



**Netcong School District
26 College Road
Netcong, New Jersey 07857**

REGULAR MEETING MINUTES

**June 19, 2018
7:00 P.M.**

I. CALL TO ORDER

The meeting was called to order to President Dalesandro at 7:00 p.m.

II. FLAG SALUTE

A. FLAG SALUTE- All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following is made part of the minutes:

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. BOARD GOALS

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Financial Reports
- b. Audit

Continue to move forward to achieve NJSBA' Carol E. Larsen Master Board Certification.

Successfully communicate information for the successful passage of a ballot question.

E. DISTRICT GOALS

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report.

Explore administrative restructuring.

Explore space concerns, Annex project, and continue improvement projects to the building and grounds.

Explore strategies to improve student achievement.

III. ROLL CALL

The following members were present: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Santana and Ms. Santalucia

Not Present: Mr. Quan

Also present: Mrs. Kathleen Walsh, Acting Chief School Administrator
Mrs. Nicole Sylvester, Business Administrator/Board Secretary
Mrs. Kathi Mantell, Nisivoccia, LLP
Mrs. Candy Repsher, Nisivoccia, LLP
3 members of the public and teachers

IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES

Approval of Board Minutes

Mr. Morton moved and Mr. Kranz seconded that the Netcong Board of Education approve the minutes of the following meeting as submitted:

May 15, 2018	Work Session Meeting Minutes
May 15, 2018	Executive Session Minutes
May 22, 2018	Regular Meeting Minutes
May 22, 2018	Executive Session Minutes

Roll Call Vote:

Yes: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Kranz, Mr. Morton, Mrs. Santana and Ms. Santalucia

No: Mr. Domick

Abstain: Mr. Costanzo on all May 22nd minutes

V. PRESIDENT’S COMMENTS

President Dalesandro read her report as follows:

“First, I want to complement Mrs. Walsh on an outstanding year for both herself personally and the students at Netcong school. For the last year Mrs. Walsh has held the position of Acting Chief School Administrator, under her leadership and guidance the students and staff have exceeded all expectations. I wanted to again personally thank you for your dedication and tireless devotion to this District. Your efforts have not gone unnoticed and have you standing head and shoulders above all others. I look forward to seeing you grow as an administrator while you lead this District forward.

I also want to thank Mrs. Walsh and her staff for a flawlessly executed graduation ceremony last night. I received a lot of positive feedback from grandparents, parents and friends of our graduating students last night. That is a direct reflection on Mrs. Walsh and her staff. Again, thank you Kate for making it look so easy.

Tonight the Board has the pleasure of having Kathi Mantell from our auditing firm, Nisivoccia. She is here tonight to give us training on the District’s annual audit. I want to thank Kathi for volunteering her time to

do this presentation. It's very important that Board members have a thorough understanding of the annual audit, because it tells us where we're going and where we've been. The training hours we revive tonight will go toward our hours needed to achieve the Carol E. Larson Master Board Certification and it completes our Board goal for continued professional development with emphasis on training requirements opportunities, finance reports and audits for Board members.

I'd also like to take this opportunity to personally thank Kathi and Nisivoccia for their support of the Netcong Education Foundation's annual St. Patrick's Day Italian style fundraising dinner. Kathi and her firm were our dessert sponsors this year, a relationship I hope continues for many years to come."

VI. LIAISON REPORTS

a. Netcong Educational Foundation

President Dalesandro read her report as follows:

"The NEF meet on Monday, June 11th. The highlights of the meeting included the Foundation approving several grants requested by school administration. The first grant asked for was for money to purchase blinds for all interior classroom doors for security purposes. The second grant approved asked for funding to purchase student planners and folders for next year. The NEF has funded this grant for the last six years. The other grant approved was to fund the TREPS program for our seventh-grade students. The TREPS program is an entrepreneurial program where the students make, develop and market their own product. They then have an opportunity to sell their product in the marketplace. The NEF is covering each students start up fees of \$20.

The NEF also discussed their new wraparound program for next year. Along with before and after school care parents will now have an opportunity to have "daycare" for their K-4 morning and afternoon students. The NEF also appointed chair persons for event and fundraiser activities next year. Finally, a stone paver fundraiser for Netcong High School and Netcong Elementary school families was discussed. The NEF is looking at two areas where engraved pavers can be purchased with family names and graduation year. Pavers would be placed in the graduation walkway and in front of the school. This fundraising project is still in the infancy phase and further details will follow when available. The NEF will meet on July 9th at 6:30 pm at the Netcong Town hall building."

