



**Netcong School District
26 College Road
Netcong, New Jersey 07857**

REGULAR MEETING MINUTES

**December 19, 2017
7:00 P.M.**

I. CALL TO ORDER

The meeting was called to order to President Dalesandro at 7:00 p.m.

II. FLAG SALUTE

A. FLAG SALUTE- All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following is made part of the minutes:

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. BOARD GOALS

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Financial Reports
- b. Audit

Continue to move forward to achieve NJSBA' Carol E. Larsen Master Board Certification.

Successfully communicate information for the successful passage of a ballot question.

E. DISTRICT GOALS

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report.

Explore administrative restructuring.

Explore space concerns, Annex project, and continue improvement projects to the building and grounds.

Explore strategies to improve student achievement.

III. ROLL CALL

The following members were present: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Ms. Hade, Mr. Kranz, Mr. Quan and Ms. Santalucia

Not Present: Mr. Morton- work commitment
Mrs. Santana

Also present: Mrs. Kathleen Walsh, Acting Chief School Administrator
Nicole Sylvester, Business Administrator/Board Secretary
Derlys Gutierrez, Board Attorney
35 members of the public and teachers

IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES

Mr. Costanzo moved and Mr. Kranz seconded that the Netcong Board of Education approve the minutes of the following meeting as submitted:

November 21, 2017	Work Session Minutes
November 21, 2017	Executive Session Minutes
November 28, 2017	Regular Meeting Minutes
November 28, 2017	Executive Session Minutes

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Ms. Hade, Mr. Kranz, Mr. Quan and Ms. Santalucia

No: Mr. Domick

Abstain: None

V. PRESIDENT’S COMMENTS

President Dalesandro welcomed and thanked everyone for coming tonight including: officers of the PTA, NEF NTA, SEPAC and Student Council. She also stated that we were saying goodbye to Ms. Dana Hade and thanked everyone for what they contribute to our School. Mrs. Dalesandro presented a plaque on behalf of the Netcong Board of Education to Mrs. Marianne Callahan for her service on the Netcong Board of Education. She also present Mrs. Callahan with a plaque for her husband, Mr. Michael Callahan, who was unable to attend.

Mrs. Santana entered the room at 7:03 p.m.

Mrs. Dalesandro turned over the meeting to Ms. Vicedomini and her Kindergarten class to do a presentation of their Adopt-a-Solider Program.

Mrs. Dalesandro then turned over the meeting to Ms. Scrimo for the choir to sing Walking in a Winter Wonderland.

The Board took a five-minute recess for refreshments for everyone attending the meeting at 7:28 p.m.

The Board came back from recess at 7: 33 p.m.

Mr. Costanzo thanked Mrs. Walsh, Mrs. Dalesandro and anyone who brought this meeting together as this is what motivates him, and these are his intentions of being on the Board.

VI. LIAISON REPORTS

a. Netcong Educational Foundation

Mr. Quan reported the NEF met and are looking at NJ Devils fundraisers. He also reported that the St. Patrick's Italian Style Fundraiser is on March 24th, 2018. Mr. Quan also reported that the NEF is looking to have fundraisers which include but are not limited to Usborne books. The next NEF meeting is on Monday, January 8th at 6:30 p.m.

b. Netcong PTA

Mr. Costanzo gave his report for the PTA's monthly meeting:

1. Congratulated the PTA on their progress with new officers and thanked them for the community input being on the up rise.
2. The PTA is looking for some additional chairs and volunteers
3. Thank you to PTA for having brunch for teachers and staff this week
4. Barnes & noble gift wrap fundraiser was a success

Mrs. Gutierrez entered the room at 7:36 p.m.

5. PTA would like to help with fixing the teacher's room.
6. New vendors have been evaluated with new executive team.
7. Candygrams at the winter concert were a great success.
8. Parent's Night Out was a big success.
9. Shop a Roo flyer is on PTA Facebook page.
10. Family Pictures Fundraiser in January and Book Fair fundraiser in February.

c. Town Council

There was no town council report.

d. Recreation Commission & Planning Board

President Dalesandro stated that the recreation committee had a successful holiday parade.

President Dalesandro stated there were no new business updates for the planning Board.

VII. ACTING CHIEF SCHOOL ADMINISTRATOR COMMENTS

Mrs. Walsh reported on the Fire/Security Drills as follows: Fire Drill was conducted on December 4, 2017 at 1:46 p.m., duration of 6 minutes. A Security Lockdown Drill was conducted on December 12, 2017, at 10:30 a.m., duration of 9 minutes.

Mrs. Walsh reported on her monthly HIB Report #5, #6 and #7.

Mrs. Walsh congratulated Ms. Scrimo, and the Netcong students for a successful Winter Concert.

Mrs. Walsh thanked the teachers who volunteered their time to supervise our students in the classrooms for our Winter Concert.

Mrs. Walsh thanked the PTA for a successful Parents Night Out event on December 8th.

