



**Netcong School District  
26 College Road  
Netcong, New Jersey 07857**

**REGULAR MEETING MINUTES**

**April 24, 2018  
7:00 P.M.**

**I. CALL TO ORDER**

The meeting was called to order to President Dalesandro at 7:00 p.m.

**II. FLAG SALUTE**

**A. FLAG SALUTE-** All of those present participated in the salute to the flag.

**B. OPEN PUBLIC MEETING ACT PROCLAMATION**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**C. MISSION STATEMENT-** The following is made part of the minutes:

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

**D. BOARD GOALS**

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Financial Reports
- b. Audit

Continue to move forward to achieve NJSBA' Carol E. Larsen Master Board Certification.

Successfully communicate information for the successful passage of a ballot question.

**E. DISTRICT GOALS**

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report.

Explore administrative restructuring.

Explore space concerns, Annex project, and continue improvement projects to the building and grounds.

Explore strategies to improve student achievement.

**III. ROLL CALL**

The following members were present: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Morton, Mr. Quan, Mrs. Santana and Ms. Santalucia

Not Present: Mr. Kranz

Also present: Mrs. Kathleen Walsh, Acting Chief School Administrator  
Mrs. Nicole Sylvester, Business Administrator/Board Secretary  
Mrs. Charlene Peterson, NJ School Boards Representative  
4 members of the public and teachers

**President Dalesandro stated that last week’s Board meeting was cancelled according to Board Policy #0161 since a quorum would not have been present.**

**IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES**

Approval of Board Correspondence

President Dalesandro read the letter from Mr. Cassar regarding the Girl Scout Troop 97332 Tree Planting.

**Mr. Morton made a motion to accept the letter from Mr. Cassar as correspondence, the motion was seconded by Mr. Costanzo and approved by a Unanimous Voice Vote by all members present.**

Approval of Board Minutes

**Mr. Morton moved and Ms. Santalucia seconded that the Netcong Board of Education approve the minutes of the following meeting as submitted:**

March 20, 2018	Work Session Minutes
March 20, 2018	Executive Session Minutes
March 27, 2018	Regular Meeting Minutes
March 27, 2018	Executive Session Minutes

**Roll Call Vote:**

**Yes:** Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Morton, Mr. Quan, Mrs. Santana, and Ms. Santalucia

**No:** Mr. Domick

**Abstain:** Mr. Costanzo on all March 20<sup>th</sup> minutes  
Mr. Morton on all March 27<sup>th</sup> minutes

**V. PRESIDENT’S COMMENTS**

President Dalesandro welcomed Mrs. Charlene Peterson from NJSBA and stated she would be going over the CSA evaluation in Executive Session later on in the meeting.

## **VI. LIAISON REPORTS**

### **a. Netcong Educational Foundation**

Mr. Quan gave his NEF report as follows:

1. The NEF met on April 9th at 6:00 pm.
2. June 1<sup>st</sup> is the Talent Show
3. Reach for the Stars Reading Initiative had the students of Netcong read over 41,000 minutes, but not enough to tape the administrators to the wall.
4. Lastly, our next meeting is scheduled on May 14<sup>th</sup> at 6:30 p.m.

### **b. Netcong PTA**

Ms. Santalucia gave her PTA report as follows:

- Bike Rodeo is on May 4<sup>th</sup> from 3-5:30 p.m.
- Outdoor family portraits at the park are on May 12<sup>th</sup>
- The PTA is looking to put an Indian sign or logo on the school building
- Next meeting is on May 9<sup>th</sup> at 7pm

### **c. Town Council**

No new business to report.

### **d. Recreation Commission & Planning Board**

On June 1<sup>st</sup> there will be a paint and sip at the Hilltop Fire Co. 1 for \$40 per person. Tomorrow will be the next meeting at 7:30.

No new business for the Planning Board.

## **VII. ACTING CHIEF SCHOOL ADMINISTRATOR COMMENTS**

Mrs. Walsh reported on the Fire/Security Drills as follows: Fire/Security Drill Report - A Fire Drill was conducted on March 27, 2018, at 9:40 a.m. with a duration of 7 minutes. A Security/Lockdown Drill was conducted on April 16, 2018 with a duration of 10 minutes.

Mrs. Walsh reported on her monthly HIB report #13.

Mrs. Walsh thanked Mr. Cassar for his \$1,000 donation for the STEM Initiative.

