



**Netcong School District
26 College Road
Netcong, New Jersey 07857**

REGULAR MEETING MINUTES

**October 17, 2017
7:00 P.M.**

I. CALL TO ORDER

The meeting was called to order to President Dalesandro at 7:00 p.m.

II. FLAG SALUTE

A. FLAG SALUTE- All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following is made part of the minutes:

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. BOARD GOALS

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Financial Reports
- b. Audit

Continue to move forward to achieve NJSBA' Carol E. Larsen Master Board Certification.

Successfully communicate information for the successful passage of a ballot question.

E. DISTRICT GOALS

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report.

Explore administrative restructuring.

Explore space concerns, Annex project, and continue improvement projects to the building and grounds.

Explore strategies to improve student achievement.

III. ROLL CALL

The following members were present: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Ms. Hade, Mr. Kranz, Mr. Morton, Mr. Quan, Ms. Santalucia and Mrs. Santana

Not Present: None

Also present: Mrs. Kathleen Walsh, Acting Chief School Administrator
Nicole Sylvester, Business Administrator/Board Secretary
Derlys Gutierrez, Board Attorney
7 members of the public and teachers

IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES

Approval of Board Minutes

Mr. Morton moved and Mr. Kranz seconded that the Netcong Board of Education approve the minutes of the following meeting as submitted:

August 29, 2017	Regular Minutes
September 19, 2017	Work Session Minutes
September 26, 2017	Regular Minutes
September 26, 2017	Executive Session Minutes

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Ms. Hade, Mr. Kranz, Mr. Morton, Mr. Quan, Ms. Santalucia and Mrs. Santana

No: Mr. Domick

Abstain: Ms. Hade on August 29, 2017 minutes
Mr. Morton on September 26, 2017 minutes
Mr. Quan on August 29, 2017 minutes

V. PRESIDENT’S COMMENTS

President Dalesandro welcomed Mrs. Walsh as Acting Chief School Administrator to the meeting.

VI. LIAISON REPORTS

a. Netcong Educational Foundation

President Dalesandro read her report for the NEF's monthly meeting:

“The NEF had its meeting last night Monday, October 16th and the highlights of the meeting included the introduction of the student council president and student representative to the NEF George. Also at the meeting the NEF authorized a donation of \$500 for the student council color run fundraiser.

Discussion also continued about possibly funding air conditioning for some classrooms and how to assist the Board in passage of the November ballot question for the additional teacher. The NEF will make phone calls to voters to encourage them to go out and vote.

The NEF also discussed how to increase enrollment in their aftercare program so that more families could and would take advantage of the service that is provided.

The NEF conducted a 50-50 at back-to-school night and successfully raised \$125 to go towards student activities and clubs. The NEF will also have a 50-50 the night of the holiday school concert and again all funds raised will go towards student activities and clubs

Finally, discussion and planning for the third annual St. Patrick's Day Italian style technology fundraiser scheduled for March 10, 2018. Details to follow."

b. Netcong PTA

President Dalesandro read her report for the PTA's monthly meeting:

"The PTA had its first organizational general meeting under their new leadership on October 11. At that meeting the PTA developed, discussed, and posted their annual budget. They also announced the new PTA email address which is NetcongPta@netcongschool.org.

The PTA is still looking to fill the vacant corresponding secretary position. Any interested candidate should submit their name via the email address or website.

The PTA is also looking for a Spanish liaison to attend all PTA meetings and help translate to incorporate and involve our Latino families. The PTA is in the middle of a successful Penny wars fundraiser and will have a book fair in the beginning of November. They are also helping with the trunk or treat on October 28 and box top collecting will begin on November 6.