Mrs. Walsh thanked Ms. Vicedomini's Kindergarten class whose Adopt-A-Soldier press release was featured on News12NJ's 8:00 p.m. broadcast on Monday, December 11, 2017. Her class adopted a soldier, currently stationed in Kuwait, to teach them about giving back this holiday season.

Mrs. Walsh stated the 50/50 raffle for the NEF's St. Patrick's Day Dinner fundraiser are available.

Mrs. Walsh stated the NEF grant is to fund the cost of additional t-shirts for our Washington D.C. trip. The PTA has already purchased one set. This is for uniformity and cohesiveness among the trip participants.

Mrs. Walsh gave an update on District Goals.

VIII. BUSINESS ADMINISTRATOR COMMENTS

Mrs. Sylvester stated the referendum account only had \$877.33 left of which the Board would like to see a fire-rated door installed leaving \$1,581.87 to be paid out of maintenance reserve funds.

Mrs. Sylvester stated the Annex building would need an upgrade to the PA system for security measures before the Business Office could move to the Annex.

Mrs. Sylvester reported that we will need some type of security outside of school to make people aware if we are in a lockdown, etc.

Mrs. Sylvester reported that she obtained quotes for painting on the Business Office side in the Annex and the lowest quote came in at \$1,900.

Mrs. Sylvester reported that we received a letter from Calais School indicated they may have to increase our tuition, per NJAC due to lower enrollment.

Mrs. Sylvester reported that she had a meeting with Valley National Bank representatives to put an ACH block on the school's account for extended security measures and there is no cost to the District. She stated she would be moving forward on this.

Mrs. Sylvester reported that the Art Room and room 1 which are being worked on are progressing and that she is doing everything she can to move this process along as quickly as possible.

IX. QUESTIONS/COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Motion: Mrs. Santana Second: Mr. Costanzo Time: 7:51 pm

Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Costanzo Second: Mr. Kranz Time: 7:52 p.m.

X. OLD BUSINESS

Mr. Quan stated he would be bringing an update regarding security cameras to the next meeting and would follow up with Mrs. Walsh.

Ms. Santalucia asked how much money was cut from the Liberty Science Center programs and if we had asked any organizations to help fund this. Discussion ensued.

XI. INFORMATION/REPORTS/ACTIONS

A. FINANCE (D. Costanzo, Chair)

Board Trustee David Costanzo moved and Board Trustee Charlie Kranz seconded, that the Netcong Board of Education approve resolutions #1-8 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator hereby approves the November 30, 2017 payroll in the amount of \$127,476.59
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator hereby approves the December 15, 2017 payroll in the amount of \$130,575.06.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the bills list for November 29, 2017 through December 19, 2017 in the amount of \$422,040.32.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the following November 2017 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of November

30, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of November 30, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the Transfers Reports for the month of November 2017.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves retroactively the contract with Morris School District for student #700297 from July 2, 2017 through June 21, 2018 at a tuition cost of \$66,094 plus ESY at a cost of \$7,343.20 for a total cost of \$73,437.20.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following changes to the Statement of Assurance (SOA) QSAC submission:
 - a. SOA Fiscal6 needs to be changed from 1 to 0;
 - b. SOA GOV5 changed from 1 to 0. A financial Disclosure Statement was filed late.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Mark Fasciana to be paid from the ESSA grant, for the 2017-2018 school year, as follows:

<u>POSITION</u>	<u>PTE</u>	<u>AMOUNT</u>
Part-Time Interim Assistant Principal	1.00	\$250/day

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Ms. Hade, Mr. Kranz, Mr. Quan, Ms. Santalucia and Mrs. Santana

No: None

Abstain: Mrs. Dalesandro on resolution #3 check#12006

B. POLICY (COW, Chair)

Board Trustee Jen Santana moved and Board Trustee David Costanzo seconded, that the Netcong Board of Education approve resolution #1 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, approves the SECOND READING of the following Policy and Regulation revisions:

Policy/Regulations	#	Title	Type
Policy	2700	Services to Nonpublic School Students (M)	Revised
Policy/Regulation	7100	Long-Range Facilities Planning (M)	Revised
Policy/ Regulation	7101	Educational Adequacy of Capital Projects	Revised
Policy	7102	Site Selection and Acquisition	Revised
Regulation	7102	Site Selection and Acquisition	New
Policy	7130	School Closing	Revised
Policy	7300	Disposition of Property	Revised
Regulation	7300.1	Disposal of Instructional Property	Abolished
Regulation	7300.2	Disposal of Land	Revised
Regulation	7300.3	Disposition of Personal Property	Revised
Regulation	7300.4	Disposition of Federal Property	Revised

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Ms. Hade, Mr. Kranz, Mr. Quan, Ms. Santalucia and Mrs. Santana

No: None

Abstain: None

C. FACILITIES (*T. Morton, Chair*)
None at this time.

D. CURRICULUM (*J. Santana, Chair*)

Board Trustee Jen Santana moved and Board Trustee Charlie Kranz seconded, that the Netcong Board of Education approve resolutions #1-2 as presented:

Mrs. Walsh gave a curriculum update which included discussion of the QSAC, ski club and the checkers and chess club.

