



Our Children, Our School, Our Future

Netcong Board of Education  
26 College Road  
Netcong, NJ 07857

**REGULAR BOARD MEETING**

**August 25, 2015**

**7:00pm**

Mrs. Bernadette Dalesandro, President  
Mr. Patrick McQueeney, Vice President

Mrs. Marianne Callahan  
Mrs. Lynn Popelka

Mr. Todd Morton  
Mr. David Costanzo  
Mrs. Kelly Stephens

Mr. Bill Stevens  
Mrs. Jennifer Santana

Curriculum/Instruction

Patrick McQueeney\*  
Bernadette Dalesandro  
Lynn Popelka

Facilities/Operations

Todd Morton \*  
Dave Costanzo  
Kelly Stephens  
Bernadette Dalesandro

Governance/Policy/Finance

Bernadette Dalesandro \*  
Marianne Callahan  
Patrick McQueeney  
Jennifer Santana

Personnel

Marianne Callahan \*  
Bill Stevens  
Jennifer Santana  
Bernadette Dalesandro

*\* Denotes Committee Chair*

**2015-16**  
**Netcong Board of Education**

**Open Public Meeting Proclamation**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**Mission Statement**

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

**Board Goals**

1. Successfully communicate the information to all stakeholders regarding the public vote for the November 2015 Ballot Question.
2. Improve the Board of Education relationships among the community and staff.
3. Monitor and verify a secure financial status in the District.

**District Goals**

Implement the action plans identified in the Netcong School District Strategic Plan with the 2015-16 timeline under the goal areas of: (a) student achievement and technology, (b) school and community, and (c) finance and facilities.

**I. CALL TO ORDER:** The meeting was called to order by President Dalesandro at 7:00 p.m.

**II. FLAG SALUTE**

**III. ROLL CALL**

**The following members were present:** Mrs. Callahan, Mr. Costanzo, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Stephens and Mrs. Dalesandro, President.

**Not Present:** Mr. Stevens, Mrs. Santana

**Also Present:** Dr. Gina Cinotti, Chief School Administrator  
Mrs. Nicole Sylvester, Business Administrator/Board Secretary  
Four (4) Members of the public and staff present

**IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES**

**Correspondence**

None at this time.

**Approval of Board Minutes**

**Board Trustee Todd Morton moved the following resolution, seconded by Board Trustee Marianne Callahan.**

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

June 16, 2015	Regular Minutes
June 16, 2015	Executive Session #1
June 16, 2015	Executive Session #2

**VOTE: BOARD MINUTES AS PRESENTED**

**AYES:** Mrs. Callahan, Mr. McQueeney, Mr. Morton, and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** Mrs. Stephens, Mr. Costanzo, Mrs. Popelka

**Board Trustee Marianne Callahan moved the following resolution, seconded by Board Trustee Patrick McQueeney.**

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

July 28, 2015	Regular Minutes
July 28, 2015	Executive Session #1
July 28, 2015	Executive Session #2

**VOTE: BOARD MINUTES AS PRESENTED**

**AYES:** Mrs. Callahan, Mr. McQueeney, Mr. Morton, Mrs. Popelka and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** Mrs. Stephens, Mr. Costanzo

**Board Trustee Todd Morton moved the following resolution, seconded by Board Trustee Marianne Callahan.**

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

August 18, 2015	Work Session Minutes
August 18, 2015	Executive Session #1

**VOTE: BOARD MINUTES AS PRESENTED**

**AYES:** Mrs. Callahan, Mr. Morton, Mrs. Stephens, Mr. Costanzo and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** Mr. McQueeney, Mrs. Popelka

**V. PRESIDENT’S COMMENTS**

President Dalesandro stated the school was looking great and thanked Dr. Cinotti and Mrs. Sylvester for their commitment, dedication and hard work. She indicated there would be a facilities walkthrough on August 31<sup>st</sup> to see all the repairs and changes that have been made.

President Dalesandro wished Dr. Cinotti good luck for the upcoming school year as Chief School Administrator.

President Dalesandro explained that the “New Business” section on the agenda was missing because our Board Policy does not include it. She then asked the Board Members if they wanted this included, if so this would require a Board Policy change. All Board Members agreed that the “New Business” section was not needed.

