

Netcong School District
26 College Road
Netcong, NJ 07857

Work Session Meeting Minutes
May 15, 2018

I. CALL TO ORDER

The work session of May 15, 2018 was called to order by President Dalesandro at 7:00 pm.

A. Flag Salute

B. Open Public Meeting Act Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification and filed with the municipal clerk of the Borough of Netcong.

C. Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. Board Goals 2017-18

- Continue Professional Development for Board members with emphasis on training requirements and opportunities.
 - a. Financial Reports
 - b. Audit
- Continue to move forward to achieve NJSBA' Carol E. Larsen Master Board Certification.
- Successfully communicate information for the successful passage of a ballot question.

E. District Goals 2017-18

- To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report.
- Explore administrative restructuring.
- Explore space concerns, Annex project, and continue improvement projects to the building and grounds.
- Explore strategies to improve student achievement.

II. ROLL CALL

The following members were present: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan, Mrs. Santana, and Ms. Santalucia

Not Present: Mr. Bates

Also Present: Mrs. Kathleen Walsh, Acting Chief School Administrator
Nicole Sylvester, Business Administrator/Board Secretary
Derlys Gutierrez, Board Attorney
1 member of the public

III. BOARD CORRESPONDENCE & MINUTES

Approval of Board Minutes

Mr. Morton moved and Mr. Costanzo seconded that the Netcong Board of Education approve the minutes of the following meeting as submitted:

April 24, 2018	Regular Meeting Minutes
April 24, 2018	Executive Session Minutes

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Mr. Morton, Mr. Quan, Mrs. Santana, and Ms. Santalucia

No: Mr. Domick

Abstain: Mr. Kranz

IV. PRESIDENT’S COMMENTS

President Dalesandro stated she was excited for the bid for the annex to be approved later tonight.

V. ACTING CHIEF SCHOOL ADMINISTRATOR REPORT

Mrs. Walsh stated that the school year was winding down and the class field trips have been started.

Mrs. Walsh stated herself and Mr. Fasciana were able to attend the Middle School Leadership Award and were very happy with the outcome and overall presentation.

Mrs. Walsh stated the Spring concert on May 17th.

Mrs. Walsh stated the Drama Club play would be on May 24th.

Mrs. Walsh stated the Talent Show is on June 1st.

Mrs. Walsh reported that June 18th is graduation.

VI. SCHOOL BUSINESS ADMINISTRATOR REPORT

None at this time.

VII. PETITIONS & REQUESTS OF THE PUBLIC FOR AGENDA ITEMS ONLY

Open to the Public

Moved by: Mrs. Santana

Seconded by: Mr. Costanzo

Time: 7:04 p.m.

Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of

interest or concern, the matter would be referred to the Acting Chief School Administrator or the Board of Education, either by telephone or letter.

As there were no petitions or requests from the public, a motion was made to close.

Close to the Public

Moved by: Mrs. Santana

Seconded by: Mr. Costanzo

Time: 7:04 p.m.

VIII. OLD BUSINESS

None at this time.

IX. COMMITTEE REPORTS

A. Governance - B. Dalesandro, (Chair)

None at this time.

B. Policy- COW

The Board further discussed policy updates on next week's agenda.

C. Facilities- C. Kranz (Chair)

Mr. Kranz gave his facilities report as follows:

1. Security upgrades
2. Milling parking lot
3. Ballistic Film
4. Disinfectant Sprayers
5. ACES Resolution for cheaper gas and electric rates
6. Stage refinished
7. Bid opening for Annex and graduation stairs

D. Curriculum- J. Santana (Chair)

Mrs. Santana gave her curriculum report as follows:

1. Chaperones for the Bronx Zoo
2. June 2nd for the town art show, 15 participants so far from Netcong
3. Professional Development for staff

Board Trustee Jenn Santana moved and Board Trustee Kevin Quan seconded, that the Netcong Board of Education approve resolution #1 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following staff members to attend upcoming SY2017-2018 Field Trips:

Staff	Trip
Suzanne DeKleine	The Growing Stage
Hayley Vicedomini	The Growing Stage

Melissa Patten	The Growing Stage
Marlene Baccaro	The Crayola Factory
Marilynn Garcia	The Crayola Factory
Melissa Patten	The DaVinci Science Center
Dina O'Hagan	The DaVinci Science Center
Bonnie Lisk	The DaVinci Science Center
Jacqueline Cinotti	The Bronx Zoo
Robert DeKleine	The Bronx Zoo
Melissa Patten	The Bronx Zoo
Amy Henry	The Bronx Zoo
Kate Walsh	The Bronx Zoo
Jane Morin	The Bronx Zoo
Kimberly Arbolino	Lake Hopatcong Foundation
Lauren Sebring	Lake Hopatcong Foundation
Linda Tuorinsky	Lake Hopatcong Foundation
Jane Morin	Lake Hopatcong Foundation
Tana Ferris	The Metropolitan Museum of Art
Darrell Sandrue	The Metropolitan Museum of Art
Meganne Secola	The Metropolitan Museum of Art
Phyllis Konyak	The Metropolitan Museum of Art
Jane Morin	The Metropolitan Museum of Art

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan, Mrs. Santana, and Ms. Santalucia

No: None

Abstain: None

E. Personnel- K. Santalucia (Chair)

Board Trustee Kerri Santalucia moved and Board Trustee Charlie Kranz seconded, that the Netcong Board of Education approve resolutions #1-2 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the hiring of Kylie McGlew, for the position of Administrative Assistant to the Business Administrator, beginning on or about May 16, 2018 through June 30, 2018 at a pro-rated salary of \$40,800 and pending a Criminal History Review Unit background check approval.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following non-tenured support staff member, salary, and contract for July 1, 2018 – June 30, 2019:

