

Netcong School District
26 College Road
Netcong, NJ 07857

Work Session Agenda
March 15, 2016
7:00pm

I. CALL TO ORDER

A. Flag Salute

B. Open Public Meeting Act Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. Board Goals 2015-16

1. Successfully communicate the information to all stakeholders regarding the public vote for the November 2015 Ballot Question.
2. Improve the Board of Education relationships among the community and staff.
3. Monitor and verify a secure financial status in the District.

E. District Goals 2015-16

Implement the action plans identified in the Netcong School District Strategic Plan with the 2015-16 timeline under the goal areas of: (a) student achievement and technology, (b) school and community, and (c) finance and facilities.

II. ROLL CALL

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mrs. Stephens	_____
		Mr. Costanzo	_____

III. BOARD CORRESPONDENCE & MINUTES

IV. PRESIDENT'S COMMENTS

V. CHIEF SCHOOL ADMINISTRATOR REPORT

VI. SCHOOL BUSINESS ADMINISTRATOR REPORT

VII. PETITIONS & REQUESTS OF THE PUBLIC FOR AGENDA ITEMS ONLY

A. Open to the Public: Moved by: Seconded by: Time:

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

B. Close to the Public: Moved by: Seconded by: Time:

VIII. OLD BUSINESS

IX. COMMITTEE REPORTS

A. Governance/Policy/Finance – D. Costanzo (Chair)
Be it resolved that resolution numbers 1-4 be adopted as presented:

Moved by: _____	Seconded by: _____
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1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the tentative budget be approved for the 2016-2017 School Year using the 2016-2017 state aid figures and the Secretary to the Board of Education of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service (Referendum)	Total
2016-17 Total Expenditures	\$4,643,428	\$225,813	\$153,390	\$5,022,631
Less: Anticipated Revenues	\$1,235,682	\$225,813	\$0	\$1,461,495
Taxes to be Raised	\$3,407,746 (Tax levy)	\$0	\$153,390	<u>\$3,561,136</u>

And to advertise said tentative budget in the Daily Record in accordance with the form suggest by the State Department of Education and according to law; and

Be it further resolved, that a public hearing be held at 26 College Road, Netcong, New Jersey in the library, on April 26, 2016 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2016-2017 School Year.

Be it further resolved, that the Netcong Board of Education authorizes the Business Administrator to modify the proposed FY 2016-2017 school budget, if changes are required at the conclusion of the review of the proposed FY 2016-2017 school budget by the Executive County Superintendent and the Board acknowledges that in the FY 2016-2017 tentative budget, the Board is applying for various tax levy adjustments that could be utilized in future budgets

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the November ballot question to be advertised and submitted to the Executive County Superintendent as follows:

In addition to the regular advertised budget, the Netcong Board of Education will seek approval from the district's legal voters to raise an additional \$320,000 for General Funds in the same school year (2016-17). These taxes will be used exclusively for the hiring of two elementary teachers for the purpose of reducing class size and to increase Art, Music, World Language, and the School Psychologist to full-time. Approval of these taxes will result in a permanent increase in the district's tax level. The proposed additional expenditures are in addition to those necessary for thorough and efficient (T&E).

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the professional services maximum costs for the 2016-2017 school year. Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees and; Whereas, the Netcong Board of Education has established the following maximum dollar limits as required. Whereas, if these professional services exceed the maximum amount listed, the Netcong Board of Education will consider another motion to increase amounts listed. This resolution is required when the annual budget is submitted to the state. It should be noted that the proposed budgeted has less money in the specific line items, yet it is best practice to have an overall estimate in these areas, so that another resolution is not required.

Architects	\$30,000	Attorneys	\$30,000
Auditors	\$40,000	School Physician	\$2,500

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves as per NJAC 6A:23B-1.2(b), that the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2016-2017 tentative budget includes a maximum travel appropriation of \$15,000. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded. Included in the 2016-2017 proposed budget is a maximum regular business travel amount of \$1,500 per employee. This resolution is required when the annual budget is submitted to the state.

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mrs. Stephens	_____
		Mr. Costanzo	_____

B. Policy – D. Costanzo (Chair)

Be it resolved that resolution number 1-2 be adopted as presented

Moved by: _____	Seconded by: _____
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1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **FIRST READING** of following Policy and Regulation Revisions:

Policy or Regulation	Number	Title	Type
Policy/Regulation	3240	Professional Development for Teachers and School Leaders	Revised
Policy/Regulation	5512	Harassment, Intimidation, and Bullying	Revised
Policy/Regulation	9180	School Volunteers	Revised

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **SECOND READING** of following Policy and Regulation Revisions:

Policy or Regulation	Number	Title	Type
Policy	0142	Board Member Qualifications, Prohibited Acts, and Code of Ethics	Revised

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mrs. Stephens	_____
		Mr. Costanzo	_____

C. Facilities – T. Morton (Chair)

- Presentation of Architect/Engineer Report on the Annex Building.

D. Curriculum – K. Stephens (Chair)

Be it resolved that resolution numbers 1-3 be adopted as presented:

Moved by: _____	Seconded by: _____
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1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following the 2015-16 Calendar revision due to unused snow days. If after March 21, 2016, there are no used snow days, the following days will be the order of priority for the give back days: March 24 (Extension of Spring Break), April 4 (Extension of Spring Break), April 15 (Half Day of Friday of Spring Parent/Teacher Conferences), May 27 (Friday of Memorial Day Weekend), and May 31 (Tuesday of Memorial Day Weekend).
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the Home Instruction for Student #32421138 beginning February 24, 2016 until an out of district placement is secured.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

Date	Name	Workshop/Conference	Location	Cost
3/9/16	Dr. Gina Cinotti	Curriculum Council Meeting and Presentations	New Providence, NJ	Round Trip mileage @ \$0.31/mile of \$19.59
3/15/16	Amy Henry Mary Anne Collins	2016 Spring Regional Training for SEMI	Mt. Olive, NJ	Round trip mileage @ \$0.31/mile of \$2.42

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mrs. Stephens	_____
		Mr. Costanzo	_____

E. Personnel – M. Callahan (Chair)
*None at this time

X. MISCELLANEOUS

XI. PETITIONS AND REQUESTS OF THE PUBLIC

B. Open to the Public: Moved By: Secoded by: Time:

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C. Close to the Public: Moved by: Secoded by: Time:

XII. EXECUTIVE SESSION

Moved by: Secoded by: Time:

D. Resolved, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

E. A motion is requested to come out of executive session
Moved by: Secoded by: Time:

XIII. ADJOURNMENT

F. A motion is requested to adjourn Moved by: Secoded by: Time: