



MINUTES OF THE REGULAR BOARD MEETING
of the
NETCONG SCHOOL DISTRICT
26 College Road
Netcong, New Jersey 07857

August 27, 2013

I. CALL TO ORDER: The meeting was called to order by President Dalesandro at 7:00 p.m.

A. FLAG SALUTE - All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following was made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. BOARD GOALS for 2013-2014

- Successfully complete a 5 year strategic plan in all areas of instruction and programming, personnel, fiscal management, operations and governance as a means to advance student achievement and promote public confidence in our schools.
- Communications- Continue to improve communications to all stakeholders as a means to advance student advocacy and public awareness of our district.
- School Climate and Culture- Support district initiatives regarding a student centered school climate and culture that affords every student to opportunity to develop intellectually, ethically and personally to the fullest extent of his/her abilities.
- Explore alternate sources of revenue to improve and expand district programs.

E. DISTRICT GOALS for 2013-2014

- Student Achievement- Continue to improve student achievement as measured by the NCLB progress targets for the district, our schools and all subgroups to reach 100% proficiency by 2017.
- Successful implementation of Achieve NJ (teacher and principal evaluation).
- School Climate and Culture-Develop a student-centered school climate and culture that afford every student the opportunity to develop intellectually, ethically and personally to the fullest extend of his or her abilities.

F. ROLL CALL

The following members were present: Mrs. Callahan, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, and Mrs. Dalesandro, President.

Not Present: Mr. McQueeney, Mr. Coladarci (Military obligation), Ms. Sufly (work commitment)

Also Present: Mr. Kevin Carroll, Chief School Administrator

II. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Morton moved, seconded by Board Trustee Popelka, to open the public session at 7:01 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:01 p.m.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Popelka moved, seconded by Board Trustee Morton, to close the public session at 7:02 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:02 p.m.

III. EXECUTIVE SESSION

None needed at this time.

IV. PRESIDENT'S COMMENTS

President Dalesandro informed the public that the Board of Education's 2013-2014 Board Goals included successful completion of a 5 year Strategic Plan. President Dalesandro then explained the Strategic Planning Process as a process that bridges the gap between long term vision and day to day tactics. The Board will use this document to plan and budget. This process will answer three questions:

1. Where are we today?
2. Where do we want to be in the future?
3. What should we be focused on today in order to make it more likely we will be where we want to be in the future?

The document will produce a forward thinking working document developed with the help from our staff and members of the community. The process has already been budgeted for and training will begin in September. We will be advertising to the community via the newspaper, the school e-mail blast and town e-mail blasts. In order to be successful we need: four members of the BOE, CSA, BA, seven teaching staff members, four administrative staff members i.e. custodians and secretaries, four PTA members, two students, two town government reps, three town business reps, 2 educational foundation reps and five community representatives i.e. senior citizens, fireman, policemen, etc.

President Dalesandro spoke about the District and Board goal regarding school climate and culture and indicated the Board will be conducting a climate survey for staff, parents and students to complete. This survey is already prepared by the Department of Education. The results will help shape and guide a better and more focused school climate and culture.

President Dalesandro informed the public that all technology and infrastructure upgrades budgeted for in the 2013-2014 budget have been completed and are ready to go.

President Dalesandro then presented to the members of the Board and public a Netcong Letterman's sweater from Netcong High school. The sweater was donated by Linda Togno Class of 1968. President Dalesandro indicated that the sweater will be on display in the trophy case inside the school for all to see. President Dalesandro thanked Ms. Togno for her donation.

President Dalesandro was eager to hear the presentation being given tonight by Mr. William Ross the Regional Curriculum Coordinator regarding the 2013-2014 curriculum and the RTI presentation by Mrs. Kathleen Walsh, Elementary Supervisor and Mrs. Jacqueline Cinotti, Basic Skills Instructor.

V. CHIEF SCHOOL ADMINISTRATOR'S COMMENTS

1. Presentation: 2013-2014 Curriculum & Instruction
 - a. Mr. William Ross, Regional Curriculum Coordinator
 - b. Mrs. Kathleen Walsh, Elementary Supervisor
 - c. Mrs. Jacqueline Cinotti, Basic Skills Teacher
 - d. Mr. Kevin Carroll, Chief School Administrator
2. 2013-2014 District Goals Action Plan

VI. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS

None at this time.

VII. BOARD CORRESPONDENCE AND MINUTES

Correspondence

Board Trustee Todd Morton moved the following resolution:

BE IT RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
Mrs. Eileen Cook	Letter of Thanks	Mrs. Bernadette Dalesandro, Board President Members, Netcong Board of Education
Dr. Rosalie S. Lamonte, Ph.D. Interim Executive County Superintendent	Inspection of Annex Classroom	Kevin Carroll, Chief School Administrator

The motion was seconded by Board Trustee Marianne Callahan and was approved by Unanimous Voice Vote of the members present.