Mr. Quan entered the room at 7:03 p.m.

b. Netcong PTA

Ms. Santalucia gave her PTA report as follows:

1. PTA approved the donation of a \$2,000 sign for the front of the school
2. There is a motion on tonight's agenda to approve the sign donated by the PTA
3. PTA is looking for a President, Vice President and recording secretary

c. Town Council

President Dalesandro read her report as follows:

"The Town Council met on June 7th and 14th. I attended both meetings. The highlight of the June 7th meeting included the Council passing a resolution to approve and support the color run fundraiser. All money raised by the color run goes toward student activities. At the June 14th meeting CSA, Kate

Walsh, and Business Administrator, Nicole Sylvester, presented our 2018-2019 budget to the Council. The budget was received favorably by the Council. All other business before the Council was regular town business. The Council's next scheduled meeting dates are July 5th, Board Member Tim Domick is scheduled to attend and July 12th which I will attend."

d. Recreation Commission & Planning Board

Mr. Morton stated the Recreation committee will be holding concerts in the park every Friday at Arbolino Park. He stated the next meeting is on June 27th.

Mr. Morton stated the Planning Board met and regular business was conducted.

Mrs. Kathi Mantell and Mrs. Candy Repsher from Nisivoccia, LLP gave their presentation on how to better understand the audit report.

VII. ACTING CHIEF SCHOOL ADMINISTRATOR COMMENTS

Mrs. Walsh reported on the Fire/Security Drills as follows: A Security Lockdown Drill was conducted on May 24, 2018 at 11:39 a.m. with a duration of 6 minutes. A Shelter-in-Place was held on June 1, 2018 at 11:46 a.m. with a duration of 13 minutes. A Lockdown Drill was conducted on June 5, 2018 at 1:57 p.m. with a duration of 7 minutes. A Fire Drill was conducted on June 14, 2018 at 8:46 a.m. with a duration of 5 minutes.

Mrs. Walsh reported on her monthly HIB reports #16, #17, #18 and #19.

Mrs. Walsh thanked everyone for their help with graduation.

VIII. BUSINESS ADMINISTRATOR COMMENTS

None at this time.

IX. QUESTIONS/COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Motion: Mr. Kranz Second: Mr. Costanzo Time: 8:10 pm

Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Chief School Administrator or the Board of Education, either by telephone or letter.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Kranz Second: Mr. Costanzo Time: 8:10 p.m.

X. OLD BUSINESS

None at this time.

XI. INFORMATION/REPORTS/ACTIONS

A. FINANCE *(B. Dalesandro, Chair)*

Board Trustee David Costanzo moved and Board Trustee Charlie Kranz seconded, that the Netcong Board of Education approve resolutions #1-25 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the May 31, 2018 payroll in the amount of \$132,983.83.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the June 15, 2018 payroll in the amount of \$171,089.55.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the June 18, 2018 payroll in the amount of \$109,943.27.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the bills list for May 23, 2018 through June 19, 2018 in the amount of \$720,977.65.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the following May 2018 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of May 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of May 31, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the Transfers Reports for the month of May 2018.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the contract with Duff and Phelps (American Appraisal) for the updated fixed asset report as of June 30, 2018 at a cost of \$1,130.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves participation in a Title III Consortium with Lincoln Park, Washington Township and Pequannock Township School Districts in the amount of \$21,214 account #20.270.100.600.000 at the following amounts -- Lincoln Park School District \$7,067, Netcong School District \$3,056, Pequannock Township \$2,489, and Washington Twp. \$8,602.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the authorization to transfer funds to Capital Reserve:

Whereas, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to

transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and Whereas, the Netcong Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and Whereas, the Netcong Board of Education has determined that (an amount not to exceed) \$300,000 is available for such purpose of transfer; Now therefore be it resolved by the Netcong Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the authorization to transfer funds to Maintenance Reserve:

