



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING February 27, 2018 7:00pm

Mrs. Bernadette Dalesandro, President
Ms. Kerri Santalucia, Vice President

Mr. Shawn Bates Mr. David Costanzo Mr. Timothy Domick Mr. Charles Kranz
Mr. Todd Morton Mr. Kevin Quan Mrs. Jennifer Santana

Curriculum/Instruction

Jennifer Santana *
Kevin Quan
Todd Morton
Bernadette Dalesandro

Facilities/Operations

Charlie Kranz *
Timothy Domick
David Costanzo
Bernadette Dalesandro

Governance

Kerri Santalucia*
Jennifer Santana
Charles Kranz
Bernadette Dalesandro

Policy

BOW

Personnel

Kerri Santalucia*
Shawn Bates
Kevin Quan
Bernadette Dalesandro

Negotiations

Kerri Santalucia
Bernadette Dalesandro

Budget Committee

David Costanzo*
Charles Kranz
Kerri Santalucia
Bernadette Dalesandro

Finance

David Costanzo*
Kerri Santalucia
Jennifer Santana
Bernadette Dalesandro

Board Liaisons

NEF = Kevin Quan
PTA = Kerri Santalucia
Town Council = Rotating Members
Recreation Commission = Todd Morton
Planning Board = Todd Morton

** Denotes Committee Chair*

2017-18
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Financial Reports
- b. Audit

Continue to move forward to achieve NJSBA Carol E. Larsen Master Board Certification.

Successfully communicate information for the successful passage of a ballot question.

District Goals

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report.

Explore administrative restructuring.

Explore space concerns, Annex project, and continue improvement projects to the building and grounds.

Explore strategies to improve student achievement.

1. Call to Order
2. Flag Salute
3. Roll Call

Bates _____ Costanzo _____ Domick _____ Kranz _____ Morton _____ Quan _____ Santalucia _____
Santana _____ Dalesandro _____

4. Board Correspondence & Approval of Minutes

Board Correspondence

Moved By: _____ Seconded By: _____

Be it resolved, that the Board correspondence below be approved as submitted:

- a. Thank you card from the Costanzo family.

Roll Call:

Bates _____ Costanzo _____ Domick _____ Kranz _____ Morton _____ Quan _____ Santalucia _____
Santana _____ Dalesandro _____

5. President's Comments

6. Liaisons Report

- a. Netcong Educational Foundation – *K. Quan*

- b. Netcong PTA – *K. Santalucia*

- c. Town Council – *Rotating Members*

- d. Recreation Commission & Planning Board – *T. Morton*

7. Acting Chief School Administrator’s Comments

- a. Fire/Security Drill Report – *A Non-fire Evacuation was conducted on January 29, 2018 at 9:32 a.m. with a duration of 25 minutes. A Shelter-in-Place was conducted on February 2, 2018 at 12:02 p.m. with a duration of 10 minutes. A Fire Drill was conducted on February 16, 2018 at 11:16 a.m. with a duration of 6 minutes.*
- b. HIB 2017-2018 - #09 and #10.
- c. Congratulations to George Quarrantey who is the winner of the Middle School Leadership Award.
- d. Thank you to Mr. Bill Carkhuff for the donation of brand new chairs and stools which can be utilized in lower grade classes.
- e. Thank you to the Chef It Up program for their donation of \$333.00.
- f. Congratulations to Ms. Scrimo and members of the band and chorus for their wonderful performance at the All Schools Band and Chorus Concert.
- g. Congratulations to members of the Lenape Valley Cheerleading Squad’s Varsity team who placed 2nd in the Game Day Division competition. They also placed 9th in the Small Varsity Division which competed against 50 teams.
- h. Thank you to the Stanhope Rescue Squad for coming to speak with the students in Mrs. Evans’ LLD 6-8 class about basic first aid and hands on, as well as, rescue breathing.