Approval of Board Minutes

Board Trustee Todd Morton moved the following resolution:

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

Date	Meeting
July 23, 2013	Regular Meeting

The motion was seconded by Board Trustee Marianne Callahan and was approved by Unanimous Voice Vote of the members present with one abstention from Board Trustee Lynn Popelka.

VIII. OLD BUSINESS

Board Trustee Popelka inquired if the \$5,000.00 grant for security upgrades from the Netcong Education Foundation has been spent yet, if so what did we purchase?

Discussion ensued. Mr. Carroll stated he was still pricing out additional cameras and a key card swipe system.

IX. COMMITTEE REPORTS

- A. GOVERNANCE/POLICY/FINANCE - Bernadette Dalesandro, Chairperson**
Joe Coladarci, Member
Patrick McQueeney, Member
Colleen Suflay, Member

Board Trustee Todd Morton, seconded by Board Trustee Lynn Popelka moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1-8 be adopted as presented:

1. RESOLUTION TO AMEND NJSBAIG BYLAWS

WHEREAS, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on March 20, 2013 in accordance with Article IX(C) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments:

NOW THEREFORE, BE IT RESOLVED that at a regular meeting of the Netcong Board of Education held on the 27th day of August, 2013, the Board does hereby approve the proposed amendments to the NJSBAIG Bylaws.

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the bills list for July 24, 2013 to August 20, 2013 in the amount of \$218,447.40.

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the July 15, 2013 payroll in the amount of \$16,274.10.

4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Health and Environmental Safety Services Agreement between Netcong Board of Education and the Educational Services Commission of Morris County for the 2013-2014 school year in the amount of \$2,320.00.

5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the business office staff employees to attend monthly 2013-2014 NJASBO meetings for professional development. Mileage will be reimbursed at \$0.31 per mile, cost of seminars included in yearly NJASBO subscription program fee of \$400.00.

6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby rescinds the motion for Wire's Electrical Shop to remove and replace ceiling lights in the annex building at a cost of \$7,500.00.

7. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Hewitt Electric to remove and replace ceiling lights in the annex building at a cost of \$3,300.00.

8. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the contracted services of Kim Lappe for physical therapy at a rate of \$85 per hour.

VOTE: GOVERNANCE/POLICY/FINANCE RESOLUTIONS #1- #8 AS PRESENTED.

AYES: Mrs. Callahan, Mrs. Popelka, Mr. Stevens, Mr. Morton, Mrs. Santana and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

B. FACILITIES/OPERATIONS -

**Joe Coladarci, Chairperson
Marianne Callahan, Member
Lynn Popelka, Member
Bernadette Dalesandro, Member**

Board Trustee Todd Morton, seconded by Board Trustee Lynn Popelka moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution number 1 & 2 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby authorizes the submission of a “Dual Use of Educational Space Application” for the library to the Morris County Office of Education.

2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Facilities usage as follows:

DATE	LOCATION	EVENT	HOURS
10/21/13 - 3/10/14 Mondays-Fridays	Gymnasium	Lenape Valley Jr. Wrestling	6:00-8:30PM

VOTE: FACILITIES/OPERATIONS RESOLUTIONS #1- #2 AS PRESENTED.

AYES: Mrs. Callahan, Mrs. Popelka, Mr. Stevens, Mrs. Santana, Mr. Morton, and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: Mr. Morton on resolution #2

C. PERSONNEL-

**Colleen Suflay, Chairperson
Bill Stevens, Member
Marianne Callahan, Member
Bernadette Dalesandro, Member**

Board Trustee Marianne Callahan, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1–13 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Professional Development:

NAME	EVENT	LOCATION	DATES	COST
Kevin Carroll Diane Hajtovik Corinne Sodano	SNEARS Verification Workshop	Parsippany-Troy Hills, NJ	September 24, 2013	N/A

2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Custodians, pending fingerprinting and criminal background check. Not to exceed 20 hours per week:

NAME	EFFECTIVE DATE	SALARY
Peter Donegan	8/20/13-6/30/14	\$12 per hour
Daniel Gorman	9/3/13-6/30/14	\$12 per hour
Thomas Davies	9/3/13-6/30/14	\$12.65 per hour
Thomas Chudley	9/3/13-6/30/14	\$12 per hour

3. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Stuart Bidgood as the Head Custodian for the salary of \$36,000.00, plus benefits, pending fingerprinting and criminal background check for the contract period of September 3, 2013 until June 30, 2014.

4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, to approve the following stipend positions, effective September 1, 2013, salary to be determined.

<u>Activity</u>	<u>Advisor</u>
Breakfast Program	Shawn Cryan
Family Math	Mary Frances Koch Catherine DeVito

5. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Amy Henry as the Child Study Team Coordinator for the stipend of \$10,000 for the period of September 1, 2013 until June 30, 2014.

6. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Gina Szarejko as the Technology Coordinator for the stipend of \$27,542.00 for the period of September 1, 2013 until June 30, 2014.

7. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby rescinds the offer of employment to Cori DiRupo as the Permanent Substitute Teacher for the contract period of September 3, 2013 until June 30, 2014.

8. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Cori DiRupo as the Part Time Basic Skills/Title I Teacher (0.6) for the salary of \$28,102.00 for the contract period of August 28, 2013 until June 30, 2014.

9. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Corinne Sodano, Business Office Secretary, to work additional summer hours at the rate of \$18.45 per hour not exceed sixty (60) hours for the month of August.

10. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby rescinds the offer of employment to Elizabeth Ettinger as a Student Aide for the contract period of September 3, 2013 until June 30, 2014.

11. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief

School Administrator, hereby approves Elizabeth Ettinger as the Permanent Substitute Teacher for the salary of \$18,000 for the contract period of September 3, 2013 until June 30, 2014.

12. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following graduate course reimbursement as per the negotiated agreement:

NAME	COURSE	COLLEGE/UNIVERSITY	DATES	COST
Julio Picallo	APIN532 Language and Culture in Minority Education	Montclair State	August – December 2013	\$517 per credit (3 credit course)

13. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following graduate course reimbursement as per contract:

NAME	COURSE	COLLEGE/UNIVERSITY	DATES	COST
Kate Walsh	Internship- Educational Administration	Caldwell College	August 2013 – May 2014	\$850 per credit (3 credit course)

VOTE: PERSONNEL RESOLUTIONS #1- #13 AS PRESENTED.

AYES: Mrs. Callahan, Mrs. Popelka, Mr. Stevens, Mrs. Santana, Mr. Morton, and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

D. CURRICULUM/INSTRUCTION- Patrick McQueeney, Chairperson
Todd Morton, Member
Jennifer Santana, Member
Bernadette Dalesandro, Member

Board Trustee Lynn Popelka, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1 & 2 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the purchase of a One-Year License for Use of the Rubicon Atlas Curriculum Management System* for forty (40) curriculum writers for \$1,000.

*Shared cost with Lenape Valley Regional High School, Byram, and Stanhope Districts.
Each district will pay \$1,000 towards license.

2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following professional development:

NAME	EVENT	LOCATION	DATES	COST
Eileen Cook	AENJ Fall Conference	Hyatt Regency Hotel New Brunswick, NJ	10/3/13- & 10/4/13	\$185 + Mileage

VOTE: CURRICULUM/INSTRUCTION RESOLUTIONS #1- #2 AS PRESENTED.

AYES: Mrs. Callahan, Mrs. Popelka, Mr. Stevens, Mrs. Santana, Mr. Morton, and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

X. NEW BUSINESS

Board Trustee Popelka suggested posting the agenda online for the public to review prior to the meeting.

Discussion ensued and President Dalesandro agreed with Mrs. Popelka and stated that normally this occurs however there was a last minute change in personnel which caused a delay.

Board Trustee Popelka stated that with the purchase and implementation of the new Genesis system she wanted to remind Mr. Carroll that it does not replace the staff keeping up with their websites.

XI. MISCELLANEOUS

None at this time.

XII. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Morton moved, seconded by Board Trustee Popelka, to open the public session at 8:19 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 8:19 p.m.

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Popelka moved, seconded by Board Trustee Morton, to close the public session at 8:20 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 8:20 p.m.

XIII. EXECUTIVE SESSION

Motion by Board Trustee Callahan, seconded by Board Trustee Morton, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding pending litigation, contract negotiations and personnel matters. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 8:21 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 8:21 p.m.

EXECUTIVE SESSION ADJOURNMENT

Board Trustee Todd Morton made a motion to come out of executive session. It was seconded by Board Trustee Popelka and carried by Unanimous Voice Vote by all members present at 9:25 p.m.

XIV. ADJOURNMENT- There being no further business to come before the board, Board Trustee Morton made a motion, seconded by Board Trustee Popelka and carried by Unanimous Voice Vote to adjourn the August 27, 2013 Regular Meeting of the Netcong Board of Education at 9:26 p.m.

Respectfully Submitted



**Kevin Carroll
Chief School Administrator**