



MINUTES OF THE REGULAR MEETING

of the
NETCONG SCHOOL DISTRICT
26 College Road
Netcong, New Jersey 07857

September 30, 2014
7:00 PM

I. CALL TO ORDER: The meeting was called to order by President Dalesandro at 7:00 p.m.

A. FLAG SALUTE

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. BOARD GOALS for 2014-2015

- Comprehensive review and update of the district policy manual.
- Continue to monitor and approve curriculum updates and systems of assessment.
- Review Board operations to improve Board performance.

E. DISTRICT GOALS for 2014-2015

- A. Implement the action plans identified in the Netcong School District's Strategic Plan with a 2014/15 timeline under the goal areas of Student Achievement & Technology, School and Community, and Finance and Facilities.

II. ROLL CALL

The following members were present: Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens and Mrs. Dalesandro, President.

Not Present: Ms. Sufly (arrived at 7:02)

Also Present: Mr. Kevin Carroll, Chief School Administrator
Ms. Corinne Sodano, Board Secretary
Ms. Gina Cinotti, Principal
Five (5) Members of the public present

III. BOARD CORRESPONDENCE AND MINUTES

Correspondence

None at this time.

Approval of Board Minutes

Board Trustee Todd Morton moved the following resolution and was seconded by Board Trustee Lynn Popelka:

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

September 23, 2014	Regular Meeting Minutes
September 23, 2014	Executive Session Minutes

VOTE: **Approval of Board Minutes**

AYES: Mrs. Callahan, Mr. Coladarci, Mr. Morton, Mrs. Popelka, Mrs. Santana, Ms. Suflay, Mr. Stevens and Mrs. Dalesandro, President.

NAYES: None

ABSTENTIONS: Mr. McQueeney

IV. PRESIDENT'S COMMENTS

President Dalesandro stated she attended the September PTA meeting and was the 100th person to become a PTA member for this school year. In accordance with the Board goals President Dalesandro state she will attend all PTA meetings and bring back a report to the board.

President Dalesandro informed the board that Joel's Tree service completed the removal of two dead trees and cleaned up the poison ivy, overgrown weeds and debris along the fence line. She stated that they did a great job and it looked 100% better. However, once the debris was cleared another dead tree was discovered. There is a motion on the agenda tonight to remove that tree. She thanked Principal Cinotti for coordinating the teachers parking and student arrival times during the days that the tree work was being done.

President Dalesandro stated that she spoke with Ralph Blakeslee, the Netcong Borough town administrator and asked him if the school could maintain a bulletin board in the Municipal Building. Mr. Blakeslee agreed. The school will supply a cork board and will keep it posted with current events and community items of interest regarding the school.

President Dalesandro also discussed the Boston Market Student Activity Fundraiser scheduled for October 24, 2014.

President Dalesandro announced that at mid-night tonight, October 1, 2014, Mr. Pio Pennisi will officially assume the role of Superintendent from Mr. Kevin Carroll. She then wished Mr. Carroll all the best of luck in his new position with Green Brook School system.

V. CHIEF SCHOOL ADMINISTRATOR'S COMMENTS

1. Fire Drill/Security Report:

	DRILL	DATE/TIME	EVACUATION/ DURATION
Netcong Public School	Fire Drill	09/05/14 / 9:00 am	2 Minutes
	Security Drill- Non-fire, bomb threat	09/12/14 / 9:50 am	10 Minutes

A. Suspensions: None at this time

B. HIB: None at this time

C. The submission of the 2014-2015 QSAC SOA to the Department of Education.

VI. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS

None at this time

VII. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Todd Morton moved, seconded by Board Trustee Jennifer Santana, to open the public session at 7:07 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:07 p.m.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Patrick McQueeney, to close the public session at 7:08 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:08 p.m.

VIII. OLD BUSINESS

None at this time.

IX. COMMITTEE REPORTS

- A. GOVERNANCE/POLICY/FINANCE - Bernadette Dalesandro, Chairperson
Joe Coladarci, Member
Patrick McQueeney, Member
Colleen Suflay, Member

Board Trustee Patrick McQueeney, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1 – 15 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the August 30, 2014 payroll in the amount of \$25,023.75.
2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the September 15, 2014 payroll in the amount of \$145,786.00
3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the bills list for August 20, 2014 to September 23, 2014 in the amount of \$293,710.14
4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the transfers of the attached list for July 2014.
5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the transfers of the attached list for August 2014.
6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the following preliminary July 2014 Financial Reports:

The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of July 31, 2014 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of July 31, 2014 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the following preliminary August 2014 Financial Reports:

The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of August 31, 2014 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of August 31, 2014 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the **second reading** of the following Bylaw, Policy and Regulation Revisions:

