



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING APRIL 30, 2019 7:00pm

Mrs. Bernadette Dalesando, President
Ms. Kerri Santalucia, Vice President

Ms. Lisa Corliss Mr. David Costanzo Mr. Timothy Domick Mr. Charles Kranz
Mr. Todd Morton Mrs. Jennifer Santana Mrs. Anne Witt

Curriculum/Instruction

Jennifer Santana *
Lisa Corliss
Anne Witt

Facilities/Operations

Charlie Kranz *
Todd Morton
David Costanzo

Governance/Policy/Finance

Bernadette Dalesandro*
Kerri Santalucia
Charlie Kranz
Jennifer Santana

Personnel

Kerri Santalucia*
Timothy Domick
Charlie Kranz

Negotiations

Bernadette Dalesandro*
Kerri Santalucia
Todd Morton
Alternate - Jennifer Santana

Board Liaisons

NEF – Lisa Corliss/Anne Witt
PTA – Kerri Santalucia/Jennifer Santana
Town Council – Rotating Members
Recreation Commission – Todd Morton
Planning Board – Todd Morton

** Denotes Committee Chair*

2018-2019
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Finance - better monthly forecasting and information.
- b. Policy

To commit to an increase in Board operations and performance.

Successfully communicate information for the successful passage of a ballot question.

District Goals

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report and NJSBA's Security Task Force Report.

To integrate Social and Emotional Learning into the curriculum.

To increase community relations.

Explore strategies to improve student achievement.

1. Call to Order

2. Flag Salute

3. Roll Call

Corliss _____ Costanzo _____ Domick _____ Kranz _____ Morton _____ Santalucia _____ Santana _____
Witt _____ Dalesandro _____

4. Correspondence & Approval of Minutes

5. President's Comments

6. Acting Superintendent/Principal's Comments

- a. Fire/Security Drill Report: *A Fire Drill was conducted on April 8, 2019 at 2:28 p.m. with a duration of 4 minutes. A Security/Lockdown Drill was conducted on April 18, 2019 at 9:52 a.m. with a duration of 3 minutes.*
- b. HIB 2018-2019: #07, #08, and #09.

7. School Business Administrator's Comments

8. Meeting Open to the Public (Agenda Items Only)

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

9. Old Business

10. Committee Reports

A. Governance/Policy/Finance (B. Dalesandro, Chair) *Be it resolved that resolution numbers 1-20 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the March 29, 2019 payroll in the amount of \$153,741.51.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the April 15, 2019 payroll in the amount of \$155,077.78.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the April 30, 2019 payroll in the amount of \$152,927.75.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the bills list for March 27, 2019 through April 30, 2019 in the amount of \$637,228.60.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Transfers Reports for the month of March 2019.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts the following March 2019 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of March 31, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of March 31, 2019 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over

expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the SECOND READING of the following Policy and/or Regulation:

Policy/Regulations	#	Title	Type
Policy and Regulation	1642	Earned Sick Leave Law (M)	New

8. Be it resolved that the Netcong Board of Education hereby approves the 2019-2020 Shared Services Agreement with Byram Township Board of Education for Amy DelTurco, Occupational Therapist.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the agreement for Professional Support Services, with the Educational Services Commission of Morris County, for the 2019-2020 school year.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the updated Service Agreement with Behavior Analysts of NJ, LLC, to reflect additional days and hours for services provided during the 2018-2019 school year.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the budget for the 2019-2020 school year using the 2019-2020 state aid figures and the Secretary to the Board of Education of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service (Referendum)	Total
2019-2020 Total Expenditures	\$5,657,409	\$142,737	\$155,534	\$5,955,680
Less: Anticipated Revenues	\$1,849,525	\$142,737	\$0	\$1,992,262
Taxes to be Raised (Tax levy)	\$3,807,884	\$0	\$155,534	\$3,963,418

And to advertise said budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

Be it further resolved, that a public hearing be held at 26 College Road, Netcong, New Jersey in the library, on April 30, 2019 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2019-2020 school year; and

Be it further resolved, that the Netcong Board of Education authorizes the Business Administrator to modify the FY 2019-2020 school budget, if changes are required at the conclusion of the review of the FY 2019-2020 school budget by the Executive County Superintendent and the Board acknowledges that in the FY 2019-2020 budget, the Board is applying for various tax levy adjustments that could be utilized in future budgets; and

Be it further resolved that the 2019-2020 budget includes the withdrawal of \$202,000 from the district's capital reserve account for the following capital projects and, furthermore, the projects are part of the district's Long Range Facility Plan (LRFP).