Non-Tenured Support Staff			
First	Last	Status	Salary
Kylie	McGlew	FTE	\$40,800

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan, Mrs. Santana, and Ms. Santalucia

No: None

Abstain: None

F. Finance – B. Dalesandro (Chair)

Board Trustee Todd Morton moved and Board Trustee Kerri Santalucia seconded, that the Netcong Board of Education approve resolutions #1-3 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the architectural bids for the Annex project:

Whereas, pursuant to N.J.S.A. 18A:18A-1, et.seq., the Netcong Board of Education (“Board”) advertised and solicited bids for the Annex project; and

Whereas, the Board received four bid responses, which were publicly open and read on May 3, 2018; and

Whereas, the following bids were made:

Bidders	Base Bid	Alternate #1	Total
Wallkill Group, Inc.	\$228,000	\$125,000	\$353,000
Zitone Construction	\$137,500	\$95,000	\$232,500
Pal-Pro Builders, LLC	\$180,000	\$120,000	\$300,000
CV Electrical Contractors	\$217,000	\$131,000	\$348,000

Whereas, the lowest bid received was from Zitone Construction in the amount of \$137,500 for a base bid and \$95,000 as an alternate #1 bid; and

Whereas, the Project Architect has reviewed the bids and recommends awarding the project to Zitone Construction; and

Whereas, the Board Attorney has reviewed the bids for legal sufficiency and has determined that Zitone Construction has submitted all the required documents and materials and is, therefore, the lowest responsible and responsive bidder.

Now, therefore be it resolved, by the Netcong Board of Education that a contract is hereby awarded to Zitone Construction in the amount of \$232,500 for the Annex project at Netcong Elementary School.

Be it further resolved that the Board staff and professionals are directed and empowered to take any actions necessary to effectuate the provisions of this resolution.

Be it further resolved that Nicole Sylvester, Business Administrator, is hereby authorized to execute all change orders, with prior Netcong Board of Education knowledge and/or approval, and other such documents as may be required to effectuate the provisions of this resolution and the contract to be entered into between the Board and Zitone Construction. Additionally, the Business Administrator verifies that funds are available for this project in the FY2017-2018 budget utilizing funds from the Board's capital reserve account.

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the architectural bids for the Main Stair Repair project:

Whereas, pursuant to N.J.S.A. 18A:18A-1, et.seq., the Netcong Board of Education ("Board") advertised and solicited bids for the Main Stair Repair project; and

Whereas, the Board received two bid responses, which were publicly open and read on May 3, 2018; and

Whereas, the following bids were made:

Bidders	Base Bid
Michael J. Malpere Co., Inc.	\$32,027
Spartan Construction, Inc.	\$72,000

Whereas, the lowest bid received was from Michael J. Malpere Co., Inc., in the amount of \$32,027; and

Whereas, the Project Architect has reviewed the bids and recommends awarding the project to Michael J. Malpere Co., Inc.; and

Whereas, the Board Attorney has reviewed the bids for legal sufficiency and has determined that Michael J. Malpere Co., Inc., has submitted all the required documents and materials and is therefore the lowest responsible and responsive bidder.

Now, therefore be it resolved, by the Netcong Board of Education that a contract is hereby awarded to Michael J. Malpere Co., Inc., in the amount of \$32,027 for the Main Stair Repair project at Netcong Elementary School.

Be it further resolved that the Board staff and professionals are directed and empowered to take any actions necessary to effectuate the provisions of this resolution.

Be it further resolved that Nicole Sylvester, Business Administrator, is hereby authorized to execute all change orders, with prior Netcong Board of Education knowledge and/or approval, and other such documents as may be required to effectuate the provisions of this resolution and the contract to be entered into between the Board and Michael J. Malpere Co., Inc. Additionally, the Business Administrator verifies that funds are available for this project in the FY2017-2018 budget utilizing funds from the Board's capital reserve account.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the 8th Grade Dance on June 8th, 2018, at Skylands, in Randolph, for grades 6 through 8. This dance is funded by the Student Council fundraisers held throughout the 17-18 school year.

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan, Mrs. Santana, and Ms. Santalucia

No: None

Abstain: Mr. Domick on resolution #1

X. MISCELLANEOUS

None at this time.

XI. PETITIONS AND REQUESTS OF THE PUBLIC

A. Open to the Public:

Moved by: Mr. Morton

Seconded by: Mrs. Santana

Time: 7:14 p.m.

Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow of interest or concern, the matter would be referred to the Acting Chief School Administrator or the Board of Education, either by telephone or letter.

Mr. Hathaway commended the Board on their decision to fix the Annex.

As there were no further petitions or requests from the public, a motion was made to close.

B. Close to the Public:

Moved by: Mr. Kranz

Seconded by: Mr. Morton

Time: 7:15 p.m.

XII. EXECUTIVE SESSION

Motion: Mr. Kranz

Second: Mr. Costanzo

Time: 7:15 p.m.

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

President Dalesandro advised the public that the Board would discuss personnel issues, legal matters, negotiations and pending litigation and that she expected the session would take approximately 45-60 minutes, and that action would not be taken after the Board recessed back to open session.

XIII. RECONVENE

A motion was made and approved to come back from the Board's Executive Session.

Moved: Mrs. Santana

Second: Ms. Santalucia

Time: 7:50 pm

The Board reconvened in open session with all members in attendance and no members of the public.

XIV. ADJOURNMENT

With no further Business before the Board, a motion was made and approved to adjourn.

Moved: Mr. Morton

Second: Mr. Quan

Time: 7:51 pm

Respectfully submitted,



Nicole Sylvester
Business Administrator/Board Secretary