



Our Children, Our School, Our Future

Netcong Board of Education  
26 College Road  
Netcong, NJ 07857

**REGULAR BOARD MEETING    April 24, 2018    7:00pm**

Mrs. Bernadette Dalesandro, President  
Ms. Kerri Santalucia, Vice President

Mr. Shawn Bates    Mr. David Costanzo    Mr. Timothy Domick    Mr. Charles Kranz  
Mr. Todd Morton    Mr. Kevin Quan    Mrs. Jennifer Santana

**Curriculum/Instruction**

Jennifer Santana \*  
Kevin Quan  
Todd Morton  
Bernadette Dalesandro

**Facilities/Operations**

Charlie Kranz \*  
Timothy Domick  
David Costanzo  
Bernadette Dalesandro

**Governance**

Kerri Santalucia\*  
Jennifer Santana  
Charles Kranz  
Bernadette Dalesandro

**Policy**

BOW

**Personnel**

Kerri Santalucia\*  
Shawn Bates  
Kevin Quan  
Bernadette Dalesandro

**Negotiations**

Kerri Santalucia  
Bernadette Dalesandro

**Budget Committee**

David Costanzo\*  
Charles Kranz  
Kerri Santalucia  
Bernadette Dalesandro

**Finance**

Bernadette Dalesandro\*  
Kerri Santalucia  
Jennifer Santana  
David Costanzo

**Board Liaisons**

NEF = Kevin Quan  
PTA = Kerri Santalucia  
Town Council = Rotating Members  
Recreation Commission = Todd Morton  
Planning Board = Todd Morton

*\* Denotes Committee Chair*

**2017-18**  
**Netcong Board of Education**

**Open Public Meeting Proclamation**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**Mission Statement**

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

**Board Goals**

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Financial Reports
- b. Audit

Continue to move forward to achieve NJSBA Carol E. Larsen Master Board Certification.

Successfully communicate information for the successful passage of a ballot question.

**District Goals**

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report.

Explore administrative restructuring.

Explore space concerns, Annex project, and continue improvement projects to the building and grounds.

Explore strategies to improve student achievement.

1. Call to Order
2. Flag Salute
3. Roll Call

Bates \_\_\_\_\_ Costanzo \_\_\_\_\_ Domick \_\_\_\_\_ Kranz \_\_\_\_\_ Morton \_\_\_\_\_ Quan \_\_\_\_\_ Santalucia \_\_\_\_\_  
 Santana \_\_\_\_\_ Dalesandro \_\_\_\_\_

4. Board Correspondence & Approval of Minutes

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

March 20, 2018	Work Session Minutes
March 20, 2018	Executive Session Minutes
March 27, 2018	Regular Meeting Minutes
March 27, 2018	Executive Session Minutes

Roll Call:

Bates \_\_\_\_\_ Costanzo \_\_\_\_\_ Domick \_\_\_\_\_ Kranz \_\_\_\_\_ Morton \_\_\_\_\_ Quan \_\_\_\_\_ Santalucia \_\_\_\_\_  
 Santana \_\_\_\_\_ Dalesandro \_\_\_\_\_

5. President’s Comments

6. Liaisons Report

a. Netcong Educational Foundation – *K. Quan*

b. Netcong PTA – *K. Santalucia*

c. Town Council – *Rotating Members*

d. Recreation Commission & Planning Board – *T. Morton*

**7. Acting Chief School Administrator’s Comments**

a. Fire/Security Drill Report - *A Fire Drill was conducted on March 27, 2018, at 9:40 a.m. with a duration of 7 minutes. A Security/Lockdown Drill was conducted on April 16, 2018 with a duration of 10 minutes.*

b. HIB 2017-2018: #13.

**8. Business Administrator’s Comments**

None at this time.