* **P = Policy** **R = Regulation** **P&R = Policy and Regulation**

*	NUMBER	TITLE
P&R	2412	Home Instruction Due to Health Condition (M) (Revised)
P&R	2417	Student Intervention and Referral Services (M) (Revised)
P&R	2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M) (Revised)
P&R	5200	Attendance (M) (Revised)
P&R	5610	Suspension (M) (Revised)
P&R	5611	Removal of Students for Firearms Offenses (M) (Revised)
P	5612	Assaults on District Board of Education Members or Employees (M) (Revised)
R	5612	Assaults on District Board of Education Members or Employees (M) (New)
P&R	5613	Removal of Students for Assaults with Weapons Offenses (M) (New)
P	5620	Expulsion (Revised)
P&R	8462	Reporting Potentially Missing or Abused Children (M) (Revised)

9. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the **first reading** of the following Bylaw, Policy and Regulation Revisions:

* **P = Policy** **R = Regulation** **P&R = Policy and Regulation**

*	NUMBER	TITLE
P&R	5111	Eligibility of Resident/Nonresident Pupils (M) (Revised)

10. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Lakeland Bus for the following class trip:

TEACHER	GRADE	LOCATION	DATE	COST
DeVito	8	Washington, DC	Tue., March 31 – Thu., April 2, 2015	3,960

11. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Hewitt Electric, 29 College Road, Netcong NJ to wire, change and install lighting in the board office, board room and annex building, in the amount of \$2,315.00.
12. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Joel Tree Service, 38 Columbia St., Wharton, NJ to remove one dead tree located behind the fence line on school property in the amount of \$800.00.
13. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the contract renewal with Butler Engineering Associates, Inc., 764 Ramsey Avenue, Hillside, NJ, to provide chemical boiler service, liquid boiler treatment service, water analysis testing services and closed loop inhibitor service to the boilers for the 2014-2015 school year in the amount of \$1,600.
14. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission of the 2014-2015 QSAC Statement of Assurance to the Department of Education.

15. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the request for Educational Home/Bedside Instruction Services between Saint Clare's Hospital and the Netcong Board of Education for Student #1643462644 for 1 hour per day at the rate of \$54 per hour for approximately 3-4 weeks.

VOTE: GOVERNANCE/POLICY/FINANCE RESOLUTIONS #1 – #15 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Ms. Sufly, Mr. Stevens and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

- D. PERSONNEL- Colleen Sufly, Chairperson**
Bill Stevens, Member
Marianne Callahan, Member
Bernadette Dalesandro, Member

Board Trustee Colleen Sufly, seconded by Board Trustee Lynn Popelka moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1 – 3 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following Professional Development:

NAME	COURSE	LOCATION	DATES	COST
Amy Henry	Handle with Care Behavior Mgmt Systems Re-certification	Vineland, NJ	Oct. 23, 2014 9 am – 5 pm	\$400 +Mileage
Corinne Sodano	NJSBA 2014 Annual Workshop	Atlantic City, NJ	Oct. 28-30, 2014	No Cost
Rachelle Simons	BER – NE Conf. for School-based Speech-Language Pathologists	West Orange, NJ	Dec. 8-9, 2014	\$389 +Mileage

2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following substitute teacher(s) and substitute nurse(2)* for the 2014 – 2015 school year.

NAME	POSITION	NAME	POSITION
Brianna Anthony	Substitute Teacher	Alexis Gun	Substitute Teacher
Delores Bollinger	Substitute Teacher	Laura Keily	Substitute Teacher
Johanna Charette*	Substitute Nurse	Angela Kunkel	Substitute Teacher
Annette Conciatori	Substitute Teacher	Lisa Macrae	Substitute Teacher
Alan Cook	Substitute Teacher	Robert Martone	Substitute Teacher
Colleen DeVito	Substitute Teacher	Noreen McGeary*	Substitute Nurse
Kelley Dilley	Substitute Teacher	Jamie Sivertsen	Substitute Teacher
Lauren Fersch	Substitute Teacher	Linda Tuorinsky	Substitute Teacher

3. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following job descriptions:

- Principal
- Elementary Supervisor

VOTE: PERSONNEL RESOLUTION #1 – #3 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Ms. Sufly, Mr. Stevens and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

**C. FACILITIES/OPERATIONS - Joe Coladarci, Chairperson
Lynn Popelka, Member
Jennifer Santana, Member
Bernadette Dalesandro, Member**

Board Trustee Joe Coladarci, seconded by Board Trustee Lynn Popelka moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1 – 3 be adopted as presented:

- 1. BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Facilities usage by the Brownie Girl Scouts Troop 95038, as follows:

DATE	LOCATION	HOURS
Wed., October 15, 2014	Room 103	3:00 pm – 4:15 pm
Wed., October 29, 2014	Room 103	3:00 pm – 4:15 pm
Wed., November 19, 2014	Room 103	3:00 pm – 4:15 pm
Wed., December 3, 2014	Room 103	3:00 pm – 4:15 pm
Wed., December 17, 2014	Room 103	3:00 pm – 4:15 pm
Wed., January 7, 2015	Room 103	3:00 pm – 4:15 pm

- 2. BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Facilities usage by the Netcong Elementary School Student Council, as follows:

DATE	LOCATION	HOURS
Fri., October 24, 2014	Cafeteria / Kitchen	3:00 pm – 8:00 pm

- 3. BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Facilities usage by Netcong Men’s Basketball, as follows.

