



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING

January 24, 2017

7:00pm

Mrs. Bernadette Dalesandro, President
Ms. Kerri Santalucia, Vice President

Mrs. Marianne Callahan
Mr. Timothy Domick
Mrs. Jennifer Santana

Mr. Michael Callahan
Mr. Charles Kranz

Mr. David Costanzo
Mr. Todd Morton

Curriculum/Instruction

Jennifer Santana *
Timothy Domick
Todd Morton
Bernadette Dalesandro

Facilities/Operations

Todd Morton *
Michael Callahan
Kerri Santalucia
Bernadette Dalesandro

Governance/Policy/Finance

Bernadette Dalesandro *
Marianne Callahan
Todd Morton
Jennifer Santana

Personnel

Marianne Callahan *
Charles Kranz
Kerri Santalucia
Bernadette Dalesandro

Policy

Bernadette Dalesandro *
Marianne Callahan
David Costanzo

Negotiations

Todd Morton
Marianne Callahan
Bernadette Dalesandro

Board Liaisons

NEF = Bernadette Dalesandro
PTA = David Costanzo
Town Council = Rotating Members
Recreation Commission = Todd Morton
Planning Board = Todd Morton

** Denotes Committee Chair*

2016-17
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

1. Successfully communicate information for a successful passage of the ballot question.
2. Continue and increase professional development for board members.
3. Create an in-house new board member orientation.

District Goals

1. To continue to improve student achievement.
2. To continue to be financially disciplined in the areas of spending while continuing to maintain improvements to facilities.
3. Explore/Strategize ways to restore programs if the Ballot Question passes or fails.
4. To continue to schedule/complete Referendum projects.

1. Call to Order

2. Flag Salute

3. Roll Call

4. Board Correspondence & Approval of Minutes

Correspondence - None

| | | | |
|---------------|-------|-----------------|-------|
| Mrs. Callahan | _____ | Mr. Kranz | _____ |
| Mr. Callahan | _____ | Mr. Morton | _____ |
| Mr. Costanzo | _____ | Ms. Santalucia | _____ |
| Mr. Domick | _____ | Mrs. Santana | _____ |
| | | Mrs. Dalesandro | _____ |

Approval of Board Minutes

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

| | |
|-------------------|---------------------------|
| December 13, 2016 | Regular Minutes |
| December 13, 2016 | Executive Session Minutes |
| January 3, 2017 | Re-Organization Minutes |
| January 3, 2017 | Work Session Minutes |
| January 3, 2017 | Executive Session Minutes |

| | | | |
|---------------|-------|-----------------|-------|
| Moved by | _____ | Seconded by | _____ |
| Mrs. Callahan | _____ | Mr. Kranz | _____ |
| Mr. Callahan | _____ | Mr. Morton | _____ |
| Mr. Costanzo | _____ | Ms. Santalucia | _____ |
| Mr. Domick | _____ | Mrs. Santana | _____ |
| | | Mrs. Dalesandro | _____ |

5. President’s Comments

- a. Karla Cahill Recognition
- b. Presentation of plaque & reading of resolution

Be it resolved that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves this resolution recognizing and honoring Mrs. Karla Cahill for her superior performance of duty, continued dedication, and commitment to the Netcong School District, the Netcong Educational Foundation and our students;

Whereas, Mrs. Karla Cahill, consistently acts in a highly professional manner, recognizing the importance of student safety and well-being, responded in a quick manner to assist in a student in need. Mrs. Cahill’s quick reaction to a life-threatening situation helped save the life of a child under her direct supervision;

Now, Therefore, Be It Resolved, the Netcong Board of Education in the County of Morris and State of New Jersey hereby honors Karla Cahill for her service, exemplary professionalism, initiative and sound judgment, attention to detail and her unwavering commitment to the Netcong Educational Foundation and Netcong School District.

6. Liaisons Report

- a. Netcong Educational Foundation
- b. Netcong PTA
- c. Town Council
- d. Recreation Commission & Planning Board

7. Chief School Administrator’s Comments

- a. Student Presentation
- b. 16-17 District Goal Update
- c. Thank you to the Municipal Alliance for the donation of a laptop for student use
- d. Students Featured in the Center for Prevention Newsletter
- e. January is Board of Education Recognition Month – Thank You BOE
- f. January 27 is our Family Movie Night at 5pm
- g. HIB Grade Report Review 2015-16
- h. HIB Monthly Report
- i. Fire/Security Drill Report – *Security Drill, 12/8/16, 10 min.; Fire Drill, 1/4/17, 5 min.*
- j. Suspensions

8. Business Administrator’s Comments

- a. S&P School Rating
- b. Report on Reserve Accounts

9. Questions/Comments from Public – Agenda Items Only

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

| | | | |
|-------------|-------|---------------|-------|
| <u>Open</u> | | <u>Closed</u> | |
| Moved | _____ | Moved | _____ |
| Seconded | _____ | Seconded | _____ |
| Time | | Time | |

10. Old Business

11. Information/Reports/Actions

A. Finance (B. Dalesandro, Chair) *Be it resolved that resolution numbers 1-10 be adopted as presented:*

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|-----------|-------|--------------|-------|
| Moved by: | _____ | Seconded by: | _____ |
|-----------|-------|--------------|-------|

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the December 15, 2016 payroll in the amount of \$141,744.03.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the December 30, 2016 payroll in the amount of \$137,563.42.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the January 15, 2017 payroll in the amount of \$138,295.19.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for January 4, 2017 through January 24, 2017 in the amount of \$332,668.14.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following December 2016 Financial Reports. The Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of December 31, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of December 31, 2016 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the Transfers Reports for the months of November and December 2016.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with Parette Somjen Architects in the amount \$7,250 to acquire instructional space needed for classroom use in 2017-18.

Note: This contract would allow for the division of the current Business Office to house half the Business Office and half instructional space. In order to alleviate class size and creating 2 additional class sections an additional instructional space is needed to house the Middle School LLD program. This need for instructional space was discussed during board committee meetings.

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with Parette Somjen Architects in the amount of \$1,250.

Note: This contract would allow for the full investigation into the costs associated with the renovation of the existing Annex Building. This cost does not include any work to be done and is for the sole purpose of the architects to obtain vendor quotes on the 15 items noted in the 2013 and 2016 Annex insurance reports.

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves to appropriate Capital and Maintenance Reserve Funds.

Whereas the Netcong Board of Education, County of Morris, desires to advance the following the capital/maintenance projects noted in the 2016-17 budget, 2017-18 budget, and the Long Range Facility Plan, and

Whereas capital/maintenance reserve funds may be appropriated by board resolution to support eligible or otherwise eligible capital/maintenance projects, and

Whereas the Netcong Board of Education acknowledges that State support for capital/maintenance projects is not currently available, and

Whereas the Department of Facilities must approve all capital/maintenance projects and will only move forward with approval of a properly submitted capital/maintenance project if a local board of education declares an eligible capital/maintenance project as “otherwise” eligible, and

Whereas, by declaring a capital/maintenance project as “otherwise” eligible, the Netcong Board of Education hereby declares that the above-mentioned project will be supported in full with local capital/maintenance reserve funds.

Now Therefore Be It Resolved, that the Netcong Board of Education hereby declares the above referenced projects as “otherwise” eligible and directs the School Business Administrator to request Department of Facilities Approval, and

Be it Further Resolved, that the Netcong Board of Education hereby appropriates \$206,961 from its capital and \$87,222 from its maintenance reserve funds to support the full cost of these projects.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the proposal from AERO Environmental Services for the mandatory AHERA three-year asbestos re-inspection at a cost of \$400.00.

Note: This is a mandatory three-year inspection for a complete visual and physical inspection of all known or suspected asbestos containing building materials. Mike Berta from AERO will be completing the inspection.

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| Mrs. Callahan | _____ | Mr. Kranz | _____ |
| Mr. Callahan | _____ | Mr. Morton | _____ |
| Mr. Costanzo | _____ | Ms. Santalucia | _____ |
| Mr. Domick | _____ | Mrs. Santana | _____ |
| | | Mrs. Dalesandro | _____ |

B. Policy (B. Dalesandro, Chair) *Be it resolved that resolution number 1 be adopted as presented:*

Moved by: _____ Seconded by: _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **FIRST READING** of following Policy and Regulation Revisions:

| Policy/Reg | # | Title | Type |
|------------|---------|---|---------|
| Policy/Reg | 1510 | Americans with Disabilities Act (M) | Revised |
| Policy | 2415.30 | Title I – Educational Stability for Children in Foster Care (M) | New |
| Policy/Reg | 2418 | Section 504 of Rehabilitation Act of 1973 – Students (M) | New |
| Policy | 4434 | Holidays | Revised |
| Policy/Reg | 5116 | Education of Homeless Children | Revised |
| Policy | 5330.04 | Administering an Opioid Antidote | New |
| Policy/Reg | 8330 | Students Records (M) | Revised |

C. Facilities (T. Morton, Chair)

**None at this time*

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| Mrs. Callahan | _____ | Mr. Kranz | _____ |
| Mr. Callahan | _____ | Mr. Morton | _____ |
| Mr. Costanzo | _____ | Ms. Santalucia | _____ |
| Mr. Domick | _____ | Mrs. Santana | _____ |
| | | Mrs. Dalesandro | _____ |