8. Business Administrator’s Comments

- a. Closing of Referendum
- b. Homeland Security

9. Questions/Comments from Public – Agenda Items Only

Open: Moved By:_____ **Seconded By:**_____ **Time:**_____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Chief School Administrator or the Board of Education, either by telephone or letter.

Closed: Moved By:_____ **Seconded By:**_____ **Time:**_____

10. Old Business

11. Information/Reports/Actions

A. FINANCE *(D. Costanzo, Chair) Be it resolved that resolution numbers 1-22 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the January 30, 2018 payroll in the amount of \$139,294.85.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the February 15, 2018 payroll in the amount of \$135,025.20.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the bills list for January 17, 2018 through February 27, 2018 in the amount of \$634,910.64.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the following January 2018 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of January 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of January 31, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the Transfers Reports for the month of January 2018.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves a Student Council Dance fundraiser, for grades 5 through 8, on March 9, 2018. Proceeds will benefit student activities.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the \$250 donation, from the Netcong Rotary, to be used to purchase supplies for the Checkers and Chess Club.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves a Dance and Fun Night fundraiser, for grades 2 through 4, on March 16, 2018. Proceeds will benefit class trips.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the customer agreement with Jersey Mail Systems, for the postage meter, at a monthly fee of \$28.95.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the 2017-2018 Addendum to the Shared Services Agreement with Byram Board of Education, effective December 1, 2017, for salary and benefit revisions due to negotiations for Amy DelTurco in the additional amount of \$1,508.17 for the remainder of the 2017-2018 school year.

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the proposal with RFS Commercial to repair the stairwell steps at the cost of \$8,500 to be paid out of maintenance reserve funds.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the revised contract, effective January 2, 2018, with Northern Hills Academy to provide an additional teacher's aide, for Student # 32321335, at the monthly rate of \$1,345.70.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby rescinds the resolution approved on 1/16/18, as follows:
 6. *Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves N. D. Security to install a fire-rated door for the Kindergarten classroom on Empathy Boulevard at a cost of \$2,459.20. The remaining referendum funds, \$877.33, will be used to pay for the door along with \$1,362.27 to be paid out of maintenance reserve fund.*
14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves N. D. Security to install a fire-rated door for the Kindergarten classroom on Empathy Boulevard at a cost of \$1,797.40. The remaining referendum funds, \$877.33, will be used to pay for the door along with \$920.07 to be paid out of maintenance reserve fund.
15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the proposal with ACT to clear the NFPA inspection discrepancy list (Annual Fire Inspection Report) at a cost of \$491.75.
16. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves payment for the state filing fee associated with the Annex building renovation project at a cost of \$876.50 to be paid out of the capital reserve fund.
17. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby awards the following emergency contracts pursuant to 18A:18A-7, for the repair of the Art Room and Room 1, to be submitted to the insurance for reimbursement:

Service	Vendor	Final Cost
Air Quality Tests	AERO Environmental	\$630.00
Floors and Mold	ServPro	\$37,545.81
Floors Redone	RFS Commercial	\$19,012.09
Correspondence with Byram Inspector & Architect	PSA	\$671.00
Electrical Removed	Hewitt Electric	\$635.00
Floor Repair	Zitone	\$11,870.41
Heat Sensors	ACT	\$5,249.12
Air Quality Tests	AERO Environmental	\$1,030
Custodial Overtime	Nick Serignese	\$121.59
New Cabinet for Room 1	xxxxxx	\$615.88
Total	-----	\$77,380.90

18. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby rescinds the resolution approved on 11/28/17, as follows:
- 8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the proposal from ACT to upgrade the school building fire alarm system and install a fire alarm system in the Annex building at a cost of \$38,528 to be paid by capital reserve funds.*
19. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the proposal from ACT to upgrade the school building fire alarm system and install a fire alarm system in the Annex building at a cost of \$37,473 to be paid by capital reserve funds.
20. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Bridge Media, LLC, to install the electric door strike with two video door intercoms in the Annex building at a cost of \$2,550.
21. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Bridge Media, LLC, to install and upgrade the PA system in the Annex building at a cost of \$1,600.
22. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Bridge Media, LLC, to install security strobe lights on the exterior of the school and Annex building at a cost of \$4,725.

