



Our Children, Our School, Our Future

Netcong Board of Education  
26 College Road  
Netcong, NJ 07857

**REGULAR BOARD MEETING      November 27, 2018      7:00pm**

Mrs. Bernadette Dalesando, President  
Ms. Kerri Santalucia, Vice President

Mr. David Costanzo    Mr. Timothy Domick    Mr. Charles Kranz  
Mr. Todd Morton    Mr. Kevin Quan    Mrs. Jennifer Santana    Mrs. Anne Witt

**Curriculum/Instruction**

Jennifer Santana \*  
Kevin Quan  
Todd Morton  
Bernadette Dalesandro

**Facilities/Operations**

Charlie Kranz \*  
Timothy Domick  
David Costanzo  
Bernadette Dalesandro

**Governance**

Kerri Santalucia\*  
Jennifer Santana  
Charles Kranz  
Bernadette Dalesandro

**Policy**

COW

**Personnel**

Kerri Santalucia\*  
Kevin Quan  
Bernadette Dalesandro  
Anne Witt

**Negotiations**

Kerri Santalucia  
Bernadette Dalesandro

**Budget Committee**

David Costanzo\*  
Charles Kranz  
Kerri Santalucia  
Bernadette Dalesandro

**Finance**

Bernadette Dalesandro\*  
Kerri Santalucia  
Jennifer Santana  
David Costanzo

**Board Liaisons**

NEF = Kevin Quan  
PTA = Kerri Santalucia  
Town Council = Rotating Members  
Recreation Commission = Todd Morton  
Planning Board = Todd Morton

*\* Denotes Committee Chair*

**2018-2019**  
**Netcong Board of Education**

**Open Public Meeting Proclamation**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**Mission Statement**

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

**Board Goals**

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Finance - better monthly forecasting and information.
- b. Policy

To commit to an increase in Board operations and performance.

Successfully communicate information for the successful passage of a ballot question.

**District Goals**

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report and NJSBA's Security Task Force Report.

To integrate Social and Emotional Learning into the curriculum.

To increase community relations.

Explore strategies to improve student achievement.

**1. Call to Order**

**2. Flag Salute**

**3. Roll Call**

Costanzo\_\_\_\_\_ Domick\_\_\_\_\_ Kranz\_\_\_\_\_ Morton\_\_\_\_\_ Quan\_\_\_\_\_ Santalucia\_\_\_\_\_ Santana\_\_\_\_\_  
Witt \_\_\_\_\_ Dalesandro \_\_\_\_\_

**4. Board Correspondence & Approval of Minutes**

**5. President's Comments**

**6. Liaisons Report**

a. Netcong Educational Foundation – *K. Quan*

b. Netcong PTA – *K. Santalucia*

c. Town Council – *Rotating Members*

d. Recreation Commission & Planning Board – *T. Morton*

**7. Acting Superintendent’s Comments**

- a. Fire/Security Drill Report: *A Security/Lockdown Drill was conducted on October 25, 2018 at 1:47 p.m. with a duration of 5 minutes. A Security/Lockdown Drill was conducted on November 13, 2018 at 11:15 a.m. with a duration of 6 minutes. A Fire Drill was conducted on November 20, 2018 at 2:06 p.m. with a duration of 6 minutes.*
- b. HIB 2018-2019: #1

**8. Interim School Business Administrator’s Comments**

**9. Questions/Comments from Public – Agenda Items Only**

**Open: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

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**Closed: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

## 10. Old Business

## 11. Information/Reports/Actions

**A. FINANCE** *(B. Dalesandro, Chair) Be it resolved that resolution numbers 1-14 be adopted, as presented:*

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the October 30, 2018 payroll in the amount of \$148,072.57.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the November 15, 2018 payroll in the amount of \$155,100.46.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the bills list for November 21, 2018 through November 27, 2018 in the amount of \$183,119.48.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Transfers Reports for the month of October 2018.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts the following Financial Reports through October 31, 2018. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of October 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of October 31, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 5<sup>th</sup> through 8<sup>th</sup> Grade Dance fundraiser on Friday, November 30, 2018 from 6:00 – 8:00 p.m. All proceeds will benefit busses for class trips, the 8<sup>th</sup> Grade Dance, and student activities.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves to rescind the following Resolution on the October 16, 2018 Regular agenda:

2. *Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the bills list for September 26, 2018 through October 16, 2018 in the amount of \$358,091.46.*
  
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the bills list for September 26, 2018 through October 16, 2018 in the amount of \$507,614.59
  
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves, retroactively, a Bake Sale fundraiser on November 5<sup>th</sup> and November 6<sup>th</sup>, 2018. Proceeds will be used to benefit the SADD program.
  
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the on premise 50/50 raffle, sponsored by the NEF, and the Candy Grams Sale, sponsored by the PTA, at the Holiday Concert on Thursday, December 13, 2018.
  
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves and accepts the Comprehensive Annual Financial Report and the Auditor's Management Report on Administrative Findings, for FY18, as prepared by the firm of Nisivoccia, LLP, and containing two audit recommendations to be addressed, as follows:
  - (1) It was noted during our review of food service: collections are not always being deposited in a timely manner. Recommendations: it is recommended that food service collections are deposited in a timely manner.
  
  - (2) During our review of the Application for State School Aid, several errors were noted between the district workpapers and the Applications for State School Aid. It is recommended that greater care is exercised when reporting students on the Application for State School Aid.
  