**9. Questions/Comments from Public – Agenda Items Only**

**Open: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

*Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Chief School Administrator or the Board of Education, either by telephone or letter.*

**Closed: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**10. Old Business**

## 11. Information/Reports/Actions

1. **FINANCE** (B. Dalesandro, Chair) Be it resolved that resolution numbers 1-14 be adopted, as presented:

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the March 31, 2018 payroll in the amount of \$132,756.48.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the April 15, 2018 payroll in the amount of \$126,066.05
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the bills list for March 28, 2018 through April 23, 2018 in the amount of \$477,863.65.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the following March 2018 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of March 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of March 31, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the Transfers Reports for the month of March 2018.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the donation of \$1,000, from Mr. and Mrs. Cassar, for the 2018-2019 4<sup>th</sup> Grade Science and Engineering program.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the final budget for the 2018-2019 school year using the 2018-2019 state aid figures and the Secretary to the Board of Education of Schools for approval in accordance with the statutory deadline:

	<b>General Fund</b>	<b>Special Revenues</b>	<b>Debt Service (Referendum)</b>	<b>Total</b>
2018-19 Total Expenditures	\$5,090,158	\$147,966	\$158,503	\$5,396,627
Less: Anticipated Revenues	\$1,382,897	\$147,966	\$0	\$1,530,863
Taxes to be Raised (Tax levy)	\$3,707,261	\$0	\$158,503	\$3,865,764

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves in the final budget the adjustment for enrollment in the amount of \$121,560.

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the November ballot questions to be advertised and submitted to the Executive County Superintendent as follows:

*In addition to the regular advertised budget, the Netcong Board of Education will seek approval from the district's legal voters to raise an additional \$35,000 for General Funds in the same school year (2018-2019). These taxes will be used exclusively for the hiring of one Class III Officer (armed police officer) for the purpose of safety and security of the students, staff, and the school grounds. Approval of these taxes will result in a permanent increase in the district's tax levy. The proposed additional expenditures are in addition to those necessary for a thorough and efficient (T&E) education.*

*In addition to the regular advertised budget, the Netcong Board of Education will seek approval from the district's legal voters to raise an additional \$33,000 for General Funds in the same school year (2018-2019). These taxes will be used exclusively for the hiring of a part-time (.6) Social Worker for the purpose of the students' social, emotional and mental well-being. Approval of these taxes will result in a permanent increase in the district's tax levy. The proposed additional expenditures are in addition to those necessary for a thorough and efficient (T&E) education.*

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the professional services maximum costs for the 2018-2019 school year:

Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and;

Whereas, the Netcong Board of Education has established the following maximum dollar limits as required, and;

Whereas, if these professional services exceed the maximum amount listed, the Netcong Board of Education will consider another motion to increase amounts listed:

Architects	\$50,000	Attorneys	\$50,000
Auditors	\$40,000	School Physician	\$2,500

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves, as per NJAC 6A:23B-1.2(b), that the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2018-2019 tentative budget includes a maximum travel appropriation of \$15,000. The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded. Included in the 2018-2019 proposed budget is a maximum regular business travel amount of \$1,500 per employee.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting CSA, hereby approves the submission of the NJSIG grant in the amount of \$2,400 to be used for security measures.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting CSA, hereby approves the retroactive tuition contract with Matheny School for the 2017-18 school year for student # 33221478 from March 26, 2018 for 47 billable school days at a cost of \$21,620.

14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting CSA, hereby approves the advertisement for the graduation stairs in the Daily Record at a cost of \$342.02 to be paid out of capital reserve funds.

**Roll Call:**

**Bates** \_\_\_\_\_ **Costanzo** \_\_\_\_\_ **Domick** \_\_\_\_\_ **Kranz** \_\_\_\_\_ **Morton** \_\_\_\_\_ **Quan** \_\_\_\_\_ **Santalucia** \_\_\_\_\_  
**Santana** \_\_\_\_\_ **Dalesandro** \_\_\_\_\_

**2. Policy (COW, Chair)**

None at this time.

**3. Facilities (C. Kranz, Chair)**

None at this time.

