



## MINUTES OF THE WORK SESSION MEETING

of the  
**NETCONG SCHOOL DISTRICT**  
26 College Road  
Netcong, New Jersey 07857

October 15, 2013

**I. CALL TO ORDER:** The meeting was called to order by President Dalesandro at 7:30 p.m.

**A. FLAG SALUTE - All of those present participated in the salute to the flag.**

**B. OPEN PUBLIC MEETING ACT PROCLAMATION**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**C. MISSION STATEMENT-** The following was made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

**D. BOARD GOALS for 2013-2014**

- Successfully complete a 5 year strategic plan in all areas of instruction and programming, personnel, fiscal management, operations and governance as a means to advance student achievement and promote public confidence in our schools.
- Communications- Continue to improve communications to all stakeholders as a means to advance student advocacy and public awareness of our district.
- School Climate and Culture- Support district initiatives regarding a student centered school climate and culture that affords every student to opportunity to develop intellectually, ethically and personally to the fullest extent of his/her abilities.
- Explore alternate sources of revenue to improve and expand district programs.

**E. DISTRICT GOALS for 2013-2014**

- Student Achievement- Continue to improve student achievement as measured by the NCLB progress targets for the district, our schools and all subgroups to reach 100% proficiency by 2017.
- Successful implementation of Achieve NJ (teacher and principal evaluation).
- School Climate and Culture-Develop a student-centered school climate and culture that afford every student the opportunity to develop intellectually, ethically and personally to the fullest extend of his or her abilities.

**II. ROLL CALL**

**The following members were present:** Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Santana and Mrs. Dalesandro, President.

**Not Present:** Mrs. Popelka, Mr. Stevens and Ms. Suflay

**Also Present:** Mr. Kevin Carroll, Chief School Administrator  
Mrs. Nicole Sylvester, Assistant Business Administrator/Board Secretary  
Two (2) Members of the public present

**III. BOARD CORRESPONDENCE AND MINUTES**

**Correspondence**

None at this time.

**Approval of Board Minutes**

Board Trustee Todd Morton moved the following resolution:

**BE IT RESOLVED**, that the minutes of the following meeting(s) be approved as submitted:

<b>Date</b>	<b>Meeting</b>
August 27, 2013	Regular Meeting
September 17, 2013	Work Session Meeting

The motion was seconded by Board Trustee Patrick McQueeney.

**VOTE: BOARD CORRESPONDENCE AND MINUTES**

**AYES:** Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Santana and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** Mr. McQueeney & Mr. Coladarci on August 27, 2013 Regular Meeting Minutes

#### **IV. PRESIDENT'S COMMENTS**

President Dalesandro stated that Ms. Lee Connor from MCSBA will be attending the October 29<sup>th</sup> Board Meeting and expressed excitement to have her come and discuss all the wonderful ideas they have and how they can assist us.

President Dalesandro stated that a representative from Nisivoccia, LLP would be giving a presentation on 403(b) plans this evening

President Dalesandro expressed that four Board members would be attending the annual New Jersey School Boards workshop in Atlantic City. President Dalesandro then stated that having many Board members attend the workshop will give us the opportunity to further our education by attending more classes making us more effective Board members.

#### **V. CHIEF SCHOOL ADMINISTRATOR'S COMMENTS**

Mr. Carroll spoke about the New Jersey School Board's conference and that he was happy that a few of the Board members would be present. He stated that we would divide and conquer so we would be able to share the information we learned with one another.

#### **VI. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS**

None at this time.

#### **VII. PETITIONS AND REQUESTS OF THE PUBLIC**

**Board Trustee Todd Morton moved the motion, seconded by Board Trustee Patrick McQueeney, to open the public session at 7:31 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:31 p.m.**

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

**There being no further items for discussion, Board Trustee Todd Morton moved the motion, seconded by Board Trustee Patrick McQueeney, to close the public session at 7:31 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:31 p.m.**

#### **VIII. OLD BUSINESS**

None at this time.

#### **IX. COMMITTEE REPORTS**

**A. GOVERNANCE/POLICY/FINANCE - Bernadette Dalesandro, Chairperson  
Joe Coladarci, Member  
Patrick McQueeney, Member  
Colleen Suflay, Member**

**Board Trustee Patrick McQueeney, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:**

**BE IT RESOLVED** that resolution numbers 1-6 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Interim School Business Administrator to:
  - a. Invest board funds at the most advantageous rate in compliance with all state laws and regulations effective July 1, 2013 to June 30, 2014.
  - b. Make telephone, wire or electric transactions of the Board's financial accounts of deposit effective July 1, 2013 to June 30, 2014.
  - c. Advertise for and receive bids for supplies, equipment and services when required and in accordance with Public School Contract Law.
  - d. Audit and approve any account and demand for payment prior to presentation to the Board as per N.J.S.A. 18A:19-4.1.
  - e. Be bonded as per NJ State Law requirements.
  - f. To authorize, in consultation and agreement with the Chief School Administrator, to process line item changes in compliance with required law between board meetings effective July 1, 2013 to June 30, 2014.
2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Interim School Business Administrator to:
  - a. Invest board funds at the most advantageous rate in compliance with all state laws and regulations effective for the 2012-2013 school year.
  - b. Make telephone, wire or electric transactions of the Board's financial accounts of deposit effective for the 2012-2013 school year.
  - c. Advertise for and receive bids for supplies, equipment and services when required and in accordance with Public School Contract Law.
  - d. Audit and approve any account and demand for payment prior to presentation to the Board as per N.J.S.A. 18A:19-4.1.
  - e. Be bonded as per NJ State Law requirements.
  - f. To authorize, in consultation and agreement with the Chief School Administrator, to process line item changes in compliance with required law between board meetings effective for the 2012-2013 school year.
3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the transfers of the attached list (A. 10-11-01) for June 2013.
4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the October 15, 2013 payroll in the amount of \$154,507.11
5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves payment to Finewall Corporation in the amount of \$58,978.00. Payment represents the difference between Finewall's original amount invoiced in the amount of

