



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING July 26, 2016 7:00pm

Mr. David Costanzo, President
Mr. Todd Morton, Vice President

Mrs. Marianne Callahan
Mr. Charles Kranz

Mrs. Bernadette Dalesandro
Ms. Kerri Santalucia

Mr. Timothy Domick
Mrs. Jennifer Santana

Curriculum/Instruction

Bernadette Dalesandro*
Timothy Domick
Jennifer Santana
David Costanzo

Facilities/Operations

Todd Morton *
Marianne Callahan
Charles Kranz
David Costanzo

Governance/Policy/Finance

David Costanzo *
Bernadette Dalesandro
Todd Morton

Personnel

Marianne Callahan *
Timothy Domick
Kerri Santalucia
David Costanzo

Board Liaisons

NEF = Bernadette Dalesandro
PTA = Kerri Santalucia
Town Council = David Costanzo
Recreation Commission = Todd Morton
Planning Board = Todd Morton

Negotiations

Todd Morton
Marianne Callahan

** Denotes Committee Chair*

2016-17
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

To be accepted tonight

District Goals

To be accepted tonight

I. CALL TO ORDER: President Costanzo called the meeting to order at 7:00 p.m.

II. FLAG SALUTE

III. ROLL CALL

The following members were present: Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana and Mr. Costanzo.

Not Present: None

Also Present: Dr. Gina Cinotti, Chief School Administrator
Mrs. Nicole Sylvester, Business Administrator/Board Secretary
Five (5) Members of the public and staff present

IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES

Approval of Board Minutes

Board Trustee Bernadette Dalesandro moved the following resolution, seconded by Board Trustee Todd Morton.

Board Trustee Bernadette Dalesandro expressed that although she would not be making a motion to amend the minutes she would have liked the conversation regarding going out for an RFP and the cost increase of our auditors, Nisivoccia, LLP to be reflected in the minutes.

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

June 21, 2016	Regular Minutes
June 21, 2016	Executive Session Minutes

VOTE: BOARD MINUTES AS PRESENTED

AYES: Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana and Mr. Costanzo.

NAYES: None

ABSENTATIONS: Mrs. Callahan and Mrs. Dalesandro

V. PRESIDENT’S COMMENTS

President Costanzo thanked Mrs. Callahan for the generous thank you card she sent to the Board for the flowers which were sent on behalf of her brother’s passing.

President Costanzo thanked Mrs. Dalesandro for accepting the position as the new chair of curriculum. President Costanzo believes that with her many years on the Board and ties to the Morris County SBA in which she is Vice President, he believes she will be instrumental to help communicate changes that are coming and keep Netcong in the know as things come forward.

President Costanzo asked Ms. Lisa Schuffenhauer to please move forward. He thanked her for her interest in the Board vacancy and explained how the interview process would take place. Ms. Schuffenhauer then interviewed for the open Board seat explaining that she was very passionate about education as her career for many years has been in education. She stated that she currently works in guidance in Hopatcong and has for the past 8 years. She also stated she has worked with the Municipal Alliance for six years and the Hopatcong municipal alliance and worked as a coordinator for an Educational Foundation in her previous district. President Costanzo thanked Ms. Schuffenhauer for her time and indicated they would discuss her interview in executive session.

VI. EXECUTIVE SESSION

Motion by Board Trustee Todd Morton, seconded by Board Trustee Bernadette Dalesandro that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding legal matters and personnel issues. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 7:15 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo closed the meeting to the public at 7:15 p.m. President Costanzo stated that action will be taken after executive session and it is anticipated the Board will be in executive session for approximately 20 (twenty) minutes.

At 7:35, President Costanzo extended Executive Session for a maximum of 30 (thirty) minutes.

EXECUTIVE SESSION ADJOURNMENT

Board Trustee Bernadette Dalesandro made a motion to come out of executive session. It was seconded by Board Trustee Jen Santana and carried by Unanimous Voice Vote by all members present at 7:58 p.m.

VII. PRESIDENT'S COMMENTS

President Costanzo thanked Ms. Schuffenhauer for her interest in the open Board seat. President Costanzo congratulated Ms. Schuffenhauer on the Board approving her to fill the open Board seat and explained that she would be sworn in later in the meeting as a lot of the information she would need to vote on she would need to abstain from.

