



**Netcong School District  
26 College Road  
Netcong, New Jersey 07857**

**REGULAR BOARD MEETING MINUTES**

**January 24, 2017  
7:00 P.M.**

**I. CALL TO ORDER**

The meeting was called to order to President Dalesandro at 7:00 p.m.

**II. FLAG SALUTE**

**A. FLAG SALUTE-** All of those present participated in the salute to the flag.

**B. OPEN PUBLIC MEETING ACT PROCLAMATION-** was made part of the minutes by Board Secretary Nicole Sylvester:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**C. MISSION STATEMENT-** The following is made part of the minutes:

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

**D. BOARD GOALS**

1. Successfully communicate information for a successful passage of the ballot question.
2. Continue and increase professional development for board members.
3. Create an in-house new board member orientation.

**E. DISTRICT GOALS**

1. To continue to improve student achievement.
2. To continue to be financially disciplined in the areas of spending while continuing to maintain improvements to facilities.
3. Explore/Strategize ways to restore programs if the Ballot Question passes or fails.
4. To continue to schedule/complete Referendum projects.

**III. ROLL CALL**

The following members were present: Mr. Callahan, Mrs. Callahan, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia and Mrs. Santana.

Not Present: None

Also present: Dr. Gina Cinotti, Chief School Administrator  
Nicole Sylvester, Business Administrator/Board Secretary  
53 members of the public, teachers and students

**IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES**

**Correspondence**

None

**Approval of Board Minutes**

**Mr. Morton moved and Mrs. Santana seconded that the Netcong Board of Education approve the minutes of the following meeting(s) as submitted:**

December 13, 2016	Regular Minutes
December 13, 2016	Executive Session Minutes
January 3, 2017	Re-Organization Minutes
January 3, 2017	Work Session Minutes
January 3, 2017	Executive Session Minutes

**Roll Call Vote:**

**Yes:** Mr. Callahan, Mrs. Callahan, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana

**No:** None

**Abstain:** Mr. Callahan on all the December 13, 2016 Minutes  
Mr. Costanzo on the December 13, 2016 & January 3, 2017 Executive Session Minutes

**V. PRESIDENT’S COMMENTS**

President Dalesandro stated last week that January is her favorite month to be a Board Member and stated that the Board continues to celebrate School Board recognition month. She then thanked everyone for their time, commitment and dedication to our staff, faculty, and students in the pursuit to help make Netcong School second to none.

President Dalesandro then explained that tonight she has another reason why January is her favorite month to be a Board Member because tonight the Board is recognizing Mrs. Karla Cahill for saving the life of a child who was choking on a grape at the Aftercare program. President Dalesandro then stated she spent 25 years in the Marine Corps and on the occasion of the Marine Corps birthday then, President Ronald Ragan stated the following "some people spend an entire lifetime wondering if they've made a difference in the world. But Marines don't have that problem."

To put that in context, Karla you no longer have to wonder. You have made a difference in the world by saving the life of a young child.

President Dalesandro then presented Mrs. Karla Cahill with a plaque honoring her for her services. Dr. Cinotti read the resolution below:

**Be it resolved that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves this resolution recognizing and honoring Mrs. Karla Cahill for her superior performance of duty, continued dedication, and commitment to the Netcong School District, the Netcong Educational Foundation, and our students;**

**Whereas, Mrs. Karla Cahill, consistently acts in a highly professional manner, recognizing the importance of student safety and well-being, responded in a quick manner to assist a student in need. Mrs. Cahill's quick reaction to a life-threatening situation helped save the life of a child under her direct supervision;**

**Now, Therefore, Be It Resolved, the Netcong Board of Education in the County of Morris and State of New Jersey hereby honors Karla Cahill for her service, exemplary professionalism, initiative and sound judgment, attention to detail and her unwavering commitment to the Netcong Educational Foundation and Netcong School District.**

**Board Trustee Todd Morton made a motion to approve the resolution above for Karla Cahill and it was seconded by Board Trustee Charlie Kranz and approved by a Unanimous Voice Vote by all members present.**

## **VI. LIAISON REPORTS**

### **a. Netcong Educational Foundation**

President Dalesandro reported on the Netcong Educational Foundation meeting held on January 11, 2017. She reported that the NEF raised \$378 in donations at the holiday concert and an additional \$161 in candy grams. This was the first-time candy grams were introduced at the holiday concert and it was a big success. The total money earned for cultural arts initiative was \$539. Discussion ensued about revising the donation ticket to read "*ticket not required for entrance*" as there was some confusion as people thought you needed a ticket to get in the door.