Whereas, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and Whereas, the Netcong Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and Whereas, the Netcong Board of Education has determined that (an amount not to exceed) \$300,000 is available for such purpose of transfer; Now therefore be it resolved by the Netcong Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following IDEA grants for the 2018-2019 school year:

Name of Grant	Amount
IDEA Basic	\$83,894
IDEA Preschool	\$5,306

12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the amount of tax monies required for school purposes for the 2018-2019 school year is \$3,707,261 for General Fund and \$158,503 for Debt Service and that the Netcong Borough is hereby requested to pay the Treasurer of School Monies the below listed amounts:

Due Date	Amount
July 15, 2018	\$308,939
August 15, 2018	\$308,939
September 15, 2018	\$308,939
October 15, 2018	\$308,939
November 1, 2018	\$31,751.25
November 15, 2018	\$308,939
December 15, 2018	\$308,938

Due Date	Amount
January 15, 2019	\$308,938
February 15, 2019	\$308,938
March 15, 2019	\$308,938
April 15, 2019	\$308,938
May 1, 2019	\$126,751.25
May 15, 2019	\$308,938
June 15, 2019	\$308,938

13. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School Administrator, hereby appoints Nicole Sylvester as District Purchasing Agent- QPA.

Whereas, 18A:18A-2 provides that a board of education may assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons which shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as

permitted by this chapter, and Whereas, 18A:18A-2 defines purchasing agent as the secretary, business administrator or the business manager of the board of education, but if there be no secretary, business administrator or business manager, such officer, committees or employees who such power has been delegated by the board of education, and Whereas, 18A:18A-3 provides that contracts awarded by the purchasing agent that do not exceed the aggregate in a contract year the bid threshold may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and Whereas, 18A:18A-37 provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations of so authorized by board resolution, and now therefore, Be it resolved that the Netcong Board of Education pursuant to the statues cited above hereby appoints Nicole Sylvester, Business Administrator, as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Netcong Board of Education, and Be it further resolved that Nicole Sylvester, School Business Administrator, is hereby authorized to award contracts on behalf of the Netcong Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations; and Be it further resolved that Nicole Sylvester, School Business Administrator, is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold but less than the bid threshold per statute set at \$40,000, and the quotation threshold per statue to be set at \$6,000 per 18A:18A-4.

14. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School Administrator, hereby designates the School Business Administrator to:
 - a. Invest board funds at the most advantageous rate in compliance with all state laws and regulations effective on or about July 1, 2018 to June 30, 2019.
 - b. Make telephone wire or electric transaction of the Board’s financial accounts of deposit effective on or about July 1, 2018 to June 30, 2019.
 - c. Advertise for and receive bids for supplies, equipment and services when required and in accordance with Public School Contract Law.
 - d. Audit and approve any account and demand for payment prior to presentation to the Board as per N.J.S.A. 18A:19-4.1.
 - e. Be bonded as per NJ State Law requirements.
 - f. To authorize, in consultation and agreement with the Acting Chief School Administrator, to process line item changes in compliance with required law between board meetings effective on or about July 1, 2018 to June 30, 2019.

15. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School Administrator, hereby appoints Kathleen Walsh, Acting Chief School Administrator, as custodian of records for personnel records, and Nicole Sylvester, Business Administrator, as custodian of records for business and financial records.

16. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the 2018-2019 school year contracts as follows:

	Vendor	Category	Cost
1	Adams, Gutierrez, & Lattiboudere	Board Attorney	\$150/hr. Attorney, \$95/hr. Paralegal
2	Alarm & Communication Technologies (ACT)	Heat Sensors	\$948
3	Atlantic Tomorrow’s Office	Copier Maintenance	Various
4	Automatic Temperature Control	Univent Controls	\$4,556
5	Bayada In-School Nursing Services	Nursing Services for Substitute	\$60/hour