D. Curriculum (J. Santana, Chair) *Be it resolved that resolution numbers 1 – 5 be adopted as presented:*

Moved by: _____ Seconded by: _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the submission of the Electronic Violence and Vandalism Reporting Systems (EVVRS) Data Verification and HIB – Investigations, Trainings, and Programs (HIB-ITP) Data Certification Report for the July 1, 2016 – December 31, 2016 reporting period, as mandated by the NJDOE.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

| Date | Name | Workshop | Cost |
|---------|---|--|--|
| 2/4/17 | Bernadette Dalesandro Kerri Santalucia | NJSBA Leadership Training | \$50 Reg. Fee per person, Round Trip mileage of 45.2 m @ \$0.31/mile = \$14.01 Total: \$114.01 |
| 2/17/17 | Amy Henry | Working with Students with Anxiety | Round Trip mileage of 53.4 m @ \$0.31/mile = \$16.55 Total: \$16.55 |
| 2/23/17 | Melissa Ninni | Zone of Regulation Cherry Hill, NJ | \$165 Registration Fee *employee not submitting for mileage reimbursement |
| 2/23/17 | Cie DiRenzo | Zones of Regulation Cherry Hill, NJ | \$165 Registration Fee Round trip mileage of 176 m @ \$0.31/mile=\$54.56 Total: \$219.56 |
| 2/25/17 | Diana Blakely | It’s Elementary, My Dear | \$20 Registration Fee, No mileage Total: \$20 |

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the 2017-2018 District Calendar for staff and students.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves home instruction for Student #32421039 from January 30, 2016 through the last day of school for the 2016-17 school year, as per the revised IEP, at a rate of \$35 per hour for 10 hours per week.

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves instruction at Center for Children’s Behavioral Health, as a part of an intensive partial care program, for the period of January 17, 2017 until the date of discharge, for Student #32321048, for two hours per day, at a rate of \$58 per hour, through American Tutor, Inc.

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| Mrs. Callahan | _____ | Mr. Kranz | _____ |
| Mr. Callahan | _____ | Mr. Morton | _____ |
| Mr. Costanzo | _____ | Ms. Santalucia | _____ |
| Mr. Domick | _____ | Mrs. Santana | _____ |
| | | Mrs. Dalesandro | _____ |

E. Personnel (*Marianne. Callahan, Chair*) *Be it resolved that resolution numbers 1 – 5 be adopted as presented:*

| | | | |
|-----------|-------|--------------|-------|
| Moved by: | _____ | Seconded by: | _____ |
|-----------|-------|--------------|-------|

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the resignation of Linda Cannon, with regret, from the position of Elementary Teacher, effective June 30, 2017, for the purpose of retirement.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the resignation of Robert Chiappelli, with regret, from the position of Middle School Social Studies Teacher, effective June 30, 2017, for the purpose of retirement.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the request from Meganne Secola for an extension of her maternity leave from her position of Part Time (0.6) Basic Skills Teacher, effective January 24, 2017 through the remainder of the 2016-2017 school year, of which, will be unpaid.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the extension of employment for Caren Cocuzza as the Part Time (0.6) Maternity Leave Replacement Basic Skills Teacher, effective January 24, 2017 through the remainder of the 2016-2017 school year, at a rate of \$100 per day.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Lisa Hirschfeld as a Substitute Teacher, effective January 25, 2017 through the remainder of the 2016-2017 school year, at a rate of \$70/day for the first 10 days and \$80/day thereafter, pending Criminal History Background Check.

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|---------------|-------|-----------------|-------|
| Mrs. Callahan | _____ | Mr. Kranz | _____ |
| Mr. Callahan | _____ | Mr. Morton | _____ |
| Mr. Costanzo | _____ | Ms. Santalucia | _____ |
| Mr. Domick | _____ | Mrs. Santana | _____ |
| | | Mrs. Dalesandro | _____ |

12. Miscellaneous

| | | | |
|-------------|-------|---------------|-------|
| <u>Open</u> | | <u>Closed</u> | |
| Moved by | _____ | Moved by | _____ |
| Seconded by | _____ | Seconded by | _____ |
| Time | _____ | Time | _____ |

13. Comments from the Public – Any Issue/Topic

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

| | | | |
|-------------------|--|-------------------|--|
| <u>Open</u> | | <u>Closed</u> | |
| Moved by _____ | | Moved by _____ | |
| Seconded by _____ | | Seconded by _____ | |
| Time _____ | | Time _____ | |

14. Executive Session

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

15. Adjournment

| | | |
|----------------|-------------------|------------|
| Moved by _____ | Seconded by _____ | Time _____ |
|----------------|-------------------|------------|