The assembly requested by Phyllis Konyak on animals took place and was a huge success and the NEF covered all costs.

The NEF also discussed the increase in tuition rates for before and aftercare and it was explained to all the need for the increase was due to a drop-in enrollment and a need to cover expenses.

Finally, President Dalesandro reminded everyone to mark their calendars, if they have not done so already, because March 4<sup>th</sup> will be the annual St. Patrick's Day Italian style fundraising dinner. All money raised will go toward technology initiatives for our school.

The next meeting will be Wednesday, February 8<sup>th</sup> at 6 p.m. in the Math room.

**b. Netcong PTA**

The PTA cancelled their meeting this month. The PTA is still looking for people to get involved and volunteer.

**c. Town Council**

The Board is going to rotate attending Town Council meetings since there are two meetings a month.

**d. Recreation Commission & Planning Board**

Mr. Morton stated there was a recreation meeting at Town Hall tomorrow at 7:30. He stated they will be partnering with the Growing Stage for the Restaurant Showcase tasting event Saturday, February 4<sup>th</sup>. The cost to get in would be \$25 to sample food and beverages. Mr. Morton reported that the Planning Board had no new business other than their Re-Org meeting.

**VII. CHIEF SCHOOL ADMINISTRATOR COMMENTS**

Dr. Cinotti turned the meeting over to Mrs. Cinotti and her 3<sup>rd</sup> grade class to present what they were learning in the classroom regarding Google Chrome.

Dr. Cinotti reported on the 2016-17 District Goal Update. Handouts were given to all Board members.

Dr. Cinotti thanked the Municipal Alliance for the donation of a laptop for student use.

Dr. Cinotti reported on the Students Featured in the Center for Prevention Newsletter.

Dr. Cinotti thanked the Board for their services as January is Board of Education Recognition Month.

Dr. Cinotti reported that January 27<sup>th</sup> is our Family Movie Night at 5pm.

Dr. Cinotti reported on the HIB Grade Report Review 2015-16, the HIB Monthly Report, and the Fire/Security Drill Report – *Security Drill, 12/8/16, 10 min.; Fire Drill, 1/4/17, 5 min.* She also reported there were no suspensions.

**VIII. BUSINESS ADMINISTRATOR COMMENTS**

Mrs. Sylvester was happy to report that the District's S&P Rating was increased from "negative" to "stable" She reported that she has the rating increase to an "A" now that the District has shown financial growth over the last three years.

Mrs. Sylvester also reported that the State has seen their revenues decrease, therefore; they are looking to take money from schools to make up for their shortfall. Therefore, school districts will see a cut in state aid. This means that if a district has money in capital and maintenance reserves, the State will decrease the Districts State Aid received and the District will pull from their capital and



**She also indicated that the architect reported that the Annex could cost up to \$740,000 to repair as noted on our Long-Range Facilities Plan. Discussion ensued.**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the December 15, 2016 payroll in the amount of \$141,744.03.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the December 30, 2016 payroll in the amount of \$137,563.42.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the January 15, 2017 payroll in the amount of \$138,295.19.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for January 4, 2017 through January 24, 2017 in the amount of \$332,668.14.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following December 2016 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of December 31, 2016, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of December 31, 2016, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the Transfers Reports for the months of November and December 2016.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with Parette Somjen Architects in the amount \$7,250 to acquire instructional space needed for classroom use in 2017-18.

*Note: This contract would allow for the division of the current Business Office to house half the Business Office and half instructional space. In order to alleviate class size and creating 2 additional class sections an additional instructional space is needed to house the Middle School LLD program. This need for instructional space was discussed during board committee meetings.*

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with Parette Somjen Architects in the amount of \$1,250.

*Note: This contract would allow for the full investigation into the costs associated with the renovation of the existing Annex Building. This cost does not include any work to be done and is for the sole purpose of the architects to obtain vendor quotes on the 15 items noted in the 2013 and 2016 Annex insurance reports.*

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves to appropriate Capital and Maintenance Reserve Funds.

