



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING

June 27, 2017

7:00pm

Mrs. Bernadette Dalesandro, President
Ms. Kerri Santalucia, Vice President

Mrs. Marianne Callahan
Mr. Timothy Domick
Mrs. Jennifer Santana

Mr. Michael Callahan
Mr. Charles Kranz

Mr. David Costanzo
Mr. Todd Morton

Curriculum/Instruction

Jennifer Santana *
Timothy Domick
Todd Morton
Bernadette Dalesandro

Facilities/Operations

Todd Morton *
Michael Callahan
Kerri Santalucia
Bernadette Dalesandro

Governance/Policy/Finance

Bernadette Dalesandro *
Marianne Callahan
Todd Morton
Jennifer Santana

Personnel

Marianne Callahan *
Charles Kranz
Kerri Santalucia
Bernadette Dalesandro

Policy

Bernadette Dalesandro *
Marianne Callahan
David Costanzo

Negotiations

Marianne Callahan
Kerri Santalucia
Bernadette Dalesandro

Ad Hoc

Bernadette Dalesandro
Marianne Callahan
Todd Morton
Kerri Santalucia
Jennifer Santana

Board Liaisons

NEF = Bernadette Dalesandro
PTA = David Costanzo
Town Council = Rotating Members
Recreation Commission = Todd Morton
Planning Board = Todd Morton

** Denotes Committee Chair*

2016-17

Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

1. Successfully communicate information for a successful passage of the ballot question.
2. Continue and increase professional development for board members.
3. Create an in-house new board member orientation.

District Goals

1. To continue to improve student achievement.
2. To continue to be financially disciplined in the areas of spending while continuing to maintain improvements to facilities.
3. Explore/Strategize ways to restore programs if the Ballot Question passes or fails.
4. To continue to schedule/complete Referendum projects.

1. **Call to Order**
2. **Flag Salute**
3. **Roll Call**

Mrs. Callahan _____	Mr. Morton _____
Mr. Callahan _____	Ms. Santalucia _____
Mr. Costanzo _____	Mrs. Santana _____
Mr. Domick _____	Mrs. Dalesandro _____
Mr. Kranz _____	

4. **Board Correspondence & Approval of Minutes**

Correspondence – Email from Mrs. Clegg 6/7/17, Letter from Mr. Chiappelli

Approval of Board Minutes

Moved by: _____	Seconded by: _____
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Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

May 16, 2017	Work Session Minutes
May 16, 2017	Executive Session Minutes
May 23, 2017	Regular Session Minutes
May 23, 2017	Executive Session Minutes

Mrs. Callahan _____	Mr. Morton _____
Mr. Callahan _____	Ms. Santalucia _____
Mr. Costanzo _____	Mrs. Santana _____
Mr. Domick _____	Mrs. Dalesandro _____
Mr. Kranz _____	

5. **President’s Comments**

- a. Public Donaldson Hearing

6. **Liaisons Report**

- a. Netcong Educational Foundation – *B. Dalesandro*
- b. Netcong PTA – *D. Costanzo*
- c. Town Council – *Rotating*
- d. Recreation Commission & Planning Board – *T. Morton*

7. **Chief School Administrator’s Comments**

- a. Student Presentation – no volunteers this month
- b. A big thank you to the parents who volunteered & created a beautiful yearbook: Mrs. Charette, Mrs. Magrini, & Mrs. Spiro
- c. Thank you to the Municipal Alliance for buying us a laptop for health/wellness for use in the gym
- d. Best of luck to Mr. Chiappelli & Mrs. Cannon for their years of service.
- e. HIB Monthly Report
- f. Fire/Security Drill Report – *Security Drill: 5/26/17, 7 mins, 6/12/17, 7mins, Fire Drill: 6/7/17, 2mins,*
- g. Suspensions
- h. 16-17 District Goal Update

8. **Business Administrator’s Comments**

Open	_____	Closed	_____
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

9. Questions/Comments from Public – Agenda Items Only

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

10. Old Business

11. Information/Reports/Actions

Moved by: _____	Seconded by: _____
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A. Finance (B. Dalesandro, Chair) *Be it resolved that resolution numbers 1-28 be adopted as presented:*

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the May 30, 2017 payroll in the amount of \$143,538.00.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the 10-month employee June 15, 2017 payroll in the amount of \$102,879.20.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the June 15, 2017 payroll in the amount of \$163,173.23.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for May 24, 2017 through June 27, 2017 in the amount of \$587,829.78.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following May 2017 Financial Reports. The Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of May 31, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of May 31, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the Transfers Reports for the month of May 2017.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the authorization to transfer funds to Capital Reserve:

Whereas, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and Whereas, the Netcong Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and Whereas, the Netcong Board of Education has determined that (an amount not to exceed) \$300,000 is available

for such purpose of transfer; Now therefore be it resolved by the Netcong Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Note: This is an annual action where any leftover funds from the 2016-17 budget will be transferred to capital reserve, per NJSA 18A:21-2 and 3 and 18A:7g-31 and must be used for facility improvements.

