



MINUTES OF THE REGULAR BOARD MEETING

of the
NETCONG SCHOOL DISTRICT
26 College Road
Netcong, New Jersey 07857

March 25, 2014

I. CALL TO ORDER: The meeting was called to order by President Dalesandro at 7:00 p.m.

A. FLAG SALUTE - All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following was made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. BOARD GOALS for 2013-2014

- Successfully complete a 5 year strategic plan in all areas of instruction and programming, personnel, fiscal management, operations and governance as a means to advance student achievement and promote public confidence in our schools.
- Communications- Continue to improve communications to all stakeholders as a means to advance student advocacy and public awareness of our district.
- School Climate and Culture- Support district initiatives regarding a student centered school climate and culture that affords every student to opportunity to develop intellectually, ethically and personally to the fullest extent of his/her abilities.
- Explore alternate sources of revenue to improve and expand district programs.

E. DISTRICT GOALS for 2013-2014

- Student Achievement- Continue to improve student achievement as measured by the NCLB progress targets for the district, our schools and all subgroups to reach 100% proficiency by 2017.
- Successful implementation of Achieve NJ (teacher and principal evaluation).
- School Climate and Culture-Develop a student-centered school climate and culture that afford every student the opportunity to develop intellectually, ethically and personally to the fullest extend of his or her abilities.

II. ROLL CALL

The following members were present: Mrs. Callahan, Mr. McQueeney, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Sufly and Mrs. Dalesandro, President.

Not Present: Mr. Coladarci
Mr. Morton (work emergency)
Mrs. Nicole Sylvester, Assistant Business Administrator/Board Secretary

Also Present: Mr. Kevin Carroll, Chief School Administrator
Mr. Will Ross, Regional Curriculum Coordinator
Four (4) Members of the public present

III. BOARD CORRESPONDENCE AND MINUTES

Correspondence

Board Trustee Lynn Popelka moved the following resolution:

BE IT RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
Rene Solar	Thank you	Netcong Board of Education

The motion was seconded by Board Trustee Colleen Sufly and was approved by Unanimous Voice Vote of the members present.

Approval of Board Minutes

Board Trustee Lynn Popelka moved the following resolution:

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

Date	Meeting
February 25, 2014	Regular Board Minutes
February 25, 2014	Executive Session Minutes
March 11, 2014	Special Board Minutes

March 11, 2014	Executive Session Minutes
March 18, 2014	Work Session Minutes
March 18, 2014	Executive Session Minutes

Motion to table Approval of Executive Session Minutes pending further discussion was made by Board Trustee Lynn Popelka and seconded by Board Trustee Colleen Suflay. Motion was approved by Unanimous Voice Vote by all members present.

Motion to approve all corrected Regular/Work Session Minutes was made by Board Trustee Lynn Popelka and seconded by Board Trustee Jennifer Santana. Motion was approved by Unanimous Voice Vote by all members present.

IV. PRESIDENT'S COMMENTS

President Dalesandro stated that the scheduled next Work Session Meeting on April 22, 2014 will be cancelled and extended committee meetings would take place instead.

President Dalesandro stated that the April 29th, 2014 budget presentation meeting will be held in the library.

President Dalesandro stated that she and Board Trustee Marianne Callahan will be attending the leadership Board President/Board Vice President training in Princeton this Saturday. The training is provided by New Jersey School Boards Association.

V. CHIEF SCHOOL ADMINISTRATOR'S COMMENTS

1. Fire Drill/Security Report

	DRILL	DATE/TIME	EVACUATION/DURATION
Netcong Public School	Fire Drill	2/24/14 2:10 p.m.	2 Minutes
	Security Drill- Lockdown	2/04/14	20 Minutes

2. Suspensions

GRADE	INFRACTION	ISS	OSS
None			

3. HIB

-None

4. Mr. Will Ross, Regional Curriculum Coordinator, to present on the Curriculum updates. Mr. Will Ross presented information on the updated curriculum. Discussion ensued regarding the approval of the new curriculum for World Language, Physical Education and Social Studies.

VI. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS

None at this time.

VII. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Lynn Popelka moved, seconded by Board Trustee Colleen Sufly, to open the public session at 7:19 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:19 p.m.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

Mrs. Karin Bond asked if there would be an opportunity for parental input on the curriculum.

There being no further items for discussion, Board Trustee Lynn Popelka moved, seconded by Board Trustee Colleen Sufly, to close the public session at 7:23 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:23 p.m.

VIII. OLD BUSINESS

None at this time.

IX. COMMITTEE REPORTS

- A. GOVERNANCE/POLICY/FINANCE -**
- Bernadette Dalesandro, Chairperson**
 - Joe Coladarci, Member**
 - Patrick McQueeney, Member**
 - Colleen Sufly, Member**

Board Trustee Patrick McQueeney, seconded by Board Trustee Lynn Popelka moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1-13 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the March 14, 2014 payroll in the amount of \$157,395.32.
2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby accepts the following February 2014 Financial Reports:

The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of February 28, 2014 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of February 28, 2014 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or

fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The financial reports from the Board Secretary and the Treasurer of School Monies for the month of February 2014.

3. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the bills list for February 19, 2014 to March 24, 2014 in the amount of \$493,517.36.
4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the transfers of the attached list (A. 03-25-01) for February 2014.
5. **Petty Cash for the 2013-2014 & 2014-2015 School Year (Revised from G/P/F #5 from 01/02/2014 Reorganization Meeting)**

BE IT RESOLVED by the Board of Education of Netcong, in the County of Morris, New Jersey that the Petty Cash Fund be approved at a total monthly amount of \$500 (\$250 in Board of Education Office and \$250 in main office) with the person responsible to be the Chief School Administrator and Assistant Business Administrator/Board Secretary with the maximum expenditure for one purpose to be \$50.00.

6. **Appointment of District Purchasing Agent- OPA (Revised from G/P/F #15 from 01/02/2014 Reorganization Meeting)**

WHEREAS, 18A:18A-2 provides that a board of education may assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons which shall have the power to prepare advertisements, to advertise for and receive bids and to award contract as permitted by this chapter, and

WHEREAS, 18A:18A-2 defines purchasing agent as the secretary, business administrator or the business manager of the board of education, but if there be no secretary, business administrator or business manager, such officer, committees or employees who such power has been delegated by the board of education, and

WHEREAS, 18A:18A-3 provides that contracts awarded by the purchasing agent that do not exceed tin the aggregate in a contract year the bid threshold may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, 18A:18A-37 provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations of so authorized by board resolution, and now therefore

BE IT RESOLVED, that the Netcong Board of Education pursuant to the statues cited above hereby appoints Peter J. Weigly, Interim Business Administrator, as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Netcong Board of Education, and

BE IT FURTHER RESOLVED, that Peter J. Weigly, Interim School Business Administrator, is hereby authorized to award contracts on behalf of the Netcong Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that Peter J. Weigly, Interim School Business Administrator, is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold but less than the bid threshold per statute set at \$36,000.

Note: Quotation threshold per statute to be set at \$5,400 per 18A:18A-4.

7. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Nursing Services Plan for the 2013-2014 school year. **(Revised from G/P/F #8 from 10/29/2013 Regular Board Meeting)**
8. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the submission of grant application for the 2014 Safety Grant Program through New Jersey Schools Insurance Group's ERIC WEST Subfund for the purposes described in the application, in the amount of \$3,100 for the period July 1, 2014 through June 30, 2015.
9. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the contract with e-Instruction in the amount of \$12,986 for professional development.
10. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the 2014-2015 School Calendar. (A. 03-25-02).
11. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the participation for transportation with the Sussex County Regional Cooperative for the 2014-2015 school year.
12. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following teachers: Mr. Cryan, Mr. Sandrue, Mrs. Morin & Mrs. Szarejko for the stipend position as overnight chaperones for the NJ School of Conservation at Stokes State Forest for the 7th grade field trip on May 7-9, 2014 per contract.
13. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby affirms the Chief School Administrator's decision in HIB Investigations #13-14 #2 and #13-14 #3, for the reasons set forth in the Superintendent's report.

Motion to table Resolution #13 pending further discussion was made by Board Trustee Patrick McQueeney and seconded by Board Trustee Lynn Popelka. Motion was approved by Unanimous Voice Vote by all members present.

VOTE: GOVERNANCE/POLICY/FINANCE RESOLUTIONS #1- #12 AS PRESENTED.

AYES: Mrs. Callahan, Mr. McQueeney, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Sufly and Mrs. Dalesandro, President.

NAYES: Ms. Sufly on resolution #10

ABSENTATIONS: Mrs. Popelka on resolution #3, Check#9540

Board Trustee Sufly stated that she voted no on the 2014-2015 school calendar because she is against teachers' and students' having the same last day.

- B. PERSONNEL-** Colleen Sufly, Chairperson
 Bill Stevens, Member
 Marianne Callahan, Member
 Bernadette Dalesandro, Member

Board Trustee Colleen Sufly, seconded by Board Trustee Patrick McQueeney moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution number 1 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Professional Development:

NAME	COURSE	LOCATION	DATES	COST
Nicole Sylvester	Effective Leadership Communication	Basking Ridge Country Club Basking Ridge, NJ	April 2, 2014	Mileage
Gina Szarejko	PARCC Technology Readiness Update	Morris County Vo-Tech Denville, NJ	April 4, 2014	Mileage
Nicole Sylvester	How to Prepare for your Annual Audit	Hilton Garden Inn Rockaway, NJ	April 10, 2014	\$50
Kevin Carroll Hilda Morales & Family	Morris County Middle School Leadership Awards Dinner	Hanover Marriott Whippany, NJ	May 6, 2014	\$240 + mileage
Corinne Sodano	Administrative Assistant Program	Hilton Garden Inn Rockaway, NJ	May 13, 2014	\$50 + mileage
Amy Henry Shelly Simons	Dyslexia, Dyscalculia & Dysgraphia	Embassy Suites Parsippany, NJ	June 5, 2014	\$189.99 (each) + mileage

VOTE: PERSONNEL RESOLUTION #1 AS PRESENTED.

