



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING

April 25, 2017

7:00pm

Mrs. Bernadette Dalesandro, President
Ms. Kerri Santalucia, Vice President

Mrs. Marianne Callahan
Mr. Timothy Domick
Mrs. Jennifer Santana

Mr. Michael Callahan
Mr. Charles Kranz

Mr. David Costanzo
Mr. Todd Morton

Curriculum/Instruction

Jennifer Santana *
Timothy Domick
Todd Morton
Bernadette Dalesandro

Facilities/Operations

Todd Morton *
Michael Callahan
Kerri Santalucia
Bernadette Dalesandro

Governance/Policy/Finance

Bernadette Dalesandro *
Marianne Callahan
Todd Morton
Jennifer Santana

Personnel

Marianne Callahan *
Charles Kranz
Kerri Santalucia
Bernadette Dalesandro

Policy

Bernadette Dalesandro *
Marianne Callahan
David Costanzo

Negotiations

Todd Morton
Marianne Callahan
Bernadette Dalesandro

Board Liaisons

NEF = Bernadette Dalesandro
PTA = David Costanzo
Town Council = Rotating Members
Recreation Commission = Todd Morton
Planning Board = Todd Morton

Ad Hoc

Bernadette Dalesandro
Marianne Callahan
Todd Morton
Kerri Santalucia
Jennifer Santana

** Denotes Committee Chair*

2016-17
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

1. Successfully communicate information for a successful passage of the ballot question.
2. Continue and increase professional development for board members.
3. Create an in-house new board member orientation.

District Goals

1. To continue to improve student achievement.
2. To continue to be financially disciplined in the areas of spending while continuing to maintain improvements to facilities.
3. Explore/Strategize ways to restore programs if the Ballot Question passes or fails.
4. To continue to schedule/complete Referendum projects.

1. Call to Order

Mrs. Callahan	_____	Mr. Morton	_____
Mr. Callahan	_____	Ms. Santalucia	_____
Mr. Costanzo	_____	Mrs. Santana	_____
Mr. Domick	_____	Mrs. Dalesandro	_____
Mr. Kranz	_____		

2. Flag Salute

3. Roll Call

4. Board Correspondence & Approval of Minutes

Correspondence – None

Approval of Board Minutes

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

February 21, 2017	Executive Session Minutes - Part 1
February 21, 2017	Executive Session Minutes – Part 2
February 21, 2017	Work Session Minutes
February 28, 2017	Regular Minutes
February 28, 2017	Executive Session Minutes
March 21, 2017	Regular Minutes
March 21, 2017	Executive Session Minutes

Mrs. Callahan	_____	Mr. Morton	_____
Mr. Callahan	_____	Ms. Santalucia	_____
Mr. Costanzo	_____	Mrs. Santana	_____
Mr. Domick	_____	Mrs. Dalesandro	_____
Mr. Kranz	_____		

5. President’s Comments

6. Liaisons Report

- a. Netcong Educational Foundation – *B. Dalesandro*
- b. Netcong PTA – *D. Costanzo*
- c. Town Council – *Rotating*
- d. Recreation Commission & Planning Board – *T. Morton*

7. Chief School Administrator’s Comments

- a. 2017-18 Budget Presentation & 2015-16 School Performance Report
- b. SEPAC – Special Education Parent Advisory Committee
- c. Student Presentation – no volunteers this month
- d. 16-17 District Goal Update
- e. HIB Monthly Report
- f. Fire/Security Drill Report- *Security Drill: 3/27/17 6 min., 4/11/17 10 min.; Fire Drills: 3/21/17, 5 min., 4/5/17, 5 min.*
- g. Suspensions

8. Business Administrator’s Comments

<u>Open</u>	_____	<u>Closed</u>	_____
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

9. Questions/Comments from Public – Agenda Items Only

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

10. Old Business

11. Information/Reports/Actions

A. Finance (B. Dalesandro, Chair) *Be it resolved that resolution numbers 1-18 be adopted as presented:*

Moved by: _____	Seconded by: _____
-----------------	--------------------

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the March 30, 2017 payroll in the amount of \$140,405.11.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the April 15, 2017 payroll in the amount of \$142,360.38.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for March 22, 2017 through April 25, 2017 in the amount of \$487,927.09.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following March 2017 Financial Reports. The Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of March 31, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of March 31, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the Transfers Reports for the month of March 2017.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the final budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service (Referendum)	Total
2017-18 Total Expenditures	\$5,033,640	\$159,657	\$151,053	\$5,344,350
Less: Anticipated Revenues	\$1,520,630	\$159,657	\$0	\$1,680,287
Taxes to be Raised (Tax levy)	\$3,513,010	\$0	\$151,053	\$3,664,063

And to advertise said final budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law.