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the authorization to transfer funds to Maintenance Reserve:

Whereas, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and Whereas, the Netcong Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and Whereas, the Netcong Board of Education has determined that (an amount not to exceed) \$300,000 is available for such purpose of transfer; Now therefore be it resolved by the Netcong Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Note: This is an annual action where any leftover funds from the 2016-17 budget will be transferred to maintenance reserve, per NJAC 6A:23a-14.2, and must be used for facility improvements

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the following grants for the 2017-2018 school year:

Name of Grant	Amount
IDEA Basic	\$80,976
IDEA Preschool	\$5,206

Note: This annual mandated resolution is required to approve the federal funding being provided to our district.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the amount of tax monies required for school purposes for the 2017-2018 school year is \$3,513,010 for General Fund and \$151,053 for Debt Service and that the Netcong Borough is hereby requested to pay the Treasurer of School Monies the below listed amounts:

Due Date	Amount
July 15, 2017	\$292,751
August 15, 2017	\$292,751
September 15, 2017	\$292,751
October 15, 2017	\$292,751
November 1, 2017	\$33,027
November 15, 2017	\$292,751
December 15, 201	\$292,751

Due Date	Amount
January 15, 2018	\$292,751
February 15, 2018	\$292,751
March 15, 2018	\$292,751
April 15, 2018	\$292,751
May 1, 2018	\$118,026
May 15, 2018	\$292,750
June 15, 2018	\$292,750

Note: This annual, mandated resolution which documents the borough to pay the school district our monies from the tax levy.

11. Be it resolved that the Netcong Board of Education, upon recommendation of the CSA, hereby appoints Nicole Sylvester as District Purchasing Agent- QPA.

Whereas, 18A:18A-2 provides that a board of education may assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons which shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and Whereas, 18A:18A-2 defines purchasing agent as the secretary, business administrator or the business manager of the board of education, but if there be no secretary, business administrator or business manager, such officer, committees or employees who such power has been delegated by the board of education, and Whereas, 18A:18A-3 provides that contacts awarded by the purchasing agent that do not exceed the aggregate in a contract year the bid threshold may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

Whereas, 18A:18A-37 provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations of so authorized by board resolution, and now therefore, Be it resolved that the Netcong Board of Education pursuant to the statues cited above hereby appoints Nicole Sylvester, Business Administrator, as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Netcong Board of Education, and Be it further resolved that Nicole Sylvester, School Business Administrator, is hereby authorized to award contracts on behalf of the Netcong Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations; and Be it further resolved that Nicole Sylvester, School Business Administrator, is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold but less than the bid threshold per statute set at \$40,000, and the quotation threshold per statue to be set at \$6,000 per 18A:18A-4.

Note: This annual resolution is mandated to document the Business Administrator's bidding and quoting thresholds.

12. Be it resolved that the Netcong Board of Education, upon recommendation of the CSA, hereby designates the School Business Administrator to:
- a. Invest board funds at the most advantageous rate in compliance with all state laws and regulations effective on or about July 1, 2017 to June 30, 2018.
 - b. Make telephone wire or electric transaction of the Board's financial accounts of deposit effective on or about July 1, 2017 to June 30, 2018.
 - c. Advertise for and receive bids for supplies, equipment and services when required and in accordance with Public School Contract Law.
 - d. Audit and approve any account and demand for payment prior to presentation to the Board as per N.J.S.A. 18A:19-4.1.
 - e. Be bonded as per NJ State Law requirements.
 - f. To authorize, in consultation and agreement with the CSA, to process line item changes in compliance with required law between board meetings effective on or about July 1, 2017 to June 30, 2018.

Note: This is an annual and mandated resolution for the purposes of our audit.

13. Be it resolved that the Netcong Board of Education, upon recommendation of the CSA, hereby appoints Dr. Gina Cinotti, Chief School Administrator, as custodian of records for personnel records, and Nicole Sylvester, Business Administrator, as custodian of records for business and financial records.

