



MINUTES OF THE REGULAR BOARD MEETING
of the
NETCONG SCHOOL DISTRICT
26 College Road
Netcong, New Jersey 07857

January 28, 2014

I. CALL TO ORDER: The meeting was called to order by President Dalesandro at 7:00 p.m.

A. FLAG SALUTE - All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following was made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. BOARD GOALS for 2013-2014

- Successfully complete a 5 year strategic plan in all areas of instruction and programming, personnel, fiscal management, operations and governance as a means to advance student achievement and promote public confidence in our schools.
- Communications- Continue to improve communications to all stakeholders as a means to advance student advocacy and public awareness of our district.
- School Climate and Culture- Support district initiatives regarding a student centered school climate and culture that affords every student to opportunity to develop intellectually, ethically and personally to the fullest extent of his/her abilities.
- Explore alternate sources of revenue to improve and expand district programs.

E. DISTRICT GOALS for 2013-2014

- Student Achievement- Continue to improve student achievement as measured by the NCLB progress targets for the district, our schools and all subgroups to reach 100% proficiency by 2017.
- Successful implementation of Achieve NJ (teacher and principal evaluation).
- School Climate and Culture-Develop a student-centered school climate and culture that afford every student the opportunity to develop intellectually, ethically and personally to the fullest extend of his or her abilities.

II. ROLL CALL

The following members were present: Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mr. Stevens, and Mrs. Dalesandro, President.

Not Present: Ms. Suflay (grad class)

Also Present: Mr. Kevin Carroll, Chief School Administrator
Mrs. Nicole Sylvester, Assistant Business Administrator/Board Secretary
Four (4) Members of the public present

III. BOARD CORRESPONDENCE AND MINUTES

Correspondence

Board Trustee Todd Morton moved the following resolution:

BE IT RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
Mrs. DeCaprio, Science Teacher	Science Textbooks	Mr. Kevin Carroll, Chief School Administrator Mr. William Ross, Curriculum Supervisor Board of Education Members
Debra Ann Stevens	Resignation as Board Member	Bernadette Dalesandro, Board President Board of Education Members
Heather Reilly	8 th Grade LVR Orientation	Mr. Kevin Carroll, Chief School Administrator Board of Education Members

President Dalesandro read the 'Thank You' letter from Mrs. DeCaprio and stated how happy she was to see such enthusiasm and dedication from our new science teacher.

President Dalesandro read the e-mail from Mrs. Reilly and referred it to Mr. Carroll for an explanation, clarification and review. This information should be to the Board no later than February 4, 2014. After the Board has the information requested we will discuss the situation. Mr. Carroll stated that he had already responded to Mrs. Reilly and will forward the response to the Board.

The motion was seconded by Board Trustee Patrick McQueeney and was approved by Unanimous Voice Vote of the members present.

Approval of Board Minutes

Board Trustee Todd Morton moved the following resolution:

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

Date	Meeting
December 10, 2013	Work Session Meeting
December 17, 2013	Regular Board Meeting
January 2, 2014	Annual Reorganization Meeting

The motion was seconded by Board Trustee Patrick McQueeney.

VOTE: APPROVAL OF BOARD MINUTES

AYES: Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mr. Stevens, and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: Mrs. Popelka on Work Session Minutes for December 10, 2013, Regular Board Minutes on December 17, 2013 and the Annual Reorganization Minutes on January 2, 2014.
Mr. Morton on Work Session Minutes for December 10, 2013 and the Regular Board Minutes on December 17, 2013.
Mr. McQueeney on the Annual Reorganization Minutes on January 2, 2014.

IV. PRESIDENT'S COMMENTS

President Dalesandro stated that we are successfully moving forward with the Strategic Planning process and I am happy to report that everything is going smoothly and the report looks promising. President Dalesandro then thanked Board Members: Lynn Popelka, Todd Morton and Patrick McQueeney along with the many teachers that have volunteered their time and efforts to participate in this important process.

President Dalesandro stated that the budget process is underway and we will be moving forward to complete the 2014-2015 budget in a timely manner.

President Dalesandro informed the public that January was New Jersey School Boards recognition month. School Board members are non-paid volunteers who give freely of their time and dedication to the district, students, staff and taxpayers. She would like to thank her fellow Board Members for their dedication and commitment. She asked that each Board member to turn to the Board Member next to them and thank them.