Note: As required by the NJDOE, we must include capital & maintenance reserves as revenue and expenses, which equals \$294,283, therefore the General Fund is \$4,739,357 which is noted in the 17-18 budget presentation.

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves in the final budget the adjustment for enrollment in the amount of \$36,381.

8. Be it resolved that the Netcong Board of Education, hereby requests the approval of a capital reserve withdrawal in the amount of \$207,061 for the local share of following projects:

Project	Project Cost
Annex Upgrades	\$85,000
Gymnasium Repairs	\$50,300
Interior/Exterior Stair Repair/Replacement	\$64,811
SDA Assessment Fee	\$6,950
Total Project Cost	\$207,061

Note: This resolution is mandated by the NJDOE State Budget Guidelines to be included as a part of the advertised budget.

9. Be it resolved that the Netcong Board of Education, hereby approves the November ballot question to be advertised and submitted to the Executive County Superintendent as follows:

In addition to the regular advertised budget, the Netcong Board of Education will seek approval from the district's legal voters to raise an additional \$85,000 for General Funds in the same school year (2017-18). These taxes will be used exclusively for the hiring of one elementary teacher and benefits for the purpose of reducing class size. Approval of these taxes will result in a permanent increase in the district's tax levy. The proposed additional expenditures are in addition to those necessary for a thorough and efficient (T&E) education.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves AXA as an approved provider.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the submission of the NJSIG grant in the amount of \$1,800 to repair playground equipment.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby authorizes the submission of an Amendment Application to the 2016-2017 NCLB Title IIA application to adjust expenditures from the 2015-2016 school year.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby authorizes the submission of an Amendment Application to the 2016-2017 IDEA Basic application to adjust expenditures from the 2015-2016 school year.
14. Be it resolved that the Netcong Board of Education, hereby approves the withdrawal of funds from Capital Reserve for the purpose transferring to Capital Outlay to fund the complete bleacher replacement project, which includes the following, but not limited to:
- a. Bleacher demolition and replacement
 - b. State filing fees
 - c. Architectural fees
 - d. Electrical work
15. Be it resolved that the Netcong Board of Education, hereby approves the contract with Nickerson Corporation to replace the gym bleachers at a cost of \$69,418.

16. Be it resolved that the Netcong Board of Education, hereby authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the new gymnasium bleachers at Netcong Elementary School to serve as an application to the Office of School Facilities and an amendment to the district’s Long Range Facility Plan; and

Be it further resolved, this project shall be an “Other Capital” project and the board of education is not seeking state funding but will fund the project through the district’s Capital Reserve account.

17. Be it resolved that the Netcong Board of Education, hereby approves the proposal with Parjette Somjen for state filing associated with the bleacher replacement at a cost of \$3,500.

18. Be it resolved that the Netcong Board of Education, hereby approves the proposal with Hewitt Electric for electrical associated with the bleacher replacement at a cost of \$1,900.

Mrs. Callahan	_____	Mr. Morton	_____
Mr. Callahan	_____	Ms. Santalucia	_____
Mr. Costanzo	_____	Mrs. Santana	_____
Mr. Domick	_____	Mrs. Dalesandro	_____
Mr. Kranz	_____		

B. Policy (B. Dalesandro, Chair) Be it resolved that resolution number 1-2 be adopted as presented:

Moved by: _____	Seconded by: _____
-----------------	--------------------

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **FIRST READING** of following Policy and Regulation Revisions:

Policy/Reg	#	Title	Type
	0000.01	Introduction (M)	Revised
	0000.02	Introduction (M)	Revised
	0000.03	Introduction (M)	Revised
Policy	2320	Independent Study Programs	Abolished
Policy	2415.06	Unsafe School Choice Option (M)	Revised
Regulation	2460.01	Special Education – Location, Identification & Referral (M)	Revised
Regulation	2460.8	Special Education – Free & Appropriate Public Education (M)	Revised
Regulation	2460.9	Special Education – Transition from Early Intervention Program to Preschool Programs (M)	Revised
Regulation	2460.15	Special Education	New
Regulation	2460.16	Special Education – Instructional Material to Blind or Print-Disabled Students (M)	Re-Adoption
Policy	2464	Gifted & Talented Students (M)	Revised
Policy	2467	Surrogate Parents and Foster Parents (M)	Revised
Policy	2622	Student Assessment (M)	Revised
Policy/Reg	3160	Physical Examination (M)	Revised
Policy/Reg	4160	Physical Examination (M)	Revised
Policy/Reg	5116	Education of Homeless Children (M)	Revised
Policy	7446	School Security Program	New
Policy	8350	Records Retention	New
Policy	9150	School Visitors	Revised