Note: This is an annual and mandated resolution for the purposes of our audit.

14. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the 2017-2018 school year contracts as follows:

	Vendor	Category	Cost
1	Adams, Gutierrez, & Lattiboudere	Board Attorney	\$145/hr Attorney, \$95/hr. Paralegal
2	Alarm & Communication Technologies	Fire Alarm	\$2,925
3	Applied Behavioral Consulting LLC	Behavioral Consultative Services	\$125/hr, Max. 10 hrs/month
4	Atlantic Tomorrow's Office	Copier Maintenance	\$0.0163/Copy- Board Office \$0.0076/Copy-Main Office
5	Duff & Phelps (American Appraisal)	Fixed Asset Records	\$1,100
6	Bayada In School Nursing Services	Nursing Services for Substitute Nurse	\$60/hour
7	Bayada	OOD Student #32321335	\$54.50/hr RN, \$44.50/hr LPN
8	Butler Water Corrections	Boiler Water Treatment Service	\$1,675
9	CC Productions, Inc.	Software Licensing & Support for POS System	\$1,857
10	Educational Service Commission of MC	Professional Support	Misc. See attached
11	Educational Service Commission of MC	Bid Purchasing Contract	\$1,030
12	Educational Service Commission of MC	Health & Safety Fees	\$2,136
13	Educational Service Commission of MC	Joint Transportation	2% Administrative Fee
14	Educational Service Commission of MC	Joint Transportation	4% Administrative Fee
15	Frontline Education	IEP Services	\$7,075.25
16	Inclusive Learning Academy	OOD Tuition for Student #32421039	\$69,770
17	J&B Therapy	Related Services	\$81/hr Related Services \$405/Evaluation
18	Lappe, Kim	Physical Therapist	\$85/hr
19	Mountain Lakes Board of Education	Itinerant Hearing Svcs Student #3232889	\$3,200
20	Mountain Lakes Board of Education	Itinerant Hearing Svcs Student #3232888	\$12,160
21	Mountain Lakes Board of Education	Itinerant Hearing Svcs Student #33021376	\$12,160
22	Nisivoccia	Auditors	\$25,000
23	Pritchard Industries	Custodial Cleaning	\$53,795.82

15. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves AERO Environmental Services, Inc. as the district's licensed asbestos management planner for the 2017-18 school year.

Note: This is an annual resolution based on the U.S. Environmental Protection Agency (EPA).

16. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Parette Somjen Architects as the district's licensed architects for the 2017-18 school year.

Note: This is annual resolution based on N.J.S.A. 18A:18A-5.

17. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the 2017-2018 Purchasing Manual.

Note: This is an annual and mandated resolution by our auditors.

18. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves NJ Schools Insurance Group appointing a broker/risk management consultant,

Whereas, the Netcong Board of Education ("Educational Facility") had resolved to join the New Jersey Schools Insurance Group ("NJSIG") following detailed analysis for a three year term July 1st, 2017-2020 subject to a previously executed board resolution; and Whereas, The Bylaws of NJSIG requires that each entity designate a Broker/Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and Whereas, the Bylaws indicate that NJSIG shall pay each Broker/Risk Management Consultant a fee to be established annually by the fund; Now therefore, be it resolved that the Netcong Board of Education, does hereby appoint Treadstone Risk Management LLC as its Broker/Risk Management Consultant in accordance with the Fund's Bylaws for the 2017-2018 fiscal year.

Note: This is an annual and mandated resolution by our auditors.

19. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby appoints a broker/risk management consultant for student accident and, Whereas, the Netcong Board of Education has purchased student accident insurance and other property & casualty lines of coverage not included in the NJSIG program; and Whereas, the insurers for these lines of coverage and other property & casualty insurance coverage carried by Netcong Board of Education not included in the coverage provided through NJSIG allow for re-appointment of the Broker of Record at the direction of the insured; and Whereas, Netcong Board of Education desires to seek proposals from other insurers and seeks claim resolution assistance for its Property & Casualty & Student Accident lines of coverage. Now therefore, be it resolved that the Netcong Board of Education, does hereby appoint Treadstone Risk Management LLC as its Broker/Risk Management Consultant for 2017-2018 fiscal year.

Note: This is an annual and mandated resolution by our auditors.

20. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the insurance pool membership renewal; WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools; WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members; WHEREAS, the [Netcong Board of Education, herein after referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG; WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG; WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and, WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey. NOW THEREFORE, BE IT RESOLVED, THAT: 1) This agreement is made by and between NJSIG and the Educational Institution; 2)

The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2017, and ending July 1, 2020 at 12:01 a.m.; 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation; 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable; 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG; 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith; 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management; 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management; 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand; 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and, 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

Note: This is a mandated resolution to be approved every three years for insurance pool membership renewal.

21. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with Northern Hills Academy through Sussex County Education Services Commission for student #32321335 from June 1, 2017 through June 30, 2017 at a pro-rated tuition cost of \$5,604. 63 plus related services at a pro-rated cost of \$782.80 for a total cost of \$6,386.80.

Note: This is for a current out-of-district student who was placed on home instruction and upon its completion another school setting was determined to be appropriate, and such placement must be board approved, and the BA emailed to notify the board on 5/26/17 regarding the backdate.

22. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with Northern Hills Academy through Sussex County Education Services Commission for student #32321335 for the Extended School Year Program beginning on July 5, 2017 at a tuition cost of \$10,998 plus related services at a cost of \$1,541.60 for a total cost of \$12,539.60.

23. Be it resolved that the Netcong Board of Education hereby approves the new plan document which includes AXA Advisors.

Note: This resolution was required as a result of the 4/25/17 BOE meeting where AXA was an approved provider.

24. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby declares equipment obsolete for purposes of surplus and disposal of outdated or broken computers, monitors, speakers, doc cams, projectors and related equipment prior to 2011 which have exceeded their useful life and no longer provide value to the district and authorizes the Business Administrator to dispose of or sell the equipment.

25. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with Ben Shaffer Recreation, Inc. for the purpose of providing a new updated playground at a cost of \$20,070.83.

Note: \$15,070.83 will be paid through capital maintenance, while \$5,000 will come from facility grants obtained by Mrs. Sylvester.

26. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves to approve the following tuition rates for the 2017-2018 school year:

Regular Education	Tuition Rate
Pre-School/Kindergarten	\$11,500
Grades 1-5	\$13,000
Grade 6-8	\$13,500
Netcong Resident Preschool (paid for by parent)	\$1,000
Non-Resident Preschool Tuition (paid for by parent)	\$2,000

Note: This is an annual resolution per N.J.A.C. 6A:23A-17.1(f) and Board Policy 5111.1.

27. Be it resolved that the Netcong Board of Education, hereby authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the egress stair repair at Netcong Elementary School to serve as an application to the Office of School Facilities and an amendment to the district’s Long-Range Facility Plan; and Be it further resolved, this project shall be an “Other Capital” project and the board of education is not seeking state funding but will fund the project through the district’s Capital Reserve account.

Note: This is a mandated resolution to file paperwork with the State.

28. Be it resolved that the Netcong Board of Education, hereby approves Nick Restoration to remove all remaining asbestos in the entire Annex building at a cost of \$12,112.68 and to conduct mold remediation at a cost of \$2,500 from the annex building at a total cost of \$14,612.68.

Note: The Ad Hoc Committee requested this be put on the agenda.

Mrs. Callahan	Mr. Morton
Mr. Callahan	Ms. Santalucia
Mr. Costanzo	Mrs. Santana
Mr. Domick	Mrs. Dalesandro
Mr. Kranz	

Moved by: _____ Seconded by: _____

B. Policy (B. Dalesandro, Chair) *Be it resolved that resolution number 1 be discussed and/or adopted as presented:*

1. Upon the recommendation of the CSA, the following Strauss Esmay Policy Alert 212 requires the board to discuss the following policy and regulation revisions, where the board will approve them for a first and second reading at subsequent board meetings:

Policy/Reg	#	Title	Type
Pol/Reg	1240	Evaluation of Superintendent (M)	Revised
Policy	1511	Board of Education Website Accessibility	New
Pol/Reg	3126	District Mentoring Program	Revised
Pol/Reg	3221	Evaluation of Teachers (M)	Revised
Pol/Reg	3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)	Revised
Pol/Reg	3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)	Revised
Pol/Reg	3224	Evaluation of Principals, Vice Principals, and Assistant Principals	Revised
Pol/Reg	3240	Professional Development for Teachers and School Leaders (M)	Revised
Pol/Reg	5610	Suspension (M)	Revised
Pol/Reg	7424	Bed Bugs	New
Policy	7461	District Sustainability Policy	New
Policy	8505	Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M)	Revised
Policy	8550	Unpaid Meal Charges/Outstanding Food Service Charges (M)	Revised

Mrs. Callahan	Mr. Morton
Mr. Callahan	Ms. Santalucia
Mr. Costanzo	Mrs. Santana
Mr. Domick	Mrs. Dalesandro
Mr. Kranz	

