



**Netcong School District
26 College Road
Netcong, New Jersey 07857**

REGULAR MEETING MINUTES

**March 26, 2019
7:00 P.M.**

I. CALL TO ORDER

The meeting was called to order by Katelyn Pezeur, Morris County Middle School Leadership Award winner, at 7:00 p.m.

II. FLAG SALUTE

A. FLAG SALUTE- All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following is made part of the minutes:

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. BOARD GOALS:

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

a. Finance - better monthly forecasting and information.

b. Policy

To commit to an increase in Board operations and performance.

Successfully communicate information for the successful passage of a ballot question.

E. DISTRICT GOALS:

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report and NJSBA's Security Task Force Report.

To integrate Social and Emotional Learning into the curriculum.

To increase community relations.

Explore strategies to improve student achievement.

III. ROLL CALL

The following members were present: Ms. Corliss, Mr. Kranz, Ms. Santalucia, Mrs. Santana, Mrs. Witt, and Mrs. Dalesandro

Not Present: Mr. Costanzo, Mr. Domick, Mr. Morton – work commitment

Also present: Mrs. Kathleen Walsh, Acting Superintendent/Principal
Ms. Jennifer Kerr, Board Secretary
Mr. Paul Stabile, Business Administrator
Miss Katelyn Pezeur
7 members of the public

IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES

Approval of Board Minutes

Mr. Kranz moved and Mrs. Santana seconded that the Netcong Board of Education approve the minutes of the following meetings as submitted:

February 19, 2019	Work Session Meeting Minutes
February 19, 2019	Executive Work Session Meeting Minutes
February 26, 2019	Regular Meeting Minutes
February 26, 2019	Executive Regular Meeting Minutes
March 19, 2019	Work Session Meeting Minutes
March 19, 2019	Executive Work Session Meeting Minutes

Roll Call Vote:

Yes: Ms. Corliss, Mr. Kranz (all except February 26), Ms. Santalucia, Mrs. Santana, Mrs. Witt, Mrs. Dalesandro

No: None

Abstain: Mr. Kranz (February 26)

V. PRESIDENT’S COMMENTS

President Dalesandro welcomed the Acting President for the evening, Katelyn Pezeur, who is the Morris County Middle School Leadership Award winner.

President Dalesandro gave an overview of the NEF St. Patrick’s Day fundraiser from last Saturday evening. There were 116 people were in attendance. The final numbers are not available yet, however this appears to be the most successful fundraiser to date with all monies raised going towards technology upgrades and initiatives for our students.

President Dalesandro stated she attended the Morris County School Boards Association meeting last Wednesday evening. Mrs. Walsh represented all Morris County superintendents and was part of a panel discussion on differing perspectives on how assessments can and should be used. Mrs. Walsh did an outstanding job and President Dalesandro was very proud on how she represented our

district. President Dalesandro stated Mrs. Walsh was both articulate and knowledgeable on the subject matter.

VI. LIAISON REPORTS

a. Netcong Educational Foundation

Mrs. Witt gave her report as follows:

The Netcong Education Foundation met on March 11th at 6:30 PM in the annex building.

The primary focus of the meeting was discussion surrounding preparations for the fourth annual St. Patrick's Day Italian style fundraising event.

Also discussed was the New Jersey Devils fundraiser. The NEF sold 67 tickets to the game and once again won the state wide competition. Last year, The NEF won a private suite and sold it for \$1500. The NEF will be donating the \$1500 to the school towards security upgrades.

Discussion ensued about engaging members of the community, parents and staff on how to become active in the NEF to help propel the NEF mission and support the school.

The NEF reported its first summer camp program has been successful to date. Camp weeks are filling up and are looking forward to a fun filled successful summer camp.

The next NEF meeting will be April 8th in the annex building at 6:30 PM.

b. Netcong PTA-

Mrs. Santana gave her report as follows:

- The PTA met last Thursday at 7:00
- Gertrude Hawk fundraiser is being delivered on April 18.
- Easter Egg Hunt is April 13
- Volunteers are needed for the Easter Egg Hunt and to join the PTA
- The next open gym dates are April 12 and May 5

c. Town Council

Mr. Kranz attended the first meeting in March and Mrs. Dalesandro attended the second. Business was as usual.

d. Recreation Commission & Planning Board

None

VII. ACTING SUPERINTENDENT'S COMMENTS

- a. Fire/Security Drill Report: *A Fire Drill was conducted on March 14, 2019 at 1:35 p.m. with a duration 6 of minutes. A Security/Lockdown Drill was conducted on March 22, 2019 at 9:38 a.m. with a duration of 4 minutes.*
- b. HIB 2018-2019: #06
 - The District goals update was sent in an email.
 - We are moving along with security upgrades (bollards and vestibule).
 - Students and staff completed the culture and climate survey. It will go out to parents next week.
 - We are working to increase community relations. School events will be added to the borough calendar.
 - Mrs. Walsh will be attending a training at the end of April regarding full day preschool and funding.
 - TREPS is tomorrow. Mrs. Walsh is very impressed with what the kids have made.