Mrs. Walsh stated the Daisy troop made birthday bags for children in need and they will be given out accordingly.

Mrs. Walsh thanked Mrs. Dalesandro and Mr. Quan for their effort to have books donated to the school for Pre-K through 3<sup>rd</sup> grade.



2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of March 31, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the Transfers Reports for the month of March 2018.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the donation of \$1,000, from Mr. and Mrs. Cassar, for the 2018-2019 4<sup>th</sup> Grade Science and Engineering program.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the final budget for the 2018-2019 school year using the 2018-2019 state aid figures and the Secretary to the Board of Education of Schools for approval in accordance with the statutory deadline:

	<b>General Fund</b>	<b>Special Revenues</b>	<b>Debt Service (Referendum)</b>	<b>Total</b>
2018-19 Total Expenditures	\$5,090,158	\$147,966	\$158,503	\$5,396,627
Less: Anticipated Revenues	\$1,382,897	\$147,966	\$0	\$1,530,863
Taxes to be Raised	\$3,707,261 (Tax levy)	\$0	\$158,503	\$3,865,764

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves in the final budget the adjustment for enrollment in the amount of \$121,560.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the November ballot questions to be advertised and submitted to the Executive County Superintendent as follows:

*In addition to the regular advertised budget, the Netcong Board of Education will seek approval from the district's legal voters to raise an additional \$35,000 for General Funds in the same school year (2018-2019). These taxes will be used exclusively for the hiring of one Class III Officer (armed police officer) for the purpose of safety and security of the students, staff, and the school grounds. Approval of these taxes will result in a permanent increase in the district's tax levy. The proposed additional expenditures are in addition to those necessary for a thorough and efficient (T&E) education.*

*In addition to the regular advertised budget, the Netcong Board of Education will seek approval from the district's legal voters to raise an additional \$33,000 for General Funds in the same school year (2018-2019). These taxes will be used exclusively for the hiring of a part-time (.6) Social Worker for the purpose of the students' social, emotional and mental well-being. Approval of these taxes will result in a permanent*

*increase in the district's tax levy. The proposed additional expenditures are in addition to those necessary for a thorough and efficient (T&E) education.*

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the professional services maximum costs for the 2018-2019 school year:

Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and;

Whereas, the Netcong Board of Education has established the following maximum dollar limits as required, and;

Whereas, if these professional services exceed the maximum amount listed, the Netcong Board of Education will consider another motion to increase amounts listed:

Architects	\$50,000	Attorneys	\$50,000
Auditors	\$40,000	School Physician	\$2,500

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves, as per NJAC 6A:23B-1.2(b), that the final budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2018-2019 final budget includes a maximum travel appropriation of \$15,000. The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded. Included in the 2018-2019 final budget is a maximum regular business travel amount of \$1,500 per employee.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting CSA, hereby approves the submission of the NJSIG grant in the amount of \$2,400 to be used for security measures.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting CSA, hereby approves the retroactive tuition contract with Matheny School for the 2017-18 school year for student # 33221478 from March 26, 2018 for 47 billable school days at a cost of \$21,620.
14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting CSA, hereby approves the advertisement for the graduation stairs in the Daily Record at a cost of \$342.02 to be paid out of capital reserve funds.

**Roll Call Vote:**

**Yes:** Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Morton, Mr. Quan, Mrs. Santana and Ms. Santalucia

**No:** None

**Abstain:** Mr. Bates on resolution #7

**Mr. Costanzo stated that he did not feel that Mr. Bates could say yes to resolution #7 but abstain for any monies going into the annex building for resolution #7. Discussion ensued.**

**B. POLICY (COW, Chair)**

None at this time.

**C. FACILITIES** (C. Kranz, Chair)

None at this time.