\$88,849.74 and \$29,871.74 paid to Finewall on June 26<sup>th</sup> 2013. Payment is being recommended as the Mechanics Lien from BVM Group has been lifted.

6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby recognizes and acknowledges the Netcong School Ski Club for the 2013-2014 ski season.

**VOTE:** GOVERNANCE/POLICY/FINANCE RESOLUTIONS #1- #6 AS PRESENTED.

**AYES:** Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Santana and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

**B. PERSONNEL-** Colleen Sufly, Chairperson  
 Bill Stevens, Member  
 Marianne Callahan, Member  
 Bernadette Dalesandro, Member

**Board Trustee Marianne Callahan, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:**

**BE IT RESOLVED** that resolution numbers 1-5 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the job description attached of Assistant Business Administrator/Board Secretary. (A. 10-11-02)
2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Part-time Custodian pending fingerprinting and criminal background check. Not to exceed 20 hours per week:

NAME	EFFECTIVE DATE	SALARY
Zeseos Glicos	October 23, 2013 – June 30, 2014	\$12 per hour

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Professional Development:

NAME	EVENT	LOCATION	DATES	COST
Mary Lou DeCaprio	Decoding the Next Generation Science Standards K-12 STEM Education	Farleigh Dickinson University Madison, NJ	October 25, 2013	N/A Mileage

4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief

School Administrator, hereby approves Cristina Califri, a County College of Morris student, to participate in five (5) hours of classroom observation to be completed by November 27, 2013 with Mr. Shawn Cryan.

5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the job description for a Yearbook Advisor. (A. 10-11-03)

**VOTE:** **PERSONNEL RESOLUTIONS #1- #5 AS PRESENTED**

**AYES:** Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Santana and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

**C. FACILITIES/OPERATIONS -** Joe Coladarci, Chairperson  
Marianne Callahan, Member  
Lynn Popelka, Member  
Bernadette Dalesandro, Member

**Board Trustee Joe Coladarci, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:**

**BE IT RESOLVED** that resolution numbers 1-2 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the annual fire alarm system Preventative Maintenance Contract with Alarm and Communication Technologies Inc. for the period of September 1, 2013 to August 31, 2014 in the amount of \$2,675. (A. 10-11-04)
2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Interlocal Shared Services agreement between the Borough of Netcong and the Netcong Board of Education for Janitorial/Snow Plowing Services for the period of January 1, 2014 to December 31, 2015.

**VOTE:** **FACILITIES/OPERATIONS RESOLUTIONS #1- #2 AS PRESENTED**

**AYES:** Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Santana and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

**D. CURRICULUM/INSTRUCTION-** Patrick McQueeney, Chairperson  
Todd Morton, Member  
Jennifer Santana, Member  
Bernadette Dalesandro, Member

None at this time.

#### **X. MISCELLANEOUS**

None at this time.

#### **XI. PETITIONS AND REQUESTS OF THE PUBLIC**

**Board Trustee Todd Morton moved, seconded by Board Trustee Patrick McQueeney, to open the public session at 7:35 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:35 p.m.**

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

**There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Patrick McQueeney, to close the public session at 7:35 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:35 p.m.**

#### **XII. EXECUTIVE SESSION**

Motion by Board Trustee Todd Morton, seconded by Board Trustee Patrick McQueeney, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding legal matters, negotiations and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 7:36 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:36 p.m.

#### **EXECUTIVE SESSION ADJOURNMENT**

Board Trustee Todd Morton made a motion to come out of executive session. It was seconded by Board Trustee Patrick McQueeney and carried by Unanimous Voice Vote by all members present at 8:13 p.m.

#### **XIII. MOTION FOLLOWING EXECUTIVE SESSION**

The following motion was presented:

**Board Trustee Patrick McQueeney, seconded by Board Trustee Todd Morton moved the following resolution to be approved as submitted:**

**BE IT RESOLVED** that resolution number 1 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the additional \$5,156 payment to Nisivoccia, LLP to complete the 2012-2013 audit by December 5, 2013.

**VOTE:**                      **RESOLUTION #1 AS PRESENTED.**

**AYES:**                      Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Santana and Mrs. Dalesandro, President.

**NAYES:**                      None

**ABSENTATIONS:**      None

**XIV. ADJOURNMENT**- There being no further business to come before the board, Board Trustee Todd Morton made a motion, seconded by Board Trustee Patrick McQueeney and carried by Unanimous Voice Vote to adjourn the October 15, 2013 Work Session Meeting of the Netcong Board of Education at 8:16 p.m.

**Respectfully Submitted**

**Nicole Sylvester**  
**Assistant Business Administrator/Board Secretary**