**4. Curriculum (J. Santana, Chair)** *Be it resolved that resolution numbers 1-4 be adopted, as presented:*

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Professional Development for the 2017- 2018 school year, as follows:

Date	Name	Workshop/Conference	Location	Cost
4/27/18	N. Serignese	Utilizing Technology to Achieve Sustainability	Galloping Hill Clubhouse Kenilworth, NJ	Workshop – No Cost Mileage @ \$0.31/mile
5/23/18	N. Serignese	ESCNJ Vendor Expo	NJ Conv. & Expo. Center Edison, NJ	Workshop – No Cost Mileage @ \$0.31/mile
6/1/18	K. Walsh V. Van Tassel	Strauss Esmay Annual School Law & Policy	Brookdale Community College Lincroft, NJ	Workshop – No Cost Mileage @ \$0.31/mile
6/25, 6/26, 6/27, 6/28/2018	K. Walsh	School Safety Specialist Training	Phillipsburg High School Phillipsburg, NJ	Workshop – No Cost Mileage @ \$0.31/mile

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves teacher reimbursement, for the following graduate course, for the 2017-2018 school year:

Semester	Name	Graduate Course	Location	Cost
May-June 2018/Summer 1	L. Sebring	Literacy Curriculum & Common Core	Centenary University Hackettstown, NJ	\$1,209.60 Maximum Remaining for Reimbursement (Actual 3 credits @ \$574.60 = \$1,723.80) *Mileage

\*Reimburses up to a maximum of One Hundred Dollars (\$100) for educational travel, at the Board’s discretion.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Home Instruction services be provided to Student #32221339 beginning on April 5, 2018 and continuing until the end of the school year, 5 hours per week, at a rate of \$35/hour.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Danielle Fralley to observe Mary Frances Koch, Grade 6-8 Math Teacher, on May 16, 2018 to make up the day she missed on March 21, 2018 due to a snow day school closing. The need is based on the requirements for her Liberty University's Education 125 Intro to Education class.

**Roll Call:**

**Bates** \_\_\_\_\_ **Costanzo** \_\_\_\_\_ **Domick** \_\_\_\_\_ **Kranz** \_\_\_\_\_ **Morton** \_\_\_\_\_ **Quan** \_\_\_\_\_ **Santalucia** \_\_\_\_\_  
**Santana** \_\_\_\_\_ **Dalesandro** \_\_\_\_\_

**5. Personnel** (*K. Santalucia, Chair*) *Be it resolved that resolution numbers 1-12 be adopted, as presented:*

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the creation of a Facilities Manager position, effective July 1, 2018.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following job descriptions:

Facilities Manager
Inclement Weather Monitor
After School Extra Help Teacher
Breakfast Supervisor
Extracurricular Activities Advisor
Athletic Coach
Cafeteria Supervisor
Technology Coordinator Responsibilities
Band and Chorus Director

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Nick Serignese for a transfer of position from Groundskeeper to Facilities Manager, for a fixed one year term from July 1, 2018 – June 30, 2019 at a salary of \$41,000.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following tenured certificated staff members and salaries, based on the 2015-2016 NTA Contract Salary Guide, for the 2018-2019 school year, pending the contract negotiations with the NTA:

Certified Staff/Tenured				
	First	Last	Status	Salary
1	Kim	Arbolino	FTE	\$82,535
2	Marlene	Baccaro	FTE	\$56,440
3	Jacqueline	Cinotti	FTE	\$56,440
4	Shawn	Cryan	FTE	\$54,925



5	Nick	DiDonato	0.80	\$55,991
6	Cie	DiRenzo	FTE	\$61,132
7	Robert	DeKleine	FTE	\$63,304
8	Suzanne	DeKleine	FTE	\$66,440
9	AnnMarie	Evans	FTE	\$58,849
10	Tana	Ferris	FTE	\$68,786
11	Amy	Henry	FTE	\$92,535
12	MaryFrances	Koch	FTE	\$82,535
13	Phyllis	Konyak	FTE	\$84,535
14	Christine	Longo	FTE	\$71,299
15	Jane	Morin	FTE	\$69,132
16	Dina	O'Hagan	FTE	\$51,781
17	Melissa	Patten	FTE	\$51,781
18	Julio	Picallo	FTE	\$56,440
19	Darrell	Sandrue	FTE	\$92,535
20	Gina	Szarejko	FTE	\$80,383