At the meeting I asked the PTA for financial support in order to pay a stipend to a staff member to develop a chess and checkers club. I am very happy to report that the PTA and the NEF agreed and we are currently looking for a staff member to lead the chess and checkers club. The next PTA meeting will be November 8 at 7 pm."

c. Town Council

President Dalesandro read her report for the Town Council's monthly meeting:

"The Town Council had their work session meeting on October 6 and unfortunately we were not able to have a Board representative there. I attended the council meeting on October 11th and highlights of the meeting included the economic development projects that are moving forward to include the pocketbook factory, Crownpoint, ShopRite and route 183 development. There was also discussion about the crosswalk that students utilize on Allen Street. The Town is hoping to make improvements to better serve and have a safe route for children to walk to school."

d. Recreation Commission & Planning Board

Mr. Morton stated the Town's Trunk or Treat would be on October 28th. He thanked the Netcong business owner's association which would help with this. He also reminded everyone of the holiday parade in December.

Mr. Morton stated he was unable to attend the Planning Board meeting, however, there were no new business updates.

VII. ACTING CHIEF SCHOOL ADMINISTRATOR COMMENTS

Mrs. Walsh reported on the Fire/Security Drills as follows: Unannounced Security Lockdown Drill was held on 9/28/17 at 10:25 a.m., duration of 16 minutes. All protocols were followed. Unannounced fire drill was held on 10/2/17 at 9:38a.m., duration of 37 minutes.

Mrs. Walsh reported on her monthly HIB Report.

Mrs. Walsh reminded everyone that the Color Run Event would be taking place this Saturday at 10am.

Mrs. Walsh thanked John Simon Instrument Company for the donation of 5 Microscopes and 9 Triple Beam balances. She also thanked the Sheridan family for the donation of 10 multi-purpose 3' x 6' gym mats.

Discussion ensued regarding the homeschooling policy.

Mrs. Walsh gave her presentation on the 2016-2017 PARCC and NJASK scores.

VIII. BUSINESS ADMINISTRATOR COMMENTS

Mrs. Sylvester reported that she obtained an \$1,800 safety grant which would be used to upgrade pieces on the old playground in order to keep it up to code and safe for children.

IX. QUESTIONS/COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Motion: Mr. Costanzo

Second: Mrs. Santana

Time: 7:32 pm

Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

Mrs. Clegg told the Board that she was the parent requesting her children be allowed to participate in after school activities. Discussion ensued.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Morton

Second: Mr. Kranz

Time: 7:35 p.m.

X. OLD BUSINESS

The Board discussed the changing of the guard and taking down the flag which was previously discussed when Mr. Pennisi was present. Discussion ensued.

XI. INFORMATION/REPORTS/ACTIONS

A. FINANCE (*D. Costanzo, Chair*)

Board Trustee David Costanzo moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-12 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator hereby approves the September 30, 2017 payroll in the amount of \$ 137,757.07.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator hereby approves the October 15, 2017 payroll in the amount of \$135,584.36.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the bills list for September 26, 2017 through October 17, 2017 in the amount of \$407,078.09.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the following September 2017 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of September 30, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of September 30, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the Transfers Reports for the months of September 2017.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the contract with NW Financial Group, LLC to provide continuing disclosure assessment services regarding the Board's outstanding debt and reporting requirements at a cost of \$1,500.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the tuition contract with the State of NJ Department of Children

and Families to provide monthly tuition payments to the Netcong School District in the amount of \$1,300 per month for Student# 32821282 for the 2017-2018 school year.

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the tuition contract with Matheny Medical and Educational Center for Student #33221478 at a cost of \$76,360 for 166 school days for the 2017-2018 school year.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the nursing bus aide contract with Karen Kelly to ride the bus with Student #33221478 in the amount of \$55/hour for a minimum of 2 hours/day for a total of 166 days for the 2017-2018 school year.
10. Be it resolved that the Netcong Board of Education, hereby approves a Joint Transportation Agreement with the Township of Byram Board of Education, for the 2017-2018 school year, for the transportation of students to Lenape Valley High School for Joint Band practice at no cost to the district.
11. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School Administrator, hereby approves the submission of a Comprehensive Maintenance Plan:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public-school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Netcong Board of Education are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Netcong Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Netcong Board of Education in compliance with Department of Education requirements.

12. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School Administrator, hereby approves Coopersmith Brothers to make adjustments to the renovations on the Emergency Exit stairs at a cost of \$1,550 to be paid from capital reserve.