VIII. BUSINESS ADMINISTRATOR COMMENTS

Mr. Stabile informed everyone that the 2019-2020 budget has been submitted. The public hearing is on April 30. There are also two addendums on the agenda regarding facilities.

IX. QUESTIONS/COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Motion: Mr. Kranz Second: Ms. Santalucia Time: 7:14 pm
Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Kranz Second: Mrs. Santana Time: 7:14 p.m.

X. OLD/NEW BUSINESS

Miss Vicedomini and Miss Lisk made a presentation to the board on Mindfulness trainings they have attended. They shared what they learned and how they are implementing the techniques in their classrooms.

XI. INFORMATION/REPORTS/ACTIONS

A. Governance/Policy/Finance (B. Dalesandro, Chair)

Board Trustee Kerri Santalucia moved and Board Trustee Charlie Kranz seconded, that the Netcong Board of Education approve resolutions #1-11 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the February 28, 2019 payroll in the amount of \$152,485.08.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the March 15, 2019 payroll in the amount of \$153,107.65
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the bills list for February 27, 2019 through March 26, 2019 in the amount of \$526,547.53
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Transfers Reports for the month of February 2019.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts the following February 2019 Financial Reports. The Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of February 28, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of February 28, 2019 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the **FIRST READING** of the following Policy and/or Regulation:

Policy/Regulations	#	Title	Type
Policy and Regulation	1642	Earned Sick Leave Law (M)	New

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the **SECOND READING** of the following Policy and/or Regulation:

Policy/Regulations	#	Title	Type
Policy	0164	Conduct of Board Meeting	Revised
Policy	2422	Health and Physical Education (M)	Revised
Policy	2431.3	Practice and Pre-Season Heat Acclimation for School-Sponsored Athletics and Extra-	Revised

		Curricular Activities	
Policy	2610	Educational Program Evaluation (M)	Revised
Policy	4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M)	Revised
Policy and Regulation	5111	Eligibility of Resident/Non-Resident Students (M)	Revised
Policy	5330.04	Administering an Opioid Antidote (M)	Revised
Regulation	5330.04	Administering an Opioid Antidote (M)	New
Policy	5337	Service Animals	Revised
Policy	5756	Transgender Students (M)	Revised
Policy & Regulation	7440	School District Security (M)	Revised
Policy	8561	Procurement Procedures for School Nutrition Programs (M)	Revised
Policy	8860	Memorials	Revised
Policy	2415.06	Unsafe School Choice Option (M)	Revised
Regulation	2460.8	Special Education – Free and Appropriate Public Education (M)	Revised
Regulation	5530	Substance Abuse (M)	Revised
Policy & Regulation	5600	Student Discipline/Code of Conduct (M)	Revised
Policy & Regulation	5611	Removal of Students for Firearms Offenses (M)	Revised
Policy & Regulation	5612	Assaults on District Board of Education Members or Employees (M)	Revised
Policy & Regulation	5613	Removal of Students for Assaults with Weapons Offenses (M)	Revised
Policy & Regulation	8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M)	Revised

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves submission of the amendment to the IDEA grant for carryover funds in the amount of \$20,862.

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Fairmount Repairs and Services of Netcong, NJ, to install security bollards at a cost not to exceed \$11,000 and to be paid out of capital reserve.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby authorizes Parette Somjen Architects to submit plans and documentation for the Security Vestibule to the New Jersey Department of Education, Office of School Facilities, for approval to amend the Long Range Facilities Plan and authorizes the Business Administrator to go out to bid once approval has been received. This project will be funded through the district's capital reserve fund.

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby authorizes Parette Somjen Architects to submit plans and documentation for the Annex Exterior Improvements at Netcong Elementary School, Phase 2, to the New Jersey Department of Education, Office of School Facilities, for approval to amend the Long Range Facilities Plan and authorizes the Business Administrator to go out to bid once approval has been received. This project will be funded through the district's capital reserve fund.

