



Our Children
Our School
Our Future

MINUTES OF THE WORK SESSION MEETING

of the
NETCONG SCHOOL DISTRICT
26 College Road
Netcong, New Jersey 07857

November 19, 2013

I. CALL TO ORDER: The meeting was called to order by President Dalesandro at 7:30 p.m.

A. FLAG SALUTE - All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following was made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. BOARD GOALS for 2013-2014

- Successfully complete a 5 year strategic plan in all areas of instruction and programming, personnel, fiscal management, operations and governance as a means to advance student achievement and promote public confidence in our schools.
- Communications- Continue to improve communications to all stakeholders as a means to advance student advocacy and public awareness of our district.
- School Climate and Culture- Support district initiatives regarding a student centered school climate and culture that affords every student to opportunity to develop intellectually, ethically and personally to the fullest extent of his/her abilities.
- Explore alternate sources of revenue to improve and expand district programs.

E. DISTRICT GOALS for 2013-2014

- Student Achievement- Continue to improve student achievement as measured by the NCLB progress targets for the district, our schools and all subgroups to reach 100% proficiency by 2017.
- Successful implementation of Achieve NJ (teacher and principal evaluation).
- School Climate and Culture-Develop a student-centered school climate and culture that afford every student the opportunity to develop intellectually, ethically and personally to the fullest extend of his or her abilities.

II. ROLL CALL

The following members were present: Mrs. Callahan, Mr. Morton, Mr. McQueeney, Mr. Coladarci, Mrs. Popelka, Mr. Stevens, Mrs. Santana, Ms. Suflay and Mrs. Dalesandro, President.

Not Present: None

Also Present: Mr. Kevin Carroll, Chief School Administrator
Mrs. Nicole Sylvester, Assistant Business Administrator/Board Secretary
Two (2) Members of the public present

III. BOARD CORRESPONDENCE AND MINUTES

Correspondence

None at this time.

Approval of Board Minutes

Board Trustee Lynn Popelka moved the following resolution:

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

Date	Meeting
11/11/13	Special Board Meeting

The motion was seconded by Board Trustee Patrick McQueeney and was approved by Unanimous Voice Vote of the members present with two abstentions from Board Trustee Joe Coladarci and Board Trustee Colleen Suflay.

IV. PRESIDENT'S COMMENTS

None at this time.

V. CHIEF SCHOOL ADMINISTRATOR'S COMMENTS

1. Fire Drill/Security Report

	DRILL	DATE/TIME	EVACUATION/DURATION
Netcong Public School	Fire Drill	09/06/13- 9:00 a.m.	2 Minutes
	Security Drill- Lockdown	09/17/13	9 Minutes
	Fire Drill	10/18/13 10:12 a.m.	2 Minutes
	Security Drill- Lockdown	10/28/13	7 Minutes

2. Suspensions

GRADE	INFRACTION	ISS	OSS
6	Insubordination	1 Day	

3. HIB

GRADE	HIB	OUTCOME
8	Confirmed	Discipline/Counseling

VI. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS

None at this time.

VII. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Patrick McQueeney moved, seconded by Board Trustee Lynn Popelka, to open the public session at 7:32 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:32 p.m.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Patrick McQueeney, to close the public session at 7:33 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:33 p.m.

VIII. OLD BUSINESS

None at this time.

IX. COMMITTEE REPORTS

**A. GOVERNANCE/POLICY/FINANCE - Bernadette Dalesandro, Chairperson
Joe Coladarci, Member
Patrick McQueeney, Member
Colleen Sufly, Member**

Board Trustee Joe Coladarci, seconded by Board Trustee Patrick McQueeney moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1-5 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the November 15, 2013 payroll in the amount of \$155,359.27.
2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby accepts the following July 2013 Financial Reports:

The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of July 31, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of July 31, 2013 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The financial reports from the Board Secretary and the Treasurer of School Monies for the month of July 2013.

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the transfers of the attached list (A. 11-19-01) for August 2013.
4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Netcong School District's participation in the SEMI Program for the 2013-2014 school year.
5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Valic as our sole provider for all employees and current employee's enrolled in AXA and Lincoln will remain. There will be no new enrollments into AXA or Lincoln moving forward.

VOTE: GOVERNANCE/POLICY/FINANCE RESOLUTIONS #1- #5 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Morton, Mr. McQueeney, Mr. Coladarci, Mrs. Popelka, Mr. Stevens, Mrs. Santana, Ms. Sufly and Mrs. Dalesandro, President.

NAYES: Mr. Morton, Mrs. Popelka and Mrs. Santana on resolution #5.

ABSENTATIONS: Mr. Coladarci and Mr. McQueeney on resolution # 5.