		Nurse	
6	Bayada	OOD Student #32321335	\$54.50/hr RN; \$44.50/hr LPN
7	Blackboard, Inc.	Web Hosting Service	\$1,683.82
8	CDK	Personnel and Accounting Software	\$8,390.00
9	Cintas	Customer Support	Various
10	Cintas	Fire Extinguisher Inspection	\$500
11	Educational Services Commission of MC	Health & Safety Fees	\$2,174
12	Educational Services Commission of MC	Professional Support	Misc. See Attached
13	Educational Services Commission of MC	Transportation Agreement	Various
14	Frontline Education	\$85/hr/ESY; \$85 18-19SY	\$7,118.96
15	Genesis	Student Information System	\$9,330
16	J & B Therapy	Related Services	Various
17	Lappe, Kim	Physical Therapist	\$85/hr ESY; \$85/hr 18-19SY
18	Mountain Lakes Board of Education	Itinerant Hearing Services to Student #3232889	\$1,600
19	Mountain Lakes Board of Education	Itinerant Hearing Services to Student #3232888	\$12,160
20	Mountain Lakes Board of Education	Itinerant Hearing Services to Student #33021376	\$12,160
21	Networks and More	Email Service	\$2,000
22	Nisivoccia	Auditors	\$25,750
23	Northern Hills Academy	2018 ESY for Student #32321335	\$15,435.50
24	Pay Schools, Inc.	Software Licensing & Support for POS System	\$1,857
25	Phonak	Comprehensive Service Plan	\$101.25
26	Strauss Esmay	Policy Alert System	\$4,635
27	Sussex County Regional Transportation Cooperative	Joint Transportation	2% Administrative Fee
28	Sussex County Regional Transportation Cooperative	Various	4% Administrative Fee

17. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves AERO Environmental Services, Inc. as the district's licensed asbestos management planner for the 2018-2019 school year.
18. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Parette Somjen Architects as the District's architect of record for the 2018-2019 school year.
19. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the 2018-2019 Purchasing Manual.

20. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves NJ Schools Insurance Group appointing a broker/risk management consultant for the 2018-2019 school year.

Whereas, the Netcong Board of Education (“Educational Facility”) had resolved to join the New Jersey Schools Insurance Group (“NJSIG”) following detailed analysis for a three year term July 1st, 2017-2020 subject to a previously executed board resolution; and Whereas, The Bylaws of NJSIG requires that each entity designate a Broker/Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and Whereas, the Bylaws indicate that NJSIG shall pay each Broker/Risk Management Consultant a fee to be established annually by the fund; Now therefore, be it resolved that the Netcong Board of Education, does hereby appoint Treadstone Risk Management LLC as its Broker/Risk Management Consultant in accordance with the Fund’s Bylaws for the 2018-2019 fiscal year.

21. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby appoints a broker/risk management consultant for student accident and, Whereas, the Netcong Board of Education has purchased student accident insurance and other property & casualty lines of coverage not included in the NJSIG program; and Whereas, the insurers for these lines of coverage and other property & casualty insurance coverage carried by Netcong Board of Education not included in the coverage provided through NJSIG allow for re-appointment of the Broker of Record at the direction of the insured; and Whereas, Netcong Board of Education desires to seek proposals from other insurers and seeks claim resolution assistance for its Property & Casualty & Student Accident lines of coverage. Now therefore, be it resolved that the Netcong Board of Education, does hereby appoint Treadstone Risk Management LLC as its Broker/Risk Management Consultant for 2018-2019 fiscal year.

22. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the insurance pol membership renewal; WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools; WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members; WHEREAS, the [Netcong Board of Education, herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG; WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG; WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and, WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey. NOW THEREFORE, BE IT RESOLVED, THAT:

1) This agreement is made by and between NJSIG and the Educational Institution; 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2017, and ending July 1, 2020 at 12:01 a.m.; 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation; 4) The Educational Institution and NJSIG agree that NJSIG shall hold

all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable; 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG; 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith; 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG’s Plan of Risk Management; 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management; 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney’s fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand; 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and, 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

23. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following tuition rates for the 2018-2019 school year:

Regular Education	Tuition Rate
Pre-School/Kindergarten	\$12,000
Grades 1-5	\$12,500
Grade 6-8	\$13,000
Netcong Resident Preschool (paid for by parent)	\$1,000
Non-Resident Preschool Tuition (paid for by parent)	\$2,000

24. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following ESEA grant monies for the 2018-2019 school year:

Name of Grant	Amount
Title I	\$71,577
Title II	\$6,802
Title III	\$3,056
Title IV	\$10,000

*Note: Total funds for Title III will be included as part of a consortium with Lincoln Park, Pequannock, and Washington Twp. for a total of \$21,214, making the grand total of the ESEA grant submission to be \$147,809.

