



**Netcong School District
26 College Road
Netcong, New Jersey 07857**

REGULAR MEETING MINUTES

**January 16, 2018
7:00 P.M.**

I. CALL TO ORDER

The meeting was called to order to President Dalesandro at 7:00 p.m.

II. FLAG SALUTE

A. FLAG SALUTE- All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following is made part of the minutes:

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. BOARD GOALS

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Financial Reports
- b. Audit

Continue to move forward to achieve NJSBA' Carol E. Larsen Master Board Certification.

Successfully communicate information for the successful passage of a ballot question.

E. DISTRICT GOALS

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report.

Explore administrative restructuring.

Explore space concerns, Annex project, and continue improvement projects to the building and grounds.

Explore strategies to improve student achievement.

III. ROLL CALL

The following members were present: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan and Ms. Santalucia

Not Present: Mrs. Santana- family emergency

Also present: Mrs. Kathleen Walsh, Acting Chief School Administrator
Nicole Sylvester, Business Administrator/Board Secretary
Derlys Gutierrez, Board Attorney
7 members of the public and teachers

IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES

Mr. Morton moved and Mr. Kranz seconded that the Netcong Board of Education approve the minutes of the following meeting as submitted:

December 19, 2017	Regular Meeting Minutes
December 19, 2017	Executive Session Minutes
January 2, 2018	Reorganization Minutes

Roll Call Vote:

Yes: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Kranz, Mr. Quan and Ms. Santalucia

No: Mr. Domick

Abstain: Mr. Bates on all December 19, 2017 minutes
Mr. Morton on all December 19th and January 2nd minutes

V. PRESIDENT’S COMMENTS

President Dalesandro stated that January was declared School Board Recognition Month by the National School Boards Association and the New Jersey School Boards Association. She thanked all Board members and Mrs. Walsh (as a Board member of the Byram School District) for their continued service.

Mrs. Sylvester read the following motion:

Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following resolution acknowledging January as School Board Recognition Month as declared by the National School Boards Association and the New Jersey School Boards Association.

WHEREAS, the New Jersey School Boards Association has declared January 2018 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, the Netcong Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, the Netcong Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, that the Netcong Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2018 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, that the Netcong Board of Education urges all New Jersey citizens to work with their local boards of education and public-school staffs toward the advancement of our children's education.

The motion was moved by Mr. Morton and seconded by Mr. Kranz and approved by a Unanimous Voice Vote by all members present.

Mr. Costanzo thanked the Board for all who contributed to the flower arrangement which was sent on behalf of the Board for the loss of his father.

Mrs. Dalesandro stated the NEF is holding a fundraiser by hosting a trip to a NJ Devil's game on March 8th.

VI. LIAISON REPORTS

a. Netcong Educational Foundation

Mr. Quan reported the NEF is hosting a trip to s NJ Devils game as a fundraiser. He also reported that the St. Patrick's Italian Style Fundraiser is on March 24th, 2018. The next NEF meeting is on February 12th at 6:30 p.m.

b. Netcong PTA

Ms. Santalucia gave her report for the PTA's monthly meeting:

1. Gertrude Hawk fundraiser from 1/30/18-2/12/18
2. Valentine's Candy grams to help raise money for 8th grade trip to D.C. from 2/5/18-2/9/18
3. Family Portrait Night on 2/9/18
4. PTA is looking for volunteers for February book fair
5. Next meeting is on March 7th at 7pm

c. Town Council

President Dalesandro indicated the town had their regular meeting and reorganization on Thursday March 11th. She stated they passed a resolution honoring the Netcong Board Members. She also congratulated the new Fire Chief, Assistant Fire Chief and Town Councilmen who were sworn in.

d. Recreation Commission & Planning Board

Mr. Morton reported that the recreation committee is looking to hold an event to help with everyone's cabin fever. Details to follow.

Mr. Morton stated there were no new business updates for the planning Board.

VII. ACTING CHIEF SCHOOL ADMINISTRATOR COMMENTS

Mrs. Walsh reported on the Fire/Security Drills as follows: Fire Drill on January 11, 2018 at 2:25 p.m. with a duration of 7 minutes. Lockdown/Security Drill on January 12, 2018 at 10:12 a.m. with a duration of 9 minutes.

