



**Netcong School District
26 College Road
Netcong, New Jersey 07857**

REGULAR MEETING MINUTES

**February 27, 2018
7:00 P.M.**

I. CALL TO ORDER

The meeting was called to order to President Dalesandro at 7:00 p.m.

II. FLAG SALUTE

A. FLAG SALUTE- All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following is made part of the minutes:

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. BOARD GOALS

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Financial Reports
- b. Audit

Continue to move forward to achieve NJSBA' Carol E. Larsen Master Board Certification.

Successfully communicate information for the successful passage of a ballot question.

E. DISTRICT GOALS

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report.

Explore administrative restructuring.

Explore space concerns, Annex project, and continue improvement projects to the building and grounds.

Explore strategies to improve student achievement.

III. ROLL CALL

The following members were present: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Kranz, Mr. Morton, Mr. Quan, and Mrs. Santana

Not Present: Mr. Domick- work commitment
Ms. Santalucia- illness

Also present: Mrs. Kathleen Walsh, Acting Chief School Administrator
Nicole Sylvester, Business Administrator/Board Secretary
Derlys Gutierrez, Board Attorney
9 members of the public and teachers

IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES

Mr. Costanzo moved and Mr. Kranz seconded that the Netcong Board of Education approve the following correspondence as submitted:

Be it resolved, that the Board correspondence below be approved as submitted:

- a. Thank you card from the Costanzo family
- b. Letter from Netcong Teacher's Association

The motion was approved by a Voice Vote of all members present.

V. PRESIDENT'S COMMENTS

President Dalesandro stated that at the March 27th meeting Charlene Peterson from NJ School Board's Association would be here to do a two-hour presentation regarding the Superintendent's evaluation.

VI. LIAISON REPORTS

a. Netcong Educational Foundation

Mr. Quan gave his NEF report as follows:

1. The NEF met on Monday, February 12th at 6:30 pm in the Spanish Room.
2. The Girls Volleyball league has been very successful and a key part of the NEF. They meet on Thursday's in the gym at 6:30 if you are interested.
 - i. The NEF is also considering a co-ed dodge ball league if interested.
3. March 5th is the deadline to purchase a ticket for the NJ Devils Fundraiser with the NEF
 - i. The Game is Thursday March 8th
 - ii. We currently have over 40 tickets sold!

- iii. Isabella Satherthwaite was the winner of the Sold book of Raffle tickets and won 2 NJ Devils tickets to the game!
 - iv. The NEF would like to give a thank you to Mrs. Arbolino and Ms. Konyak for stepping up and Chaperoning the Devils Game.
4. A reminder the St. Patrick's Day Italian style fundraiser will be March 24th at the Knights of Columbus at 6 pm, promotions and advertisement for it have been circulating.
- i. Different Ways to help out:
 - 1. Purchasing tickets to go to the dinner
 - 2. Purchasing or selling 50 – 50 tickets
 - 3. Sponsorships if you cannot attend the dinner
 - ii. There are prizes and promotions for students/families that sell the most 50/50 tickets, ranging from pizza and ice cream parties as well as Chromebooks! For more information feel free to stop by our next meeting or take a look on our Facebook page.
5. NEF Daycare
- i. Will be having different After Care Special events that are listed on the monthly Calendars to increase enrollment
 - ii. Looking at different Grants to apply to for the Daycare's needs.
6. Next meeting is scheduled on Monday, March 12th at 6:30 in the Spanish room

b. Netcong PTA

President Dalesandro read the PTA report from Tracy Szewczyk.

c. Town Council

No new business to report.

d. Recreation Commission & Planning Board

Mr. Morton reported that the recreation will meet tomorrow at 7:30. They are finalizing plans for Student Council on March 16th from 5:30-7:30 for a dance and ice cream social for grades 2-4. They will be discussing the Easter egg hunt for March 24th.

Mr. Morton stated there was no new business updates for the planning Board.