25. Be it resolved that the Netcong Board of Education (“Board”) hereby ratifies and approves the Memorandum of Agreement with the Netcong Teachers Association (“NTA”) and the Addendum for a successor three (3) year Collective Bargaining Agreement effective July 1, 2016 through June 30, 2019.

Roll Call Vote:

Yes: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan, Mrs. Santana and Ms. Santalucia

No: None

Abstain: Mr. Bates on resolution #4, Check #12297 and resolution #16 Item #9 and #10
Mr. Costanzo on resolution #6 Item #1

B. POLICY (COW, Chair)

Board Trustee David Costanzo moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-2 as presented:

- 1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, approves the SECOND READING of the following Policy and Regulation revisions:

Policy/Regulations	#	Title	Type
Policy/Regulation	1550	Equal Employment /Anti-Discrimination Practices(M)	Revised
Policy	2431	Athletic Competition(M)	Revised
Regulation	2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad(M)	Revised
Policy/Regulation	5350	Student Suicide Prevention(M)	Revised
Policy	5533	Student Smoking(M)	Revised
Policy	5535	Passive Breath Alcohol Sensor Device	Revised
Policy/Regulation	5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities(M)	Revised
Policy	8462	Reporting Potentially Missing or Abused Children(M)	Revised
Policy	8561	Procurement Procedures for School Nutrition Program	New

- 2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, approves the FIRST READING of the following Policy and Regulation revisions:

Policy/Regulations	#	Title	Type
Policy	1331	Evaluation of the Board Secretary	Revised

Roll Call Vote:

Yes: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan, Mrs. Santana and Ms. Santalucia

No: None

Abstain: None

C. FACILITIES (C. Kranz, Chair)

Board Trustee Charlie Kranz moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolution #1 as presented:

- ~~1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the PTA’s donation of the school logo and sign reading “Home of the Indians” with installation on the gymnasium dome at no cost to the district.~~

After discussion of resolution #1, Board Trustee Charlie Kranz moved and Board Trustee David Costanzo seconded, that the Netcong Board of Education table resolution #1.

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Mr. Kranz, Mr. Morton, Mr. Quan, Mrs. Santana and Ms. Santalucia

No: Mr. Bates

Abstain: Mr. Domick

Board Trustee Charlie Kranz moved and Board Trustee Jenn Santana seconded, that the Netcong Board of Education approve resolution #2 on the addendum as presented:

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the submission of the 2018-2019 Change of Use Form for the Annex classrooms to the county office.

Roll Call Vote:

Yes: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan, Mrs. Santana and Ms. Santalucia

No: None

Abstain: None

D. CURRICULUM (J. Santana, Chair)

Board Trustee Jenn Santana moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-8 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby amends the following Professional Development, from Curriculum, Resolution #1, approved at the May 22, 2018 Regular Board Meeting:

<i>Date</i>	<i>Name</i>	<i>Workshop/Conference</i>	<i>Location</i>	<i>Cost Amended</i>
7/12, 7/18, and 7/26/2018	M. Fasciana	Stronge Teacher & Educational Specialist Evaluation New Administrator Training	ESC of NJ Conference Center Piscataway, NJ	Workshop – \$525 Mileage @ \$0.31/mile
7/26/2018	K. Walsh	Stronge Teacher & Educational Specialist Evaluation Refresher	ESC of NJ Conference Ctr. Piscataway, NJ	Workshop – \$175 Mileage @ \$0.31/mile

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Professional Development for the 2018-2019 school year:

Date	Name	Workshop/Conference	Location	Cost
6/22/18	N. Serignese	Asbestos O&M	Mine Hill, NJ	Workshop – \$135 Mileage @ \$0.31/mile
7/10/18	V. Van Tassel	NJDOE Regional Certification Workshop Presentation	Morristown, NJ	Workshop – No Cost Mileage @ \$0.31/mile
8/6-8/9/2018	K. Walsh	School Safety Specialist Training	Morristown, NJ	Workshop – No Cost Mileage @ \$0.31/mile
8/15/18	N. Serignese	Asbestos Designated Personnel	Mine Hill, NJ	Workshop – \$199 Mileage @ \$0.31/mile
9/21/18	A. Henry	Handle With Care Behavior Management – Instructor Recertification	Gardiner, NY	Workshop – \$450 Mileage @ \$0.31/mile