Board Trustee Bernadette Dalesandro reported that the Netcong Educational Foundation met on July 13th and the items and topics for discussion were as follows:

1. The Foundation has completed the application for a NJ State Gaming License and is waiting on approval from the state.
2. Mr. Hathaway is working and coordinating a list of updates needed to be completed on the NEF website maintained by the school.
3. The Foundation purchased a new smartphone that the Aftercare Director will have at all times and can be reached at from 7 am to 6 pm daily. This will help ensure quick contact and information flow with the foundation.
4. The Foundation will be applying for and renting a P.O. Box. Once we have a box number all NEF mail/correspondence will be directed to the P.O. Box.
5. The Foundation and the School Administration have come to an agreement on a Memorandum of Understanding. This MOU spells out a clear understanding of the needs of the Foundation and the process for a smooth running operation. The MOU will now go to the Board for approval.
6. There are still two open seats on the Foundation Board and Mrs. Dalesandro is actively seeking new members.

The Foundation will hold its next meeting on August 10th at Boro Hall.

Board Trustee Kerri Santalucia reported that the PTA is taking nominations for the other open positions and President and they will be voting on this on September 1st.

VIII. CHIEF SCHOOL ADMINISTRATOR'S COMMENTS

Dr. Cinotti reported on the Resume October 2016, Student Presentation and Curriculum Corner.

Dr. Cinotti reported on the 2016-17 District Goals: Student Achievement, Finance/Facilities, Ballot Question and Referendum.

Dr. Cinotti reported on the NJ ASK Erasure Analysis Report explaining that there were no findings.

Dr. Cinotti reported that research shows infusing the arts into instruction improves student achievement and Netcong will pilot strategies for 2016-17 and New Jersey has carryover Title 1 funds dedicated to art integration of which Netcong will be applying for through this grant. She stated this was through the Educational Leaders as Scholars: Using Arts-Infused Instruction to Enhanced NJ's Learning Standards Conference at Princeton University.

Dr. Cinotti reported that the 2016-17 NCLB Grant for Media Center renovations and upgrades was in progress.

Dr. Cinotti reported that the Lowe's Hero Project grant offered to Netcong through Mrs. Van nieuwland, for various minor improvements such as a new counter in the main office, fence around transformer, plants, frames, display rails and hallway dividers would be starting in August.

Dr. Cinotti reported on the 2015-16 PARCC Scores preliminary release of individual student performance in subjects by grade levels explaining that these early results are not final and districts are prohibited from releasing scores with the public until final reports are released later this summer.

Dr. Cinotti reported that there were no HIB Monthly Reports or Suspensions to report on.

Dr. Cinotti reported on the Fire/Security Drill Report 7/14/16, 2 min. (FD), 7/14/16, 7 min.(SD).

IX. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS

Mrs. Sylvester reported that the 2016-17 Extraordinary Aid received from the 2015-16 school year of \$28,665 increased from the 2014-15 school year of \$16,003. She explained that the budgeted amount was zero, therefore, the \$28,665 would help fund our 2016-17 budget.

X. QUESTIONS/COMMENTS FROM PUBLIC- AGENDA ITEMS ONLY

Board Trustee Bernadette Dalesandro moved, seconded by Board Trustee Jen Santana, to open the public session at 8:27 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo opened the meeting at 8:27 p.m.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the CSA or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Bernadette Dalesandro moved, seconded by Board Trustee Kerri Santalucia, to close the public session at 8:27 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo closed the meeting to the public at 8:27 p.m.

XI. OLD BUSINESS

Board Trustee Jen Santana asked if anyone looked into sharing afterschool sports with Byram. Dr. Cinotti explained that due to busing they did not seem interested but she would be meeting with Byram in a week and would ask again.

XII. Information/Reports/Actions

A. Finance - (D. Costanzo, Chair)

Board Trustee Bernadette Dalesandro commented on resolution number 12 indicating that she was sad to know that the bid we received far exceeded the number which was budgeted for and was nervous as to how the number was so much higher than what received a quote for a year ago. Discussion ensued.

Board Trustee Marianne Callahan made a motion to amend resolution #13 under District Goals, bullet point #2, from “disciplined in the areas” to “disciplined in all areas”. Board Trustee Charlie Kranz seconded the motion and was approved by a Unanimous Voice Vote by all members present with the abstention from Board Trustee Bernadette Dalesandro.