Mr. Kranz confirmed that the plan that has been discussed for the vestibule is the final plan. Discussion ensued.

Mr Stabile informed the board that the prices for the annex roof have increased and budget changes need to be made to the 2019-2020 budget to accommodate price increases. President Dalesandro stated that the garage door should be replaced at the same time as the roof. Discussion ensued.

Roll Call Vote:

Yes: Ms. Corliss, Mr. Kranz, Ms. Santalucia, Mrs. Santana, Mrs. Witt, Mrs. Dalesandro

No: None

Abstain: None

B. Facilities/Operations (C. Kranz, Chair)

Mr. Kranz stated the board passed funding tonight for bollards to be installed when the school year ends.

C. Curriculum/Instruction (J. Santana, Chair)

Board Trustee Jennifer Santana moved and Board Trustee Kerri Santalucia seconded, that the Netcong Board of Education approve resolutions #1-7 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following graduate course tuition reimbursement, upon successful completion of course work, for the Summer 2019 semester (SY 19-20):

Name	Course	Location	Semester	Reimbursement
T. Salerno	15:293:522:H1 - Learning Disabilities	Rutgers Graduate School of Education (Online)	7/8/19-8/14/19	3 credits @ \$718.00/credit = \$2,154.00

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Field Trip for the 2018-2019 school year:

Date	Chaperone Names	Field Trip	Location	Cost
4/9/19	A. Evans A. Henry or J. Anastasio	Camp Somers Scout Reservation LLD 6-8 Class	Mount Allamuchy Scout Reservation Stanhope, NJ	No cost to district or parents.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Professional Development for the 2018-2019 school year:

<i>Date</i>	<i>Name</i>	<i>Workshop/Conference</i>	<i>Location</i>	<i>Cost</i>
4/1/19	J. Morin	<i>McKinney-Vento Education for Homeless Children and Youth Program Roundtable; NJDOE</i>	Public Safety Training Academy Parsippany, NJ	Workshop – No cost Mileage @ \$0.31 per mile
4/4/19	A. Henry J. Kerr K. Dilley	<i>Spring 2019 SEMI Regional Meeting</i> PCG Education	NJDOE Learning Resource Center Morris Plains, NJ	Workshop – No cost Mileage @ \$0.31 per mile
4/10/19	K. Walsh J. Anastasio	<i>Dirt: A One Man Show of Substance Abuse and Choices</i> Morris County Youth Services Advisory Committee’s Education Partnership Training	Public Safety Training Academy Parsippany, NJ	Workshop – No cost Mileage @ \$0.31 per mile
4/11/19	K. Walsh	<i>Connected Action Roadmap (CAR) Regional Information Session; NJDOE</i>	Public Safety Training Academy Parsippany, NJ	Workshop – No cost Mileage @ \$0.31 per mile
4/29/19	K. Walsh M. Fasciana P. Stabile	<i>Preschool Expansion in New Jersey: It’s Coming but Is Your District Ready?</i> National Institute for Early Education Research & Advocates for Children of New Jersey	Morris County Public Safety Training Facility Morristown, NJ	Workshop – No cost Mileage @ \$0.31 per mile
5/2/19	P. Stabile J. Kerr	<i>CDK Accounting</i>	Hawk Point Golf Club Washington, NJ	Workshop – No cost Mileage @ \$0.31 per mile
5/3/19, 5/4/19, & 5/5/19	B. Dalesandro	<i>GPS for Visionary Leadership Weekend</i> NJSBA	Princeton Marriott Hotel and Conference Center Princeton, NJ	Workshop – No cost Mileage @ \$0.31 per mile
5/8/19	P. Stabile J. Kerr G. Van Tassel	<i>CDK Personnel</i>	Hawk Point Golf Club Washington, NJ	Workshop - \$50 Mileage @ \$0.31 per mile
5/9/19	J. Kerr	<i>NJASBO Administrative Assistant Program</i>	Hilton Garden Inn Rockaway, NJ	Workshop - \$100 Mileage @ \$0.31 per mile
6/4/19, 6/5/19, 6/6/19, & 6/7/19	P. Stabile	<i>2019 NJASBO Conference</i>	Borgata Hotel Atlantic City, NJ	Registration, Hotel, Meals, and Incidental Expenses - \$827 Mileage @ \$0.31 per mile

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Summer Luciani to do a classroom observation in Grade 3, with Mrs. Jackie Cinotti, on Monday, April 8, 2019 as per requirements for her Educational Psychology (PSY 217-26514) class at the County College of Morris, Randolph, New Jersey.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, Hereby approves Kara Henry to volunteer in the Preschool Disabled class, with Mrs. DiRenzo, as required by her LEADS Project at Blair Academy, Blairstown, New Jersey.

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Field Trip for the 2018-2019 school year:

<i>Date</i>	<i>Chaperone Name(s)</i>	<i>Field Trip</i>	<i>Location</i>	<i>Cost</i>
3/28/19	K. Walsh	Three 8 th Graders for Math Placement Test	Lenape Valley Regional High School Stanhope, NJ	No cost to district or parents.

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Darrell Sandrue as a chaperone for the eighth grade trip to Washington D.C. from April 16-18, 2019 at a stipend rate of \$400.

Roll Call Vote:

Yes: Ms. Corliss, Mr. Kranz, Ms. Santalucia, Mrs. Santana, Mrs. Witt, Mrs. Dalesandro (all except #3, Item #7)

No: None

Abstain: None

D. PERSONNEL (*K. Santalucia, Chair*)

Board Trustee Kerri Santalucia moved and Board Trustee Charlie Kranz seconded, that the Netcong Board of Education approve resolutions #1-2 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the hiring of Rose Figueroa as a Part-time Custodian for a fixed term during the 2018-2019 school year, beginning on or about March 27, 2019 through June 30, 2019 at the rate of \$15 per hour, 5 hours per day, and pending a Criminal History Review Unit background check approval.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the creation of the position Head of Maintenance.

Roll Call Vote:

Yes: Ms. Corliss, Mr. Kranz, Ms. Santalucia, Mrs. Santana, Mrs. Witt, Mrs. Dalesandro

No: None

Abstain: None

XII. MISCELLANEOUS

President Dalesandro asked Mr. Stabile if the county would allow us to add a ballot question. Mr. Stabile replied that the Executive County Business Administrator said that we can still submit a separate question for the ballot.

President Dalesandro recommended that the board add a ballot question asking the tax payers for \$35,000 for a Class III security guard. Discussion ensued.

Board President Bernadette Dalesandro moved and Board Trustee Charlie Kranz seconded, that the Netcong Board of Education approve resolutions #1 as presented:

Be it resolved that the Netcong Board of Education hereby approves the November ballot questions to be advertised and submitted to the Executive County Superintendent as follows:

In addition to the regular advertised budget, the Netcong Board of Education will seek approval from the district's legal voters to raise an additional \$35,000 for General Funds in the same school year (2019-2020). These taxes will be used exclusively for the hiring of one Security Officer/School Resource Officer for the purpose of safety and security of the students, staff, and the school grounds. Approval of these taxes will result in a permanent increase in the district's tax levy. The proposed additional expenditures are in addition to those necessary for a thorough and efficient (T&E) education.

Roll Call Vote:

Yes: Mr. Kranz, Mrs. Santana, Mrs. Witt, Mrs. Dalesandro

No: Ms. Corliss, Ms. Santalucia

Abstain: None

XIII. COMMENTS FROM THE PUBLIC – ANY ISSUE/TOPIC

Motion: Mrs. Santana Second: Mr. Kranz Time: 7:49 p.m.

The Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

There being no further comments from the public, a motion was made to close.

Motion: Mrs. Santana Second: Mr. Kranz Time: 7:49 p.m.

XIV. EXECUTIVE SESSION

Motion: Mr. Kranz Second: Mrs. Santana Time: 7:50 p.m.

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

President Dalesandro advised the public that it is estimated that the Board will be in executive session for approximately 30 minutes discussing personnel. No action will be taken.

Mrs. Walsh, Mrs. Kerr, and Mr. Stabile exited the room at 7:53.

The Board extended the executive session for another 30 minutes.

XV. RECONVENE

A motion was made and approved to come back from the Board's Executive Session.

Moved: Mr. Kranz Second: Mrs. Santana Time: 8:49

The Board reconvened in open session with all members in attendance and no members of the public.

Mrs. Walsh, Mrs. Kerr, and Mr. Stabile entered the room at 8:50.

XVI. ADJOURNMENT

With no further Business before the Board, a motion was made and approved to adjourn.

Moved: Mrs. Santana Second: Mr. Kranz Time: 8:51 pm

Respectfully submitted,

Jennifer Kerr
Board Secretary