**Whereas** the Netcong Board of Education, County of Morris, desires to advance the following the capital/maintenance projects noted in the 2016-17 budget, 2017-18 budget, and the Long-Range Facility Plan, and

**Whereas** capital/maintenance reserve funds may be appropriated by board resolution to support eligible or otherwise eligible capital/maintenance projects, and

**Whereas** the Netcong Board of Education acknowledges that State support for capital/maintenance projects is not currently available, and

**Whereas** the Department of Facilities must approve all capital/maintenance projects and will only move forward with approval of a properly submitted capital/maintenance project if a local board of education declares an eligible capital/maintenance project as “otherwise” eligible, and

**Whereas**, by declaring a capital/maintenance project as “otherwise” eligible, the Netcong Board of Education hereby declares that the above-mentioned project will be supported in full with local capital/maintenance reserve funds.

**Now Therefore Be It Resolved**, that the Netcong Board of Education hereby declares the above referenced projects as “otherwise” eligible and directs the School Business Administrator to request Department of Facilities Approval, and

**Be it Further Resolved**, that the Netcong Board of Education hereby appropriates \$206,961 from its capital and \$87,222 from its maintenance reserve funds to support the full cost of these projects.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the proposal from AERO Environmental Services for the mandatory AHERA three-year asbestos re-inspection at a cost of \$400.00.

*Note: This is a mandatory three-year inspection for a complete visual and physical inspection of all known or suspected asbestos containing building materials. Mike Berta from AERO will be completing the inspection.*

**Roll Call Vote:**

**Yes:** Mr. Callahan, Mrs. Callahan, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia and Mrs. Santana.

**No:** Mrs. Callahan, Ms. Santalucia, Mrs. Santana and Mrs. Dalesandro on resolution #7

**Abstain:** Mr. Callahan on resolution #7 & #8  
Mr. Costanzo & Mr. Kranz on resolution #7

**B. POLICY** (B. Dalesandro, Chair)

Mr. Morton indicated that regarding Policy #4434- Holidays, he was confused during last week’s Board meeting and wanted everyone to understand that the staff will lose four days next year versus what they have this year. Board Trustee Marianne Callahan stated that if the staff was going to

continue to have more holidays off on top of their vacation, personal and sick days, maybe they should get paid what they work. Board Trustee Kerri Santalucia asked why we were taking days away from staff. Discussion ensued. Board Trustee Todd Morton made a motion to table resolution #1, Policy #4434- Holidays. The motion was seconded by Board Trustee Marianne Callahan and approved by Unanimous Voice Vote by all members present with a No vote from Mrs. Dalesandro.

**Board Trustee Todd Morton moved and Board Trustee David Costanzo seconded, that the Netcong Board of Education approve resolution #1 as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **FIRST READING** of following Policy and Regulation Revisions:

<i>Policy/Reg</i>	<i>#</i>	<i>Title</i>	<i>Type</i>
Policy/Reg	1510	Americans with Disabilities Act (M)	Revised
Policy	2415.30	Title I – Educational Stability for Children in Foster Care (M)	New
Policy/Reg	2418	Section 504 of Rehabilitation Act of 1973 – Students (M)	New
<del>Policy</del>	4434	<del>Holidays</del>	<del>Revised</del>
Policy/Reg	5116	Education of Homeless Children	Revised
Policy	5330.04	Administering an Opioid Antidote	New
Policy/Reg	8330	Students Records (M)	Revised

**Roll Call Vote:**

**Yes:** Mr. Callahan, Mrs. Callahan, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia and Mrs. Santana.

**No:** None

**Abstain:** None

- C. FACILITIES** (*T. Morton, Chair*)  
None

- D. CURRICULUM** (*J. Santana, Chair*)

**Board Trustee Jen Santana moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-5 as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the submission of the Electronic Violence and Vandalism Reporting Systems (EVVRS) Data Verification and HIB – Investigations, Trainings, and Programs (HIB-ITP) Data Certification Report for the July 1, 2016 – December 31, 2016 reporting period, as mandated by the NJDOE.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

<b>Date</b>	<b>Name</b>	<b>Workshop</b>	<b>Cost</b>
2/4/17	Bernadette Dalesandro	NJSBA Leadership	\$50 Reg. Fee per person, Round Trip mileage of 45.2