Roll Call:

Bates _____ **Costanzo** _____ **Domick** _____ **Kranz** _____ **Morton** _____ **Quan** _____ **Santalucia** _____
Santana _____ **Dalesandro** _____

B. Policy (COW, Chair) Be it resolved that resolution numbers 1-2 be adopted, as presented:

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, approves the SECOND READING of the following Policy and Regulation revisions:

Policy/Regulations	#	Title	Type
Policy	0169.02	Board Members Use of Social Networks	New
Policy	3437	Military Leave	Revised
Policy	4437	Military Leave	Revised
Policy	5516.01	Student Tracking Devices	New
Regulation	7101	Educational Adequacy of Capital Projects	Revised
Policy	7425	Lead Testing of Water in Schools	New
Policy & Regulation	7440	School District Security (M)	Revised
Policy & Regulation	7441	Electronic Surveillance in School Buildings and On School Grounds (M)	Revised
Policy	8507	Breakfast Offer Versus Serve (OVS)(M)	Revised
Policy	8630	Bus Driver/Bus Aide Responsibility (M)	Revised
Regulation	8630	Emergency School Bus Procedure (M)	Revised
Policy	9242	Use of Electronic Signatures	New

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, approves the FIRST READING of the following Policy and Regulation revisions:

Policy/Regulations	#	Title	Type
Policy	5111.1	Preschool Program Admission and Tuition	Revised
Policy	9270	Home Schooling and Equivalent Education Outside the Schools (M)	Revised
Regulation	9270	Home Schooling and Equivalent Education (M)	Revised

Roll Call:

Bates _____ Costanzo _____ Domick _____ Kranz _____ Morton _____ Quan _____ Santalucia _____
Santana _____ Dalesandro _____

C. Facilities (C. Kranz, Chair)

None at this time.

D. Curriculum (J. Santana, Chair) Be it resolved that resolution numbers 1-5 be adopted, as presented:

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Marilynn Garcia, Paraprofessional, to do 20 hours of nonpaid classroom observation with Marlene Baccaro, Grade 1 Teacher, for her 20-Hour Introduction to Teaching Workshop at Kean University.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Professional Development for the 2017-2018 school year:

Date	Name	Workshop/Conference	Location	Cost
February 15	D. Costanzo	NJSBA Foundations for Success/Warren County School Board Asso. Mtg.	Hackettstown H.S. Hackettstown, NJ	Workshop – No Cost Mileage @ \$0.31/mile
March 12, 13, 14, 15, & 16	L. Sebring J. Cinotti D. O’Hagan B. Lisk D. Painter	Orton Gillingham Training	Marriott Courtyard Hotel, Rockaway, NJ	Workshop - \$1,175 per person Funded through Title 2A Mileage @ \$0.31/mile each
April 20, 21, & 22	B. Dalesandro	GPS Visionary Leadership Weekend	Princeton, NJ	Workshop – No Cost Mileage @ \$0.31/mile

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the 2018-2019 School Calendar.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves and accepts the Memorandum of Understanding with the Link It New Jersey Pilot Program, through June 30, 2018, at no cost to the district.

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Isabella Ward, teaching student at County College of Morris, to do a classroom observation with Jackie Cinotti, Grade 3 Teacher, to be scheduled in the Spring in order to meet the requirements of her CCM Early Childhood Development class.

Roll Call:

Bates _____ Costanzo _____ Domick _____ Kranz _____ Morton _____ Quan _____ Santalucia _____
Santana _____ Dalesandro _____

E. Personnel (*K. Santalucia, Chair*)

None at this time.

12. Miscellaneous

13. Comments from the Public – Any Issue/Topic

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

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Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

14. Executive Session

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is may or may not be taken.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

15. Adjournment

Moved By: _____ **Seconded By:** _____ **Time:** _____