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, approves the following Field Trips for the 2018-2019 school year:

Grade	Date	Trip
Kindergarten	May-June 2019	The Growing Stage
1 st Grade	May 2019	Crayola Factory
2 nd Grade	June 2019	DaVinci Science Center
3 rd Grade	June 2019	Turtle Back Zoo
4 th Grade	June 2019	Franklin Mineral Museum
5 th Grade	June 2019	The Metropolitan Museum of Art
6 th Grade	May-June 2019	Philadelphia, PA (6-8 STEAM and Special Education students, as well)
7 th Grade	May 2019	Stokes State Forest School of Conservation (3 days)
8 th Grade	April 2019	Washington, DC (3 days)
8 th Grade	Sept.-June 2019	Various trips to LVR for regional school events
8 th Grade	May 2019	LVR 8 th Grade Shadow Day
Band	Columbus Day	Fire House Inspection for Band to Perform
Band	February 2019	All Schools Chorus with Regional School Districts
Multi-Grade	Various	Local Business Visits for Career Exploration
Multi-Grade	October 2019	Middle School Leadership Summit: Sussex County Technical School
Multi-Grade	December 2018	Band/Chorus to Perform at Shop Rite
Multi-Grade	Various	S.A.D.D. Events

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the donation of a little community library by Nicole Perretti.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following graduate course reimbursement for the Fall 2018 semester:

Date	Name	Graduate Course	Location	Cost
Fall 2018	B. Lisk	Inclusive Practices GED620	Centenary University Hackettstown, NJ	3 Credits – \$574.60 per credit = \$1,723.80 Mileage @ \$0.31 per mile*

*Mileage payable up to \$100 and only at the discretion of the Netcong Board of Education.

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the annual NJDOE mandated submission of the HIB School Self-Assessment for Determining Grades for the 2017-2018 school year.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the annual NJDOE mandated submission of the Student Safety Data System (SSDS), formerly the Electronic Violence and Vandalism Reporting Systems (EVVRS) Verification and HIB – Investigations, Trainings, and Programs (HIB-ITP) Data Certification Report for the 2017-2018 school year.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the submission of the annual Security Drill Statement of Assurance for the 2017-2018 school year.

Roll Call Vote:

Yes: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan, Mrs. Santana and Ms. Santalucia

No: None

Abstain: Mr. Costanzo on resolution #1, Item #2 and resolution #2, Item #3 and #5
Mr. Domick on resolution #5

E. PERSONNEL (*K. Santalucia, Chair*)

Board Trustee Kerri Santalucia moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-13 as presented:

1. Be it resolved that the Netcong Board of Education hereby approves the appointment of Mark Fasciana to the position of Assistant Principal, effective July 1, 2018 through June 30, 2019 at a salary of \$80,000 for a fixed one-year term.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Nick Serignese as the following for the 2018-2019 school year: (a) Asbestos Hazard Emergency Response Act (AHERA), (b) Facilities Manager, (c) Indoor Air Quality Officer, (d) Integrated Pest Management Officer, and (e) Right to Know Coordinator.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Nicole Sylvester as the following for the 2018-2019 school year: (a) Affirmative Action Officer and (b) Public Agency Compliance Officer (PACO).
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following staff for the 2018-2019 Stipend Positions:

Stipend Position	Name	Amount	Term
Breakfast Supervisor	Laurie Glennon	\$1,667	Sept-June, 180days, 30 mins/day
Inclement Weather Monitor	Linda Tuorinsky	\$6.97	Sept-June, 180 days, 20 mins/day
Lunch Room Supervisor	Marilynn Garcia	\$2614.19	Sept.-June, 180 days, \$14.52/day
Lunch Room Supervisor	Linda Tuorinsky	\$2,614.19	Sept.-June, 180days, \$14.52/day
Lunch Room Supervisor	Diana Yaeger	\$2,614.19	Sept.-June, 180days, \$14.52/day
Yearbook	Linda Tuorinsky	\$1634	Nov.-May