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Ms. Hade, Mr. Kranz, Mr. Morton, Mr. Quan, Ms. Santalucia and Mrs. Santana

No: None

Abstain: None

- B. POLICY (COW, Chair)**
None at this time.

C. FACILITIES (T. Morton, Chair)

None at this time.

D. CURRICULUM (J. Santana, Chair)

Mrs. Santana reported on the curriculum meeting as follows:

- a. Need more field trip chaperones to avoid past issues and would like to keep parents on the field trips as chaperones
- b. Report on updated on programs for 2017-18 school year such as drama club, band, chef it up, checkers & chess which are funded by the PTA and NEF.
- c. The week of respect will be taking place next week
- d. The antibullying program is this week
- e. Discussion of PARCC score presentation
- f. Discussion of Color Run is set, and we are excited
- g. Report on QSAC taking place in winter

Board Trustee Jen Santana moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-5 as presented:

- 1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Professional Development for the 2017-2018 school year:

Date	Name	Workshop/Conference	Location	Cost
10/17/17	Nicole Sylvester Amy Henry MaryAnne Collins	SEMI Regional Training	90 Delaware Ave Paterson, NJ 07503	Mileage @ \$0.31/mile
11/3/17	Nick Serignese	NJSBGA-School IPM Coordinator Training	Warren County Vo- Tech, Washington, NJ	74 miles @ \$0.31/mile = \$22.94
11/8/17	Cie DiRenzo	Summit Professional Ed. - Is It Sensory or Behavior	Allentown, PA	Wkshp. = \$229.99 113.2 miles @ \$0.31/mile = \$35.09
11/17/17	Cie DiRenzo	PESI - Chronic Anxiety	Parsippany, NJ	Wkshp.= \$199 36.2 miles @ \$0.31/mile = \$11.22

- 2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Ski Club field trip dates for the 2017-2018 school year:

Date	Name	Field Trip	Location	Cost
All Wednesdays 1/3, 10, 17, 24, 31; 2/7	Caitlyn Scrimo, Moderator	Ski Club 3:00-9:30 p.m.	Shawnee Mountain. East Stroudsburg, Pa.	No cost to district; transportation bus to be arranged; cost for program and transportation to be paid by student/parent.

- 3. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School

Administrator, approves the submission of the QSAC Statement of Assurance (SOA) for the New Jersey Quality Single Accountability Continuum (QSAC), pursuant to NJSA 18A:7A and NJAC 6A:30, for the 2017-2018 school year.

4. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School Administrator, approves the submission of the QSAC District Performance Report (DPR) for the New Jersey Quality Single Accountability Continuum (QSAC), pursuant to NJSA 18A:7A and NJAC 6A:30, for the 2017-2018 school year.
5. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School Administrator, hereby approves the Color Run fundraiser on October 21, 2017. Proceeds to benefit student activities.

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Ms. Hade, Mr. Kranz, Mr. Morton, Mr. Quan, Ms. Santalucia and Mrs. Santana

No: None

Abstain: None

XII. EXECUTIVE SESSION

Motion: Mr. Morton

Second: Mr. Costanzo

Time: 7:43 p.m.

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

President Dalesandro advised the public that the Board would discuss personnel matters and that she expected the session would take approximately 10 minutes, and action will be taken after the Board recessed back to open session.

XIII. RECONVENE

A motion was made and approved to come back from the Board's Executive Session.

Moved: Mrs. Santana

Second: Mr. Kranz

Time: 7:58 pm

The Board reconvened in open session with all members in attendance and all members of the public

E. PERSONNEL (K. Santalucia, Chair)

Board Trustee Kerri Santalucia moved and Board Trustee David Costanzo seconded, that the Netcong Board of Education approve resolutions #1-5 as presented:

1. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School Administrator, hereby approves Leonard Asaro, as a Substitute Custodian, for a fixed one-year term, for the 2017-2018 school year, at the rate of \$15/hr., pending Criminal History Background Check.

2. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School Administrator, hereby approves Darrell Sandrue, Middle School English/Language Arts Teacher, as Teacher in-Charge in the absence of all administration and in addition to Gina Szarejko and Jessica Mucerino.
3. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School Administrator, hereby approves Caitlyn Scrimo, Teacher of Music, as Ski Club Moderator for the 2017-2018 school year. Ski Club field trip dates noted under Curriculum, Resolution #2.
4. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School Administrator, hereby approves rescinding the appointment of an Interim Chief School Administrator:

Whereas, at the July 18, 2017 meeting the Netcong Board of Education appointed Pio Pennisi as the Interim Chief School Administrator pending approval of the Executive County Superintendent; and

Whereas, on July 25, 2017 the Executive County Superintendent approved the contract for Pio Pennisi as Interim Chief School Administrator, effective July 25, 2017 through June 30, 2018, to replace the Chief School Administrator while she remained on administrative leave; and

Whereas, the written approval received from the Executive County Superintendent did not contain and requirement that a separation agreement from the Chief School Administrator was necessary in order to appoint an Interim Chief School Administrator; and

Whereas, on September 27, 2017, the Executive County Superintendent wrote to the School Business Administrator and spoke by telephone with the Board Attorney and rescinded his approval of the contract for Interim Chief School Administrator for Pio Pennisi on the grounds that no separation agreement had been entered into with the current Chief School Administrator; and

Whereas, the Executive County Superintendent ordered the School Business Administrator and the Board Attorney that it was necessary for the Netcong Board of Education to rescind the resolution appointing an Interim Chief School Administrator; and

Whereas, upon being advised of this information, the Interim Chief School Administrator, Pio Pennisi, resigned from his position with the Netcong Board of Education effective September 28, 2017.

Now Therefore Be It Resolved, that the Board hereby rescinds the appointment of Pio Pennisi as Interim Chief School Administrator, effective July 25, 2017 through June 30, 2018 and accepts his resignation effective September 28, 2017.

5. Be it resolved that the Netcong Board of Education hereby approves the appointment of Kathleen Walsh as Acting Chief School Administrator, pending written approval of the Executive County Superintendent of Schools. Said appointment shall be effective September 28, 2017, through June 30, 2018 at an additional stipend of \$2,000 a month.

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Ms. Hade, Mr. Kranz, Mr. Morton, Mr. Quan, Ms. Santalucia and Mrs. Santana

No: None

Abstain: Mr. Costanzo on resolutions #4 and #5

XIV. MISCELLANEOUS

Mr. Quan asked who he should be contacting regarding the ESL program now that Mr. Pennisi is not here. Mrs. Dalesandro indicated he should speak with Mrs. Walsh.

XV. COMMENTS FROM THE PUBLIC – ANY ISSUE/TOPIC

Motion: Mr. Costanzo

Second: Mr. Morton

Time: 8:06 p.m.

The Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

Mrs. Arbolino added information regarding Color Run and indicated that she had a run in with the Mayor at the Town Council meeting. Discussion ensued.

Mr. Robert Tosti indicated to the Board he put in two requests to Mrs. Gutierrez and is awaiting a response. Mrs. Gutierrez indicated she responded to one and just received the other.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Morton

Second: Mrs. Santana

Time: 8:13 p.m.

XVI. EXECUTIVE SESSION

Motion: Mr. Morton

Second: Mr. Kranz

Time: 8:13 p.m.

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

President Dalesandro advised the public that the Board would discuss legal and personnel matters and matters which are attorney-client privileged and that she expected the session would take approximately 60 minutes, and action will not be taken after the Board recessed back to open session.

Mrs. Walsh exited the room at 8:22 p.m.

Mr. Costanzo and Mrs. Sylvester exited the room at 8:42 p.m.

XVII. RECONVENE

A motion was made and approved to come back from the Board's recess.

Moved: Mr. Morton

Second: Mr. Kranz

Time: 9:33 pm

The Board reconvened in open session with some members in attendance and no members of the public.

XVIII. ADJOURNMENT

With no further Business before the Board, a motion was made and approved to adjourn.

Moved: Mr. Morton

Second: Mr. Kranz

Time: 9:33 pm

Respectfully submitted,



Nicole Sylvester
Business Administrator/Board Secretary