**D. CURRICULUM** (J. Santana, Chair)

**Mrs. Santana gave her curriculum report as follows:**

- 1. Liberty Science Center programs**
- 2. Lee Ruson was here for an Anti-Bullying program**
- 3. Thanked Mr. Cassar for his donation for the STEM initiative to the 2018-19 4<sup>th</sup> grade**

**Board Trustee Jenn Santana moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-4 as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Professional Development for the 2017- 2018 school year, as follows:

Date	Name	Workshop/Conference	Location	Cost
4/27/18	N. Serignese	Utilizing Technology to Achieve Sustainability	Galloping Hill Clubhouse Kenilworth, NJ	Workshop – No Cost Mileage @ \$0.31/mile
5/23/18	N. Serignese	ESCNJ Vendor Expo	NJ Conv. & Expo. Center Edison, NJ	Workshop – No Cost Mileage @ \$0.31/mile
6/1/18	K. Walsh V. Van Tassel	Strauss Esmay Annual School Law & Policy	Brookdale Community College Lincroft, NJ	Workshop – No Cost Mileage @ \$0.31/mile
6/25, 6/26, 6/27, 6/28/2018	K. Walsh	School Safety Specialist Training	Phillipsburg High School Phillipsburg, NJ	Workshop – No Cost Mileage @ \$0.31/mile

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves teacher reimbursement, for the following graduate course, for the 2017-2018 school year:

Semester	Name	Graduate Course	Location	Cost
May-June 2018/Summer 1  *	L. Sebring	Literacy Curriculum & Common Core	Centenary University Hackettstown, NJ	\$1,209.60 Maximum Remaining for Reimbursement (Actual 3 credits @ \$574.60 = \$1,723.80) *Mileage

\*Reimburses up to a maximum of One Hundred Dollars (\$100) for educational travel, at the Board's discretion.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Home Instruction services be provided to Student #32221339 beginning on April 5, 2018 and continuing until the end of the school year, 5 hours per week, at a rate of \$35/hour.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Danielle Fralley to observe Mary Frances Koch, Grade 6-8 Math Teacher, on May 16, 2018 to make up the day she missed on March 21, 2018 due to a snow day school closing. The need is based on the requirements for her Liberty University's Education 125 Intro to Education class.

**Roll Call Vote:**

**Yes:** Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Morton, Mr. Quan, Mrs. Santana and Ms. Santalucia

**No:** None

**Abstain:** Mr. Costanzo on resolution #1, Item #3 and #4  
Mr. Domick on resolution #2

**E. PERSONNEL** (*K. Santalucia, Chair*)

**Board Trustee Kerri Santalucia moved and Board Trustee Kevin Quan seconded, that the Netcong Board of Education approve resolutions #1-12 as adopted:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the creation of a Facilities Manager position, effective July 1, 2018.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following job descriptions:

Facilities Manager
Inclement Weather Monitor
After School Extra Help Teacher
Breakfast Supervisor
Extracurricular Activities Advisor
Athletic Coach
Cafeteria Supervisor
Technology Coordinator Responsibilities
Band and Chorus Director

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Nick Serignese for a transfer of position from Groundskeeper to Facilities Manager, for a fixed one-year term from July 1, 2018 – June 30, 2019 at a salary of \$41,000.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following tenured certificated staff members and salaries,



based on the 2015-2016 NTA Contract Salary Guide, for the 2018-2019 school year, pending the contract negotiations with the NTA:

Certified Staff/Tenured				
	First	Last	Status	Salary
1	Kim	Arbolino	FTE	\$82,535
2	Marlene	Baccaro	FTE	\$56,440
3	Jacqueline	Cinotti	FTE	\$56,440
4	Shawn	Cryan	FTE	\$54,925
5	Nick	DiDonato	0.80	\$55,991
6	Cie	DiRenzo	FTE	\$61,132
7	Robert	DeKleine	FTE	\$63,304
8	Suzanne	DeKleine	FTE	\$66,440
9	AnnMarie	Evans	FTE	\$58,849
10	Tana	Ferris	FTE	\$68,786
11	Amy	Henry	FTE	\$92,535
12	MaryFrances	Koch	FTE	\$82,535
13	Phyllis	Konyak	FTE	\$84,535
14	Christine	Longo	FTE	\$71,299
15	Jane	Morin	FTE	\$69,132
16	Dina	O'Hagan	FTE	\$51,781
17	Melissa	Patten	FTE	\$51,781
18	Julio	Picallo	FTE	\$56,440
19	Darrell	Sandrue	FTE	\$92,535
20	Gina	Szarejko	FTE	\$80,383

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following non-tenured certificated staff members and salaries, based on the 2015-2016 NTA Contract Salary Guide, for the 2018-2019 school year, pending the contract negotiations with the NTA:

Certified Staff/Non-Tenured				
	First	Last	Status	Salary
1	Bonnie	Lisk	FTE	\$50,070
2	Jessica	Mucerino	FTE	\$54,925
3	Danielle	Painter	FTE	\$54,070
4	Thomas	Salerno	FTE	\$54,070
5	Caitlyn	Scrimo	FTE	\$50,070
6	Lauren	Sebring	FTE	\$51,781
7	Meganne	Secola	FTE	\$50,070
8	Francine	Torsiello	FTE	\$52,070
9	Hayley	Vicedomini	FTE	\$50,070

6. Be it resolved that the Netcong Board of Education, hereby approves the following tenured administrative staff member, salary, and contract for the 2018-2019 school year:

Tenured Administration				
	First	Last	Status	Salary
1	Kathleen	Walsh	FTE	\$81,600

*Note: As determined by the Netcong Board of Education, salaries will remain frozen at the 2016-17 rate and any salary increases will be considered by the Board pending the outcome of the contract negotiation with the NTA.*

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following tenured administrative staff member, salary, and contract for the 2018-2019 school year:

Tenured Administration				
	First	Last	Status	Salary
1	Nicole	Sylvester	FTE	\$81,600

*Note: As determined by the Netcong Board of Education, salaries will remain frozen at the 2016-17 rate and any salary increases will be considered by the Board pending the outcome of the contract negotiation with the NTA.*

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following non-tenured support staff members, salaries, and contracts for the 2018-2019 school year:

Non-Tenured Support Staff				
	First	Last	Status	Salary
1	Kelley	Dilley	FTE	\$38,000
2	Virginia	Van Tassel	FTE	\$43,000

*Note: As determined by the Netcong Board of Education, salaries will remain frozen at the 2016-17 rate and any salary increases will be considered by the Board pending the outcome of the contract negotiation with the NTA.*

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following non-tenured Groundskeeper's salary and contract for the 2018-2019 school year:

Groundskeeper				
	First	Last	Status	Salary
1	Todd	Ruggieri	FTE	\$36,720

*Note: As determined by the Netcong Board of Education, salaries will remain frozen at the 2016-17 rate and any salary increases will be considered by the Board pending the outcome of the contract negotiation with the NTA.*

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Meganne Secola, General Education and Special Education Teacher, to advance to tenured status, effective January 16, 2019.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following four faculty members to attend the 6<sup>th</sup> Grade Philadelphia Field Trip on May 15, 2018, to be compensated for returning after 3:02 p.m. at the rate of \$30 per hour, as per the 2015-2016 NTA contract:

- Ann Marie Evans
- Thomas Salerno
- Darrell Sandrue
- Gina Szarejko

12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Darrell Sandrue, General Education Teacher, to provide Home Instruction services to Student #32221339 beginning on April 5, 2018 and continuing until the end of the school year, 5 hours per week at the rate of \$35 per hour, as per the 2015-2016 NTA Contract.

**Roll Call Vote:**

**Yes:** Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Morton, Mr. Quan, Mrs. Santana and Ms. Santalucia

**No:** None

**Abstain:** Mr. Bates on resolution #7  
Mr. Costanzo on resolution #4, Item #3 and resolution #6

## **XII. MISCELLANEOUS**

Mr. Bates asked about the garden we used to have and asked if it would be rebuilt this year. Mr. Bates also stated that the Daisy troop and their parents cleaned up the garbage on the school grounds on Earth Day. Discussion ensued.

Mrs. Santana said that it was really nice that the Daisy troop wants to plant trees. She also stated that she liked the new PTA bulletin board by the front double doors. Lastly, she stated that Lenape Valley would like to come in to do a soccer clinic. Discussion ensued.

## **XIII. COMMENTS FROM THE PUBLIC – ANY ISSUE/TOPIC**

**Motion: Mr. Morton      Second: Mr. Quan      Time: 7:37 p.m.**

*The Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Acting Chief School Administrator or the Board of Education, either by telephone or letter.*

*Mr. Hathaway stated that the District's can have their children's art displayed at the bank building on June 2<sup>nd</sup>. He also stated that he is willing to donate again and resurrect the garden on the playground under certain conditions. Discussion ensued.*

**There being no further comments from the public, a motion was made to close.**

**Motion: Mr. Morton      Second: Mrs. Santana      Time: 7:41 p.m.**

**Mrs. Sylvester presented the Board and public with training on How to read the Treasurer's Report.**

## **XIV. EXECUTIVE SESSION**

**Motion: Mr. Morton      Second: Mr. Costanzo      Time: 7:57 p.m.**

