

Netcong School District
26 College Road
Netcong, NJ 07857

Work Session Minutes
February 16, 2016
7:00pm

I. CALL TO ORDER The meeting was called to order by President Costanzo at 7:00 p.m.

A. Flag Salute

B. Open Public Meeting Act Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. Board Goals 2015-16

1. Successfully communicate the information to all stakeholders regarding the public vote for the November 2015 Ballot Question.
2. Improve the Board of Education relationships among the community and staff.
3. Monitor and verify a secure financial status in the District.

E. District Goals 2015-16

Implement the action plans identified in the Netcong School District Strategic Plan with the 2015-16 timeline under the goal areas of: (a) student achievement and technology, (b) school and community, and (c) finance and facilities.

II. ROLL CALL

The following members were present: Mrs. Callahan, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana and Mrs. Stephens.

Not Present: None

Also Present: Dr. Gina Cinotti, Chief School Administrator
Mrs. Nicole Sylvester, Business Administrator/Board Secretary
Two (2) Members of the staff present

III. BOARD CORRESPONDENCE & APPROVAL OF MINUTES

The Board Members reviewed minutes to be approved at next week's Regular Board meeting as follows:

January 12th Work Session Minutes:

Board Trustee Bernadette Dalesandro made a motion to amend the January 12, 2016 Minutes as follows:

Page 6 of 9 of the minutes read as follows, "...of their 11 approved holidays."

This motion was made to insert the following after the above ending sentence, "The Board should revisit our holiday policy to amend to reflect all legal holidays."

Board Trustee Charlie Kranz seconded the motion and this was approved by a Unanimous Voice Vote by all members present with Board Trustee Kelly Stephens to abstain.

Board Trustee Bernadette Dalesandro made a motion to amend the January 12, 2016 Minutes as follows:

This motion was made to amend page 7 of 9 of the minutes to change the work "sink" to "vanity".

Board Trustee Charlie Kranz seconded the motion and this was approved by a Unanimous Voice Vote by all members present with Board Trustee Kelly Stephens to abstain.

Board Trustee Marianne Callahan made a motion to amend the January 12, 2016 Minutes as follows:

Page 5 of 9 of the minutes read as follows, "...Discussion ensued and Board Trustee Marianne Callahan asked..."

The motion was made to insert the following after the above beginning sentence, "several informative."

Page 5 of 9 of the minutes read as follows, "...piggybacking her comments."

The motion was made to insert the following after the above beginning sentence, "Board Trustee Marianne Callahan stated she was not trying to change the calendar, she was going to support it anyway, she was only asking questions."

Board Trustee Bernadette Dalesandro seconded the motion and this was approved by a Unanimous Voice Vote by all members present.

January 19th Regular Minutes:

Board Trustee Bernadette Dalesandro made a motion to amend the January 19, 2016 Minutes as follows:

Page 3 of 12 of the minutes read as follows, "...one step of this..."

A motion was made to remove the above portion of the sentence and change it to, "the first step toward the..."

A motion was made to remove the sentence on page 3 of 12 as follows, “Mrs. Dalesandro indicated they would be offering incentives such as a Google Chromebook for a raffle to families who sell 10 tickets” and to replace it with “Board Trustee Bernadette Dalesandro stated there are prize initiatives for the family that sells the most raffle tickets will receive a Google Chromebook and every family that sells 10 raffle tickets their name will be placed into a drawing for a second Google Chrome book.”

A motion was made to change the word from “told” to “advised” on page 5 of 12.

A motion was made to remove the sentence on page 5 of 12 as follows, “Board Trustee Bernadette Dalesandro asked why we were approving to pay Nisivoccia, LLP an extra \$1,500 which was not in our original contract with them. She also indicated that this dollar amount could have been negotiated.” And replace it with, “Board Trustee Bernadette Dalesandro stated she felt that the extra charge our auditor was charging for work that the state requested to be done at the last minute should have been negotiated with the Board and the Board approved it prior to the work being completed. She said that is how we do business not a vendor doing the job and then telling us how much we owe them.”

A motion was made to change the word from “agenda” to “committee meeting” on page 10 of 12.

Page 10 of 12 of the minutes read as follows, “...approved the program to purchase ...”

A motion was made to remove the above portion of the sentence and change it to, “informed us of the program to donate...”

Board Trustee Charlie Kranz seconded the motion and this was approved by a Unanimous Voice Vote by all members present with Board Trustee Marianne Callahan to abstain.

IV. PRESIDENT’S COMMENTS

President Costanzo stated there was an obvious location change of the Board meetings and the Board Office from the Annex building to the school. He indicated that Dr. Cinotti and himself reviewed the annual report from insurance and got advisement of our Board attorney to have the building vacated at this time since we are exposed to some risk and liability at this point in time.

President Costanzo indicated there was a facilities meeting held earlier tonight which discussed the Annex building report and concerns and that we are currently waiting on the architect and engineer for more information and guidance.

President Costanzo reminded everyone that we are looking into another shared services agreement with the town to help us on some other avenues of facilities concerns. He stated this was a positive

meeting had with Mr. Blakeslee and Mr. Canfield and that they are evaluating our shared services agreement at this time.