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following non-tenured certificated staff members and salaries, based on the 2015-2016 NTA Contract Salary Guide, for the 2018-2019 school year, pending the contract negotiations with the NTA:

Certified Staff/Non-Tenured				
	First	Last	Status	Salary
1	Bonnie	Lisk	FTE	\$50,070
2	Jessica	Mucerino	FTE	\$54,925
3	Danielle	Painter	FTE	\$54,070
4	Thomas	Salerno	FTE	\$54,070
5	Caitlyn	Scrimo	FTE	\$50,070
6	Lauren	Sebring	FTE	\$51,781
7	Meganne	Secola	FTE	\$50,070
8	Francine	Torsiello	FTE	\$52,070
9	Hayley	Vicedomini	FTE	\$50,070

6. Be it resolved that the Netcong Board of Education, hereby approves the following tenured administrative staff member, salary, and contract for the 2018-2019 school year:

Tenured Administration				
	First	Last	Status	Salary
1	Kathleen	Walsh	FTE	\$81,600

*Note: As determined by the Netcong Board of Education, salaries will remain frozen at the 2016-17 rate and any salary increases will be considered by the Board pending the outcome of the contract negotiation with the NTA.*

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following tenured administrative staff member, salary, and contract for the 2018-2019 school year:

Tenured Administration				
	First	Last	Status	Salary
1	Nicole	Sylvester	FTE	\$81,600

*Note: As determined by the Netcong Board of Education, salaries will remain frozen at the 2016-17 rate and any salary increases will be considered by the Board pending the outcome of the contract negotiation with the NTA.*

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following non-tenured support staff members, salaries, and contracts for the 2018-2019 school year:

Non-Tenured Support Staff				
	First	Last	Status	Salary
1	Kelley	Dilley	FTE	\$38,000
2	Virginia	Van Tassel	FTE	\$43,000

*Note: As determined by the Netcong Board of Education, salaries will remain frozen at the 2016-17 rate and any salary increases will be considered by the Board pending the outcome of the contract negotiation with the NTA.*

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following non-tenured Groundskeeper's salary and contract for the 2018-2019 school year:

Groundskeeper				
	First	Last	Status	Salary
1	Todd	Ruggieri	FTE	\$36,720

*Note: As determined by the Netcong Board of Education, salaries will remain frozen at the 2016-17 rate and any salary increases will be considered by the Board pending the outcome of the contract negotiation with the NTA.*

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Meganne Secola, General Education and Special Education Teacher, to advance to tenured status, effective January 16, 2019.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following four faculty members to attend the 6<sup>th</sup> Grade Philadelphia Field Trip on May 15, 2018, to be compensated for returning after 3:02 p.m. at the rate of \$30 per hour, as per the 2015-2016 NTA contract:
- Ann Marie Evans
  - Thomas Salerno
  - Darrell Sandrue
  - Gina Szarejko
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Darrell Sandrue, General Education Teacher, to provide Home Instruction services to Student #32221339 beginning on April 5, 2018 and continuing until the end of the school year, 5 hours per week at the rate of \$35 per hour, as per the 2015-2016 NTA Contract.

**Roll Call:**

**Bates** \_\_\_\_\_ **Costanzo** \_\_\_\_\_ **Domick** \_\_\_\_\_ **Kranz** \_\_\_\_\_ **Morton** \_\_\_\_\_ **Quan** \_\_\_\_\_ **Santalucia** \_\_\_\_\_  
**Santana** \_\_\_\_\_ **Dalesandro** \_\_\_\_\_

**12. Miscellaneous**

**13. Comments from the Public – Any Issue/Topic**

**Open: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

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**Closed: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**14. Executive Session**

**Open: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

*RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is may or may not be taken.*

**Closed: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**15. Adjournment**

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_