**VI. CHIEF SCHOOL ADMINISTRATOR’S COMMENTS**

- A. Fire/Security Drill Report- none
- B. Suspensions - none
- C. HIB Monthly Incident Report – none

Dr. Cinotti stated she was working on the Strategic Action Plan Summary for 2014-15 & 2015-16. She said we are working on quantifying every goal in every category. She indicated the packets available to the public and Board Members had different colored sheets, yellow which was items that were completed and the green which were items that needed to be completed. Dr. Cinotti was happy to say that a majority of the items had been completed.

**VII. SCHOOL BUSINESS ADMINISTRATOR’S COMMENTS**

None at this time.

**VIII. QUESTIONS/COMMENTS FROM PUBLIC- AGENDA ITEMS ONLY**

**Board Trustee Patrick McQueeney moved, seconded by Board Trustee Todd Morton, to open the public session at 7:09 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:09 p.m.**

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter

concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

**There being no further items for discussion, Board Trustee Todd Morton, moved, seconded by Board Trustee Patrick McQueeney, to close the public session at 7:09 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:09 p.m.**

## **IX. OLD BUSINESS**

Board Trustee Patrick McQueeney inquired about the Board having a retreat. President Dalesandro stated she had spoken with Dr. Cinotti regarding this.

## **X. Information/Reports/Actions**

### **A. Finance - (B. Dalesandro, Chair)**

**Board Trustee Patrick McQueeney, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:**

**Be it resolved that resolution numbers 1 - 19 be adopted as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the July 30, 2015 payroll in the amount of \$32,040.95.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the August 15, 2015 payroll in the amount of \$27,569.59.

**Board Trustee Dave Costanzo made a motion to amend resolution number 3 from \$181,252.64 to \$182,187.64. The motion was seconded by Board Trustee Marianne Callahan and approved by Unanimous Voice Vote by all members present.**

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for July 29, 2015 to August 25, 2015 in the amount of \$182,187.64.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the transfers of the attached list for July 2015.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following July 2015 Financial Reports:

The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of July 31, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of July 31, 2015 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available

to meet the district's financial obligations for the remainder of the fiscal year.

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Servicemaster of Dover & Lakeland to clean area rugs and carpeting on the nurse's ramp, library and music room retroactive to August 11, 2015 at a cost not to exceed \$810.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Delsea Pest Control to spray for general pests retroactive to August 7, 2015 at a cost not to exceed \$250.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the tuition contract with Jefferson Township Board of Education for Student#32421039 for an amount not to exceed \$22,125 for the period on or about September 30, 2015 and terminate on or about June 22, 2016.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the Health Care Flexible Spending Account Amendment and therefore, be it resolved, that the Amendment to the Netcong Elementary School FSA (the amendment) is hereby approved and adopted, and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the amendment.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the tuition contract with Camfel Productions, Character-Building, for the Anti-Bullying Program on November 12, 2015 at a cost not to exceed \$795.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the December 2014 peer review of our auditors, Nisivoccia LLP which was completed and approved by Deluzio & Company, LLP.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves American Appraisal to update and complete the Fixed Asset report at a cost not to exceed \$3,000.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Atlantic Tomorrow's Office to replace and clean-up the existing server and install a print server at a cost not to exceed \$9,172.47.

**Board Trustee Dave Costanzo made a motion to amend resolution number 14 to remove the asterisk. The motion was seconded by Board Trustee Marianne Callahan and approved by Unanimous Voice Vote by all members present.**

14. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the Netcong Board of Education- 100437 (TPAF) and 252353 (PERS), a participating employer in the State Health Benefits Program and/or School Employees' Health Benefits Program, hereby designates 30 hours per week (average) as the minimum requirement for the full-time status in accordance with N.J.S.A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2.
15. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the 2015-2016 Price list from Maschio's Food Services, Inc.
16. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves CC Productions, Inc. to provide a POS System for our Food Service Program at a cost not to exceed \$4,140.
17. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with medical examiner, Dr. Joseph Casella to provide school physician services in accordance with N.J.S.A. 18A:40-1, for the 2015-2016 school year at an annual fee of \$2,500 retroactive to July 1, 2014.
18. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with Byram Township Board of Education for the Shared Services of Occupational Therapist for an amount not to exceed \$47,772.60 for the one year period of September 8, 2015 to June 30, 2016.
19. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Clean, LLC retro-active to August 13, 2015 to strip and remove acrylic floor wax in the gymnasium at a cost not to exceed \$2,947.68.

**VOTE: INFORMATION/REPORTS/ACTIONS RESOLUTIONS #1 – #14 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mr. Costanzo, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Stephens and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

**B. POLICY-** (B. Dalesandro, Chair)

**\*\*Board Trustee Todd Morton, seconded by Board Trustee Patrick McQueeney moved the following resolution to be approved as submitted:**

**Be it resolved that resolution number 1 be adopted as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the **SECOND reading** of the following Policy and Regulation

Policy or Reg	Number	Title	Type
Policy	0134	Board Self Evaluation	Revised
Policy	0152	Board Officers	Revised
Policy	2622	Student Assessment	Mandatory Revised
Policy	3212	Attendance	Revised
Policy	4212	Attendance (formerly 4211)	Revised
Policy & Reg	3218	Substance Abuse	Mandatory Revised
Policy & Reg	4218	Substance Abuse	Mandatory Revised
Policy & Reg	5200	Attendance	Mandatory Revised

**\*\*\*THIS MOTION DID NOT PASS\*\*\***

**VOTE: POLICY RESOLUTION #1 AS PRESENTED.**

**AYES:** Mr. McQueeney, Mr. Morton and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** Mrs. Callahan, Mr. Costanzo, Mrs. Popelka, Mrs. Stephens

**C. FACILITIES-** *(T. Morton, Chair)*

None at this time.

**D. CURRICULUM/INSTRUCTION-** *(P. McQueeney, Chair)*

Board Trustee Patrick McQueeney stated there was a committee meeting last Wednesday with Mrs. Walsh, Assistant Principal. He indicated Mrs. Walsh reviewed numerous items as they relate to the curriculum at Netcong Elementary School such as the 5 year cycle plan, my classroom Economy, Character Education, Standards 8 and 9, Next Generation Science Standards and Title I School Eligibility. Board Trustee Patrick McQueeney stated the 5 year cycle plan has been developed and there was an emphasis on LAL, Math, and Science curricula for the 2015-2016 school year.

He also stated the various grade levels will be using grade level appropriate finance and economics curricula to incorporate these standards. Higher grades will participate in “desk rent” and pay “fines” and receive “revenue” for actions in the classroom. Lower grades will participate in activities focused on the management and use of money in addition to the basics of money (value, counting, etc.).

Board Trustee Patrick McQueeney indicated Netcong will continue to infuse a character education program throughout its standard programs including classroom activities, assemblies and field trips for student leaders. He



said the administrative team in coordination with the technology teacher will be working to continue to incorporate technology standards 8 and 9 into curriculum and classroom instruction.

Board Trustee Patrick McQueeney indicated the science curriculum is set to be updated to reflect the change to the Next Generation Science Standards.

Board Trustee Patrick McQueeney was happy to report the Netcong administrative team is working to apply to be a Title I school and that this designation is dependent upon our number of free/reduced lunch families. A Title I school designation would allow the use of federal Title I funding to be used school wide.

Board Trustee Patrick McQueeney stated he would have a student presentation at each Board meeting as a part of the Curriculum and Instruction Committee report. He indicated the first presentation will be the Netcong Student Council reporting out their plans for the 2015-2016 school year.

Board Trustee Patrick McQueeney said assessment data was presented to the committee for our Algebra I scores and Spanish scores for 8th grade students entering LVRHS. Overall, we did not perform up to our standards. He reported that Dr. Cinotti and her team have developed action plans to address these issues.

Lastly, Board Trustee Patrick McQueeney indicated there were presentations of numerous student assemblies and programs presented to the committee. Board Trustee Patrick McQueeney feels our students will have access to great anti-bullying programs, cultural events and other field trips during

**Board Trustee Patrick McQueeney, seconded by Board Trustee Lynn Popelka moved the following resolutions to be approved as submitted:**

**Be it resolved that resolution numbers 1-4 be adopted as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

Date	Name	Workshop Conference	Location	Cost
8/12/15	Nicole Sylvester	Facilities Training	Rockaway, NJ	\$8.48 mileage
9/18/15 10/21/15 11/18/15 1/15/16 2/24/16 3/15/16 5/5/16	Gina Cinotti	New Superintendents' Academy	West Trenton, NJ	\$34.35/mileage per trip \$240.45 total mileage
8/10/15	Liz Juliano	Regional Training for Professional Development	Morristown, NJ	\$15.69 mileage

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves mileage reimbursement at .31 cents/mile for Nicole Sylvester to attend monthly Morris County Association of School Business Official Meetings.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves mileage reimbursement at .31 cents/mile for Dr. Gina Cinotti to attend monthly Morris County Superintendent Roundtable Official Meetings.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves graduate course reimbursement of \$1,363.50 for Julio Picallo as a part of required course study at Montclair State University in continuation of the ESL Certification Program.