Board Trustee Bernadette Dalesandro asked if there was any further indication that we could work with the town on the Cablevision agreement. President Costanzo indicated he spoke with the town and they communicated it was an 18+ month out contract but they requested us to make a wish list of what we would like to be in the agreement for the school (which we have provided to the Borough). He indicated that the town has indicated they would try to incorporate us in their plan with Cablevision.

V. CHIEF SCHOOL ADMINISTRATOR'S COMMENTS

None at this time.

VI. SCHOOL BUSINESS ADMINISTRATOR REPORT

Mrs. Sylvester reported that she did a cash flow analysis of the school district's finances and reported that the district is not operating in a deficit such as this time last year, but better yet, has a proposed (and subject to change) surplus come June 30, 2016 of approximately \$100,000 due to a mild winter, breakage in salaries such as aides or substitutes and other various line items. She indicated this is subject to change as an emergency can come up at any unknown time and change this figure.

VII. PETITIONS & REQUESTS OF THE PUBLIC FOR AGENDA ITEMS ONLY

Board Trustee Bernadette Dalesandro moved, seconded by Board Trustee Todd Morton, to open the public session at 7:44 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo opened the meeting at 7:44 p.m.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the CSA or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Todd Morton, moved, seconded by Board Trustee Bernadette Dalesandro, to close the public session at 7:44 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo closed the meeting to the public at 7:44 p.m.

VIII. OLD BUSINESS

Board Trustee Bernadette Dalesandro informed the Board that at the January Re-Organization meeting President Costanzo appointed her as the “floater” for committee meetings. She indicated she was no longer the “floater” and asked that Board members do not call. Discussion ensued between President Costanzo and Board Trustee Bernadette Dalesandro and the agreement was that Mrs. Dalesandro would be the Board’s “floater” for committee meetings. It was discussed that protocol for Board Members if they are going to miss a committee meeting would be to call the chair of that committee and President Costanzo.

IX. COMMITTEE REPORTS

A. Governance/Policy/Finance – *D. Costanzo (Chair)*

Board Trustee Todd Morton, seconded by Board Trustee Bernadette Dalesandro moved the following resolution to be approved as submitted:

Board Trustee Marianne Callahan asked why we were using Parette Somjen as our architect if they did not do work up to our standards in the past. Discussion ensued and the result was that they were our architect of record when they were renewed at our January Re-Organization meeting and this was not brought up. IT was determined that this could be re-evaluated at a further date.

Be it resolved that resolution number 1 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Parette Somjen Architects to conduct an assessment of whether the Annex Building is viable to attempt repairs or if it would be a better choice to raze the structure, at a cost of \$1,750. This resolution is derived from the insurance reports from December 2013 and January 2016 indicating the Annex requires repairs including structural, environmental, health, electrical, and fire protection issues.

VOTE: GOVERNANCE/POLICY/FINANCE RESOLUTION #1 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana and Mrs. Stephens.

NAYES: None

ABSENTATIONS: None

B. Facilities/Operations- *T. Morton (Chair)*

Board Trustee Todd Morton went over the Facilities Agenda items which were discussed as follows:

1. Bilingual Signs from Mt. Olive DPW- They indicated they would make these signs and donate them. We are waiting to pick them up.
2. We are continuing to move forward with the completion of the asbestos removal per our referendum project completion.
3. We discussed the Annex building reports and are waiting on our architect & engineer to provide us a report which is our next step in moving forward on the Annex building.
4. We discussed our Long Range Facility Plan (LRFP)

Board Trustee Bernadette Dalesandro asked if we needed to make a motion about moving personnel from the Annex building to the School. Dr. Cinotti and President Costanzo indicated they spoke with our Board attorney and she advised them that they did not need a motion as their titles and job descriptions were not changing.

B. Curriculum/Instruction – K. Stephens (Chair)

Board Trustee Kelly Stephens, seconded by Board Trustee Bernadette Dalesandro moved the following resolution to be approved as submitted:

Be it resolved that resolution number 1 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

Date	Name	Workshop/Conference	Location	Cost
2/18/16	Kate Walsh	H.I.B. Workshop	East Hanover, NJ	Mileage @ \$0.31 of \$14.74
2/18-2/20/16	Diana Blakely	NJMEA State Conference	New Brunswick, NJ	\$165 plus mileage at \$0.31/mile of \$23.93

VOTE: CURRICULUM/INSTRUCTION RESOLUTION #1 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana and Mrs. Stephens.

NAYES: None

ABSENTATIONS: None

B. Personnel – M. Callahan (Chair)

No motions at this time.

X. MISCELLANEOUS

Board Trustee Kelly Stephens commended Mrs. Blakely on a job well done at the All Schools Concert in leading the chorus and band and carrying on a great tradition.

XI. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Todd Morton moved, seconded by Board Trustee Bernadette Dalesandro, to open the public session at 8:26 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo opened the meeting at 8:26 p.m.

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the CSA or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Charlie Kranz, to close the public session at 8:26 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo closed the meeting to the public at 8:26 p.m.

XII. EXECUTIVE SESSION

None at this time.

XIII. ADJOURNMENT There being no further business to come before the board, Board Trustee Todd Morton made a motion, seconded by Board Trustee Bernadette Dalesandro and carried by Unanimous Voice Vote to adjourn the February 16, 2016 Work Session Meeting of the Netcong Board of Education at 8:27 p.m.

Respectfully Submitted,



**Nicole Sylvester
Business Administrator/Board Secretary**