



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING

September 22, 2015

7:00pm

Mrs. Bernadette Dalesandro, President
Mrs. Marianne Callahan, Vice President

Mr. David Costanzo
Mrs. Kelly Stephens

Mr. Todd Morton
Mr. Bill Stevens

Mrs. Jennifer Santana
Mrs. Lynn Popelka

Curriculum/Instruction

XXXXXXXX*

Lynn Popelka
Bernadette Dalesandro

Facilities/Operations

Todd Morton *
David Costanzo
Kelly Stephens
Bernadette Dalesandro

Governance/Policy/Finance

Bernadette Dalesandro *
Marianne Callahan
Jennifer Santana

Personnel

Marianne Callahan *
Bill Stevens
Jennifer Santana
Bernadette Dalesandro

** Denotes Committee Chair*

2015-16
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

1. Successfully communicate the information to all stakeholders regarding the public vote for the November 2015 Ballot Question.
2. Improve the Board of Education relationships among the community and staff.
3. Monitor and verify a secure financial status in the District.

District Goals

Implement the action plans identified in the Netcong School District Strategic Plan with the 2015-16 timeline under the goal areas of: (a) student achievement and technology, (b) school and community, and (c) finance and facilities.

1. Call to Order

2. Flag Salute

3. Roll Call

Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
	_____	Mrs. Dalesandro	_____

4. Board Correspondence & Approval of Minutes

Correspondence

Moved _____	Seconded _____
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Approval of Board Minutes

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

August 25, 2015	Regular Minutes
August 25, 2015	Executive Session #1
September 8, 2015	Special Meeting Minutes
September 8, 2015	Executive Session #1
September 15, 2015	Work Session Minutes
September 15, 2015	Executive SessionMinutes

Moved By:		Seconded By:	
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Stevens	_____	Mr. Morton	_____
Mrs. Popelka	_____	Mrs. Dalesandro	_____

5. President’s Comments

a) **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves this resolution recognizing and honoring the Netcong Police Department for their superior performance of duty, continued dedication and commitment to the Netcong School District. An accomplishment that commands the respect and admiration of all those around, the departments traits of diligence, leadership, and total dedication to duty are admirable examples to all who observed them.

Whereas, the Netcong Police Department, consistently performed in a highly professional manner, recognizing the importance of school security, reviewed and identified security deficiencies, realigned Department personal for daily security walk throughs;

Whereas, the Netcong Police Department, donated door magnets to assist and enhanced lockdown procedures to more efficiently accomplish school security;

Whereas, the Netcong Police Department, recognizing traffic safety, continually works in conjunction with school administrators to develop and execute safe traffic patterns during school hours;

And

Whereas, the Netcong Police Department’s measures in maintaining safety and security in all areas and in keeping the students, staff and community protected; **Now, Therefore, Be It Resolved**, the Netcong Board of Education in the County of Morris and State of New Jersey hereby honors the Netcong Police Department for their service, exemplary professionalism, initiative and sound judgment to the Netcong School District. Their tireless devotion to duty reflects great credit upon themselves, The Boro of Netcong, the Netcong School District and police service everywhere.

6. Chief School Administrator’s Comments

a) Student Presentation

b) Fire/Security Drill Report

DRILL	DATE/TIME
Fire	9/9/15, 9:12 a.m., 2 min.
Security	9/10/15, 1:45 p.m., 7 min.

c) Suspensions

GRADE	INFRACTION	ISS	OSS
	None		

d) HIB Monthly Incident Report – none

e) 1/2015 – 6/2015 Violence/Vandalism Report & HIB-ITP

f) 2014-15 NJ ASK Science Score Results– Grade 4 & 8

g) The submission of the 2015-2016 QSAC SOA to the Department of Education.

h) Thank you to David Costanzo, Todd Morton, Patrick McQueeney, Kate Walsh and Nicole Sylvester for their help with Netcong Day and thank you to all the staff who attended and showed their support.

i) Thank you to Jack Sylvester, Sr. for facilitating the signs for the school booth on Netcong Day.

j) Thank you to Todd Morton and Jennifer Santana for the donated business gift cards which were raffled off to our staff during in-service.

k) Thank you to the Mayor, Town Council and Chief Jim Blesson for their assistance with the Color Run which is scheduled for October 24, 2015 at 10:00 a.m.