Board President David Costanzo made a motion to amend resolution #13 under District Goals, bullet point #4, from “To continue to schedule/complete Referendum projects” to “Referendum projects to be completed or scheduled by June 30, 2017.” Board Trustee Bernadette Dalesandro seconded the motion and was voted on as follows:

VOTE: FINANCE AMENDED RESOLUTION #13, BULLET POINT #4 AS PRESENTED.

AYES: Mrs. Dalesandro, Ms. Santalucia, and Mr. Costanzo.

NAYES: Mr. Domick, Mr. Kranz, Mr. Morton and Mrs. Santana.

ABSENTATIONS: Mrs. Callahan

****THE MOTION DID NOT PASS****

Board President David Costanzo, seconded by Board Trustee Todd Morton moved the following resolutions as amended to be approved as submitted:

Be it resolved that resolution numbers 1 -13 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the June 30, 2016 payroll in the amount of \$31,943.60.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the July 15, 2016 payroll in the amount of \$64,106.71.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for June 22, 2016 to June 30, 2016 in the amount of \$111,171.84.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for July 1, 2016 to July 26, 2016 in the amount of \$176,466.88.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the transfers of the attached list for June 2016.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following June 2016 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of June 30, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of June 30, 2016 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with AERO Environmental to conduct mold testing in the Annex building at a cost of \$1,080. This action was a recommendation from the Board Attorney and structural engineer/architect report in March 2016.

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Peterson & Sons Tree Service Inc. to remove two tree and stumps and prune trees at a cost of \$1,200. The trees are infested and must be removed for the safety of our playground area.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the following grants for the 2016-2017 school year:

Name of Grant	Amount
IDEA – Basic	\$86,798
IDEA – Basic NP	\$8,680
IDEA – Preschool	\$5,403

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, accepts the report from The NJ Department of Education, Office of Fiscal Accountability and Compliance (OFAC), in response to the 2013 NJASK Erasure Analysis Security Review.

Whereas, the New Jersey Office of Fiscal Accountability and Compliance (OFAC) completed an investigation of the testing procedures utilized at Netcong Elementary School during the administration of the 2013 NJ ASK test; and Whereas, OFAC issued a NJ ASK Erasure Analysis Report dated July 8, 2016 to the Chief School Administrator; and WHEREAS, the Board of Education is required to review and discuss the findings of the report in public at a meeting no later than 30 days after the receipt of the report; Now, therefore, be it resolved, that the Board hereby certifies to the NJOFAC that it has complied with its requirements and, on this 26th day of July, 2016, has publicly reviewed and discussed the findings of the NJ ASK Erasure Analysis Report dated July 8, 2016; and Be it further resolved, that the Board hereby directs the Chief School Administrator and the School Business Administrator to take all steps necessary to post a copy of this NJ ASK Erasure Report on the school district’s website, and to provide the NJOFAC with a certified copy of this resolution within ten (10) days of today; and Be it further resolved, that the Board hereby directs the Chief School Administrator and the School Business Administrator to take all steps necessary to effectuate the purposes of this resolution.

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the participation of the Netcong School District in the Sustainable Jersey for Schools. The following resolution is a needed requirement in order to participate in the program.

Whereas, the Netcong Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas, the Netcong Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

Whereas, extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom

learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas, many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

Whereas, sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas, the Netcong Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools.

Whereas, the Netcong Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

Therefore, it is resolved that the Netcong Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

We hereby appoint Mrs. Kathleen Walsh, Assistant Principal, to be the district’s liaison to Sustainable Jersey for Schools.

We do hereby recognize Netcong Public School as the agent to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district’s schools in completing their actions.

12. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby rejects the custodial bid as follows:

Whereas, the Netcong Board of Education (“Board”) publicly advertised for the receipt of bids for Custodial Operations; and Whereas, the Board received one bid response, which was publicly open and read on July 14, 2016; and Whereas, the bid response substantially exceeds the Board’s appropriation for the custodial services; and Whereas, pursuant to N.J.S.A. 18A:18A-22(b), the Board may reject all bids where the lowest bid substantially exceeds the Board’s appropriation for the goods or services; and Therefore, be it resolved, that the Board hereby rejects all bids pursuant to N.J.S.A. 18A:18A-22(b) and authorizes the purchasing agent to rebid for Custodial Operations.

13. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the District and Board Goals for the 2016-17 school year.

