



Our Children
Our School
Our Future

**Netcong School District
26 College Road
Netcong, New Jersey 07857**

**REGULAR BOARD MEETING
December 9, 2014
7:00 PM**

AGENDA

I. CALL TO ORDER

A. FLAG SALUTE

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. BOARD GOALS for 2014-2015

- Comprehensive review and update of the district policy manual.
- Continue to monitor and approve curriculum updates and systems of assessment.
- Review Board operations to improve Board performance.

E. DISTRICT GOAL for 2014-2015

- Implement the action plans identified in the Netcong School District's Strategic Plan with a 2014/15 timeline under the goal areas of Student Achievement & Technology, School and Community, and Finance and Facilities.

II. ROLL CALL

Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Coladarci	_____	Mr. Stevens	_____
Mr. McQueeney	_____	Ms. Sufly	_____
Mr. Morton	_____	Mrs. Dalesandro	_____
Mrs. Popelka	_____		

III. BOARD CORRESPONDENCE AND MINUTES

Correspondence

Moved by: _____ Seconded by: _____

BE IT RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
Pat Marsico	Netcong School Great Adventure Trip Chaperones	Netcong Board of Education Kathleen Walsh, Elementary Supervisor Jen Morton, PTA President

Voice Vote Ayes: _____ Nays: _____ Abstentions: _____

Approval of Board Minutes

Moved by: _____ Seconded by: _____

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

November 18, 2014	Regular Board Minutes
November 18, 2014	Executive Session Minutes

Roll Call:

Mrs. Callahan	Mr. Coladarci	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mrs. Santana	Mr. Stevens	Ms. Sufly	Mrs. Dalesandro

IV. PRESIDENT’S COMMENTS

1. Presentation for Stefano Patamia

MOTION TO BE APPROVED:

Moved by: _____ Seconded by: _____

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the resolution recognizing and honoring Stefano Patamia for his achievement in receiving a U.S. Patent for a motorized eraser for a dry-erase white board.

Whereas, Stefano Patamia is a seventh grade student at Netcong School; and

Whereas, as a third grader, after seeing his classmates and teacher struggle to erase areas on a white board that were in not arms reach, went home and began to investigate a way to help them; and

Whereas, after years of researching and developing drawings of a motorized eraser system; and

Whereas, after completing his project, he applied for a U.S. Patent; and

Whereas, as a result of Stefano Patamia’s hard work and determination he did receive a U.S. Patent; and

Whereas, Stefano Patamia’s ground-breaking invention could help million of students and teachers across the country and world;

Now, Therefore, Be It Resolved, the Netcong Board of Education in the County of Morris and State of New Jersey hereby honors Stefano Patamia for his vision, ingenuity, and determination in developing and receiving a U.S. patent for his motorized eraser system.

Roll Call:

Mrs. Callahan	Mr. Coladarci	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mrs. Santana	Mr. Stevens	Ms. Suflay	Mrs. Dalesandro

V. INTERIM SUPERINTENDENT’S COMMENTS

1. HIB
2. 2013-2014 Audit Presentation (Nisivoccia, LLP)

VI. SCHOOL BUSINESS ADMINISTRATOR’S COMMENTS

None at this time.

VII. PETITIONS AND REQUESTS OF THE PUBLIC

Open to the Public: Time: _____
 Moved by: _____ Seconded by: _____
 Voice Vote Ayes: _____ Nays: _____ Abstentions: _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

Close to the Public: Time: _____
 Moved by: _____ Seconded by: _____
 Voice Vote Ayes: _____ Nays: _____ Abstentions: _____

VIII. OLD BUSINESS

IX. COMMITTEE REPORTS

- A. GOVERNANCE/POLICY/FINANCE - Bernadette Dalesandro, Chairperson
Joe Coladarci, Member
Patrick McQueeney, Member
Colleen Suflay, Member**

Moved by: _____ Seconded by: _____

BE IT RESOLVED that resolution numbers 1-16 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the November 30, 2014 payroll in the amount of \$150,821.06.
2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the bills list for November 12, 2014 to December 3, 2014 in the amount of \$311,504.93.
3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the transfers of the attached list for November 2014.
4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby accepts the following November 2014 Financial Reports:

The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of November 30, 2014 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of November 30, 2014 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the bus transportation for the Netcong Girls & Boys Basketball 2014-2015 Season at a cost of \$1,890.
6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby rescinds the motion from November 11, 2014 for the maintenance agreement with Morris County Elevator, Inc. from July 1, 2014 to June 30, 2015 at an annual rate of \$864.00.
7. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the maintenance agreement with Morris County Elevator, Inc. from July 1, 2014 to June 30, 2015 at an annual rate of \$839.00.
8. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the submission of the grant application for new equipment, amount to be determined, for the Cafeteria.
9. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby accepts the donation of a large screen television for the library from the Netcong Educational Foundation.

10. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the agreement with Tiny Tots Therapy for School Based Speech Therapy Services for the 2014-2015 school year effective from January 5, 2015 through January 16, 2015 at an hourly rate of \$78.00 per hour for a minimum of 23 ½ hours per week.
11. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the **first reading** of the following Policy and Regulation Revisions:

***P&R = Policy and Regulation**

*	NUMBER	TITLE
P&R	5830	Pupil Fund Raising

12. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Nicole Sylvester as the Business Administrator/Board Secretary effective January 1, 2015 to June 30, 2015 at a pro-rated salary of \$60,000.
13. **BE IT RESOLVED** that the Netcong Board of Education, upon recommendation of the Interim Superintendent, hereby designates the School Business Administrator to:
- a. Invest board funds at the most advantageous rate in compliance with all state laws and regulations effective on or about January 1, 2015 to June 30, 2015.
 - b. Make telephone wire or electric transaction of the Board's financial accounts of deposit effective on or about January 1, 2015 to June 30, 2015.
 - c. Advertise for and receive bids for supplies, equipment and services when required and in accordance with Public School Contract Law.
 - d. Audit and approve any account and demand for payment prior to presentation to the Board as per N.J.S.A. 18A:19-4.1.
 - e. Be bonded as per NJ State Law requirements.
 - f. To authorize, in consultation and agreement with the Interim Superintendent, to process line item changes in compliance with required law between board meetings effective on or about January 1, 2015 to June 30, 2015.
14. **BE IT RESOLVED** that the Netcong Board of Education, upon recommendation of the Interim Superintendent, hereby appoints Nicole Sylvester as District Purchasing Agent- QPA.

WHEREAS, 18A:18A-2 provides that a board of education may assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons which shall have the power to prepare advertisements, to advertise for and receive bids and to award contract as permitted by this chapter, and

WHEREAS, 18A:18A-2 defines purchasing agent as the secretary, business administrator or the business manager of the board of education, but if there be no secretary, business administrator or business manager, such officer, committees or employees who such power has been delegated by the board of education, and

WHEREAS, 18A:18A-3 provides that contracts awarded by the purchasing agent that do not exceed tin the aggregate in a contract year the bid threshold may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, 18A:18A-37 provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations of so authorized by board resolution, and now therefore

BE IT RESOLVED, that the Netcong Board of Education pursuant to the statues cited above hereby appoints Nicole Sylvester, Business Administrator, as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Netcong Board of Education, and

BE IT FURTHER RESOLVED, that Nicole Sylvester, School Business Administrator, is hereby authorized to award contracts on behalf of the Netcong Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that Nicole Sylvester School Business Administrator, is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold but less than the bid threshold per statute set at \$26,000.

15. BE IT RESOLVED that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the appointment of René Solar as Treasurer of School Monies in accordance with N.J.S.A 18A:17-31 effective January 1, 2015 to June 30, 2015.

16. BE IT RESOLVED that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, and following a complete review and discussion of the Comprehensive Annual Financial Report and Auditor's Management Report for the fiscal year ended June 30, 2014, including all recommendations and the proposed Corrective Action Plan, hereby approves the Corrective Action Plan as follows for the 2013-2014 school year:

1. Recommendation:

It is recommended that monies in the payroll net account and payroll agency account be analyzed each month in order to ensure that all monies are transferred to the correct accounts.

Management's Response:

The District has subsequently analyzed and corrected the payroll account balances and will ensure that all monies are transferred to the correct accounts.

2a. Recommendation:

Policies and procedures are developed and implemented to ensure that the District's records are accurately maintained throughout the year.

Management's Response:

The District will ensure that policies and procedures are developed and implemented to ensure that the District's records are accurately maintained throughout the year.

2b. Recommendation:

Board resolutions and Commissioner or County Superintendent approval (whichever is required) is obtained for all appropriations of fund balance, and the District's financial condition is carefully monitored throughout the year.