**VOTE: CURRICULUM/INSTRUCTION RESOLUTIONS #1-4 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mr. Costanzo, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Stephens and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

**E. PERSONNEL- (M. Callahan, Chair)**

**Board Trustee Marianne Callahan, seconded by Board Trustee Lynn Popelka moved the following resolutions to be approved as submitted:**

**Be it resolved that resolution numbers 1 – 7 be adopted as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves, Britt Huss, 0.75 Art/Gifted and Talented Teacher for a fixed one-year term effective October 1, 2015 or earlier through June 30, 2016, at MA, Step C, \$55,781, at the 75% prorated salary of \$41,836, pending fingerprinting and background check.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Donna Nesser, as a Cafeteria Aide, for one period a day at the rate of \$14.52 for the one year period of July 1, 2015 through June 30, 2016, pending receipt of her certification, fingerprinting and background check.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, accepts the revised resignation letter from Todd LeBlanc, Head Groundskeeper, as of September 1, 2015 through June 30, 2016 (for a fixed one-year term) at the prorated salary of \$36,720.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the following substitutes for a fixed one-year term of September 1, 2015 through June 30, 2016 at the rate of \$70/day for the first 10 days worked and \$80/day there after:
  - a. Alexandra Basciano
  - b. Alan Cook
  - c. Kelley Dilley

- d. Susan Falleni
- e. Donna Kali
- f. Kimberly Kranz
- g. Angela Kunkel
- h. Lisa Macrae
- i. Robert Martone
- j. Meganne Secola
- k. Linda Tuorinsky
- l. Diana Yeager

- 5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the following substitute nurses for a fixed one-year term of September 1, 2015 through June 30, 2016 at the rate of \$150/day pending fingerprinting and background check:
  - a. Noreen McGeary
  - b. Henna Cardenas
  - c. Emily Crispino
  - d. Joyce Ferraro
- 6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Melissa Sylvester, as a part-time Instructional Aide, at \$11.30/hour for a fixed one-year term of September 1, 2015 through June 30, 2016 pending fingerprinting and background check.
- 7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Joelle DeMasi, as a part-time Instructional Aide, at \$11.30/hour for a fixed one-year term of September 1, 2015 through June 30, 2016 pending fingerprinting and background check.

**VOTE: PERSONNEL RESOLUTIONS #1- 7 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mr. Costanzo, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Stephens and Mrs. Dalesandro, President..

**NAYES:** None

**ABSENTATIONS:** None

**XI. MISCELLANEOUS**

None at this time.

**XII. COMMENTS FROM THE PUBLIC- ANY ISSUE/TOPIC**

**Board Trustee Todd Morton moved, seconded by Board Trustee Patrick McQueeney, to open the public session at 7:29 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:29 p.m.**

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

**There being no further items for discussion, Board Trustee Lynn Popelka moved, seconded by Board Trustee Todd Morton, to close the public session at 7:30 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:30 p.m.**

### **XIII. EXECUTIVE SESSION**

Motion by Board Trustee Patrick McQueeney, seconded by Board Trustee Todd Morton that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding personnel issues. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 7:30 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:30 p.m. President Dalesandro stated that no action will be taken after executive session and it is anticipated the Board will be in executive session for approximately 30 (thirty) minutes.

### **EXECUTIVE SESSION ADJOURNMENT**

Board Trustee Lynn Popelka made a motion to come out of executive session. It was seconded by Board Trustee Todd Morton and carried by Unanimous Voice Vote by all members present at 8:00 p.m.

**XIV. ADJOURNMENT** There being no further business to come before the board, Board Trustee Lynn Popelka made a motion, seconded by Board Trustee Patrick McQueeney and carried by Unanimous Voice Vote to adjourn the August 25, 2015 Regular Meeting of the Netcong Board of Education at 8:01 p.m.

**Respectfully Submitted,**



**Nicole Sylvester  
Business Administrator/Board Secretary**