B. PERSONNEL-

Colleen Sufly, Chairperson
Bill Stevens, Member
Marianne Callahan, Member
Bernadette Dalesandro, Member

Board Trustee Colleen Sufly, seconded by Board Trustee Todd Morton moved the following resolution to be approved as submitted:

BE IT RESOLVED that resolution numbers 1-5 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following substitute teacher for the 2013-2014 School Year, pending fingerprinting and criminal background check.

NAME	EFFECTIVE DATE	SALARY
Colleen DeVito	November 19, 2013 – June 30, 2014	\$70 per day

2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following substitute teacher for aftercare for the 2013-2014 School Year, pending fingerprinting and criminal background check.

NAME	EFFECTIVE DATE	SALARY
Laurie Glennon	November 19, 2013 – June 30, 2014	\$12.00 per hour

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, to approve Jacqueline Cinotti and Katherine Threlkeld for the stipend position of Yearbook Advisor for the 2013-2014 school year at a rate of \$817/each for a total of \$1,634.
4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Cori Gaylord, a County College of Morris student, to participate in up to five (5) hours of classroom observation to be completed by December 31, 2013 with Tana Ferris.
5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Professional Development:

NAME	EVENT	LOCATION	DATES	COST
Ann Marie Evans	Breakthrough Solutions for Scattered, Disorganized and Highly Reactive Students	Parsippany, NJ	November 20, 2013	\$179 Plus Mileage

VOTE: **PERSONNEL RESOLUTIONS #1- #5 AS PRESENTED.**

AYES: Mrs. Callahan, Mr. Morton, Mr. McQueeney, Mr. Coladarci, Mrs. Popelka, Mr. Stevens, Mrs. Santana, Ms. Sufly and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

**C. FACILITIES/OPERATIONS - Joe Coladarci, Chairperson
Marianne Callahan, Member
Lynn Popelka, Member
Bernadette Dalesandro, Member**

Board Trustee Joe Coladarci, seconded by Board Trustee Todd Morton moved the following resolution to be approved as submitted:

BE IT RESOLVED that resolution number 1 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Facilities usage as follows:

DATE	LOCATION	EVENT	HOURS
01/03/14- Friday	Gymnasium	Girls Scouts of Northern New Jersey- Cookie Rally	5:00PM-9:00PM
03/09/14- Sunday	Gymnasium	Netcong Men’s Basketball	10:00AM-11:30AM

VOTE: FACILITIES/OPERATIONS RESOLUTION #1 AS PRESENTED.

AYES: Mrs. Callahan, Mr. McQueeney, Mr. Coladarci, Mrs. Popelka, Mr. Stevens, Mrs. Santana, Ms. Sufly and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: Mr. Morton

**D. CURRICULUM/INSTRUCTION- Patrick McQueeney, Chairperson
Todd Morton, Member
Jennifer Santana, Member
Bernadette Dalesandro, Member**

None at this time.

X. MISCELLANEOUS

None at this time.

XI. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Todd Morton moved, seconded by Board Trustee Patrick McQueeney, to open the public session at 7:41 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:41 p.m.

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

- Ms. Cathy DeVito requested a copy of the current contract with Valic.

There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Patrick McQueeney, to close the public session at 7:42 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:42 p.m.

XII. EXECUTIVE SESSION

Motion by Board Trustee Todd Morton, seconded by Board Trustee Joe Coladarci, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding legal matters. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 7:43 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:43 p.m.

EXECUTIVE SESSION ADJOURNMENT

Board Trustee Colleen Suflay made a motion to come out of executive session. It was seconded by Board Trustee Todd Morton and carried by Unanimous Voice Vote by all members present at 8:13 p.m.

XIII. MOTION FOLLOWING EXECUTIVE SESSION

The following motion was made:

Board Trustee Lynn Popelka, seconded by Board Trustee Todd Morton moved the following resolution to be approved as submitted:

BE IT RESOLVED that resolution number 1 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby accepts the HIB report given to the Board of Education by Mr. Kevin Carroll on this date.

VOTE: RESOLUTION #1 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Morton, Mr. McQueeney, Mr. Coladarci, Mrs. Popelka, Mr. Stevens, Mrs. Santana, Ms. Suflay and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

XIV. ADJOURNMENT- There being no further business to come before the board, Board Trustee Todd Morton made a motion, seconded by Board Trustee Lynn Popelka and carried by Unanimous Voice Vote to adjourn the November 19, 2013 Work Session Meeting of the Netcong Board of Education at 8:33 p.m.

Respectfully Submitted



Nicole Sylvester

Nicole Sylvester
Assistant Business Administrator/Board Secretary