



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING

February 28, 2017

7:00pm

Mrs. Bernadette Dalesandro, President
Ms. Kerri Santalucia, Vice President

Mrs. Marianne Callahan
Mr. Timothy Domick
Mrs. Jennifer Santana

Mr. Michael Callahan
Mr. Charles Kranz

Mr. David Costanzo
Mr. Todd Morton

Curriculum/Instruction

Jennifer Santana *
Timothy Domick
Todd Morton
Bernadette Dalesandro

Facilities/Operations

Todd Morton *
Michael Callahan
Kerri Santalucia
Bernadette Dalesandro

Governance/Policy/Finance

Bernadette Dalesandro *
Marianne Callahan
Todd Morton
Jennifer Santana

Personnel

Marianne Callahan *
Charles Kranz
Kerri Santalucia
Bernadette Dalesandro

Policy

Bernadette Dalesandro *
Marianne Callahan
David Costanzo

Negotiations

Todd Morton
Marianne Callahan
Bernadette Dalesandro

Ad Hoc

Bernadette Dalesandro *
Marianne Callahan
Todd Morton
Jennifer Santana

Board Liaisons

NEF = Bernadette Dalesandro
PTA = David Costanzo
Town Council = Rotating Members
Recreation Commission = Todd Morton
Planning Board = Todd Morton

** Denotes Committee Chair*

2016-17
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

1. Successfully communicate information for a successful passage of the ballot question.
2. Continue and increase professional development for board members.
3. Create an in-house new board member orientation.

District Goals

1. To continue to improve student achievement.
2. To continue to be financially disciplined in the areas of spending while continuing to maintain improvements to facilities.
3. Explore/Strategize ways to restore programs if the Ballot Question passes or fails.
4. To continue to schedule/complete Referendum projects.

1. Call to Order

Mrs. Callahan	_____	Mr. Morton	_____
Mr. Callahan	_____	Ms. Santalucia	_____
Mr. Costanzo	_____	Mrs. Santana	_____
Mr. Domick	_____	Mrs. Dalesandro	_____
Mr. Kranz	_____		

2. Flag Salute

3. Roll Call

4. Board Correspondence & Approval of Minutes

Correspondence - None

Approval of Board Minutes

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

January 17, 2017	Work Session Minutes
January 17, 2017	Executive Session Minutes
January 24, 2017	Regular Board Meeting Minutes
January 24, 2017	Executive Session Minutes

Mrs. Callahan	_____	Mr. Morton	_____
Mr. Callahan	_____	Ms. Santalucia	_____
Mr. Costanzo	_____	Mrs. Santana	_____
Mr. Domick	_____	Mrs. Dalesandro	_____
Mr. Kranz	_____		

5. President’s Comments

6. Liaisons Report

- a. Netcong Educational Foundation – B. Dalesandro
- b. Netcong PTA – D. Costanzo
- c. Town Council -Rotating
- d. Recreation Commission & Planning Board – T. Morton

7. Chief School Administrator’s Comments

- a. Student Presentation – no volunteers this month

b. Finance Resolution #6, Page 4, Explanation

This is the third time I have recommended this contract. As the CSA, I presented at the 2/21/17 Board meeting, unhoused students are projected for next year, because my goal was to restore staff/programs while keeping class size down, since the ballot question failed. I projected to restore 1.5 elementary teachers, which resulted in needing more instructional space. The feedback from the Board contradicts this goal; if we do not restore staff we do not need additional space. The above explanation pertains to my role in meeting District Goal #1 of “To continue to improve student achievement “and District Goal #3 “Explore/Strategize ways to restore programs if the Ballot Question passes or fails.” Currently, we have two grade levels with only one class section each. Specifically, grade 3 has a class size of 27 and grade 4 has a class size of 26. I recommend 1.5 additional teachers to alleviate these high class sizes; therefore, by adding staff, we would need more room. So the division of the former Computer Room would allow for the creation of an additional instructional space, which the district has funds earmarked for such improvements. The need for additional instructional space within the school building has been an ongoing board discussion and I have mentioned publically, that space is an ongoing concern of mine in the years to come. Specifically, we may need more space for special education programs that are not yet in existence, but with our younger students, I feel we need to prepare for. As a result of the recommendation being previously voted down twice, the BA and I will meet with the Ad Hoc Board Committee to offer possible alternatives on instructional staffing and space. The Ad Hoc Board Committee will recommend their consensus on this issue, the Board will discuss it, and the final Board decision will be announced this evening. Therefore, where we go from here will be the will of the Board and I will assist them in the direction they would like to proceed with this situation.