President Dalesandro reminded the Board of their individual responsibility to stay current with their mandatory training required by NJSBA. She advised the Board to review their requirements and schedule classes as needed.

President Dalesandro announced that, with regret, the acceptance of Mrs. Stevens letter of resignation the Board now has an open seat to fill. She directed the Board Secretary to advertise the open seat and request that anyone who is interested should send a letter of interest to her and/or the Board e-mail address no later than 4:30 p.m., February 11, 2014. She also stated that interviews will be conducted at the Board's Work Session Meeting on February 18, 2014 at 7:30 p.m. The successful candidate will be seated that evening.

V. CHIEF SCHOOL ADMINISTRATOR'S COMMENTS

1. Fire Drill/Security Report

	DRILL	DATE/ TIME	EVACUATION/DURATION
Netcong Public School	Fire Drill	12/3/13 2:03 p.m.	2 Minutes
	Security Drill- Lockdown	12/20/13	6 Minutes

2. Suspensions

GRADE	INFRACTION	ISS	OSS

3. HIB

-None

Mr. Carroll reviewed the 2013-2014 District Goals and stated he also discussed the same during the teacher in-service on January 20, 2014. Mr. Carroll was happy to announce that progress towards the Board's goals was moving forward and looking forward to successful results.

Mr. Carroll was pleased to announce that the 2014-2015 Teacher of the Year was Mrs. J. Cinotti.

Mr. Carroll presented a report on the Anti-Bullying Bill of Rights Act (*P.L. 2012, c.122*) : Reporting Period 2 (for July - December) SY 2013-14 on the Electronic Violence and Vandalism Reporting System (EVVRS) and Harassment, Intimidation and Bullying – Investigations, Trainings and Programs (HIB-ITP) Data Collection System. Mr. Carroll explained that training has been done and implemented within various groups within the school.

VI. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS

None at this time.

VII. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Todd Morton moved, seconded by Board Trustee Patrick McQueeney, to open the public session at 7:12 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:12 p.m.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Joe Coladarci, to close the public session at 7:12 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:12 p.m.

VIII. OLD BUSINESS

President Dalesandro was happy to announce that on February 21, 2014 the Netcong Education Foundation will be holding their annual 'Basketball Night out on the Court'. She stated that the 8th grade will have an exhibition game prior to the start of the tournament then the adults will play. President Dalesandro then appointed Board Trustee Joe Coladarci as captain of the team and directed him to set up the Board's team. She is hoping that the Board will add another trophy to their collection.

President Dalesandro acknowledged that with the acceptance of the resolutions under Governance, Policy and Finance tonight, the Board was up-to-date and in compliance with all audit recommendations from the 2012-2013 audit.

IX. COMMITTEE REPORTS

- A. GOVERNANCE/POLICY/FINANCE -**
- Bernadette Dalesandro, Chairperson**
 - Joe Coladarci, Member**
 - Patrick McQueeney, Member**
 - Colleen Suflay, Member**

Board Trustee Patrick McQueeney, seconded by Board Trustee Marianne Callahan moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1-9 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the December 23, 2013 payroll in the amount of \$161,490.55.
2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the January 15, 2014 payroll in the amount of \$153,930.38.
3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby accepts the following December 2013 Financial Reports:

The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of December 31, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of December 31, 2013 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The financial reports from the Board Secretary and the Treasurer of School Monies for the month of December 2013.

4. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the bills list for December 14, 2013 to January 20, 2014 in the amount of \$464,352.03.
5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the transfers of the attached list (A. 01-16-01) for December 2013.
6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the prorated salaries for Linda Tuorinsky \$5,796 effective December 2, 2013 and Michelle Fulmer \$5,796 effective December 2, 2013 to the IDEA Instructional Aide salary line account for the 2013-2014 school year, for a total not to exceed \$11,592.
7. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the first reading of:

POLICY #	DESCRIPTION
2460	Special Education

8. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the use of the Electronic Violence and Vandalism Reporting System for the 2013-2014 school year.
9. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves student identification number 1568379294 to attend Inclusive Learning Academy Stanhope Campus effective February 3, 2014 for the remainder of the 2013-2104 school year for the pro-rated tuition amount of \$27,740.41.