	Kerri Santalucia	Training	m @ \$0.31/mile = \$14.01 Total: \$114.01
2/17/17	Amy Henry	Working with Students with Anxiety	Round Trip mileage of 53.4 m @ \$0.31/mile = \$16.55 Total: \$16.55
2/23/17	Melissa Ninni	Zone of Regulation Cherry Hill, NJ	\$165 Registration Fee *employee not submitting for mileage reimbursement
2/23/17	Cie DiRenzo	Zones of Regulation Cherry Hill, NJ	\$165 Registration Fee Round trip mileage of 176 m @ \$0.31/mile=\$54.56 Total: \$219.56
2/25/17	Diana Blakely	It's Elementary, My Dear	\$20 Registration Fee, No mileage Total: \$20

resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the 2017-2018 District Calendar for staff and students.

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves home instruction for Student #32421039 from January 30, 2016 through the last day of school for the 2016-17 school year, as per the revised IEP, at a rate of \$35 per hour for 10 hours per week.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves instruction at Center for Children's Behavioral Health, as a part of an intensive partial care program, for the period of January 17, 2017 until the date of discharge, for Student #32321048, for two hours per day, at a rate of \$58 per hour, through American Tutor, Inc.

**Roll Call Vote:**

**Yes:** Mr. Callahan, Mrs. Callahan, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia and Mrs. Santana.

**No:** Mr. Morton on resolution #3

**Abstain:** Ms. Santalucia & Mrs. Dalesandro on resolution #2, Item #1

**E. PERSONNEL** (M. Callahan, Chair)

**Board Trustee Marianne Callahan moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-5 as presented:**

**Board Trustee Todd Morton expressed that he was sad to see two great teachers leave. He indicated that he did his student teaching with Mr. Chiappelli and both of his kids have had the privilege to have him and that he will truly be missed. Mrs. Dalesandro also stated that all her children have had these teachers and she is sad to see both teachers leave.**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the resignation of Linda Cannon, with regret, from the position of Elementary Teacher, effective June 30, 2017, for the purpose of retirement.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the resignation of Robert Chiappelli, with regret, from the position of Middle School Social Studies Teacher, effective June 30, 2017, for the purpose of retirement.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA,

approves the request from Meganne Secola for an extension of her maternity leave from her position of Part Time (0.6) Basic Skills Teacher, effective January 24, 2017 through the remainder of the 2016-2017 school year, of which, will be unpaid.

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the extension of employment for Caren Cocuzza as the Part Time (0.6) Maternity Leave Replacement Basic Skills Teacher, effective January 24, 2017 through the remainder of the 2016-2017 school year, at a rate of \$100 per day.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Lisa Hirschfeld as a Substitute Teacher, effective January 25, 2017 through the remainder of the 2016-2017 school year, at a rate of \$70/day for the first 10 days and \$80/day thereafter, pending Criminal History Background Check.

**Roll Call Vote:**

**Yes:** Mr. Callahan, Mrs. Callahan, Mr. Costanzo, Mrs. Dalesandro (with regret on #1 & 2), Mr. Domick, Mr. Kranz, Mr. Morton (with regret on #1 & 2), Ms. Santalucia and Mrs. Santana.

**No:** None

**Abstain:** None

**XII. MISCELLANEOUS**

None

**XIII. COMMENTS FROM THE PUBLIC – ANY ISSUE/TOPIC**

**Motion: Mr. Morton**

**Second: Mr. Costanzo**

**Time: 7:58 p.m.**

*The Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.*

**There being no comments from the public, a motion was made to close.**

**Motion: Mr. Morton**

**Second: Mr. Costanzo**

**Time: 7:58 p.m.**

**XIV. EXECUTIVE SESSION**

**Motion: Mr. Morton**

**Second: Mr. Kranz**

**Time: 7:59 p.m.**

*RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.*

**President Dalesandro advised the public that the Board would discuss Personnel issues and that she expected the session would take approximately 1 hour, with no action to be taken after the Board recessed back to open session.**

**Board Trustee Todd Morton made a motion to come out of Executive Session at 8:46 p.m. It was seconded by Board Trustee Timothy Domick and approved by a Unanimous Voice Vote by all members present.**

**XV. ADJOURNMENT**

With no further Business before the Board, a motion was made and approved to adjourn.

Moved: Mr. Morton

Second: Ms. Santalucia

Time: 8:46 pm

Respectfully submitted,



Nicole Sylvester  
Business Administrator/Board Secretary