Board Goals

- Successfully communicate information for a successful passage of the ballot question.
- Continue and increase professional development for board members.
- Create an in-house new board member orientation.

District Goals

- To continue to improve student achievement.
- To continue to be financially disciplined in all areas of spending while continuing to maintain improvements to facilities.
- Explore/Strategize ways to restore programs if the Ballot Question passes or fails.
- To continue to schedule/complete Referendum projects.

VOTE: FINANCE RESOLUTIONS #1 – #13 AS PRESENTED.

AYES: Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana and Mr. Costanzo.

NAYES: None

ABSENTATIONS: Mrs. Dalesandro on resolution #13
Mr. Morton on resolution #11
Mr. Costanzo on resolution #11 and #13

B. Policy (D. Costanzo, Chair)

Board President David Costanzo, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:

Be it resolved that resolution number 1 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **FIRST READING** of following Policy and Regulation Revisions:

Policy/Reg	Number	Title	Type
Policy	5330.01	Administration of Medical Marijuana (M)	New
Policy	7510	Facility Use	Revised

VOTE: POLICY RESOLUTION #1 AS PRESENTED.

AYES: Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana and Mr. Costanzo.

NAYES: None

ABSENTATIONS: None

C. Facilities (*T. Morton, Chair*)

None at this time.

D. Curriculum (*B. Dalesandro, Chair*)

None at this time. Board Trustee Bernadette Dalesandro reported that as the new chair of Curriculum she would be working with Mrs. Walsh to review curriculum as needed.

E. PERSONNEL- (*M. Callahan, Chair*)

Board Trustee Marianne Callahan, seconded by Board Trustee Bernadette Dalesandro moved the following resolutions to be approved as submitted:

Be it resolved that resolution number 1 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the resignation of Katherine Threlkeld from her position as an Elementary Teacher, effective June 30, 2016.

VOTE: PERSONNEL RESOLUTION #1 AS PRESENTED.

AYES: Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana and Mr. Costanzo.

NAYES: None

ABSENTATIONS: None

XIII. MISCELLANEOUS

Board Trustee Bernadette Dalesandro stated she would be bringing the idea to the G/P/F Committee that the liaisons from each group should have a place on the agenda to report new information.

XIV. COMMENTS FROM THE PUBLIC- ANY ISSUE/TOPIC

Board Trustee Bernadette Dalesandro moved, seconded by Board Trustee Jen Santana, to open the public session at 9:05 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo opened the meeting at 9:05 p.m.

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the CSA or the Board of Education, either by telephone or letter.

Miss DeVito stated she sent a letter to the Board on July 14th and wanted to make sure the Board was in receipt of the letter. Dr. Cinotti indicated that they were in receipt of the letter and a response would be sent within the next couple of days after the Board had time to discuss.

There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Bernadette Dalesandro, to close the public session at 9:06 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo closed the meeting to the public at 9:06 p.m.

Board Trustee Bernadette Dalesandro made a motion to appoint Ms. Lisa Schuffenhauer as the newest Board Member. The motion was seconded by Board Trustee Todd Morton and a roll call vote was taken as follows:

VOTE: NEW BOARD MEMBER APPROVAL

AYES: Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana and Mr. Costanzo.

NAYES: None

ABSENTATIONS: None

President Costanzo along with the rest of the Board and staff congratulated Ms. Schuffenhauer on her new Board seat. She was asked to come up to take her seat and read the Oath of Office.

XV. EXECUTIVE SESSION

Motion by Board Trustee Bernadette Dalesandro, seconded by Board Trustee Jen Santana that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding legal matters and personnel issues. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 9:10 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo closed the meeting to the public at 9:10 p.m. President Costanzo stated that no action will be taken after executive session and it is anticipated the Board will be in executive session for approximately 25 (twenty-five) minutes.

EXECUTIVE SESSION ADJOURNMENT

Board Trustee Bernadette Dalesandro made a motion to come out of executive session. It was seconded by Board Trustee Todd Morton and carried by Unanimous Voice Vote by all members present at 9:26 p.m.

XVI. ADJOURNMENT There being no further business to come before the board, Board Trustee Bernadette Dalesandro made a motion, seconded by Board Trustee Todd Morton and carried by Unanimous Voice Vote to adjourn the July 26, 2016 Regular Meeting of the Netcong Board of Education at 9:26 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Nicole Sylvester".

Nicole Sylvester
Business Administrator/Board Secretary