Mrs. Walsh reported on her monthly HIB Report #8.

Mrs. Walsh congratulated Cie DiRenzo who was recognized as Governor Educator of the Year for 2018-2019.

Mrs. Walsh congratulated Danielle Painter who was recognized as Governor Educator Specialist of the Year for 2018-2019.

Mrs. Walsh thanked Dan Evans for coming in to work with our students and teaching them how to draw their favorite characters.

Mrs. Walsh reported that NBC Nightly News was here on Wednesday, January 10th and that the featured story will air shortly.

Mrs. Walsh stated January is School Board Awareness Month and thanked the Netcong Board of Education for their dedication to the Netcong School District.

VIII. BUSINESS ADMINISTRATOR COMMENTS

None at this time.

IX. QUESTIONS/COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Motion: Mr. Morton Second: Mr. Kranz Time: 7:12 pm

Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Costanzo Second: Mr. Kranz Time: 7:13 p.m.

X. OLD BUSINESS

None at this time.

XI. INFORMATION/REPORTS/ACTIONS

A. FINANCE *(D. Costanzo, Chair)*

Board Trustee David Costanzo moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-11 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the December 31, 2017 payroll in the amount of \$126,488.94.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the January 15, 2018 payroll in the amount of \$130,290.51.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the bills list for December 20, 2017 through January 16, 2018 in the amount of \$443,595.19.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the following December 2017 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of December 31, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of December 31, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the Transfers Reports for the month of December 2017.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves N. D. Security to install a fire-rated door for the Kindergarten classroom on Empathy Boulevard at a cost of \$2,459.20. The remaining referendum funds, \$877.33, will be used to pay for the door along with \$1,362.27 to be paid out of maintenance reserve fund.
7. Be it resolved that the Netcong Board of Education, upon the recommendatrion of the Acting Chief School Administrator, hereby approves the contract for Speedy Mobility to transport Student #33221478, to and from Matheny School, for the remainder of the 2017-2018 school year at the per diem rate of \$397.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby awards the following emergency contracts pursuant to 18A:18A-7, for the repair of the Art Room and Room 1, to be submitted to the insurance for reimbursement:

Service	Vendor	Estimated Cost
Air Quality Tests	AERO Environmental	\$630.00
Floors and Mold	ServPro	\$22,396.26
Floors Redone	RFS Commercial	\$19,012.09
Letter to Byram	PSA	\$671.00
Electrical Removed	Hewitt Electric	\$635.00
Floor Repair	Zitone	\$17,811.81
Heat Sensors	ACT	\$5,000.00
Total	-----	\$66,156.16

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the Annex building renovation project, at

Netcong Elementary School, to serve as an application to the Office of School Facilities and an amendment to the district’s Long-Range Facility Plan; and

Be it further resolved, that this project shall be an “Other Capital” project and the Board of Education is not seeking state funding but will fund the project through the district’s Capital Reserve account.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the proposal with Parette Somjen Architects for state filing associated with the Annex building renovation project, at Netcong Elementary School, at a cost of \$21,250.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves a Yankee Candle fundraiser, from January 29th to February 9th, 2018, to benefit student activities, buses for field trips, and 7th and 8th grade trips.

Roll Call Vote:

Yes: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan and Ms. Santalucia

No: Mr. Domick on resolutions #9 & #10
Mr. Morton on resolutions #9 & #10

Abstain: Mr. Costanzo on resolution #4- he would like more clarification from the Treasurer and treasurer report as requested not specifically our BA

B. POLICY (COW, Chair)

Board Trustee Kerri Santalucia moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolution #1 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, approves the FIRST READING of the following Policy and Regulation revisions:

Policy/Regulations	#	Title	Type
Policy	0169.02	Board Members Use of Social Networks	New
Policy	3437	Military Leave	Revised
Policy	4437	Military Leave	Revised
Policy	5516.01	Student Tracking Devices	New
Regulation	7101	Educational Adequacy of Capital Projects	Revised
Policy	7425	Lead Testing of Water in Schools	New
Policy & Regulation	7440	School District Security (M)	Revised
Policy & Regulation	7441	Electronic Surveillance in School Buildings and On School Grounds (M)	Revised
Policy	8507	Breakfast Offer Versus Serve (OVS)(M)	Revised
Policy	8630	Bus Driver/Bus Aide Responsibility (M)	Revised
Regulation	8630	Emergency School Bus Procedure (M)	Revised
Policy	9242	Use of Electronic Signatures	New

Roll Call Vote:

Yes: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mr. Quan and Ms. Santalucia

No: None

Abstain: None

C. FACILITIES (C. Kranz, Chair)

Mr. Kranz gave his facilities report on the following:

1. Annex building plans
2. Graduation stair update
3. Security option: Discussion between security cameras, 3M film, etc.
4. Parking lot paving

Mrs. Santana entered the room at 7:21 p.m.

