



MINUTES OF THE SPECIAL MEETING
of the
NETCONG SCHOOL DISTRICT
26 College Road
Netcong, New Jersey 07857

November 11, 2013

I. CALL TO ORDER: The meeting was called to order by President Dalesandro at 6:30 p.m.

A. FLAG SALUTE - All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following was made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. BOARD GOALS for 2013-2014

- Successfully complete a 5 year strategic plan in all areas of instruction and programming, personnel, fiscal management, operations and governance as a means to advance student achievement and promote public confidence in our schools.
- Communications- Continue to improve communications to all stakeholders as a means to advance student advocacy and public awareness of our district.
- School Climate and Culture- Support district initiatives regarding a student centered school climate and culture that affords every student to opportunity to develop intellectually, ethically and personally to the fullest extent of his/her abilities.
- Explore alternate sources of revenue to improve and expand district programs.

E. DISTRICT GOALS for 2013-2014

- Student Achievement- Continue to improve student achievement as measured by the NCLB progress targets for the district, our schools and all subgroups to reach 100% proficiency by 2017.
- Successful implementation of Achieve NJ (teacher and principal evaluation).
- School Climate and Culture-Develop a student-centered school climate and culture that afford every student the opportunity to develop intellectually, ethically and personally to the fullest extend of his or her abilities.

II. ROLL CALL

The following members were present: Mrs. Callahan, Mr. Morton, Mr. McQueeney, Mr. Coladarci, Mrs. Popelka, Mr. Stevens, Mrs. Santana, and Mrs. Dalesandro, President.

Not Present: Ms. Suflay

Also Present: Mr. Kevin Carroll, Chief School Administrator
Mrs. Nicole Sylvester, Assistant Business Administrator/Board Secretary
Mr. Andrew Brown, Attorney at Law

III. BOARD CORRESPONDENCE AND MINUTES

Correspondence

None at this time.

Approval of Board Minutes

None at this time.

IV. PRESIDENT'S COMMENTS

None at this time.

V. CHIEF SCHOOL ADMINISTRATOR'S COMMENTS

None at this time.

VI. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS

None at this time.

VII. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Todd Morton moved, seconded by Board Trustee Patrick McQueeney, to open the public session at 6:32 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 6:32 p.m.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Lynn Popelka moved, seconded by Board Trustee Todd Morton, to close the public session at 6:33 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 6:33 p.m.

VIII. OLD BUSINESS

None at this time.

IX. COMMITTEE REPORTS

- A. GOVERNANCE/POLICY/FINANCE -** Bernadette Dalesandro, Chairperson
Joe Coladarci, Member
Patrick McQueeney, Member
Colleen Suflay, Member

Board Trustee Patrick McQueeney, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1-5 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby accepts the following revised June 2013 Financial Reports:

The Board Secretary's revised monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of June 30, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's monthly financial reports certify that as of June 30, 2013 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The financial reports from the Board Secretary for the month of June 2013.

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the transfers of the attached list (A. 11-11-01) for June 2013.
3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Quality Single Accountability Continuum (QSAC) Statement of Assurances (SOA) for the 2013-2014 school year.
4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Standard Operating Procedures and Internal Control Report for the 2013-2014 school year.
5. Motion to approve the Comprehensive Maintenance Plan and the M-1 by attached Resolution for submission to the County Office in compliance with Department of Education requirements. NOTE: Originally due November 15, 2012.

BE IT RESOLVED that the Board approve the following Resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to have three-year Comprehensive Maintenance Plan and M-1 form documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached documents for the Netcong Elementary School District are consistent with these requirements,

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE, BE IT RESOLVED, that the Netcong Board of Education hereby authorizes the School Business Administrator to submit the attached Three-Year Comprehensive Plan and M1-form for the Netcong School District in compliance with the Department of Education requirements. Said plan is on file for the public inspection in the Office of the Business Administrator.

Sent to CSA – 11-7-2013

VOTE: GOVERNANCE/POLICY/FINANCE RESOLUTIONS #1- #5 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Morton, Mr. McQueeney, Mr. Coladarci, Mrs. Popelka, Mr. Stevens, Mrs. Santana, and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

B. PERSONNEL-

**Colleen Sufly, Chairperson
Bill Stevens, Member
Marianne Callahan, Member
Bernadette Dalesandro, Member**

None at this time.

C. FACILITIES/OPERATIONS - Joe Coladarci, Chairperson
 Marianne Callahan, Member
 Lynn Popelka, Member
 Bernadette Dalesandro, Member

Board Trustee Joe Coladarci, seconded by Board Trustee Lynn Popelka moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution number 1 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Facilities usage as follows:

DATE	LOCATION	EVENT	HOURS
12/12/13- Thursday	Gymnasium	PTA- Holiday Shop	8:00AM-9:00PM
12/13/13- Friday	Gymnasium	PTA- Holiday Fest	8:00AM-9:00PM

VOTE: FACILITIES/OPERATIONS RESOLUTION #1 AS PRESENTED.

AYES: Mrs. Callahan, Mr. McQueeney, Mr. Coladarci, Mrs. Popelka, Mr. Stevens, Mrs. Santana, and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: Mr. Morton

D. CURRICULUM/INSTRUCTION- Patrick McQueeney, Chairperson
 Todd Morton, Member
 Jennifer Santana, Member
 Bernadette Dalesandro, Member

None at this time.

X. MISCELLANEOUS

None at this time.

XI. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Todd Morton moved, seconded by Board Trustee Lynn Popelka, to open the public session at 6:34 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 6:34 p.m.

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Lynn Popelka moved, seconded by Board Trustee Patrick McQueeney, to close the public session at 6:35 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 6:35 p.m.

XII. EXECUTIVE SESSION

Motion by Board Trustee Todd Morton, seconded by Board Trustee Patrick McQueeney, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding legal matters, contract negotiations and personnel issues. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 6:33 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 6:33 p.m.

EXECUTIVE SESSION ADJOURNMENT

Board Trustee Todd Morton made a motion to come out of executive session. It was seconded by Board Trustee Lynn Popelka and carried by Unanimous Voice Vote by all members present at 7:15 p.m.

XIII. ADJOURNMENT- There being no further business to come before the board, Board Trustee Lynn Popelka made a motion, seconded by Board Todd Morton and carried by Unanimous Voice Vote to adjourn the November 11, 2013 Special Meeting of the Netcong Board of Education at 7:16 p.m.

Respectfully Submitted



Nicole Sylvester

Assistant Business Administrator/Board Secretary