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves and accepts the Corrective Action Plan prepared by the Business Administrator/Board Secretary in response to the recommendation, as noted, in the Auditor's Management Report & Comprehensive Annual Financial Report, FY18, for submission to the New Jersey Department of Education, as required.
  
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the School Safety and Security Plan Annual Review Statement of Assurance for the Morris County DOE office.
  
14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Parette Somjen Architects to develop a schematic design for exterior improvements to the Annex at a cost not to exceed \$5,750.

**Roll Call:**

**Costanzo** \_\_\_\_\_ **Domick** \_\_\_\_\_ **Kranz** \_\_\_\_\_ **Morton** \_\_\_\_\_ **Quan** \_\_\_\_\_ **Santalucia** \_\_\_\_\_ **Santana** \_\_\_\_\_  
**Witt** \_\_\_\_\_ **Dalesandro** \_\_\_\_\_

**B. Policy** (COW, Chair)

**C. Facilities** (C. Kranz, Chair)

**D. Curriculum** (J. Santana, Chair) *Be it resolved that resolution numbers 1-3 be adopted, as presented:*

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Professional Development for the 2018-2019 school year:

<i>Date</i>	<i>Name</i>	<i>Workshop/Conference</i>	<i>Location</i>	<i>Cost</i>
12/3/18	K. Walsh	Using Schools as a Shelter During Crisis, NJDOE	Morris County Public Safety Building Morristown, NJ	Workshop - Free Mileage @ \$0.31 per mile
12/7/18	M. Fasciana	LinkIt! and Teach4Results (Dr. Tracey Severns)	Ramapo College of NJ Ramapo, NJ	Workshop - \$175 Mileage @ \$0.31 per mile
1/8/19	K. Walsh	Mindfulness in the Classroom: Practical Use-It Now Tips, Tools, and Techniques	S.C. Ctr. for Prevention Satellite Office, Newton, NJ	Workshop - Free Mileage @ \$0.31 per mile
1/10/19	T. Ferris	Annual Literacy Conference	Centenary University Hackettstown, NJ	Workshop - Free Mileage N/A
2/9/19 Ongoing	F. Torsiello	Winter 2019 Art ED NOW Global Online Conference	Online PD	Workshop - \$125 Mileage N/A
5/2/2019	A. Witt	Are You Future Ready? Educational Leadership Foundation of NJ	NJSBA Headquarters Trenton, NJ	Workshop - Free Mileage @ \$0.31 per mile

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Field Trip for the 2018-2019 school year:

<i>Date</i>	<i>Name</i>	<i>Name of Field Trip</i>	<i>Location</i>	<i>Transportation</i>
1/30/19	F. Torsiello	Consortium for Gifted and Talented Chess Tournament for Students in 4 <sup>th</sup> & 5 <sup>th</sup> Grades 4:00 p.m. to 7:00 p.m.	Arthur Stanlick Elementary School Jefferson Twp., NJ	Provided by parents; no cost to district.
3/13/19	F. Torsiello	Consortium for Gifted and Talented Chess Tournament for Students in 6 <sup>th</sup> through 8 <sup>th</sup> Grades 4:00 p.m. to 7:00 p.m.	Randolph Middle School Randolph, NJ	Provided by parents; no cost to district.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Netcong Educational Foundation (NEF) to run a summer child care program beginning the first day of summer break through August 16, 2019.

**Roll Call**

Costanzo \_\_\_\_\_ Domick \_\_\_\_\_ Kranz \_\_\_\_\_ Morton \_\_\_\_\_ Quan \_\_\_\_\_ Santalucia \_\_\_\_\_ Santana \_\_\_\_\_  
Witt \_\_\_\_\_ Dalesandro \_\_\_\_\_

- E. Personnel** (*K. Santalucia, Chair*) *Be it resolved that resolution numbers 1-2 be adopted, as presented:*

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Marlene Lupo, Grand Canyon University student, to do 15 hours of mutually agreed upon classroom observations for coursework, ESL-533: Advanced Methodologies of SEI, with Mr. Julio Picallo.
2. Be it resolved that the Netcong Board of Education hereby approves the appointment of Kathleen E. Walsh to the position of Acting Superintendent, effective January 4, 2019 through June 30, 2019 at a monthly stipend of \$2,000 and pending county approval.

**Roll Call**

Costanzo \_\_\_\_\_ Domick \_\_\_\_\_ Kranz \_\_\_\_\_ Morton \_\_\_\_\_ Quan \_\_\_\_\_ Santalucia \_\_\_\_\_ Santana \_\_\_\_\_  
Witt \_\_\_\_\_ Dalesandro \_\_\_\_\_

**12. Miscellaneous**



### 13. Comments from the Public – Any Issue/Topic

**Open: Moved By:**\_\_\_\_\_ **Seconded By:**\_\_\_\_\_ **Time:**\_\_\_\_\_

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**Closed: Moved By:**\_\_\_\_\_ **Seconded By:**\_\_\_\_\_ **Time:**\_\_\_\_\_

### 14. Executive Session

**Open: Moved By:**\_\_\_\_\_ **Seconded By:**\_\_\_\_\_ **Time:**\_\_\_\_\_

*RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is may or may not be taken.*

**Closed: Moved By:**\_\_\_\_\_ **Seconded By:**\_\_\_\_\_ **Time:**\_\_\_\_\_

### 15. Adjournment

**Moved By:**\_\_\_\_\_ **Seconded By:**\_\_\_\_\_ **Time:**\_\_\_\_\_