Management's Response:

That Board resolutions and Commissioner or County Superintendent approval is obtained for all appropriations of fund balance.

2c. Recommendation:

The \$13,357 deficit in the Capital Projects Fund that resulted from the cancelation of lease proceeds that were not drawn down is raised on the District's next A4F to be included in the 2015 tax levy.

Management's Response:

That the \$13,357 deficit in Capital Projects Fund will be raised on the District's next A4F in the 2015 tax levy.

Roll Call:

Mrs. Callahan	Mr. Coladarci	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mrs. Santana	Mr. Stevens	Ms. Suflay	Mrs. Dalesandro

- B. PERSONNEL-** **Colleen Suflay, Chairperson**
 Bill Stevens, Member
 Marianne Callahan, Member
 Bernadette Dalesandro, Member

Moved by: _____ **Seconded by:** _____

BE IT RESOLVED that resolution numbers 1-6 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Stephen E. Koger as a part-time custodian effective December 10, 2014 to June 30, 2015 at \$10 per hour pending fingerprinting and background check.
2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Roberto Bautista as a substitute custodian effective December 10, 2014 to June 30, 2015 at \$10 per hour pending fingerprinting and background check.
3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Daniel S. Sullivan as a substitute teacher effective December 10, 2014 to June 30, 2015 at \$70/day pending fingerprinting and background check.
4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Corinne Sodano as the Business Office Secretary effective January 1, 2015 to June 30, 2015 at a pro-rated salary of \$40,000.
5. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the following Professional Development:

NAME	COURSE	LOCATION	DATE(S)	COST
Cathy DeVito	Service Learning: Not Just a Bake Sale (United Way Youth Empowerment)	Morristown, NJ	Dec. 17, 2014	Mileage

6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Kathleen Ferrentino as a part-time one-to-one personal aide not to exceed 20 hours per week effective January 5, 2015 to June 30, 2015 at \$11.30 per hour pending fingerprinting and background check.

Roll Call:

Mrs. Callahan	Mr. Coladarci	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mrs. Santana	Mr. Stevens	Ms. Sufly	Mrs. Dalesandro

- C. FACILITIES/OPERATIONS -** Joe Coladarci, Chairperson
Lynn Popelka, Member
Jennifer Santana, Member
Bernadette Dalesandro, Member

None at this time.

- D. CURRICULUM/INSTRUCTION-** Patrick McQueeney, Chairperson
Marianne Callahan, Member
Todd Morton, Member
Bernadette Dalesandro, Member

Moved by: _____ Seconded by: _____

BE IT RESOLVED that resolution number 1 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the following trips:

TEACHER	GRADE	LOCATION	DATE	COST
Jane Morin Amy Henry	6-8 (S.A.D.D Students)	Merry Heart Succasunna, NJ	December 19, 2014	\$0
Sandy Jensen	5-8 Music	Shop-Rite Netcong, NJ	December 5, 2014	\$0
Jacqueline Cinotti Melissa Ninni Barbara Dzurny	3	Shop-Rite Flanders, NJ	March 18, 2015	\$160 Transportation
Jacqueline Cinotti Melissa Ninni Barbara Dzurny	3	Bronx Zoo Bronx, NY	May 27, 2015	\$405 Transportation
Kate Walsh	8	LVRHS Guidance Program for Scheduling	January 13, 2015	\$80 Transportation
Kate Walsh	8	LVRHS Freshman for a Day Program	April 15, 2015	\$120 Transportation

Roll Call:

Mrs. Callahan	Mr. Coladarci	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mrs. Santana	Mr. Stevens	Ms. Sufly	Mrs. Dalesandro

X. MISCELLANEOUS

XI. PETITIONS AND REQUESTS OF THE PUBLIC

Open to the Public: Time: _____

Moved by: _____ Seconded by: _____

Voice Vote Ayes: _____ Nays: _____ Abstentions: _____

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Close to the Public: Time: _____

Moved by: _____ Seconded by: _____

Voice Vote Ayes: _____ Nays: _____ Abstentions: _____

XII. EXECUTIVE SESSION

Motion by: _____ Seconded by: _____ Time: _____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by: _____ Seconded by: _____ Time: _____

XIII. ADJOURNMENT – A motion is requested to adjourn

Motion by: _____ Seconded by: _____ Time: _____