VII. ACTING CHIEF SCHOOL ADMINISTRATOR COMMENTS

Mrs. Walsh reported on the Fire/Security Drills as follows: Fire/Security Drill Report – A Non-fire Evacuation was conducted on January 29, 2018 at 9:32 a.m. with a duration of 25 minutes. A

Shelter-in-Place was conducted on February 2, 2018 at 12:02 p.m. with a duration of 10 minutes. A Fire Drill was conducted on February 16, 2018 at 11:16 a.m. with a duration of 6 minutes.

Mrs. Walsh reported on her monthly HIB Report #9 & #10.

Mrs. Walsh congratulated George Quarrantey who is the winner of the Middle School Leadership Award.

Mrs. Walsh thanked Mr. Bill Carkhuff for the donation of brand new chairs and stools which can be utilized in lower grade classes.

Mrs. Walsh thanked the Chef It Up program for their donation of \$333

Mrs. Walsh congratulated Ms. Scrimo and members of the band and chorus for their wonderful performance at the All Schools Band and Chorus Concert.

Mrs. Walsh congratulated members of the Lenape Valley Cheerleading Squad's Varsity team who placed 2nd in the Game Day Division competition. They also placed 9th in the Small Varsity Division which competed against 50 teams.

Mrs. Walsh thanked the Stanhope Rescue Squad for coming to speak with the students in Mrs. Evans' LLD 6-8 class about basic first aid and hands on, as well as, rescue breathing.

Mrs. Walsh indicated the antibullying squad would be here to speak with the kids.

Mrs. Walsh reported that she would be holding a security meeting with the Chief of police.

VIII. BUSINESS ADMINISTRATOR COMMENTS

Mrs. Sylvester reported that tonight the Board would be approving the final checks for the 2010/2011 referendum which would close out the referendum.

Mrs. Sylvester reported that she looked into the Homeland Security grants and at this time there were no grants available but she would follow up as they indicated most grants for school would be available in the summer.

IX. QUESTIONS/COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Motion: Mr. Costanzo

Second: Mr. Morton

Time: 7:20 pm

Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

Mrs. Ferris indicated the letter from the NTA was addressed to “Board Member” because they thought each member would be getting a copy.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Kranz

Second: Mr. Costanzo

Time: 7:21 p.m.

X. OLD BUSINESS

Mrs. Dalesandro reported that she would re-send the e-mail she previously sent to Board members reminding them of when committees were meeting and who was to attend.

XI. INFORMATION/REPORTS/ACTIONS

A. FINANCE (D. Costanzo, Chair)

Board Trustee David Costanzo moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-22 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the January 30, 2018 payroll in the amount of \$139,294.85.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the February 15, 2018 payroll in the amount of \$135,025.20.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the bills list for January 17, 2018 through February 27, 2018 in the amount of \$634,910.64.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the following January 2018 Financial Reports. The Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of January 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of January 31, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the Transfers Reports for the month of January 2018.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves a Student Council Dance fundraiser, for grades 5 through 8, on March 9, 2018. Proceeds will benefit student activities.

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the \$250 donation, from the Netcong Rotary, to be used to purchase supplies for the Checkers and Chess Club.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves a Dance and Fun Night fundraiser, for grades 2 through 4, on March 16, 2018. Proceeds will benefit class trips.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the customer agreement with Jersey Mail Systems, for the postage meter, at a monthly fee of \$28.95.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the 2017-2018 Addendum to the Shared Services Agreement with Byram Board of Education, effective December 1, 2017, for salary and benefit revisions due to negotiations for Amy DeITurco in the additional amount of \$1,508.17 for the remainder of the 2017-2018 school year.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the proposal with RFS Commercial to repair the stairwell steps at the cost of \$8,500 to be paid out of maintenance reserve funds.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the revised contract, effective January 2, 2018, with Northern Hills Academy to provide an additional teacher's aide, for Student # 32321335, at the monthly rate of \$1,345.70.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby rescinds the resolution approved on 1/16/18, as follows:
 6. *Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves N. D. Security to install a fire-rated door for the Kindergarten classroom on Empathy Boulevard at a cost of \$2,459.20. The remaining referendum funds, \$877.33, will be used to pay for the door along with \$1,362.27 to be paid out of maintenance reserve fund.*
14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves N. D. Security to install a fire-rated door for the Kindergarten classroom on Empathy Boulevard at a cost of \$1,797.40. The remaining referendum funds, \$877.33, will be used to pay for the door along with \$920.07 to be paid out of maintenance reserve fund.
15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the proposal with ACT to clear the NFPA inspection discrepancy list (Annual Fire Inspection Report) at a cost of \$491.75.

16. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves payment for the state filing fee associated with the Annex building renovation project at a cost of \$876.50 to be paid out of the capital reserve fund.
17. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby awards the following emergency contracts pursuant to 18A:18A-7, for the repair of the Art Room and Room 1, to be submitted to the insurance for reimbursement:

Service	Vendor	Final Cost
Air Quality Tests	AERO Environmental	\$630.00
Floors and Mold	ServPro	\$37,545.81
Floors Redone	RFS Commercial	\$19,012.09
Correspondence with Byram Inspector & Architect	PSA	\$671.00
Electrical Removed	Hewitt Electric	\$635.00
Floor Repair	Zitone	\$11,870.41
Heat Sensors	ACT	\$5,249.12
Air Quality Tests	AERO Environmental	\$1,030
Custodial Overtime	Nick Serignese	\$121.59
New Cabinet for Room 1	xxxxxx	\$615.88
Total	-----	\$77,380.90

18. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby rescinds the resolution approved on 11/28/17, as follows:
 8. *Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the proposal from ACT to upgrade the school building fire alarm system and install a fire alarm system in the Annex building at a cost of \$38,528 to be paid by capital reserve funds.*
19. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the proposal from ACT to upgrade the school building fire alarm system and install a fire alarm system in the Annex building at a cost of \$37,473 to be paid by capital reserve funds.
20. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Bridge Media, LLC, to install the electric door strike with two video door intercoms in the Annex building at a cost of \$2,550.
21. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Bridge Media, LLC, to install and upgrade the PA system in the Annex building at a cost of \$1,600.

22. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Bridge Media, LLC, to install security strobe lights on the exterior of the school and Annex building at a cost of \$4,725.

Roll Call Vote:

Yes: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Kranz, Mr. Morton, Mr. Quan, and Mrs. Santana

No: None

Abstain: Mr. Bates on resolution #3, Check#12071

B. POLICY (COW, Chair)

President Dalesandro moved and Board Trustee Jenn Santana seconded, that the Netcong Board of Education approve resolutions #1-2 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, approves the SECOND READING of the following Policy and Regulation revisions:

Policy/Regulations	#	Title	Type
Policy	0169.02	Board Members Use of Social Networks	New
Policy	3437	Military Leave	Revised
Policy	4437	Military Leave	Revised
Policy	5516.01	Student Tracking Devices	New
Regulation	7101	Educational Adequacy of Capital Projects	Revised
Policy	7425	Lead Testing of Water in Schools	New
Policy & Regulation	7440	School District Security (M)	Revised
Policy & Regulation	7441	Electronic Surveillance in School Buildings and On School Grounds (M)	Revised
Policy	8507	Breakfast Offer Versus Serve (OVS)(M)	Revised
Policy	8630	Bus Driver/Bus Aide Responsibility (M)	Revised
Regulation	8630	Emergency School Bus Procedure (M)	Revised
Policy	9242	Use of Electronic Signatures	New

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, approves the FIRST READING of the following Policy and Regulation revisions:

Policy/Regulations	#	Title	Type
Policy	5111.1	Preschool Program Admission and Tuition	Revised
Policy	9270	Home Schooling and Equivalent Education Outside the Schools (M)	Revised
Regulation	9270	Home Schooling and Equivalent Education (M)	Revised

Roll Call Vote:

Yes: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Kranz, Mr. Morton, Mr. Quan, and Mrs. Santana

No: None

Abstain: None

C. FACILITIES (C. Kranz, Chair)
None at this time.

D. CURRICULUM (J. Santana, Chair)

Board Trustee Jenn Santana moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-5 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Marilynn Garcia, Paraprofessional, to do 20 hours of nonpaid classroom observation with Marlene Baccaro, Grade 1 Teacher, for her 20-Hour Introduction to Teaching Workshop at Kean University.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Professional Development for the 2017-2018 school year:

Date	Name	Workshop/Conference	Location	Cost
February 15	D. Costanzo	NJSBA Foundations for Success/Warren County School Board Asso. Mtg.	Hackettstown H.S. Hackettstown, NJ	Workshop – No Cost Mileage @ \$0.31/mile
March 12, 13, 14, 15, & 16	L. Sebring J. Cinotti D. O’Hagan B. Lisk D. Painter	Orton Gillingham Training	Marriott Courtyard Hotel, Rockaway, NJ	Workshop - \$1,175 per person Funded through Title 2A Mileage @ \$0.31/mile each
April 20, 21, & 22	B. Dalesandro	GPS Visionary Leadership Weekend	Princeton, NJ	Workshop – No Cost Mileage @ \$0.31/mile

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the 2018-2019 School Calendar.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves and accepts the Memorandum of Understanding with the Link It New Jersey Pilot Program, through June 30, 2018, at no cost to the district.

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Isabella Ward, teaching student at County College of Morris, to do a classroom observation with Jackie Cinotti, Grade 3 Teacher, to be scheduled in the Spring in order to meet the requirements of her CCM Early Childhood Development class.

Roll Call Vote:

Yes: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Kranz, Mr. Morton, Mr. Quan, and Mrs. Santana

No: None

Abstain: Mr. Costanzo on resolution #2, Item #1 and resolution #5

E. PERSONNEL (K. Santalucia, Chair)
None at this time.

XII. MISCELLANEOUS

Mrs. Santana asked if we would be getting the app for SchoolWay, Discussion ensued. Mr. Costanzo asked what the process to apply/donate for graduation awards would be. Mrs. Sylvester indicated the teacher's key fab was not working properly and that they would be having this fixed as soon as possible. Mrs. Sylvester asked the Board if they would approve using the enrollment adjustment in the budget, the Board indicated they would like to use this.

XIII. COMMENTS FROM THE PUBLIC – ANY ISSUE/TOPIC

Motion: Mr. Morton Second: Mr. Kranz Time: 7:33 p.m.

The Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Kranz Second: Mrs. Santana Time: 7:34 p.m.

XIV. EXECUTIVE SESSION

Motion: Mrs. Santana Second: Mr. Kranz Time: 7:34 p.m.

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

President Dalesandro advised the public that the Board would discuss legal matters, negotiations, personnel issues and matters which are attorney client privileged and that she expected the session would take approximately 30 minutes, and that action would not be taken after the Board recessed back to open session.

Mr. Costanzo and Mrs. Walsh exited the room at 8:14 p.m.

Mr. Bates & Mr. Kranz exited the room at 9:30 p.m.

XV. RECONVENE

A motion was made and approved to come back from the Board's Executive Session.

Moved: Mr. Morton Second: Mr. Quan Time: 9:35 pm

The Board reconvened in open session with some members in attendance and no members of the public.

XVI. ADJOURNMENT

With no further Business before the Board, a motion was made and approved to adjourn.

Moved: Mrs. Santana Second: Mr. Morton Time: 9:35 pm

Respectfully submitted,



Nicole Sylvester
Business Administrator/Board Secretary