



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING January 16, 2018 7:00pm

Mrs. Bernadette Dalesandro, President
Ms. Kerri Santalucia, Vice President

Mr. Shawn Bates Mr. David Costanzo Mr. Timothy Domick Mr. Charles Kranz
Mr. Todd Morton Mr. Kevin Quan Mrs. Jennifer Santana

Curriculum/Instruction

Jennifer Santana *
Kevin Quan
Todd Morton
Bernadette Dalesandro

Facilities/Operations

Charlie Kranz *
Timothy Domick
David Costanzo
Bernadette Dalesandro

Governance

Kerri Santalucia*
Jennifer Santana
Charles Kranz
Bernadette Dalesandro

Personnel

Kerri Santalucia*
Shawn Bates
Kevin Quan
Bernadette Dalesandro

Negotiations

Kerri Santalucia
Bernadette Dalesandro

Annex/Classroom/Space/Concerns

Bernadette Dalesandro*
Kerri Santalucia
Jennifer Santana
Charles Kranz

Policy

BOW

Budget Committee

David Costanzo*
Charles Kranz
Kerri Santalucia
Bernadette Dalesandro

Finance

David Costanzo*
Kerri Santalucia
Jennifer Santana
Bernadette Dalesandro

Board Liaisons

NEF = Kevin Quan
PTA = Kerri Santalucia
Town Council = Rotating Members
Recreation Commission = Todd Morton
Planning Board = Todd Morton

** Denotes Committee Chair*

2017-18
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Financial Reports
- b. Audit

Continue to move forward to achieve NJSBA Carol E. Larsen Master Board Certification.

Successfully communicate information for the successful passage of a ballot question.

District Goals

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report.

Explore administrative restructuring.

Explore space concerns, Annex project, and continue improvement projects to the building and grounds.

Explore strategies to improve student achievement.

1. Call to Order

2. Flag Salute

3. Roll Call

Bates _____ Costanzo _____ Domick _____ Kranz _____ Morton _____ Quan _____ Santalucia _____
Santana _____ Dalesandro _____

4. Board Correspondence & Approval of Minutes

Moved By: _____ Seconded By: _____

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

December 19, 2017	Regular Meeting Minutes
December 19, 2017	Executive Session Minutes
January 2, 2018	Reorganization Minutes

Roll Call:

Bates _____ Costanzo _____ Domick _____ Kranz _____ Morton _____ Quan _____ Santalucia _____
Santana _____ Dalesandro _____

5. President’s Comments

Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following resolution acknowledging January as School Board Recognition Month as declared by the National School Boards Association and the New Jersey School Boards Association.

WHEREAS, the New Jersey School Boards Association has declared January 2018 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, the Netcong Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, the Netcong Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey’s local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, that the Netcong Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2018 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, that the Netcong Board of Education urges all New Jersey citizens to work with their local boards of education and public-school staffs toward the advancement of our children's education.

6. Liaisons Report

- a. Netcong Educational Foundation – *K. Quan*

- b. Netcong PTA – *K. Santalucia*

- c. Town Council – *Rotating Members*

- d. Recreation Commission & Planning Board – *T. Morton*

7. Acting Chief School Administrator's Comments

- a. Fire/Security Drill Report – *A Fire Drill was conducted on January 11, 2018 at 2:25 p.m. with a duration of 7 minutes. A Lockdown/Security Drill was conducted on January 12, 2018 at 10:12 a.m. with a duration of 9 minutes.*
- b. HIB 2017-2018 - #08.
- c. Congratulations to Cie DiRenzo who was recognized as Governor Educator of the Year for 2018-2019.
- d. Congratulations to Danielle Painter who was recognized as Governor Educator Specialist of the Year for 2018-2019.
- e. Thank you to Dan Evans for coming in to work with our students and teaching them how to draw their favorite characters.
- f. NBC Nightly News was here on Wednesday, January 10th. Featured story will air shortly.
- g. January is School Board Awareness Month. Thank you to the Netcong Board of Education for their dedication to the Netcong School District.

8. Business Administrator’s Comments

9. Questions/Comments from Public – Agenda Items Only

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Chief School Administrator or the Board of Education, either by telephone or letter.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

10. Old Business

11. Information/Reports/Actions

A. FINANCE (D. Costanzo, Chair) *Be it resolved that resolution numbers 1-10 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the December 31, 2017 payroll in the amount of \$126,488.94.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the January 15, 2018 payroll in the amount of \$130,290.51.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the bills list for December 20, 2017 through January 16, 2018 in the amount of \$443,595.19.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the following December 2017 Financial Reports. The Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of December 31, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of December 31, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the Transfers Reports for the month of December 2017.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves N. D. Security to install a fire-rated door for the Kindergarten classroom on Empathy Boulevard at a cost of \$2,459.20. The remaining referendum funds, \$877.33, will be used to pay for the door along with \$1,362.27 to be paid out of maintenance reserve fund.
7. Be it resolved that the Netcong Board of Education, upon the recommendatrion of the Acting Chief School Administrator, hereby approves the contract for Speedy Mobility to transport Student #33221478, to and from Matheny School, for the remainder of the 2017-2018 school year at the per diem rate of \$397.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby awards the following emergency contracts pursuant to 18A:18A-7, for the repair of the Art Room and Room 1, to be submitted to the insurance for reimbursement:

Service	Vendor	Estimated Cost
Air Quality Tests	AERO Environmental	\$630.00
Floors and Mold	ServPro	\$22,396.26
Floors Redone	RFS Commercial	\$19,012.09
Letter to Byram	PSA	\$671.00
Electrical Removed	Hewitt Electric	\$635.00
Floor Repair	Zitone	\$17,811.81
Heat Sensors	ACT	\$5,000.00
Total	-----	\$66,156.16

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the Annex building renovation project, at Netcong Elementary School, to serve as an application to the Office of School Facilities and an amendment to the district's Long Range Facility Plan; and

Be it further resolved, that this project shall be an "Other Capital" project and the Board of Education is not seeking state funding but will fund the project through the district's Capital Reserve account.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the proposal with Parette Somjen Architects for state filing associated with the Annex building renovation project, at Netcong Elementary School, at a cost of \$21,250.

Roll Call:

Bates _____ Costanzo _____ Domick _____ Kranz _____ Morton _____ Quan _____ Santalucia _____
 Santana _____ Dalesandro _____

B. Policy (COW, Chair) Be it resolved that resolution number 1 be adopted, as presented:

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, approves the FIRST READING of the following Policy and Regulation revisions:

Policy/Regulations	#	Title	Type
Policy	0169.02	Board Members Use of Social Networks	New
Policy	3437	Military Leave	Revised
Policy	4437	Military Leave	Revised
Policy	5516.01	Student Tracking Devices	New
Regulation	7101	Educational Adequacy of Capital Projects	Revised
Policy	7425	Lead Testing of Water in Schools	New
Policy & Regulation	7440	School District Security (M)	Revised
Policy & Regulation	7441	Electronic Surveillance in School Buildings and On School Grounds (M)	Revised
Policy	8507	Breakfast Offer Versus Serve (OVS)(M)	Revised
Policy	8630	Bus Driver/Bus Aide Responsibility (M)	Revised
Regulation	8630	Emergency School Bus Procedure (M)	Revised
Policy	9242	Use of Electronic Signatures	New

Roll Call:

Bates _____ Costanzo _____ Domick _____ Kranz _____ Morton _____ Quan _____ Santalucia _____
 Santana _____ Dalesandro _____

C. Facilities (C. Kranz, Chair)

None at this time.

D. Curriculum (J. Santana, Chair) Be it resolved that resolution numbers 1-2 be adopted, as presented:

Moved By: _____ Seconded By: _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Professional Development for the 2017-2018 school year:

Date	Name	Workshop/Conference	Location	Cost
3/1/18	K. Walsh and G. Szarejko	NJDOE PARCC and Science Training	Whippany, NJ	Workshop – No Cost; NJDOE Mileage – 38.4 @ \$0.31/mile = \$11.90
3/16 and 3/17/2018	J. Morin	NJ State School Nurse Association Spring Conf.	Princeton, NJ	Workshop - \$224 Mileage – N/A (per J. Morin)
Spring 2018	S. Cryan	Curriculum Development and Evaluation	Centenary University Hackettstown, NJ	3 credits @ \$574.60/credit = \$1,723.80
Spring 2018	S. Cryan	Case Studies in Supervision	Centenary University Hackettstown, NJ	3 credits @ \$574.60/credit = \$1,723.80
Spring 2018	L. Sebring	Principles and Practices Of Supervision	Centenary University Hackettstown, NJ	3 credits @ \$574.60/credit = \$1,723.80

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Professional Development request, for the 2017-2018 School year, be rescinded:

Date	Name	Workshop/Conference	Location	Cost
Spring 2018	L. Sebring	Innovative Approach Literacy Instruction	Centenary University Hackettstown, NJ	3 credits @ \$574.60/credit = \$1,723.80

Roll Call:

Bates _____ Costanzo _____ Domick _____ Kranz _____ Morton _____ Quan _____ Santalucia _____
Santana _____ Dalesandro _____

E. Personnel (*K. Santalucia, Chair*)

None at this time.

12. Miscellaneous

13. Comments from the Public – Any Issue/Topic

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Chief School Administrator or the Board of Education, either by telephone or letter.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

14. Executive Session

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is may or may not be taken.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

15. Adjournment

Moved By: _____ **Seconded By:** _____ **Time:** _____