



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING October 18, 2016 7:00pm

Mr. David Costanzo, President
Mr. Todd Morton, Vice President

Mrs. Marianne Callahan
Mr. Charles Kranz

Mrs. Bernadette Dalesandro
Ms. Kerri Santalucia
Ms. Lisa Schuffenhauer

Mr. Timothy Domick
Mrs. Jennifer Santana

Curriculum/Instruction

Bernadette Dalesandro *
Jennifer Santana
Lisa Schuffenhauer
David Costanzo

Facilities/Operations

Todd Morton *
Bernadette Dalesandro
Charles Kranz
David Costanzo

Governance/Policy/Finance

David Costanzo *
Marianne Callahan
Bernadette Dalesandro
Todd Morton

Personnel

Marianne Callahan *
Timothy Domick
Kerri Santalucia
David Costanzo

Board Liaisons

NEF = Bernadette Dalesandro
PTA = Kerri Santalucia
Town Council = David Costanzo
Recreation Commission = Todd Morton
Planning Board = Todd Morton

Negotiations

Todd Morton
Marianne Callahan

** Denotes Committee Chair*

2016-17
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

1. Successfully communicate information for a successful passage of the ballot question.
2. Continue and increase professional development for board members.
3. Create an in-house new board member orientation.

District Goals

1. To continue to improve student achievement.
2. To continue to be financially disciplined in the areas of spending while continuing to maintain improvements to facilities.
3. Explore/Strategize ways to restore programs if the Ballot Question passes or fails.
4. To continue to schedule/complete Referendum projects.

1. Call to Order

Mrs. Callahan _____	Ms. Santalucia _____
Mrs. Dalesandro _____	Mrs. Santana _____
Mr. Domick _____	Ms. Schuffenhauer _____
Mr. Kranz _____	Mr. Costanzo _____
Mr. Morton _____	

2. Flag Salute

3. Roll Call

4. Board Correspondence & Approval of Minutes

Board Correspondence – None

Approval of Board Minutes

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

September 20, 2016	Work Session Minutes	Moved by: _____	Seconded by: _____
September 20, 2016	Executive Session Minutes	Mrs. Callahan _____	Ms. Santalucia _____
September 27, 2016	Regular Minutes	Mrs. Dalesandro _____	Mrs. Santana _____
		Mr. Domick _____	Ms. Schuffenhauer _____
		Mr. Kranz _____	Mr. Costanzo _____
		Mr. Morton _____	

5. President’s Comments

- a. Board Attorney discussion in Executive Session

6. Board Liaisons Report

- a. Netcong Educational Foundation
- b. Netcong PTA
- c. Recreation Commission & Planning Board

7. Chief School Administrator’s Comments

- a. Student Council
- b. Thank you to the Domick Family for assisting with cleaning & reorganizing our Library
- c. Thank you to JCP& L & David File for installing the new electrical pole outside our school
- d. 16-17 District Goal Update
- e. Timeline of Annex Building Concerns
- f. Instructional Space Recap & Phase 2 Summary
- g. Presentation from Parette Somjen Architects
- h. HIB Monthly Report – *none*
- i. Fire/Security Drill Report – *Fire Drill: 10/12/16, 5 min; Security Drill:*
- j. Suspensions – *none*

8. Business Administrator’s Comments

- a. 2016-2017 budget: annual contract obligations encumbered; all accounts reviewed; transfers in process to be reflected in September reports
- b. Comprehensive Maintenance Plan – required under N.J.A.C. 26-20
- c. NCLB Title I amendment
- d. FY2016 audit – presentation by auditor at November 22nd meeting

Open	_____	Closed	_____
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

9. Questions/Comments from Public – Agenda Items Only

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

10. Old Business

11. Information/Reports/Actions

Moved by: _____	Seconded by: _____
-----------------	--------------------

a. Finance (D. Costanzo, Chair) *Be it resolved that resolution numbers 1-12 be adopted as presented:*

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the September 30, 2016 payroll in the amount of \$134,512.41.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the October 15, 2016 payroll in the amount of \$136,955.15.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for September 28, 2016 through October 18, 2016 in the amount of \$528,437.31.
4. Be it resolved that the Netcong Board of Education hereby approves the Report of the Treasurer for the month ending August 31, 2016.
5. Be it resolved that the Netcong Board of Education hereby approves the Report of the Board Secretary for the month ending August 31, 2016.
6. Be it resolved, that WHEREAS, N.J.A.C. 6A:23-2.11(c) requires monthly certifications by Boards of Education that major account/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the 2016-2017 fiscal year; and, WHEREAS, the Board Secretary has certified that no major account has been over-expended for the month ending August 31, 2016 and that sufficient funds are available for the remainder of the fiscal year; and WHEREAS, all Board members have been provided with expenditure summaries; NOW, THEREFORE BE IT RESOLVED by the Netcong Board of Education that they collectively certify the expenditures of the district for the month ending August 31, 2016 to be within the guidelines established under N.J.A.C. 6A:23-2.11 (a); and FURTHER BE IT RESOLVED that a copy shall be appended to and made a part of these minutes.

Juanita A. Petty, RSBA, SFO
Interim Business Administrator/Board Secretary

7. Be it resolved that the Netcong Board of Education hereby approves the Transfers Report for month ending August 31, 2016.

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the proposal from Parette Somjen Architects for Phase 2 of the Interior Renovations projects in the amount of \$7,250.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby authorizes the submission of an Amendment Application to the 2016-2017 NCLB Title I application to re-align proposed expenditures to appropriate account lines pursuant to the requirements of the grant.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the submission of Comprehensive Maintenance Plan:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Netcong Board of Education are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Netcong Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Netcong Board of Education in compliance with Department of Education requirements. (attachment).

11. Be it resolved, upon the recommendation of the CSA, that the Netcong Board of Education hereby approves the out of district placement of Student #5937851312 at Stony Brook School in Rockaway Township, NJ for the 2016-2017 school year, effective October 3, 2016 at a tuition cost of \$194.45 per day for a total estimated tuition cost of \$31,889.80; and further, that transportation be arranged as required in the student IEP, at a cost of \$116.50 per day for a total estimated cost of \$19,106.
12. Be it resolved, upon the recommendation of the CSA, that the Netcong Board of Education hereby approves a Joint Transportation Agreement with the Township of Byram Board of Education for the 2016-2017 school year, for the transportation of students to Lenape Valley HS for joint band practice, at no cost to the District.

Mrs. Callahan	_____	Ms. Santalucia	_____
Mrs. Dalesandro	_____	Mrs. Santana	_____
Mr. Domick	_____	Ms. Schuffenhauer	_____
Mr. Kranz	_____	Mr. Costanzo	_____
Mr. Morton	_____		

b. Policy (D. Costanzo, Chair) Be it resolved that resolution number 1-2 be adopted as presented:

Moved by: _____	Seconded by: _____
-----------------	--------------------

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **FIRST READING** of following Policy and Regulation Revisions:

Policy/Reg	#	Title	Type
Policy	1310	Employment of School Business Administrator/Board Secretary (M)	Revised
Policy	3111	Creating Positions	Revised
Policy	3124	Employment Contract	Revised
Policy	3125.2	Employment of Substitute Teachers	Revised
Pol/Reg	3126	District Mentoring Program	Revised
Policy	3141	Resignation	Revised
Pol/Reg	3144	Certification of Tenure Charges	Revised
Policy	5339	Screening for Dyslexia (M)	Revised
Policy	5514	Student Use of Vehicles on School Grounds	Revised
Reg.	5514	Student Use of Vehicles	Abolished
Policy	7481	Unmanned Aircraft Systems (UAS also known as Drones)	New
Pol/Reg	8441	Care of Injured and Ill Persons (M)	Revised
Policy	8454	Management of Pediculosis	New

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **SECOND READING** of following Policy and Regulation Revisions:

Policy/Reg	#	Title	Type
Policy	1220	Employment of Chief School Administrator (M)	Revised
Reg	2414	Programs & Services for Students in High Poverty & In High Need School Districts (M)	Revised
Policy	3125	Employment of Teaching Staff Members (M)	Revised
Policy	3159	Teaching Staff Member/School District Reporting Responsibilities	Revised
Policy	3231	Outside Employment as Athletic Coach	Revised
P&R	3240	Professional Development for Teachers and School Leaders (M)	Revised
P&R	3244	In-Service Training (M)	Abolished
Policy	4159	Support Staff Members/School District Reporting Responsibilities	Revised
Policy	5305	Health Services Personnel	Revised
Reg.	5330	Administration of Medication (M)	Revised
Policy	5350	Student Suicide Prevention	Revised
Reg.	5350	Student Suicide	Revised
Policy	9541	Student Teachers/Interns	Revised

Mrs. Callahan _____	Ms. Santalucia _____
Mrs. Dalesandro _____	Mrs. Santana _____
Mr. Domick _____	Ms. Schuffenhauer _____
Mr. Kranz _____	Mr. Costanzo _____
Mr. Morton _____	

c. Facilities (T. Morton, Chair)

**None at this time*

d. Curriculum (B. Dalesandro, Chair) *Be it resolved that resolution numbers 1 – 3 be adopted as presented:*

Moved by: _____ Seconded by: _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the submission of the QSAC Statement of Assurance (SOA) for the New Jersey Quality Single Accountability Continuum (QSAC), pursuant to NJSA 18A:7A and NJAC 6A:30 for the 2016-17 school year.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following field trips for the 2016-17 school year and additional information can be provided at a later date. All trips will be at no cost to the district.