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **SECOND READING** of following Policy and Regulation Revisions:

Policy/Reg	#	Title	Type
Policy	4434	Holidays	Revised

Mrs. Callahan	_____	Mr. Morton	_____
Mr. Callahan	_____	Ms. Santalucia	_____
Mr. Costanzo	_____	Mrs. Santana	_____
Mr. Domick	_____	Mrs. Dalesandro	_____
Mr. Kranz	_____		

- C. Facilities** (T. Morton, Chair)
*None at this time

- D. Curriculum** (J. Santana, Chair) Be it resolved that resolution numbers 1 – 4 be adopted as presented:

Moved by: _____ Seconded by: _____

1. Be it resolved that the Netcong Board of Education, approves the following graduate courses for staff as per the NTA contract:

Date	Name	Graduate Course	College/Univ.	Cost
Summer 2017	Bonnie Lisk	Nature & Needs Individuals with Disabilities	Centenary Univ.	3 credits @ \$574.50/credit Total = \$1723.80 (mileage = \$0)

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

Date	Name	Workshop	Location	Cost
5/2/17	Nicole Sylvester Sandra Mangrella	CDK Accounting Year End Workshop	Washington, NJ	Roundtrip mileage 41.2 @ \$0.31/mile = \$12.77 each, Total mileage \$25.54
5/3/17	Liz Juliano	CDK Personnel Year End Workshop	Washington, NJ	\$50 Registration Fee Roundtrip mileage 41.2 @ \$0.31/mile = \$12.77 Total = \$62.77
5/9/17	Nicole Sylvester Sandra Mangrella	CDK Personnel Year End Workshop	Washington, NJ	\$50 Registration Fee Roundtrip mileage 41.2 @ \$0.31/mile = \$12.77 each, Total mileage \$25.54 Total = \$75.54
5/25/17	Gina Cinotti	Student Assessment & Data Summit	Somerville, NJ	No Registration fee Roundtrip mileage 51.2 @ \$0.31/mile - \$15.87 Total - \$15.87
6/7/17-6/9/17	Nicole Sylvester	2017 NJASBO Conference	Atlantic City, NJ	\$275 Registration Fee \$275 Accommodations for 2 night stay Round trip mileage 280 @ \$0.31/mile = \$86.80 Total Cost = \$ 636.80

3. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, approves the submission of the application to the NJDOE to create a Preschool Disabilities Program for the 2017-2018 school year.

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the revised 2016-2017 school calendar for the purpose of giving back one unused snow day on Tuesday, May 30, 2017, where school will be closed yet the district will be open.

Note: We were unable to give back Friday, May 26, 2017 as indicated on the calendar, due to the 7th grade Stokes field trip being scheduled on that day.

Mrs. Callahan	_____	Mr. Morton	_____
Mr. Callahan	_____	Ms. Santalucia	_____
Mr. Costanzo	_____	Mrs. Santana	_____
Mr. Domick	_____	Mrs. Dalesandro	_____
Mr. Kranz	_____		

E. Personnel (Marianne. Callahan, Chair) Be it resolved that resolution numbers 1 –12 be adopted as presented:

Moved by:	_____	Seconded by:	_____
-----------	-------	--------------	-------

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following tenured certificated staff members and salaries, based on the 2015-16 NTA contract salary guide, for the 2017-2018 school year, pending the contract negotiations with the NTA.

Certified Staff/Tenured				
	<u>First</u>	<u>Last</u>	<u>Status</u>	<u>Salary</u>
1	Kim	Arbolino	FTE	\$82,535
2	Marlene	Baccaro	FTE	\$56,440
3	Jacqueline	Cinotti	FTE	\$56,440
4	Cathy	DeVito	FTE	\$92,535
5	Nick	DiDonato	0.80	\$55,991
6	Cie	DiRenzo	FTE	\$61,132
7	Robert	DeKleine	FTE	\$63,304
8	Suzanne	DeKleine	FTE	\$66,440
9	Ann Marie	Evans	FTE	\$58,849
10	Tana	Ferris	FTE	\$68,786
11	Amy	Henry	FTE	\$92,535
12	Mary Frances	Koch	FTE	\$82,535
13	Phyllis	Konyak	FTE	\$84,535
14	Christine	Longo	FTE	\$71,299
15	Jane	Morin	FTE	\$69,132
16	Melissa	Ninni	FTE	\$51,781
17	Dina	O'Hagan	FTE	\$51,781
18	Julio	Picallo	FTE	\$56,440
19	Darrell	Sandrue	FTE	\$92,535
20	Gina	Szarejko	FTE	\$80,383

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following non-tenured certificated staff members and salaries, based on the 2015-16 NTA contract salary guide, for the 2017-2018 school year, pending the contract negotiations with the NTA.

