12 to be paid out of capital reserve funds.

16. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves to rescind the following change orders for the Annex bid approved at the July 24, 2018 Board meeting, as follows:

<i>Description</i>	<i>Not to Exceed</i>
<i>200 Amp System</i>	<i>\$2,734</i>
<i>Supply Piping</i>	<i>\$5,100</i>
<i>Baseboard Piping</i>	<i>\$2,600</i>
<i>Painting</i>	<i>\$4,500</i>
<i>Windows</i>	<i>\$7,029.63</i>

17. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following change orders for the Annex bid in the amount of \$22,990.23 to be paid out of capital reserve funds:

Description	Not to Exceed
200 Amp System	\$2,734
Floor Demo	\$5826.60
Supply Piping	\$2,900
Painting	\$4,500
Windows	\$7,029.63

18. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following fundraisers for the 2018-2019 school year:

Name of Fundraiser	Dates	Proceeds to Benefit
Color Run Fundraiser	9/7/18 through 10/20/18	Bussing for Field Trips and Student Activities
Color Run Event	10/20/18	Bussing for Field Trips and Student Activities
Krispy Kreme Donuts	10/22/18 through 11/7/18; Pick-up 11/20/18	Bussing for Field Trips and Student Activities
Square One Art	11/12/18 through 11/26	Art Department

19. Be it resolved that the Netcong Board of Education hereby approves 2018-2019 Byram Shared Services Agreement, with the Byram Board of Education, for services provided by Amy DelTurco, Occupational Therapist, at a cost of \$41,020.

Roll Call:

Bates _____ **Costanzo** _____ **Domick** _____ **Kranz** _____ **Morton** _____ **Quan** _____ **Santalucia** _____
Santana _____ **Dalesandro** _____

B. Policy (COW, Chair) *Be it resolved that resolution numbers 1-2 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the SECOND READING of the following Policies and/or Regulations:

Policy/Regulations	#	Title	Type
Policy & Regulation	1613	Disclosure and Review of Applicant's Employment History (M)	New
Policy	7230	Gifts, Grants, and Donations	Revised

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the FIRST READING of the following Policy and/or Regulation:

Policy/Regulations	#	Title	Type
Policy	5512	Harassment, Intimidation, and Bullying (HIB)	Revised
Regulation	5512	Harassment, Intimidation, and Bullying Investigation Procedure (M)	Abolished
Policy and Regulation	5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities(M)	Revised
Policy	8561	Procurement Procedures for School Nutrition Programs(M)	Revised

Roll Call:

Bates _____ **Costanzo** _____ **Domick** _____ **Kranz** _____ **Morton** _____ **Quan** _____ **Santalucia** _____
Santana _____ **Dalesandro** _____

C. Facilities (C. Kranz, Chair)

D. Curriculum (*J. Santana, Chair*) Be it resolved that resolution numbers 1-4 be adopted, as presented:

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education hereby approves the following Professional Development for the 2018-2019 school year:

<i>Date</i>	<i>Name</i>	<i>Workshop/Conference</i>	<i>Location</i>	<i>Cost</i>
9/28/18	K. Walsh	Stronge 1-day Refresher IRR Training	ESC of NJ Conference Center Piscataway, NJ	Workshop - \$175 Mileage @ \$0.31 per mile
10/18/18	K. Walsh	The Commissioner's Convocation	Parsippany High School Parsippany, NJ	Convocation – No cost Mileage @ \$0.31 per mile
Total Duration of 6 Months	N. Serignese	HVACR Certification Course for Licensing	Penn Foster Career School - Online	Online Course - \$719 Mileage - N/A

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the graduate course tuition reimbursement, upon successful completion of course work, for the following staff member for the Fall 2018 semester:

Name	Course	Location	Semester	Reimbursement
L. Sebring	GED-634 Innovative Approaches to Literacy Instruction (3 credits)	Centenary University Hackettstown, NJ	Fall 2018	3 credits @ \$603.80/credit = \$1,811.40

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Field Trips, for the 2018-2019 school year:

Date	Name of Field Trip	Location	Grade	Chaperone	Cost
9/20/18 (Rain Date - 9/21/18)	Future Patriot's Day Time: 11:00 am – 2:00 pm	LVRHS	8 th grade	Tom Salerno	No cost to district; Transportation provided by LVRHS
2/26/19 (Snow Date – 2/28/19)	Stanhope School Puppet Show	LVRHS	1 st grades	M. Baccaro R. DeKleine	No cost to district; Transportation provided by LVRHS
1/8/19	8 th Grade Orientation Time: TBD	LVRHS	8 th grade	M. Fasciana	No cost to district; Transportation provided by LVRHS
10/19/18	Middle School Leadership Summit	Sparta H.S.	6 th – 8 th grades	M. Fasciana	No cost to district; Transportation provided from Student Activities

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the rescheduled date for the LVRHS Shadow Day Field Trip from May 2019 to March 2019 (exact date to be determined.) Bussing will be provided by the Netcong School District.

Roll Call

Bates _____ **Costanzo** _____ **Domick** _____ **Kranz** _____ **Morton** _____ **Quan** _____ **Santalucia** _____
Santana _____ **Dalesandro** _____

E. Personnel (*K. Santalucia, Chair*) *Be it resolved that resolution numbers 1-3 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the hiring of the following Substitute Teachers, for the 2018-2019 school year, at the rate of \$70 per day for the first 10 days and \$80 per day, thereafter, and pending a Criminal History Review Unit background check approval:
 - Shannan Ann Berhman
 - Laura Kiely
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts, with regret, the resignation letter from Lauren Davis, Paraprofessional, effective August 13, 2018.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following staff members for a 2018-2019 Stipend position, as follows:

Stipend Position	Name	Amount	Term
After School Help K-1	Phyllis Konyak	\$26.15 (paid with Title I funds)	Daily Rate Sept. - June
After School Help 2-3	<i>No applicant</i>	\$26.15 (paid with Title I funds)	Daily Rate Sept. - June
After School Help 4-5	<i>No applicant</i>	\$26.15 (paid with Title I funds)	Daily Rate Sept. - June
After School Help ESL	Julio Picallo	\$26.15 (paid with Title III funds)	Daily Rate Sept. - June

Roll Call

Bates _____ **Costanzo** _____ **Domick** _____ **Kranz** _____ **Morton** _____ **Quan** _____ **Santalucia** _____
Santana _____ **Dalesandro** _____

12. Miscellaneous

13. Comments from the Public – Any Issue/Topic

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

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Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

14. Executive Session

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is may or may not be taken.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

15. Adjournment

Moved By: _____ **Seconded By:** _____ **Time:** _____