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Jane Morin as a Substitute Nurse for the ESY program.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Gina Szarejko, Jessica Mucerino, and/or Darrell Sandrue as Teacher-in-Charge in the absence of all administration.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the Disability/Maternity Leave letter from Melissa Patten, LLD Teacher. Beginning on or about October 26, 2018, she will use the NJFLA for the week prior to her due date of November 5, 2018 followed by twelve weeks under the NJFLA and FMLA beginning on her due date of November 5, 2018 and continuing through February 11, 2019. At the conclusion of her NJFLA and FMLA, she will use 83 days of her accumulated Sick days which will establish the date of approximately June 18, 2019 as termination of sick time for her Maternity Leave of Absence. She will return to her position at the start of the 2019-2020 school year.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Mark Fasciana as the Anti-Bullying Specialist for the 2018-2019 school year.
9. Be it resolved that the Netcong Board of Education hereby approves the Acting Chief School Administrator, Assistant Principal, Nurse, CST Coordinator, School Psychologist, and the Teacher-in-Charge to hereby be designated to transport pupils in the event of an emergency for the 2018-2019 school year.
10. Be it resolved that the Netcong Board of Education hereby approves Kathleen Walsh as the Anti-Bullying Coordinator for the 2018-2019 school year.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Mark Fasciana as the School Attendance Officer for the 2018-2019 school year.
12. Be it resolved that that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Substitutes for the 2018-2019 school year, paid at the following rate:
 - Teachers: \$70/day for the first ten days and \$80/day thereafter;
 - Nurses: \$150/day;
 - Grounds: \$15/hour;
 - Aides: \$11.30/hour.

	First Name	Last Name	Position
1	Joseph	Bardi	Grounds
2	Johnna	Charette	Nurse
3	Caren	Cocuzza	Teacher
4	Alan	Cook	Teacher
5	Lisa	DeAngelis	Teacher
6	Joshua	Donovick	Teacher
7	Christopher	Dimitriou	Teacher
8	Joyce	Ferraro	Nurse
9	Jessica	Frank	Nurse

10	Marilynn	Garcia	Aide/Teacher
11	William	Glennon	Grounds
12	Grant	Harvey	Grounds
13	Garnett	Holmes	Grounds
14	Darlene	Kadel	Nurse
15	Darlene	Kadel	Teacher
16	Rachelle	Kovacs	Nurse
17	Genine	Laurie	Aide
18	Lisa	Macrae	Teacher
19	Charlie	Marotta	Grounds
20	Noreen	McGeary	Nurse
21	Maria	Smith	Teacher
22	Carol Lee	Spages	Nurse
23	Linda	Tuorinsky	Aide/Teacher
24	Charles	Webber, Jr.	Teacher
25	Diana	Yaeger	Aide/Teacher

13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the 2018-19 salary of the Treasurer of School Monies, Rene Metzgar at a salary of \$3,083 for a fixed one-year term.

Roll Call Vote:

Yes: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan, Mrs. Santana and Ms. Santalucia

No: None

Abstain: None

XII. MISCELLANEOUS

Mr. Bates asked why there was a Go Fund Me page started by a teacher for new desks. Discussion ensued.

Mr. Bates stated he would like to see us explore further solar options. Discussion ensued.

Mr. Bates asked if the NEF has a license for the 50/50 raffle. Discussion ensued.

Mr. Bates asked what the process was on how to change a policy. Discussion ensued.

Mr. Bates asked if we knew how much the NEF has donated over time. Discussion ensued.

Mrs. Santana thanked everyone for their help to make it possible for her mom to be at graduation.

President Dalesandro stated that the August 21, 2018 would be cancelled since a lot of Board Members are away.

President Dalesandro read her report as follows:

“First, Charlene Peterson from NJSBA will be here in July to conduct our annual board self-evaluation and goal setting meeting. The Board has until close of business on July 11th to log in their NJSBA account and complete their self-evaluation. Charlene will compile the results and give a presentation at our July 24th meeting. I will send all of you a reminder as the completion date gets closer.