7. Business Administrator’s Comments

8. Questions/Comments from Public – Agenda Items Only

<u>Open</u>		<u>Closed</u>	
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

9. Old Business

10. Information/Reports/Actions

A. Finance

(B. Dalesandro, Chair)

Moved By:		Seconded By:	
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

Be it resolved that resolution numbers 1 - 21 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the August 30, 2015 payroll in the amount of \$25,391.88.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the September 15, 2015 payroll in the amount of \$136,777.83.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for August 26, 2015 to September 22, 2015 in the amount of \$313,271.63.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the transfers of the attached list for August 2015.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following August 2015 Financial Reports:
The Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of August 31, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of August 31, 2015 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the Polite Plumber to snake the custodians sink retroactive to August 27, 2015 at a cost of \$307.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the Polite Plumber to fix plumbing issues with Annex boiler per state regulations retroactive to September 22, 2015 at a cost of \$741.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Polite Plumber retroactive to September 12, 2015 at a cost not to exceed \$2,225.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with File Bank for Retention Services for a period of October 1, 2015 through June 30, 2016 at a cost not to exceed \$4,644.75.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Atlas Locksmith Safe & Security Company, LLC for fixing and replacing locks on multiple doors at a cost of \$536.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby rescinds Valic as our new sole provider for retirement plans, effective immediately.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the 12 month service contract with Alarm & Communication Technologies, Inc. retroactive to September 1, 2015 at a cost of \$2,800.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the NCLB Grant for the 2015-16 school year, as it was recently approved by the New Jersey Department of Education.

Grant	Amount
NCLB Title I	\$73,028
NCLB Title II Part A	\$10,894

14. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the fully funded (100%) NCLB funded employee, Meganne Secola, .6 BSI Teacher for the 2015-16 school year, at a salary of \$30,042.

15. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the fully-funded (100%) IDEA Part-Time Instructional Aide funded employee, Melissa Slahor, for the fixed one-year term of September 1, 2015 through June 30, 2016.
16. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the partially-funded (50%) IDEA Part-Time Instructional Aide funded employee, Laurie Glennon, for the fixed one-year term of September 1, 2015 through June 30, 2016.
17. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the partially funded (5%) NCLB funded employee, Dr. Gina Cinotti, NCLB Director for the 2015-16 school year, at an amount of \$3,651.
18. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the NCLB Title I After School Tutors at \$26.15/hour, for 1 hour a day, three days a week each, for approximately 90 days throughout the 2015-16 school year. The tutors are: Melissa Ninni (K-2 ELA/Math), Tana Ferris (6-8 ELA), Dina O'Hagan (3-5 ELA/Math), Meganne Secola (6-8 ELA/Math).
19. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the IDEA Grant for the 2015-16 school year, as it was recently approved by the New Jersey Department of Education.

Grant	Amount
IDEA Basic	\$102,022
IDEA Preschool	\$5,397

20. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the district professional development travel and expense reimbursement for the 2015 Annual NJSBA Workshop "Partners in Student Achievement" in Atlantic City, NJ on October 27-29, 2015, in accordance with the Netcong Board of Education travel policies and A-5. Lodging fees not to exceed \$84 plus \$10 occupancy fees/per night/per person. Conference registration is a group registration of \$1,300, and food and miscellaneous reimbursement not to exceed the federal per diem rate for meals and incidental expense* (\$66 per day and \$49.50 per half day, per person). Mileage reimbursement will be paid at the rate of \$0.31 per mile.

* September 2015 rates were used. October rates have not been issued as of this date.

The following district personnel and board members are approved for convention expenditures.

- | | |
|--------------------------|---------------------|
| 1) Bernadette Dalesandro | 6) Nicole Sylvester |
| 2) Marianne Callahan | 7) Gina Cinotti |
| 3) Lynn Popelka | 8) David Costanzo |
| 4) Bill Stevens | 9) Kelly Stephens |
| 5) Jennifer Santana | |

21. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the service contract with Bayada Nursing Services retroactive to September 9, 2015 through June 2016, at a cost of \$60/hour.

B. Policy (B. Dalesandro, Chair)

Moved By:		Seconded By:	
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
	_____	Mrs. Dalesandro	_____

Be it resolved that resolution numbers 1-2 be adopted as presented:

- a) Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the **First Reading** of the following Policy and Regulation

Policy or Reg	Number	Title	Type
Policy	1110	Organizational Chart	Revised
Policy	3322	Staff Member's Use of Personal Cellular Telephones/Other Communications Devices	Revised
Policy	4322	Staff Member's use of Personal Cellular Telephones/Other Communications Devices	Revised
P&R	5330	Administration of Medication	Mandatory, Revised
Policy	5339	Screening for Dyslexia	Mandatory, Revised
Policy	5619	Suspected Gang Activity	Revised
Policy	5756	Transgender Students	Revised
Policy	8540	School Nutrition Programs	Revised
Regulation	8540	Free and Reduced Rate Meals	Abolished
Policy	8550	Outstanding Food Service Charges	New
Policy	8820	Opening Exercises/Ceremonies	Revised

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the **Second Reading** of the following Policy and Regulation