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Professional Development for the 2017-2018 school year:

Date	Name	Workshop/Conference	Location	Cost
1/29/18	F. Torsiello	NJ Consortium for Gifted and Talented Programs	Whippany, NJ	Wkshp. – No Charge Mileage – 47.2 @ \$.31/mile = \$14.63

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves teacher reimbursement, for the following graduate courses, for the 2017-2018 school year:

Semester	Name	Graduate Course	Location	Cost
Fall 2017	S. Cryan	Principles & Practices of Supervision	Centenary University Hackettstown, NJ	3 credits @ \$574.60/credit = \$1,723.80 *Mileage

Fall 2017	B. Lisk	Characteristics of Diverse Learners	Centenary University Hackettstown, NJ	3 credits @ \$574.60/credit = \$1,723.80 *Mileage
Spring 2018	B. Lisk	Approaches for Instructors of Special Education	Centenary University Hackettstown, NJ	3 credits @ \$574.60/credit = \$1,723.80 *Mileage
Spring 2018	L. Sebring	Innovative Approach Literacy Instruction	Centenary University Hackettstown, NJ	3 credits @ \$574.60/credit = \$1,723.80 *Mileage
Spring 2018	L. Sebring	Literacy in the Content Areas	Centenary University Hackettstown, NJ	3 credits @ \$574.60/credit = \$1,723.80 *Mileage

*Reimburses up to a maximum of One Hundred Dollars (\$100) for educational travel, at the Board's discretion.

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Ms. Hade, Mr. Kranz, Mr. Quan, Ms. Santalucia and Mrs. Santana

No: None

Abstain: Mr. Domick on resolution #2

E. PERSONNEL (K. Santalucia, Chair)

Board Trustee Kerri Santalucia moved and Board Trustee Charlie Kranz Morton seconded, that the Netcong Board of Education approve resolutions #1-5 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Dr. Lara Morse, Pediatric Neurologist, as one of the physicians authorized to perform evaluations for Netcong Elementary School students.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Kelley Dilley as School Secretary, for a fixed one-year term beginning January 2, 2018 through June 30, 2018, at a pro-rated salary of \$38,000.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Joshua Donovan as a Substitute Teacher, for a fixed one-year term during the 2017-2018 school year, at the rate of \$70 per day for the first ten days and \$80 per day, thereafter, and pending a Criminal History Background Check.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Danielle Fralley to do her practicum with Mary Frances Koch, beginning March 19, 2018 and ending on March 23, 2018, based on requirements for Liberty University Education 125-Intro to Education class.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School

Administrator, hereby approves Alexander Golden as a Part-Time Custodian, as needed, for a fixed one-year term, at a rate of \$10 per hour, pending a Criminal History Record Check approval.

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Ms. Hade, Mr. Kranz, Mr. Quan, Ms. Santalucia and Mrs. Santana

No: None

Abstain: None

XII. MISCELLANEOUS

Mr. Domick asked if while there was DRA training if there would be training on dyslexia. Discussion ensued.

XIII. COMMENTS FROM THE PUBLIC – ANY ISSUE/TOPIC

Motion: Mr. Costanzo Second: Mr. Kranz Time: 8:01 p.m.

The Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

Mrs. Dilley thanked the Board for the opportunity to work in the main office.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Costanzo Second: Mr. Kranz Time: 8:02 p.m.

XIV. EXECUTIVE SESSION

Motion: Mr. Costanzo Second: Mr. Kranz Time: 8:02 p.m.

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

President Dalesandro advised the public that the Board would discuss legal and personnel matters and that she expected the session would take approximately 20 minutes, and that action would be taken after the Board recessed back to open session.

Mr. Costanzo & Mrs. Walsh exited the room at 8:05 p.m.

The Board extended the Executive Session for another 10 minutes.

Mr. Costanzo & Mrs. Walsh re-entered the room at 8:28 p.m.

XV. RECONVENE

A motion was made and approved to come back from the Board's Executive Session.

Moved: Mr. Kranz

Second: Mr. Quan

Time: 8:51 pm

The Board reconvened in open session with some members in attendance and some members of the public.

XVI. MOTION AFTER EXECUTIVE SESSION:

Board Trustee Jen Santana moved and Board Trustee Charlie Kranz seconded, that the Netcong Board of Education approve the following resolution:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves that Kathleen Walsh be enrolled in the Superintendent's Mentoring Program through NJASA, at a cost of \$4,250 for one year.

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Ms. Hade, Mr. Kranz, Mr. Quan, Mrs. Santana and Ms. Santalucia

No: None

Abstain: None

XVII. ADJOURNMENT

With no further Business before the Board, a motion was made and approved to adjourn.

Moved: Mr. Kranz

Second: Mr. Quan

Time: 8:54 pm

Respectfully submitted,



Nicole Sylvester
Business Administrator/Board Secretary