D. CURRICULUM (J. Santana, Chair)

Board Trustee Jen Santana moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-2 as presented:

Mrs. Santana gave her curriculum update as follows:

1. QSAC Equivalency was approved
2. Checker & Chess was a success
3. Spring 2018 we will be in the Rockaway Mall Art Show
4. Maschio's now has a healthy lunch celebration for students
5. Stem Scopes and cart
6. 9 period day for 2018-19
7. Liberty Science Center programs
8. Partnership with Josten's
9. Professional Development

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Professional Development for the 2017-2018 school year:

Date	Name	Workshop/Conference	Location	Cost
3/1/18	K. Walsh and G. Szarejko	NJDOE PARCC and Science Training	Whippany, NJ	Workshop – No Cost; NJDOE Mileage – 38.4 @ \$0.31/mile = \$11.90
3/16 and 3/17/2018	J. Morin	NJ State School Nurse Association Spring Conf.	Princeton, NJ	Workshop - \$224 Mileage – N/A (per J. Morin)
Spring 2018	S. Cryan	Curriculum Development	Centenary University	3 credits @ \$574.60/credit =

		and Evaluation	Hackettstown, NJ	\$1,723.80
Spring 2018	S. Cryan	Case Studies in Supervision	Centenary University Hackettstown, NJ	3 credits @ \$574.60/credit = \$1,723.80
Spring 2018	L. Sebring	Principles and Practices Of Supervision	Centenary University Hackettstown, NJ	3 credits @ \$574.60/credit = \$1,723.80

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Professional Development request, for the 2017-2018 School year, be rescinded:

Date	Name	Workshop/Conference	Location	Cost
Spring 2018	L. Sebring	Innovative Approach Literacy Instruction	Centenary University Hackettstown, NJ	3 credits @ \$574.60/credit = \$1,723.80

Roll Call Vote:

Yes: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Kranz, Mr. Morton, Mr. Quan, Mrs. Santana and Ms. Santalucia

No: None

Abstain: Mr. Costanzo on resolution #1 for Mrs. Walsh
Mr. Domick on resolution #1 & #2

- E. PERSONNEL** (K. Santalucia, Chair)
None at this time.

XII. MISCELLANEOUS

None at this time.

XIII. COMMENTS FROM THE PUBLIC – ANY ISSUE/TOPIC

Motion: Mr. Morton Second: Mr. Kranz Time: 7:25 p.m.

The Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

Mr. Jack Sylvester asked if anyone has looked into getting any homeland security grants.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Morton Second: Mr. Kranz Time: 7:27 p.m.

Mr. Costanzo thanked Mrs. Walsh for her hard work in order to receive the QSAC equivalency approval.

XIV. EXECUTIVE SESSION

Motion: Mr. Morton Second: Mr. Kranz Time: 7:33 p.m.

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

President Dalesandro advised the public that the Board would discuss legal matters and that she expected the session would take approximately 20 minutes, and that action would not be taken after the Board recessed back to open session.

XV. RECONVENE

A motion was made and approved to come back from the Board's Executive Session.

Moved: Mr. Kranz Second: Mr. Morton Time: 7:45 pm

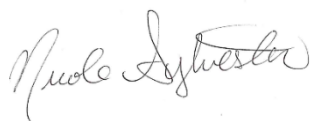
The Board reconvened in open session with all members in attendance and no members of the public.

XVI. ADJOURNMENT

With no further Business before the Board, a motion was made and approved to adjourn.

Moved: Mr. Costanzo Second: Mr. Morton Time: 7:45 pm

Respectfully submitted,



Nicole Sylvester
Business Administrator/Board Secretary