C. Facilities (T. Morton, Chair)

**None at this time*

Moved by: _____ Seconded by: _____

D. Curriculum (J. Santana, Chair) *Be it resolved that resolution numbers 1-6 be adopted as presented:*

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the annual, NJDOE mandated submission of the HIB School Self-Assessment for Determining Grades for the 2016-17 school year.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the annual, NJDOE mandated submission of the Electronic Violence and Vandalism Reporting Systems (EVVRS) Data Verification and HIB – Investigations, Trainings and Programs (HIB-ITP) Data Certification Report for the 2016-2017 school year.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the NJDOE mandatory submission of the Bilingual/ESL Three-Year Program Plan for school years 2017-2020.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approve fundraisers for the 2017-18 school year, such as the Color Run, Yankee Candle, Bake Sales, and the CSA has the discretion to add/delete fundraisers, at any time, pursuant to Board Policy 2430 & 5830.

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

Date	Name	Workshop	Location	Cost
July 8, 15, 22, 29 August 5, 12, 2017	Nick Serignese	Environmental Stewardship, Code Compliance and Sustainability	New Brunswick, NJ	Registration \$778 Round Trip mileage 912 mi. @ \$0.31/mi = \$285.32, Total = \$1063.32
July 17, 18, 19, 2017	Gina Cinotti Kate Walsh Darrell Sandrue Gina Szarejko Art Teacher Dina O'Hagan	Education Leaders As Scholars: Using Arts Integration to Enhance New Jersey's Student Learning Standards	Princeton, NJ	Free Registration, Lodging, & Food Mileage & Parking Only = \$66.04/person At Most Total Cost to District = \$396.24
July 25, 2017	Nick Serignese	NJSBGA Toolbox Tuesday	Sparta, NJ	Free Registration, Round Trip mileage 23.6 @ \$0.31/mile = \$7.32
August 21 & 22, 2017	Diana Yaeger Linda Tuorinsky	Introduction to Applied Behavior Analysis	Landing, NJ	Registration fee \$275 Round Trip mileage 7.2 mi @ \$0.31/mile = \$2.23 Total = \$277.23 for each person
August 21 & 24, 2017	Gina Cinotti	Using Data To Move It & Prove It	Monroe Twsp, NJ	Registration \$350 Round Trip mileage 137.4 mi @ \$0.31/mi = \$42.59, Total = \$392.59

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Field Trips for the 2017-2018 school year:

Grade	Date	Trip
Kindergarten	May 2018	The Growing Stage
1 st Grade	May 2018	Crayola Factory
2 nd Grade	May 2018	DaVinci Science Center
3 rd Grade	May 2018	Bronx Zoo
4 th Grade	May 2018	Liberty Science Center
5 th Grade	May 2018	The Metropolitan Museum of Art
6 th Grade	May 2018	Philadelphia, PA
7 th Grade	May 2018	Stokes State Forest (3 days)
8 th Grade	March-May 2018	Washington, DC (3 days)
8 th Grade	Sept.-June 2018	Various trips to LVR for regional school events
8 th Grade	May 2018	LVR 8 th Grade Shadow Day
Band	Columbus Day	Fire House Inspection for Band to Perform
Band	February 2018	All Schools Chorus with Regional School Districts
Multi-Grade	Various	Local Business Visits for Career Exploration
Multi-Grade	October 2017	Middle School Leadership Summit: Sussex County Technical School
Multi-Grade	December 2017	Band/Chorus to Perform at Shop Rite
Multi-Grade	May 2018	NEFCA Talent Show
Multi-Grade	June 2018	Montclair University – Teacher In-Training Program
Multi-Grade	Various	S.A.D.D. Events

Mrs. Callahan _____	Mr. Morton _____
Mr. Callahan _____	Ms. Santalucia _____
Mr. Costanzo _____	Mrs. Santana _____
Mr. Domick _____	Mrs. Dalesandro _____
Mr. Kranz _____	

E. Personnel (*Marianne. Callahan, Chair*) *Be it resolved that resolution numbers 1 –15 be adopted as presented:*

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the following staff for the 2017-2018 Stipend Positions.