VOTE: GOVERNANCE/POLICY/FINANCE RESOLUTIONS #1- #9 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mr. Stevens, and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

B. PERSONNEL-
Colleen Sufly, Chairperson
Bill Stevens, Member
Marianne Callahan, Member
Bernadette Dalesandro, Member

Board Trustee Marianne Callahan, seconded by Board Trustee Patrick McQueeney moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1-6 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Professional Development:

NAME	COURSE	LOCATION	DATES	COST
Kevin Carroll	Essential Role of	Mercer County Tech School	February 6, 2014	\$75

	Communications in a District's Emergency Management Plan	Pennington, NJ		+ mileage
Kathleen Walsh Jacqueline Cinotti	Intervention & Referral Services Training	Foundation for Educational Admin. Monroe Township, NJ	February 7, 2014	\$149/each + mileage
William Ross	NJASA Techspo 2014	Bally's Casino Atlantic City, NJ	January 30-31, 2014	mileage
MaryLou DeCaprio	Project "WET"	Great Swamp Education Center Chatham, NJ	January 29, 2014	\$20 + mileage

Motion by Board Trustee Marianne Callahan to amend the cost for Mr. Will Ross to attend NJASA Techspo 2014 for reimbursement of mileage only since he will be presenting. The motion was seconded by Board Trustee Patrick McQueeney and was approved by Unanimous Voice Vote of the members present.

2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Substitute Custodian, pending fingerprinting and criminal background check. Not to exceed 20 hours per week:

NAME	EFFECTIVE DATE	SALARY
Marshall Chudley	01/22/14-6/30/14	\$10 per hour

3. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following substitute teacher for the 2013-2014 School Year, pending fingerprinting and criminal background check.

NAME	EFFECTIVE DATE	SALARY
Lauren Fersch	January 29, 2014 – June 30, 2014	\$70 per day

4. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Meganne Smith as the Permanent Substitute, pending fingerprinting and criminal background check at the per diem rate of \$100, effective January 29, 2014 until June 30, 2014.

5. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Substitute Custodians, pending fingerprinting and criminal background check. Not to exceed 20 hours per week.

NAME	EFFECTIVE DATE	SALARY
Robert Olivo	1/29/14 – 6/30/14	\$12 per hour
Raymond Hople	1/29/14 – 6/30/14	\$12 per hour

6. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following full time Custodian with health benefits, pending fingerprinting and criminal background check.

NAME	EFFECTIVE DATE	SALARY
Todd LeBlanc	1/29/14 – 6/30/14	\$36,000

Motion to table Resolution #6 pending executive session discussion was made by Board Trustee Lynn Popelka and seconded by Board Trustee Marianne Callahan. Motion was approved by Unanimous Voice Vote by all members present.

VOTE: PERSONNEL RESOLUTIONS #1- #5 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mr. Stevens, and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: Mr. Morton on resolution #5

C. FACILITIES/OPERATIONS - Joe Coladarci, Chairperson
Lynn Popelka, Member
Bernadette Dalesandro, Member

Board Trustee Joe Coladarci, seconded by Board Trustee Todd Morton moved the following resolution to be approved as submitted:

BE IT RESOLVED that resolution number 1 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Facilities usage as follows:

DATE	LOCATION	EVENT	HOURS
03/09/14- Sunday	Gymnasium	Netcong Men's Basketball	9:45AM-12:15PM
03/16/14- Sunday	Gymnasium	Netcong Men's Basketball	10:00AM-11:30AM
03/04/14- Tuesday	Annex Building	Pre-K & Kindergarten Registration	9:00AM- 8:00PM
03/05/14- Wednesday	Annex Building	Pre-K & Kindergarten Registration	9:00AM- 8:00PM
02/03/14- Monday	Gymnasium	N.E.F. Basketball Practice	7:00PM- 9:00PM
02/10/14- Monday	Gymnasium	N.E.F. Basketball Practice	7:00PM- 9:00PM
02/18/14- Tuesday	Gymnasium	N.E.F. Basketball Practice	7:00PM- 9:00PM
02/21/14- Friday	Gymnasium	N.E.F. Basketball Tournament	7:00PM- 9:00PM

Motion to table Resolution #1 pending further discussion was made by Board Trustee Patrick McQueeney and seconded by Board Trustee Lynn Popelka. Motion was approved by Unanimous Voice Vote by all members present.