AYES: Mrs. Callahan, Mr. McQueeney, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Sufly and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

- C. FACILITIES/OPERATIONS -** Joe Coladarci, Chairperson
 Lynn Popelka, Member
 Bernadette Dalesandro, Member

Board Trustee Lynn Popelka, seconded by Board Trustee Patrick McQueeney moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1-2 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Facilities usage as follows:

DATE	LOCATION	EVENT	HOURS
04/05/2014- Saturday	Gymnasium & Parking Lots	Netcong PTA & Recreation Easter Egg Hunt & Crafts	11:00AM-5:00PM.

2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Facilities usage as follows:

DATE	LOCATION	EVENT	HOURS
04/11/2014- Friday	Library	Netcong Cub Scouts Pack Meeting	6:00PM-9:00PM

VOTE: FACILITIES/OPERATIONS RESOLUTIONS #1-2 AS PRESENTED.

AYES: Mrs. Callahan, Mr. McQueeney, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Suflay and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

D. CURRICULUM/INSTRUCTION- Patrick McQueeney, Chairperson
Marianne Callahan, Member
Todd Morton, Member
Bernadette Dalesandro, Member

Board Trustee Patrick McQueeney, seconded by Board Trustee Colleen Suflay moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution number 1 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following curriculum:
- World Language K-8
 - Physical Education K-8
 - Social Studies K-8

VOTE: CURRICULUM/INSTRUCTION RESOLUTION #1 AS PRESENTED.

AYES: Mrs. Callahan, Mr. McQueeney, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Suflay and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

X. MISCELLANEOUS

None at this time.

XI. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Lynn Popelka moved, seconded by Board Trustee Patrick McQueeney, to open the public session at 7:36 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:36 p.m.

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Patrick McQueeney moved, seconded by Board Trustee Lynn Popelka, to close the public session at 7:36 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:36 p.m.

XII. EXECUTIVE SESSION

Motion by Board Trustee Lynn Popelka, seconded by Board Trustee Patrick McQueeney, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 7:36 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:36 p.m. President Dalesandro stated no action will be taken after executive session.

EXECUTIVE SESSION ADJOURNMENT

Board Trustee Lynn Popelka made a motion to come out of executive session. It was seconded by Board Trustee Marianne Callahan and carried by Unanimous Voice Vote by all members present at 8:31 p.m.

XIII. MOTIONS FOLLOWING EXECUTIVE SESSION

The following motion was made:

Board Trustee Lynn Popelka seconded by Board Trustee Jennifer Santana moved the following resolution to be adopted as presented:

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted with corrections:

Date	Meeting
February 25, 2014	Executive Session Minutes
March 11, 2014	Executive Session Minutes

VOTE: **RESOLUTION #1 AS PRESENTED.**

AYES: Mrs. Callahan, Mr. McQueeney, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Sufly and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

The following motion was made:

Board Trustee Colleen Sufly seconded by Board Trustee Jennifer Santana moved the following resolution to be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby affirms the Chief School Administrator's decision in HIB Investigations #13-14 #2 and #13-14 #3, for the reasons set forth in the Superintendent's report.

VOTE: **RESOLUTION #1 AS PRESENTED.**

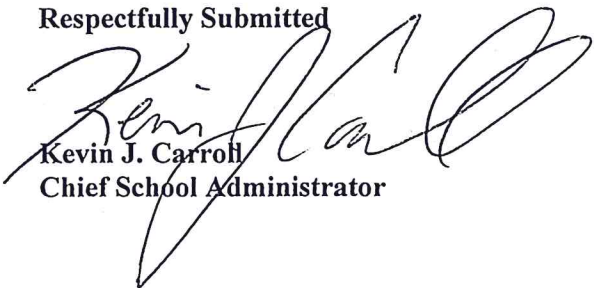
AYES: Mrs. Callahan, Mr. McQueeney, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Sufly and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

XIV. ADJOURNMENT- There being no further business to come before the board, Board Trustee Lynn Popelka made a motion, seconded by Board Trustee Jennifer Santana and carried by Unanimous Voice Vote to adjourn the March 25, 2014 Regular Board Meeting of the Netcong Board of Education at 8:33 p.m.

Respectfully Submitted



Kevin J. Carroll
Chief School Administrator