Stipend Position	Name	Amount	Term
Inclement Weather Monitor	Linda Tuorinsky	\$6.97	Sept-June, 180 days, 20 mins/day
Cafeteria Aide	Linda Tuorinsky	\$2,614.19	Sept.-June, 180days, \$14.52/day
Cafeteria Aide	Susan Falleni	\$2,614.19	Sept.-June, 180days, \$14.52/day
Cafeteria Aide	Laurie Glennon	\$2,614.19	Sept.-June, 180days, \$14.52/day
Yearbook Advisor	Laurie Glennon	\$817	Sept.-June, 180 days
Yearbook Advisor	Linda Tuorinsky	\$817	Sept.-June, 180 days
7 th Grade Participant	Shawn Cryan	\$313.71	Overnight to Stokes
7 th Grade Participant	Gina Szarejko	\$313.71	Overnight to Stokes
7 th Grade Participant	Darrell Sandrue	\$313.71	Overnight to Stokes
8 th Grade Participant	Amy Henry	\$313.71	Overnight to Washington, D.C.
8 th Grade Participant	Kim Arbolino	\$313.71	Overnight to Washington, D.C.

Note: As determined by the Netcong Board of Education, salaries will remain frozen at the 2016-17 rate and any salary increases will be considered by the Board pending the outcome of the contract negotiation with the NTA.

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby Approves Kate Walsh, Assistant Principal, to allow Stephanie Wright, Intern Candidate, to shadow the Assistant Principal for the required 6 hours as requested by William Paterson University in order to complete the fieldwork required in the Master’s Program for Educational Leadership for the 2017 Fall Semester.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Gina Szarejko as Teacher-in-Charge in the absence of all administration.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Nick DiDonato as the Anti-Bullying Specialist for the 2017-18 school year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of CSA, hereby approves the Chief School Administrator, Assistant Principal, Nurse, CST Coordinator, School Psychologist, and the Teacher-in-Charge to hereby be designated to transport pupils in an emergency for the 2017-2018 school year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Kate Walsh as the Anti-Bullying Coordinator and School Safety Team Coordinator for the 2017-18 school year.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Nicole Sylvester as the following for the 2017-2018 school year: (a) Affirmative Action Officer, (b) Asbestos Hazard Emergency Response Act (AHERA), (c) Facilities Manager, (d) Indoor Air Quality Officer, (e) Integrated Pest Management Officer, (f) Right to Know Coordinator, and (g) Public Agency Compliance Officer (PACO).

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Assistant Principal, Kate Walsh as the School Attendance Officer for the 2017-2018 school year.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts, with regret, the resignation of Elizabeth Juliano from the position of District Secretary effective May 24, 2017, and as per the 30-day contractual requirement, the last day of employment will be June 23, 2017.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts, with regret, the resignation of Christina Sadel, from the position of Middle School Science Teacher, to be effective July 1, 2017 for the 2017-18 school year.
11. Be it resolved that the Netcong Board of Education approves the revised job description of the Assistant to the Business Administrator, indicating an additional qualification/certification addition in that the person must have a School Business Administrator Certificate, or be in the process of obtaining one.
12. Be it resolved that the Netcong Board of Education of the Netcong School District authorizes the CSA to offer contracts to prospective employees during the months of July and August pending the Board's final approval.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Virginia VanTassel as the District Secretary effective June 28, 2017 through June 30, 2017 for a fixed-term at a pro-rated salary of \$43,000 and for a fixed one-year term from July 1, 2017 through June 30, 2018 at a salary of \$43,000 pending Criminal History Background check.
14. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Jessica Mucerino as the Middle School Science Teacher, for a fixed one-year term effective August 30, 2017 through June 30, 2018, on Step B, of the MA Guide, at a salary of \$54,925, pending Criminal History Background Check.
15. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Cheryl-Ann Bacillo-Ekwe, as the Administrative Assistant to the Business Administrator, for a fixed one-year term effective on or about July 12, 2017, at a pro-rated salary of \$40,800, pending Criminal History Background Check.

Mrs. Callahan _____	Mr. Morton _____
Mr. Callahan _____	Ms. Santalucia _____
Mr. Costanzo _____	Mrs. Santana _____
Mr. Domick _____	Mrs. Dalesandro _____
Mr. Kranz _____	

12. Miscellaneous

13. Comments from the Public – Any Issue/Topic

<u>Open</u>		<u>Closed</u>	
Moved by	_____	Moved by	_____
Seconded by	_____	Seconded by	_____
Time	_____	Time	_____

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

14. Executive Session

<u>Open</u>		<u>Closed</u>	
Moved by	_____	Moved by	_____
Seconded by	_____	Seconded by	_____
Time	_____	Time	_____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

15. Adjournment

Moved by _____	Seconded by _____	Time _____
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