Project #	Project	Amount
PSA 7927	Security Vestibule	\$ 110,000.00
PSA 7957	Annex Garage Roof	\$ 65,000.00
FY 2020-1	Security Window/Door Film	\$ 12,000.00
FY 2020-2	Security Bollards	\$ 15,000.00

12. Be it resolved that in accordance with N.J.S.A. 18A:7F-38, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves, in the budget, the adjustment for increase in health care cost in the amount of \$26,478.

13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the professional services maximum costs for the 2019-2020 school year:

Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and;

Whereas, the Netcong Board of Education has established the following maximum dollar limits as required, and;

Whereas, if these professional services exceed the maximum amount listed, the Netcong Board of Education will consider another motion to increase amounts listed:

Architects	\$50,000	Attorneys	\$50,000
Auditors	\$40,000	School Physician	\$2,500

14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the maximum travel costs for the 2019-2020 school year:

WHEREAS, Netcong School District Policy #6471 and NJAC 6A:12B-1.2 (b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for travel and expense reimbursement for the 2019-2020 school year; and

WHEREAS, the Netcong School District appropriated \$15,000 for travel during the 2018-2019 school year and has spent \$3,028 to date;

BE IT RESOLVED, that the Netcong Board of Education hereby establishes the school district travel maximum for the 2019-2020 school year at the sum of \$15,000.

15. Be it resolved that the Netcong Board of Education hereby approves the November ballot questions to be advertised and submitted to the Executive County Superintendent as follows:

In addition to the regular advertised budget, the Netcong Board of Education will seek approval from the district's legal voters to raise an additional \$35,000 for General Funds in the same school year (2019-2020). These taxes will be used exclusively for the hiring of one Security Officer/School Resource Officer for the purpose of safety and security of the students, staff, and the school grounds. Approval of these taxes will result in a permanent increase in the district's tax levy. The proposed additional expenditures are in addition to those necessary for a thorough and efficient (T&E) education.

16. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the donation from the NEF, in the amount of \$1,500, to be used towards security upgrades.
17. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby authorizes the Business Administrator to advertise a Request for Proposal (RFP) for custodial services.
18. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby authorizes the Business Administrator, in conjunction with the architect, Parette Somjen Architects, to obtain quotes for the repair of the school's third floor hallway wall.
19. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby authorizes the Business Administrator to contract with GovDeals for online government surplus auctions to sell retired equipment.
20. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the amendment to the Title 1 Grant for the purchase of virtual reality goggles.

Roll Call

Corliss_____ **Costanzo**_____ **Domick**_____ **Kranz**_____ **Morton**_____ **Santalucia**_____ **Santana**_____ **Witt**_____ **Dalesandro**_____

B. Facilities/Operations (C. Kranz, Chair)

C. Curriculum/Instruction (J. Santana, Chair) *Be it resolved that resolution numbers 1 – 5 be adopted, as presented:*

Moved By:_____ **Seconded By:**_____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Professional Development for the 2018-2019 school year:

<i>Date</i>	<i>Name</i>	<i>Workshop/Conference</i>	<i>Location</i>	<i>Cost</i>
5/13/19	A. Witt	<i>Special Education Symposium; NJSBA</i>	Mercer County College Conference Center Princeton Junction, NJ	Workshop – \$99/person Mileage @ \$0.31 per mile
5/29/19	K. Walsh J. Anastasio	<i>Sandy Hook Promise SOS Implementer Program; NJDOE</i>	Morris County Public Safety Training Academy Morristown, NJ	Workshop – No Cost Mileage @ \$0.31 per mile
6/7/19	K. Walsh G. Van Tassel	<i>Annual School Law and Policy Seminar; Strauss Esmay Associates</i>	Brookdale Community College Lincroft, NJ	Workshop – No cost Mileage @ \$0.31 per mile

6/20/19	K. Walsh M. Fasciana M. Fiedorczyk	<i>Technical Assistance on Implementation of the Teacher and Educational Specialist Evaluation Model;</i> Stronge and Associates Educational Consulting, LLC	Netcong Elementary School Netcong, NJ	Workshop - \$650 No Mileage/In-District Training
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2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the graduate course tuition reimbursement, upon successful completion of course work, for the following staff member for the Summer 2019 semester during the 2019-2020 school year:

<i>Semester</i>	<i>Name</i>	<i>Graduate Course</i>	<i>Location</i>	<i>Cost</i>
Summer I 2019	B. Lisk	Family, Society, and Child with Special Needs, GED 608	Centenary University Hackettstown, NJ	3 credits @ \$603.80 = \$1,811.40 *Mileage
Summer I 2019	L. Sebring	Multi-Modal Literacy Instruction, GED 699	Centenary University Hackettstown, NJ	3 credits @ \$603.80 = \$1,811.40 *Mileage

*Reimburses up to a maximum of One Hundred Dollars (\$100) for educational travel, at the Board's discretion.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Maribel Galloza to observe Mrs. Cie DiRenzo, Pre-K Teacher, as part of the requirements of the Adult Learner Teacher Education Program at the Montessori Center for Teacher Development.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Field Trip for the 2018-2019 school year:

<i>Date</i>	<i>Chaperone Names</i>	<i>Field Trip</i>	<i>Location</i>	<i>Cost</i>
5/23/19	A. Evans A. Kirkland	Netcong Train Station and Board to Dover	Netcong Train Station Netcong, NJ	No cost to district or parents; funded through Coffee Shop proceeds.

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves an amendment to the 2018-2019 school year calendar. Due to an additional remaining snow day, the Netcong Elementary School will not be in session on Tuesday, May 28, 2019.

Roll Call

Corliss _____ Costanzo _____ Domick _____ Kranz _____ Morton _____ Santalucia _____ Santana _____
Witt _____ Dalesandro _____

- D. Personnel** (K. Santalucia, Chair) Be it resolved that resolution numbers 1 - 14 be adopted, as presented:

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the creation of the following positions, effective July 1, 2019:

Guidance Counselor
Superintendent
Supervisor/Director of Technology

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following position job descriptions, effective July 1, 2019:

Head of Maintenance
Guidance Counselor
Superintendent
Supervisor/Director of Technology

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following tenured Certificated Staff members and salaries, based on the 2018-2019 NTA Contract Salary Guide, for the 2019-2020 school year, *pending the outcome of contract negotiations with the NTA:

<i>Tenured Certified Staff</i>						
	First	Last	Status	*Base Salary	Longevity	*Total Salary
1	Kim	Arbolino	FTE	\$84,850	\$2,597	\$87,447
2	Marlene	Baccaro	FTE	64,531	2,075	66,606
3	Jacqueline	Cinotti	FTE	64,531	2,075	66,606
4	Shawn	Cryan	FTE	60,382	n/a	60,382
5	Robert	DeKleine	FTE	70,636	n/a	70,636
6	Suzanne	DeKleine	FTE	74,531	2,075	76,606
7	Cie	DiRenzo	FTE	70,858	2,075	72,933
8	AnnMarie	Evans	FTE	66,478	n/a	66,478
9	Tana	Ferris	FTE	77,374	n/a	77,374
10	Amy	Henry	FTE	94,850	2,346	97,196
11	Mary Frances	Koch	FTE	84,850	2,597	87,447
12	Phyllis	Konyak	FTE	86,850	2,597	89,447
13	Christine	Longo	FTE	82,252	2,346	84,598
14	Jane	Morin	FTE	78,858	n/a	78,828
15	Dina	O'Hagan	FTE	57,624	n/a	57,624
16	Melissa	Patten	FTE	57,624	n/a	57,624
17	Julio	Picallo	FTE	66,531	2,075	68,606
18	Darrell	Sandrue	FTE	94,850	2,597	97,447
19	Meganne	Secola	FTE	55,326	n/a	55,326
20	Gina	Szarejko	FTE	91,611	2,346	93,957

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following non-tenured Certificated Staff members and salaries, based on the 2018-2019 NTA Contract Salary Guide, for the 2019-2020 school year, *pending the outcome of contract negotiations with the NTA:

<i>Non-Tenured Certified Staff</i>				
	First	Last	Status	*Salary
1	Jamie	Anastasio	FTE	\$62,042
2	Nicole	Esposito Dobbs	FTE	52,042