Policy or Reg	Number	Title	Type
Policy	0134	Board Self Evaluation	Revised
Policy	0152	Board Officers	Revised
Policy	2622	Student Assessment	Mandatory Revised
Policy	3212	Attendance	Revised
Policy	4212	Attendance (formerly 4211)	Revised
Policy & Reg	3218	Substance Abuse	Mandatory Revised
Policy & Reg	4218	Substance Abuse	Mandatory Revised
Policy & Reg	5200	Attendance	Mandatory Revised

C. Facilities

(T. Morton, Chair)

D. Curriculum/Instruction (XXXXXXXXX, Chair)

Moved By:		Seconded By:	
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

Be it resolved that resolution numbers 1-5 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the 2015-2016 District Emergency Management/Crisis Intervention Plan.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the curriculum revisions for 2015-16 which are aligned to the standards in the areas of: (a) K-8 Mathematics and (b) Standard 9 (College and Career Readiness) by implementation of “My Classroom Economy.”
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

Date	Name	Workshop Conference	Location	Cost
9/24/15	Gina Cinotti B Dalesandro Dave Costanzo Jennifer Santana M. Callahan Lynn Popelka	NJSBA-Morris County Meeting Mileage – round trip 30.76 @ .31/mile	Mountain Lakes, NJ	\$9.54/each Mileage only
9/16/15	Gina Cinotti	Mount Olive Leadership Workshop	Mt. Olive, NJ	\$2.48 Mileage Only
11/19/15	Kate Walsh	NJSSC – Latest Trends in HIB Decisions & Implementation. Mileage – round trip 64.16 miles @ .31/mile	Seton Hall University South Orange, NJ	\$19.90 Mileage only
1/14/16	Gina Cinotti	NJSSC – District Successes in Using Social Media/Latest Legal Decisions on Student and Staff Misuse Mileage – round trip 64.16 miles @ .31/mile	Seton Hall University South Orange, NJ	\$19.90 Mileage Only
9/10/15	Nicole Sylvester	Affordable Care Act	Rockaway, NJ	\$45 + mileage
12/14/15	Nicole Sylvester	Reading Board Sec. Report/Treasurer Report	Rockaway, NJ	\$45 + mileage
1/12/16	Nicole Sylvester	Negotiation Trends	Rockaway, NJ	\$45 + mileage
2/11/15	Nicole Sylvester	Purchasing	Rockaway, NJ	\$45 + mileage
3/15/15	Nicole Sylvester	Audits/Fraud	Rockaway, NJ	\$45 + mileage
11/19/15	Britt Huss	Rutgers 2015 Gifted Education Conference	Rutgers Somerset, NJ	\$175. + mileage
9/25/15	Nicole Sylvester	ERIC West Safety Grant	Randolph, NJ	\$5.74 mileage

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Field Trips:

Date	Name	Field Trip	Location	Cost
10/21/15	Kate Walsh	United Way and the Center for Prevention "Taking Flight to Change" anti-bullying summit For Grades 6, 7, & 8	McNeice Auditorium, Sussex Technical High School, Sparta, NJ	No cost for the program. Transportation Only \$280.00 out of student activities
10/12/15	Diana Blakely	Advanced Band performance at Netcong Fire Department #2 Installation Dinner	Netcong Fire House #2	No Cost

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves mileage reimbursement at .31 cents/mile for Nicole Sylvester to attend quarterly ERIC WEST Safety Grant Insurance Meetings.

E. Personnel

(M. Callahan, Chair)

Moved By:		Seconded By:	
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

Be it resolved that resolution numbers 1 – 5 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves maternity leave of Suzanne DeKleine, Elementary Teacher assigned to Kindergarten as of January 1, 2016 – April 1, 2016, which is 57 days. Mrs. DeKleine's anticipated return date will be April 4, 2016, which is the first day of Marking Period 4.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Hal Mordkoff as a district substitute for a fixed one-year term of September 22, 2015 through June 30, 2016 at the rate of \$70/day for the first 10 days worked and \$80/day there after pending fingerprinting and background check.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Carol Lee Spages as a district substitute nurse for a fixed one-year term retroactively from September 9, 2015 through June 30, 2016 at the rate of \$150/day pending fingerprinting and background check.
4. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, hereby approves Karen Olander as a district substitute for a fixed one-year term of September 22, 2015 through June 30, 2016 at the rate of \$70/day for the first 10 days worked and \$80/day thereafter pending fingerprinting and background check.
5. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, hereby approves Catherine DeVito for the After School Help stipend position, at a rate of \$26.15/session, for the 2015-2016 school year.

E. Miscellaneous

- BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the resolution of the donation of the spinning wheel and loom to the Art Department from Mr. Bob Hathaway.

F. Comments from the Public – Any Issue/Topic

<u>Open</u>		<u>Closed</u>	
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

G. Executive Session

<u>Open</u>		<u>Closed</u>	
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

H. Adjournment

Moved _____	Seconded _____	Time _____
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