- c. 16-17 District Goal Update
- d. HIB Monthly Report
- e. Fire/Security Drill Report – Security Drill: 1/20/17, 9min; Fire Drill: 2/24/17, 7 min; Security Drill: 2/24/17, 13 min
- f. Suspensions

8. Business Administrator’s Comments

- a. NJSIG ERIC West Risk Management Performance Award

9. Questions/Comments from Public – Agenda Items Only

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

Open _____	Closed _____
Moved _____	Moved _____
Seconded _____	Seconded _____
Time _____	Time _____

10. Old Business

11. Information/Reports/Actions

- A. **Finance** (B. Dalesandro, Chair) Be it resolved that resolution numbers 1-8 be adopted as presented:

Moved by: _____	Seconded by: _____
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1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the January 30, 2017 payroll in the amount of \$141,861.06.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the February 15, 2017 payroll in the amount of \$141,277.44.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for January 25, 2017 through February 28, 2017 in the amount of \$416,202.13.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following January 2017 Financial Reports. The Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of January 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of January 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the Transfers Reports for the month of January 2017.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with Parette Somjen Architects in the amount \$7,250 to acquire instructional space needed for classroom use in 2017-18.

Note: This contract would allow for the division of the former computer room to house half the Business Office and half instructional space. In order to alleviate class size and creating 2 additional class sections an additional instructional space is needed for unhousted students. This need for instructional space was again discussed during board committee meetings.

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Treadstone Risk Management as its Insurance Broker/Risk Management Consultant;

Whereas, the Bylaws indicate that NJSIG shall pay each Insurance Broker/Risk Management Consultant a fee to be established annually by the fund;

Now therefore, be it resolved that the Board of Education, does hereby appoint Treadstone Risk Management LLC as its Insurance Broker/Risk Management Consultant in accordance with the Fund's Bylaws for the 2016-2017 fiscal year. The Business Administrator is empowered to execute the Insurance Broker of Record Letter prior to the insurance renewal to facilitate the inclusion of Treadstone Risk Management LLC in the process.

Whereas, the Board of Education has purchased student accident insurance and other property & casualty lines of coverage not included in the NJSIG program; and Whereas, the insurers for these lines of coverage and other property & casualty insurance coverage carried by Board of Education not included in the coverage provided through NJSIG allow for appointment of the Insurance Broker of Record at the direction of the insured; and Whereas, Board of Education desires to seek proposals from other insurers and seeks claim resolution assistance for its Property & Casualty & Student Accident lines of coverage. Now therefore, be it resolved that the Board of Education, does hereby appoint Treadstone Risk Management LLC as its Insurance Broker /Risk Management Consultant for 2016-2017 fiscal year.

WHEREAS, N.J.S.A. 18A:18A-5(a)(10) authorizes the Board to award a contract for insurance consultant services without public bidding, in accordance with the procedures established for an extraordinary unspecifiable service (hereinafter referred to as "EUS"), pursuant to N.J.S.A. 18A:18A-5(a)(2); and NOW, THEREFORE, BE IT RESOLVED that Treadstone Risk Management LLC shall be appointed to provide Insurance Broker /Risk Management Consultant services and that a contract for such services shall be awarded for the following reasons: (1) The fee structures proposed are most advantageous to the Board, price and other factors considered., (2) Experience and resources necessary to perform the contract have been demonstrated, and (3) Reputation and responsibility of the Insurance Broker /Risk Management Consultant are satisfactory.

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the Donnelly Energy project at a revised cost of \$11,581.15 to include the exterior lighting upgrades.

Note: These costs will be paid through the Referendum Project.