Grade	Date	Trip
Grade 8	10/25/16 Rain date: 10/27/16	Future Patriot Field Day @ LVR, 11:30am-2pm Transportation Cost of \$160 to be paid through Student Activities
Grade 8	11/8/16 11/16/16 12/8/16 12/14/16 1/9/17 1/20/17 & twice a month thereafter	LVR Art Academy Program @ LVR 7:45am – 8:41am Bus costs for transporting students back to Netcong \$80 per day at a maximum cost of \$1,280 to be paid through Student Activities (parent drop off students in the morning)
Grade 8	1/4/17 1/17/17 2/2/17 2/14/17 3/6/17 3/16/17	LVR Choral Program @ LVR 7:45am – 8:41am Bus cost for Transporting students back to Netcong \$80 per day at a maximum cost of \$480 to be paid through Student Activities (parent drop off students in the morning)

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

Date	Name	Workshop	Cost
10/26/16	Kate Walsh	School Safety, Security, and Reunification	No cost to district. Totally funded through the Morris County Police Chief's Association
11/1/16	Bonnie Lisk	Growth Mindset, Mt. Olive, NJ, Evening Session	\$50 Reg. Fee, *employee not submitting mileage
11/3/16	Christine Longo	Learning Intentions Success Criteria Mt. Olive, NJ, Evening Session	\$50 Reg. Fee, *employee not submitting mileage
11/3/16	Jacqueline Cinotti	Learning Intentions and Success Criteria Mt. Olive, NJ, Evening Session	\$50 Reg. Fee, *employee not submitting mileage
11/3/16	Dina O'Hagan	Learning Intentions and Success Criteria Mt. Olive, NJ, Evening Session	\$50 Reg. Fee, *employee not submitting mileage
11/3/16	Britt Huss	Creatively Speaking, Monroe, NJ	Round trip mileage of 102 @ \$0.31/mile = \$31.62
11/3/16	Darrell Sandrue	Creatively Speaking, Monroe, NJ	Round trip mileage of 102 @ \$0.31/mile = \$31.62
11/5/16	Kerri Santalucia	NJSBA- Governance I, Mt. Lakes, NJ	Round Trip mileage of 34.6 @ \$0.31/mile = \$10.73
11/15/16	Melissa Ninni	It's Never Too Late, Mt. Olive, NJ Evening Sess.	\$50 Reg. Fee, *employee not submitting mileage
11/17/16	Gina Szarejko	Making Thinking Visible, Mt. Olive, NJ, Evening	\$50 Reg. fee, *employee not submitting mileage
11/18/16	Kate Walsh	Data Analysis that Improves Schools New Providence, NJ	\$145 fee plus round trip mileage 63.2 @ \$0.31/ = 19.59, Total \$164.59
11/29/16	Jacqueline Cinotti	Measuring One's Impact on Student Learning, Mt. Olive, NJ, Evening Sess.	\$50 Reg. Fee, *employee not submitting mileage
2/8/17	Bernadette Dalesandro	NJSBA County Meeting, Mt. Lakes, NJ	Round Trip mileage of 29.8 @ \$0.31/mile = \$9.24
3/22/17	Bernadette Dalesandro	NJSBA County Meeting, Mt. Lakes, NJ	Round Trip mileage of 29.8 @ \$0.31/mile = \$9.24

Mrs. Callahan _____	Ms. Santalucia _____
Mrs. Dalesandro _____	Mrs. Santana _____
Mr. Domick _____	Ms. Schuffenhauer _____
Mr. Kranz _____	Mr. Costanzo _____
Mr. Morton _____	

e. Personnel (M. Callahan, Chair) *Be it resolved that resolution numbers 1 – 2 be adopted as presented:*

Moved by: _____	Seconded by: _____
-----------------	--------------------

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the employment of Claudia Nelson as a Part Time Instructional Aide for the Pre School Program for a fixed one-year term, effective October 24, 2016 through June 30, 2016 at a rate of \$11.30 per hour, pending Criminal History Background Check.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the employment of Vincent Sylvester as a Substitute Teacher for a fixed one-year term, effective October 19, 2016 through June 30, 2016, at a rate of \$70 per day for the first 10 days and \$80 per day thereafter.

**Note: Criminal History Background Check on file.*

Mrs. Callahan _____	Ms. Santalucia _____
Mrs. Dalesandro _____	Mrs. Santana _____
Mr. Domick _____	Ms. Schuffenhauer _____
Mr. Kranz _____	Mr. Costanzo _____
Mr. Morton _____	

12. Miscellaneous

<u>Open</u>	<u>Closed</u>
Moved by _____	Moved by _____
Seconded by _____	Seconded by _____
Time _____	Time _____

13. Comments from the Public – Any Issue/Topic

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

<u>Open</u>	<u>Closed</u>
Moved by _____	Moved by _____
Seconded by _____	Seconded by _____
Time _____	Time _____

14. Executive Session

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

15. Adjournment

Moved by _____	Seconded by _____	Time _____
----------------	-------------------	------------