3	Marilyn	Garcia	FTE	52,042
4	Bonnie	Lisk	FTE	53,956
5	Danielle	Painter	FTE	59,326
6	Thomas	Salerno	FTE	56,897
7	Caitlyn	Scrimo	FTE	52,897
8	Lauren	Sebring	FTE	55,326
9	Francine	Torsiello	FTE	54,897
10	Hayley	Vicedomini	FTE	53,956

5. Be it resolved that the Netcong Board of Education, hereby approves the following tenured Administrative Staff member, salary, and contract for the 2019-2020 school year:

<i>Tenured Administration</i>				
	First	Last	Status	Salary
1	Kathleen	Walsh	FTE	TBD

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following non-tenured Administrative Staff member, salary, and contract for the 2019-2020 school year with raise to go into effect on December 1, 2019:

<i>Non-Tenured Administration</i>				
	First	Last	Status	Salary
1	Paul	Stabile	FTE	\$96,900

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following non-tenured Support Staff members, salaries, and contracts for the 2019-2020 school year:

<i>Non-Tenured Support Staff</i>				
	First	Last	Status	Salary
1	Kelley	Dilley	FTE	\$38,760
2	Virginia	Van Tassel	FTE	\$45,067

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following non-tenured Support Staff member, salary, and contract for the 2019-2020 school year with raise to go into effect on September 10, 2019:

<i>Non-Tenured Support Staff</i>				
	First	Last	Status	Salary
1	Jennifer	Kerr	FTE	\$46,716

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following non-tenured Head Groundskeeper's salary and contract for the 2019-2020 school year:

<i>Non-Tenured Head Groundskeeper</i>				
	First	Last	Status	Salary
1	Todd	Ruggieri	FTE	\$38,485

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following non-tenured Custodian's hourly rate and contract for the 2019-2020 school year:

<i>Non-Tenured Custodial Staff</i>				
	First	Last	Status	Hourly Rate
1	Craig	Kathé	Part-time	\$15.00

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the contract and salary for René Metzgar as Treasurer of School Monies for the 2019-2020 school year at the rate of \$3,145.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following chaperones to attend upcoming 2018-2019 field trips:

<i>Grade</i>	<i>Date</i>	<i>Name of Chaperones</i>
Kdg. – The Growing Stage	TBD	S. DeKleine, H. Vicedomini, D. Yaeger, C. McClaughry
1 st – Crayola Factory	5/30/2019	M. Bacarro, R. DeKleine, J. Morin or Substitute Nurse
2 nd – DaVinci Science Center	6/5/2019	M. Secola, M. Garcia, J. Morin or Substitute Nurse
3 rd – Turtle Back Zoo	5/29/2019	J. Cinotti, A. Kirkland, J. Morin or Substitute Nurse
4 th – Franklin Mineral Museum	6/4/2019	B. Lisk, L. Sebring, D. O'Hagan, J. Anastasio, A. Kirkland, J. Morin or Substitute Nurse
5 th – Metropolitan Museum of Art	6/4/2019	T. Ferris, J. Picallo, K. Arbolino, P. Konyak, J. Morin or Substitute Nurse
6 th – Philadelphia	6/4/2019	K. Walsh, D. Sandrue, G. Szarejko, A. Evans

13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Ann Marie Evans to attend the 7th Grade Stokes State Forest Field Trip as an additional chaperone on Thursday only, May 9, 2019 and to be compensated for returning after 3:02 p.m. at the rate of \$30 per hour over the work day as per the 2016-2019 NTA contract plus mileage at \$0.31 per mile.
14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves to abolish the Assistant Principal position effective June 30, 2019 at 11:59 p.m.

Roll Call

Corliss _____ Costanzo _____ Domick _____ Kranz _____ Morton _____ Santalucia _____ Santana _____
 Witt _____ Dalesandro _____

11. Liaisons Reports

a. Netcong Educational Foundation – *Lisa Corliss/Anne Witt*

b. Netcong PTA – *K. Santalucia/Jennifer Santana*

c. Town Council – *Rotating Members*

d. Recreation Commission & Planning Board – *T. Morton*

12. Miscellaneous

13. Meeting Open to the Public

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

14. Executive Session

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is may or may not be taken.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

15. Possible Motions Following Executive Session

16. Adjournment

Moved By: _____ **Seconded By:** _____ **Time:** _____