DATE	LOCATION	HOURS
Sun., December 07, 2014	Gymnasium	9:45 am – 12:15 pm
Sun., December 14, 2014	Gymnasium	9:45 am – 12:15 pm
Sun., January 04, 2015	Gymnasium	9:45 am – 12:15 pm
Sun., January 11, 2015	Gymnasium	9:45 am – 12:15 pm
Sun., January 25, 2015	Gymnasium	9:45 am – 12:15 pm
Sun., February 01, 2015	Gymnasium	9:45 am – 12:15 pm
Sun., February 08, 2015	Gymnasium	9:45 am – 12:15 pm
Sun., February 22, 2015	Gymnasium	9:45 am – 12:15 pm
Sun., March 01, 2015	Gymnasium	9:45 am – 12:15 pm
Sun., March 08, 2015	Gymnasium	9:45 am – 12:15 pm

VOTE: FACILITIES/OPERATIONS RESOLUTION #1 – #3 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Ms. Sufly, Mr. Stevens and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

- D. CURRICULUM/INSTRUCTION-** Patrick McQueeney, Chairperson
 Marianne Callahan, Member
 Todd Morton, Member
 Bernadette Dalesandro, Member

Board Trustee Patrick McQueeney, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1 – 3 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following class trips:

TEACHER	GRADE	LOCATION	DATE	COST
S. Jensen	Music/Band	NJPAC	Tue., Nov. 18, 2014	\$250.
G. Szarejko	7	Stokes State Forest	Wed., April 22 – Fri., April 24, 2015	\$300.
S. Jensen	Music/Band	Netcong Fire Dept. (Maple Ave)	Mon., October 13, 2014 – 6 pm	No Cost

2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves updates to the following curriculum for the 2014-2015 school year.

ELA K-8	• Character Education K-8	• ESL K-8
Math K-8	• Career Education K-8	• Technology K-8
Science K-8	• Visual Performing Arts K-8	• Social Studies K-8
Preschool K-8	• World Language (Spanish) K-8	• PE/Health K-8
Kindergarten K-8		

3. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Brianna Anthony, graduate student at the College of NJ, to observe Mrs. Bacarro on October 2 or October 9, 2014.

VOTE: CURRICULUM/INSTRUCTION RESOLUTION #1 – #3 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Ms. Sufly, Mr. Stevens and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

X. MISCELLANEOUS

- Board Trustee Patrick McQueeney asked if we could appoint a back up to attend the PTA meetings should President Dalesandro be unable to attend. President Dalesandro asked the board for a volunteer and Mr. McQueeney volunteered.

- Board Trustee Lynn Popelka brought up school safety and security and asked if the full board could participate in a discussion regarding each board members idea for security upgrades. President Dalesandro stated she would place it on the agenda for the October 21, 2014 work session meeting. She then stated that all board members should do their own research and come prepared to discuss options. Board Trustee Patrick McQueeney asked that the public be informed of the discussion so they may come and participate.
- President Dalesandro asked Mr. Carroll if he had sent a fundraising letter to the parents regarding policies and procedures for fundraising for this school year.
- President Dalesandro asked Mr. Carroll if he had addressed the inclement weather payment procedure with the staff for this school year.

XI. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Colleen Sufly moved, seconded by Board Trustee Todd Morton, to open the public session at 7:30 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:30 p.m.

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Jennifer Santana, to close the public session at 7:30 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:30 p.m.

XII. EXECUTIVE SESSION

Motion by Board Trustee Joe Coladarci, seconded by Board Trustee Lynn Popelka that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding: personnel and contract negotiation issues. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 7:31 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:31 p.m. President Dalesandro stated that action will be taken after executive session and it is anticipated the board will be in executive session for approximately 60 minutes.

EXECUTIVE SESSION ADJOURNMENT

Board Trustee Lynn Popelka made a motion to come out of executive session. It was seconded by Board Trustee Patrick McQueeney and carried by Unanimous Voice Vote by all members present at 9:02 p.m.

XIII. MOTIONS FOLLOWING EXECUTIVE SESSION

The following motion was made:

Board Trustee Colleen Suflay seconded by Board Trustee Lynn Popelka moved the following resolution to be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education hereby approves Corinne Sodano as the full-time Assistant to the Business Administrator at the pro-rated salary of \$40,000, without benefits, effective October 1, 2014 to December 31, 2014.

AYES: Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Suflay and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

Board Trustee Lynn Popelka wished Kevin Carroll well in his new position and asked the Board to give him a big round of applause.

XIV. ADJOURNMENT There being no further business to come before the board, Board Trustee Jennifer Santana made a motion, seconded by Board Trustee Patrick McQueeney and carried by Unanimous Voice Vote to adjourn the September 30, 2014 Regular Meeting of the Netcong Board of Education at 9:04 p.m.

Respectfully Submitted,



Corinne Sodano, Board Secretary