

Netcong School District
26 College Road
Netcong, NJ 07857

Work Session Minutes
May 17, 2016
7:00pm

I. CALL TO ORDER The meeting was called to order by President Costanzo at 7:00 p.m.

A. Flag Salute

B. Open Public Meeting Act Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. Board Goals 2015-16

1. Successfully communicate the information to all stakeholders regarding the public vote for the November 2015 Ballot Question.
2. Improve the Board of Education relationships among the community and staff.
3. Monitor and verify a secure financial status in the District.

E. District Goals 2015-16

Implement the action plans identified in the Netcong School District Strategic Plan with the 2015-16 timeline under the goal areas of: (a) student achievement and technology, (b) school and community, and (c) finance and facilities.

II. ROLL CALL

The following members were present: Mrs. Callahan, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana and Mrs. Stephens.

Not Present: None

Also Present: Dr. Gina Cinotti, Chief School Administrator
Mrs. Nicole Sylvester, Business Administrator/Board Secretary
One (1) Member of the staff present

III. BOARD CORRESPONDENCE & APPROVAL OF MINUTES

President Costanzo informed the Board that Mrs. Baccaro and Mrs. Szarejko had personally thanked the Board for the breakfast provided to the staff during Teacher Appreciation week.

The Board reviewed the minutes to be approved next week.

President Costanzo made a motion to amend the April 19th Work Session minutes on page 2 of 4 from “Board Trustee Charlie Kranz left the room at 8:14 p.m.” to include and add “for emergency police duty.” Board Trustee Bernadette Dalesandro seconded the motion and it was approved by a Unanimous Voice Vote by all members present.

IV. PRESIDENT’S COMMENTS

President Costanzo reported that he polled the Board and the July Board meeting would be changed from July 19th to July 26th. He indicated this was because our school had an opportunity to bring our art infusion program into curriculum to bring down Common Core state standards at a deeper level.

Board Trustee Kerri Santalucia gave a report on PTA updates.

V. CHIEF SCHOOL ADMINISTRATOR’S COMMENTS

None at this time.

VI. SCHOOL BUSINESS ADMINISTRATOR REPORT

None at this time.

VII. PETITIONS & REQUESTS OF THE PUBLIC FOR AGENDA ITEMS ONLY

Board Trustee Bernadette Dalesandro moved, seconded by Board Trustee Todd Morton, to open the public session at 7:15 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo opened the meeting at 7:15 p.m.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the CSA or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Bernadette Dalesandro, to close the public session at 7:16 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo closed the meeting to the public at 7:16 p.m.

VIII. OLD BUSINESS

President Costanzo reported that he confirmed that the school did not currently have a UPS or Fed Ex shipping account with either carrier.

IX. COMMITTEE REPORTS

A. Governance/Policy/Finance – D. Costanzo (Chair)

The Board reviewed the resolutions on next week’s regular agenda. Board Members discussed resolution #6 regarding an architectural fee and #9 regarding prior contracts approved in the 2015-16 school year.

B. Policy– D. Costanzo (Chair)

Board Trustee David Costanzo, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:

Be it resolved that resolution number 1 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **SECOND READING** of following Policy and Regulation Revisions:

<u>Policy/Reg</u>	<u>Number</u>	<u>Title</u>	<u>Type</u>
Policy	5514	Pupil Use of Vehicles	Revised

VOTE: POLICY RESOLUTION #1 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana and Mrs. Stephens.

NAYES: None

ABSENTATIONS: None

The Board reviewed the resolutions on next week’s regular agenda. Discussion ensued regarding old and new policies which need to be Board approved.

C. Facilities - T. Morton (Chair)

The Board reviewed the resolutions on next week’s regular agenda and reviewed the facilities agenda as follows:

1. Annex Building Next Steps
2. Locker Room Floors
3. Water Testing in Schools
4. Masonry Concerns
5. Business Office Location Fix
6. Faculty Room Updates
7. Back Steps by Annex
8. Kindergarten Room Sink & Counter
9. Steam Pipe

D. Curriculum– K. Stephens (Chair)

The Board reviewed the resolutions on next week's regular agenda.

E. Personnel – M. Callahan (Chair)

Board Trustee Marianne Callahan, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:

Be it resolved that resolution numbers 1-4 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the letter of resignation from Ms. Barbara Dzurny effective June 1, 2016 for the purpose of retirement. The Netcong Board of Education thanks Ms. Dzurny for her 40 years of dedicated service to the Netcong School District.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Alicia Semeraro as a home instruction tutor at the contracted rate of \$35 per hour from May 9, 2016 to June 16, 2016 for Student #32021135.
3. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, hereby approves, the resignation of Steven Kroger in his position as a part-time custodian for a fixed one-year term effective May 18, 2016.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Grant Harvey as a substitute custodian for a fixed period effective May 18, 2016 – June 16, 2016 at the rate of \$15/hour, pending fingerprinting and background check.

VOTE: PERSONNEL RESOLUTIONS #1-4 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana and Mrs. Stephens.

NAYES: None

ABSENTATIONS: None

The Board reviewed the resolutions on next week's regular agenda.

X. MISCELLANEOUS

Board Trustee Todd Morton indicated that the Donnelley Energy project for HVAC upgrades would be available as of July 1st, 2016. Mrs. Sylvester reported that we have a new representative which she met with today and we have all necessary and updated documentation in to be put at the top of the list for when project can begin, hopefully by the end of July/beginning of August.

XI. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Bernadette Dalesandro moved, seconded by Board Trustee Todd Morton, to open the public session at 7:44 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo opened the meeting at 7:44 p.m.

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the CSA or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Bernadette Dalesandro, to close the public session at 7:45 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo closed the meeting to the public at 7:45 p.m.

XII. EXECUTIVE SESSION

Motion by Board Trustee Todd Morton, seconded by Board Trustee Bernadette Dalesandro that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding legal matters, negotiations and personnel issues. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 7:45 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo closed the meeting to the public at 7:45 p.m. President Costanzo stated that no action will be taken after executive session and it is anticipated the Board will be in Executive Session for approximately 30 (thirty) minutes.

President Costanzo and Board Trustee Timothy Domick exited the room at 7:46 p.m. due to negotiation conflicts.

President Costanzo and Board Trustee Timothy Domick re-entered the room at 7:57 p.m.

Board Trustee Todd Morton made a motion to come out of executive session. It was seconded by Board Trustee Charlie Kranz and carried by Unanimous Voice Vote by all members present at 8:20 p.m.

XIII. ADJOURNMENT There being no further business to come before the board, Board Trustee Todd Morton made a motion, seconded by Board Trustee Charlie Kranz and carried by Unanimous Voice Vote to adjourn the May 17, 2016 Work Session Meeting of the Netcong Board of Education at 8:20 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Nicole Sylvester".

Nicole Sylvester
Business Administrator/Board Secretary