D. CURRICULUM/INSTRUCTION- Patrick McQueeney, Chairperson
Todd Morton, Member
Marianne Callahan, Member
Bernadette Dalesandro, Member

Board Trustee Patrick McQueeney, seconded by Board Trustee Todd Morton moved the following resolution to be approved as submitted:

BE IT RESOLVED that resolution number 1 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following class trips:

TEACHER	GRADE	LOCATION	DATE	COST
Sandy Jensen	Honors & 8th grade Chorus & Band Members	Lenape Valley High School	February 3, 2014	\$70

VOTE: CURRICULUM/INSTRUCTION RESOLUTION #1 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mr. Stevens, and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

X. MISCELLANEOUS

None at this time.

XI. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Joe Coladarci moved, seconded by Board Trustee Patrick McQueeney, to open the public session at 7:25 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:25 p.m.

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Lynn Popelka moved, seconded by Board Trustee Todd Morton, to close the public session at 7:25 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:25 p.m.

XII. EXECUTIVE SESSION

Motion by Board Trustee Todd Morton, seconded by Board Trustee Joe Coladarci, that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal and personnel matters. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 7:26 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:26 p.m.

EXECUTIVE SESSION ADJOURNMENT

Board Trustee Patrick McQueeney made a motion to come out of executive session. It was seconded by Board Trustee Lynn Popelka and carried by Unanimous Voice Vote by all members present at 8:20 p.m.

XIII. MOTIONS FOLLOWING EXECUTIVE SESSION

The following motion was made:

Board Trustee Joe Coladarci, seconded by Board Trustee Todd Morton moved the following resolution to be adopted as presented:

BE IT RESOLVED that resolution number 1 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Facilities usage as follows:

DATE	LOCATION	EVENT	HOURS
03/09/14- Sunday	Gymnasium	Netcong Men's Basketball	9:45AM-12:15PM
03/16/14- Sunday	Gymnasium	Netcong Men's Basketball	10:00AM-11:30AM
03/04/14- Tuesday	Annex Building	Pre-K & Kindergarten Registration	9:00AM- 8:00PM
03/05/14- Wednesday	Annex Building	Pre-K & Kindergarten Registration	9:00AM- 8:00PM
02/03/14- Monday	Gymnasium	N.E.F. Basketball Practice	7:00PM- 9:00PM
02/10/14- Monday	Gymnasium	N.E.F. Basketball Practice	7:00PM- 9:00PM
02/18/14- Tuesday	Gymnasium	N.E.F. Basketball Practice	7:00PM- 9:00PM
02/21/14- Friday	Gymnasium	N.E.F. Basketball Tournament	7:00PM- 9:00PM

VOTE: RESOLUTION #1 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mr. Stevens, and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

The following motion was made:

Board Trustee Marianne Callahan, seconded by Board Trustee Todd Morton moved the following resolutions to be adopted as presented:

BE IT RESOLVED that resolution numbers 1-2 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the creation of a Head Grounds Keeper position.
2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following pro-rated salary of Head Grounds Keeper with health benefits, pending fingerprinting and criminal background check.

NAME	EFFECTIVE DATE	SALARY
Todd LeBlanc	1/29/14 – 6/30/14	\$36,000

VOTE: RESOLUTIONS #1-2 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mr. Stevens, and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

The following motion was made:

Board Trustee Lynn Popelka, seconded by Board Trustee Marianne Callahan moved the following resolution to be adopted as presented:

BE IT RESOLVED that resolution number 1 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the purchase of a time clock not to exceed \$450.

VOTE: RESOLUTION #1 AS PRESENTED.

AYES: Mrs. Callahan, Mrs. Popelka and Mrs. Dalesandro, President.

NAYES: Mr. Coladarci, Mr. McQueeney, Mr. Morton and Mr. Stevens

ABSENTATIONS: None

XIV. ADJOURNMENT- There being no further business to come before the board, Board Trustee Todd Morton made a motion, seconded by Board Trustee Patrick McQueeney and carried by Unanimous Voice Vote to adjourn the January 28, 2014 Regular Board Meeting of the Netcong Board of Education at 8:24 p.m.

Respectfully Submitted

Nicole Sylvester

Assistant Business Administrator/Board Secretary