Last October the superintendents and board presidents from the Lenape Valley community met to discuss and gauge interest in the possibility of creating a true K-12 regional Lenape Valley District. I shared that information with all of you in November 2017 and solicited your input on moving the process forward. We all were unanimously in favor. In anticipation of meeting again I created an ad hoc regionalization committee. Unfortunately, trying to coordinate the schedules of all concerned in Byram, Stanhope, Lenape Valley and Netcong became challenging and we are unable to meet again until May 2018. In attendance at that meeting for each respective district, three board members, their superintendent and Business Administrator. I’d like to note that Mrs. Walsh our acting CSA, is conflicted and our board is being represented by newly appointed Assistant Principal, Mark Fasciana. Discussion ensued on the merits and the process to move forward.

After 2 hours all districts agreed to go back to their respective board and discuss whether or not there is enough interest to move forward with exploration, research, discussion, identify concerns, discover answers and evaluate. If all districts agree, August 14th has already been established as a date to meet with New Jersey School Boards Association who will give a PowerPoint presentation on how we proceed. At this time I invite each of you to give your input and whether or not you would support the exploration of a possible K-12. While I give you time to process your thoughts I will state my reasons for continuing the process and some questions that we will need answers to. It is our job to find the best educational possibilities for our students. At the very least we owe it to the taxpayers in this town to explore and exhaust any possibility there could be to offer a better educational system at a reduced or shared cost. Obviously, any steps forward have risks and this is a hard decision. Usually hard decisions give you the best results. What would we want from regionalization? What will we get from regionalization? What are we willing to give up to regionalize? Do the benefits outweigh the hard work that will be involved and must be put forward to get the answers? How will we look once we regionalize? We don’t have all the answers but these are some of the many questions we need answered And the only way to do that is to continue further investigation.”

Mr. Kranz exited the room at 8:42 p.m. for the remainder of the meeting.

XIII. COMMENTS FROM THE PUBLIC – ANY ISSUE/TOPIC

Motion: Mr. Morton Second: Mr. Quan Time: 8:47 p.m.

The Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Acting Chief School Administrator or the Board of Education, either by telephone or letter.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Morton Second: Mr. Costanzo Time: 8:47 p.m.

XIV. EXECUTIVE SESSION

Motion: Mr. Costanzo Second: Mr. Morton Time: 8:47 p.m.

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

President Dalesandro advised the public that the Board would discuss student matters and personnel issues and that she expected the session would take approximately 60 minutes, and that action will be taken after the Board recessed back to open session.

Mrs. Walsh, Mrs. Sylvester and Mr. Costanzo exited the room at 8:52 p.m.

Mrs. Walsh and Mr. Costanzo re-entered the room at 9:18 p.m.

Mrs. Sylvester re-entered the room at 9:28 p.m.

XV. RECONVENE

A motion was made and approved to come back from the Board's Executive Session.

Moved: Mr. Morton Second: Mr. Costanzo Time: 9:28 pm

The Board reconvened in open session with some members in attendance and some members of the public.

XVI. MOTIONS AFTER EXECUTIVE SESSION

Board Trustee Kerri Santalucia moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #14-18 as presented:

14. Be it resolved that that the Netcong Board of Education hereby accepts the Acting Chief School Administrator's evaluation for the 2017-2018 school year.
15. Be it resolved that the Netcong Board of Education, hereby approves Kathleen Walsh as the School Principal at a salary of \$106,000 effective July 1, 2018 through June 30, 2019 for a fixed one-year term.
16. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Nicole Sylvester's Business Administrator salary of \$86,150 effective July 1, 2018 through June 30, 2019 for a fixed one-year term.
17. Be it resolved that the Netcong Board of Education hereby approves the appointment of Kathleen Walsh to the position of Acting Superintendent, effective July 1, 2018 through the January 4, 2019 Reorganization Meeting, at a monthly stipend of \$2,000 pending county approval.
18. Be it resolved that the Netcong Board of Education hereby approves back pay for Nicole Sylvester for the 2017-18 school year at an amount of \$2,244.

Roll Call Vote:

Yes: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Morton, Mr. Quan, Mrs. Santana and Ms. Santalucia

No: None

Abstain: Mr. Bates on resolution #16 & #18
Mr. Costanzo on resolution #14, #15 and #17

XVII. ADJOURNMENT

With no further Business before the Board, a motion was made and approved to adjourn.

Moved: Mr. Morton

Second: Mr. Costanzo

Time: 9:31 pm

Respectfully submitted,



Nicole Sylvester
Business Administrator/Board Secretary