Certified Staff/Non-Tenured				
	<u>First</u>	<u>Last</u>	<u>Status</u>	<u>Salary</u>
1	Diana	Blakely	FTE	\$50,925
2	Shawn	Cryan	FTE	\$54,925
3	Britt	Huss	FTE	\$55,781
4	Bonnie	Lisk	FTE	\$50,070
5	Danielle	Painter	FTE	\$54,070
6	Christina	Sadel	FTE	\$50,925
7	Thomas	Salerno	FTE	\$54,070
8	Meganne	Secola	FTE	\$50,070
9	Hayley	Vicedomini	FTE	\$50,070

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following tenured Administration staff members, salaries, and contracts for the 2017-2018 school year:

Tenured Administration				
	<u>First</u>	<u>Last</u>	<u>Status</u>	<u>Salary</u>
1	Nicole	Sylvester	12 mths	\$81,600

Note: As determined by the Netcong Board of Education, salaries will remain frozen at the 2016-17 rate and any salary increases will be considered by the Board pending the outcome of the contract negotiation with the NTA.

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following non-tenured Administration staff members, salaries, and contracts for the 2017-2018 school year:

Non- Tenured Administration				
	<u>First</u>	<u>Last</u>	<u>Status</u>	<u>Salary</u>
1	Kathleen	Walsh	12 mths	\$81,600

Note: As determined by the Netcong Board of Education, salaries will remain frozen at the 2016-17 rate and any salary increases will be considered by the Board pending the outcome of the contract negotiation with the NTA.

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following tenured Support Staff members, salaries, and contracts for the 2017-2018 school year:

Tenured Support Staff				
	<u>First</u>	<u>Last</u>	<u>Status</u>	<u>Salary</u>
1	Mary Anne	Collins	12 mths	\$42,656

Note: As determined by the Netcong Board of Education, salaries will remain frozen at the 2016-17 rate and any salary increases will be considered by the Board pending the outcome of the contract negotiation with the NTA.

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following non-tenured Support Staff members, salaries, and contracts for the 2017-2018 school year:

Non-Tenured Support Staff				
	<u>First</u>	<u>Last</u>	<u>Status</u>	<u>Salary</u>
1	Elizabeth	Juliano	12 mths	\$43,452
2	Sandra	Mangrella	12 mths	\$40,800

Note: As determined by the Netcong Board of Education, salaries will remain frozen at the 2016-17 rate and any salary increases will be considered by the Board pending the outcome of the contract negotiation with the NTA.

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Groundskeeper Staff members, salaries, and contracts for a fixed one-year term for the 2017-2018 school year:

Grounds				
	<u>First</u>	<u>Last</u>	<u>Status</u>	<u>Salary</u>
1	Todd	Ruggieri	12 mths	\$37,454
2	Nicholas	Serignese	12 mths	\$37,454

Note: As determined by the Netcong Board of Education, salaries will remain frozen at the 2016-17 rate and any salary increases will be considered by the Board pending the outcome of the contract negotiation with the NTA.

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the recommendation of tenure for Shawn Cryan as the PE/Health teacher effective September 1, 2017.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the recommendation of tenure for Kathleen Walsh as the Assistant Principal effective July 1, 2017.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the recommendation of Marilynn Garcia as a Substitute Teacher, for a one-year fixed term, effective April 26, 2017 through the remainder of the 16-17 school year, at a rate of \$70 per day for the first 10 days and \$80 per day thereafter.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the recommendation of Genine Laurie as a Substitute Instructional Aide, for a one-year fixed term, effective April 26, 2017 through the remainder of the 16-17 school year, at a rate of \$11.30 per hour.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the recommendation of Nicole Perretti as a Substitute Teacher, for a one-year fixed term, effective April 26, 2017 through the remainder of the 16-17 school year, at a rate of \$70 per day for the first 10 days and \$80 per day thereafter.

Mrs. Callahan	_____	Mr. Morton	_____
Mr. Callahan	_____	Ms. Santalucia	_____
Mr. Costanzo	_____	Mrs. Santana	_____
Mr. Domick	_____	Mrs. Dalesandro	_____
Mr. Kranz	_____		

12. Miscellaneous

<u>Open</u>		<u>Closed</u>	
Moved by _____		Moved by _____	
Seconded by _____		Seconded by _____	
Time _____		Time _____	

13. Comments from the Public – Any Issue/Topic

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

<u>Open</u>		<u>Closed</u>	
Moved by _____		Moved by _____	
Seconded by _____		Seconded by _____	
Time _____		Time _____	

14. Executive Session

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

15. Adjournment

Moved by _____	Seconded by _____	Time _____
----------------	-------------------	------------