Mrs. Callahan	_____	Mr. Morton	_____
Mr. Callahan	_____	Ms. Santalucia	_____
Mr. Costanzo	_____	Mrs. Santana	_____
Mr. Domick	_____	Mrs. Dalesandro	_____
Mr. Kranz	_____		

B. Policy (B. Dalesandro, Chair) *Be it resolved that resolution number 1-2 be adopted as presented:*

Moved by: _____ Seconded by: _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **FIRST READING** of following Policy and Regulation Revisions:

Policy/Reg	#	Title	Type
Policy	7510	Facilities Usage	Revised

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **SECOND READING** of following Policy and Regulation Revisions:

Policy/Reg	#	Title	Type
Policy/Reg	1510	Americans with Disabilities Act (M)	Revised
Policy	2415.30	Title I – Educational Stability for Children in Foster Care (M)	New
Policy/Reg	2418	Section 504 of Rehabilitation Act of 1973 – Students (M)	New
Policy/Reg	5116	Education of Homeless Children	Revised
Policy	5330.04	Administering an Opioid Antidote	New
Policy/Reg	8330	Students Records (M)	Revised

Mrs. Callahan	_____	Mr. Morton	_____
Mr. Callahan	_____	Ms. Santalucia	_____
Mr. Costanzo	_____	Mrs. Santana	_____
Mr. Domick	_____	Mrs. Dalesandro	_____
Mr. Kranz	_____		

B. Facilities (T. Morton, Chair)
*None at this time

C. Curriculum (J. Santana, Chair) Be it resolved that resolution number 1 be adopted as presented:

Moved by: _____ Seconded by: _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

Date	Name	Workshop	Location	Cost
3/13/17	Kate Walsh	Student Driven Data	Monroe, NJ	\$149 Registration Fee Round Trip Mileage 100.6 @ \$0.31/mile = \$31.19 Total: \$180.19
3/21/17	Bonnie Lisk Hayley Vicedomini	Differentiation-Classroom Strategies	Monroe, NJ	\$149 Registration Fee per person Round Trip Mileage 100.6 @ \$0.31/mile = \$31.19 Total: \$329.19
3/30/17 – 3/31/17	Gina Cinotti	2017 AASA/NJASA/FEA Women’s Leadership Conference	Monroe, NJ	\$325 Registration Fee. Round Trip Mileage 103.6m @ \$0.31/mile = \$32.12 Round trip tolls = \$1.80. Overnight stay = \$160.00 Total: \$518.92
4/4/17	Gina Cinotti	Cost-Effective Strategies to Close the Achievement Gap for Struggling Students	Ridgewood, NJ	No Registration Fee Round Trip Mileage 86 m @ \$0.31/mile = \$26.66
5/23/17	Hayley Vicedomini	IEP Meetings: Common Mistakes and How to Avoid Them	Netcong, NJ	\$40 Registration Fee No Mileage - Webinar

Mrs. Callahan	_____	Mr. Morton	_____
Mr. Callahan	_____	Ms. Santalucia	_____
Mr. Costanzo	_____	Mrs. Santana	_____
Mr. Domick	_____	Mrs. Dalesandro	_____
Mr. Kranz	_____		

D. Personnel (Marianne Callahan, Chair) Be it resolved that resolution numbers 1 –4 be adopted as presented:

Moved by: _____ Seconded by: _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the resignation of Claudia Nelson from the position of Instructional Aide, effective February 21, 2017.

Note: This aide assignment will be absorbed by current non-IEP mandated instructional aide staff.

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Megan Moser as a Substitute Teacher effective March 1, 2017 through the remainder of the 2016-2017 school year, at a rate of \$70 per day for the first 10 days and \$80 per day thereafter, pending Criminal History Background Check.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Jennifer Wendt as the Part-Time (.75) Maternity Leave PreK-8 Music Teacher effective March 20, 2017 through the remainder of the 2016-2017 school year, at a salary of \$100 per day and the pro-rated band stipend of \$517.56, pending Criminal History Background Check.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the resignation of Elizabeth Sanchez from the position of Instructional Aide, effective February 10, 2017.

Note: This aide assignment will be absorbed by current non-IEP mandated instructional aide staff

Mrs. Callahan _____	Mr. Morton _____
Mr. Callahan _____	Ms. Santalucia _____
Mr. Costanzo _____	Mrs. Santana _____
Mr. Domick _____	Mrs. Dalesandro _____
Mr. Kranz _____	

12. Miscellaneous

<u>Open</u>	<u>Closed</u>
Moved by _____	Moved by _____
Seconded by _____	Seconded by _____
Time _____	Time _____

13. Comments from the Public – Any Issue/Topic

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

<u>Open</u>	<u>Closed</u>
Moved by _____	Moved by _____
Seconded by _____	Seconded by _____
Time _____	Time _____

14. Executive Session

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

15. Adjournment

Moved by _____	Seconded by _____	Time _____
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