



O u r C h i l d r e n
O u r S c h o o l
O u r F u t u r e

**Netcong School District
26 College Road
Netcong, New Jersey 07857**

**REGULAR BOARD MEETING
May 28, 2013
7:00 P.M.**

AGENDA

I. CALL TO ORDER

A. FLAG SALUTE

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. BOARD GOALS

- Student Achievement - Continue to improve student achievement in NJASK test scores to garner achievable AYP results.
- School Climate and Culture – Develop a student-centered school climate and culture that affords every student the opportunity to develop intellectually, ethically, and personally to the fullest extent of his or her abilities.
- Communication – Improve communications both internally and externally as a means to advance student advocacy and public confidence in our schools.
- Fiscal – Promote a school choice initiative as a means to advance public confidence in our schools as well as provide a revenue stream regarding school finance.

E. DISTRICT GOALS

- Fiscal – Address and resolve QSAC fiscal management recommendations.
- School Climate and Culture – Support district initiatives regarding a student-centered school

climate and culture that affords every student the opportunity to develop intellectually, ethically, and personally to the fullest extent of his or her abilities.

- Strategic Plan – Develop a 5-year strategic plan in all areas of instruction and programs, personnel, fiscal management, operations, and governance as a means to advance student achievement and promote public confidence in our schools.

F. ROLL CALL

Mrs. Callahan _____
Mr. Coladarci _____
Mr. McQueeney _____
Mr. Morton _____
Mrs. Popelka _____
Mr. Stevens _____
Ms. Sufly _____
Mrs. Dalesandro _____

II. PETITIONS AND REQUESTS OF THE PUBLIC

Open to the Public: _____ Time: _____

Moved by: _____ Seconded by: _____

Voice Vote: _____ Ayes: _____ Nays: _____ Abstentions: _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

Close to the Public: _____ Time: _____

Moved by: _____ Seconded by: _____

Voice Vote: _____ Ayes: _____ Nays: _____ Abstentions: _____

III. EXECUTIVE SESSION

Time: _____

Motion by: _____ Seconded by: _____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by: _____ Seconded by: _____

Time: _____

IV. PRESIDENT’S COMMENTS

V. CHIEF SCHOOL ADMINISTRATOR’S COMMENTS

1. Fire Drill/Security Report

| | DRILL | DATE/TIME | EVACUATION TIME |
|-----------------------|------------------|----------------------|------------------------|
| Netcong Public School | Shelter In Place | April 24, 2013/10:00 | N/A |

2. Suspensions

| GRADE | INFRACTION | ISS | OSS |
|--------------|--|------------|------------|
| 8 | Insubordination | 1 Day | |
| 8 | Insubordination/Inappropriate behavior | | 5 Days |
| 8 | Fighting | | 5 Days |
| 8 | Insubordination | 1 Day | |

3. HIB

| GRADE | HIB | OUTCOME |
|--------------|------------|-----------------------|
| | | Discipline/Counseling |
| | | Discipline/Counseling |
| | | Discipline/Counseling |

VI. SCHOOL BUSINESS ADMINISTRATOR’S COMMENTS

VII. BOARD CORRESPONDENCE AND MINUTES

Approval of Board Minutes

Moved by: _____ Seconded by: _____

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

| Date | Meeting |
|----------|-------------------|
| 01/22/13 | Executive Meeting |
| 02/26/13 | Executive Meeting |
| 03/26/13 | Executive Meeting |

Voice Vote: _____ Ayes: _____ Nays: _____ Abstentions: _____

VIII. OLD BUSINESS

IX. COMMITTEE REPORTS

- A. GOVERNANCE/POLICY/FINANCE - Bernadette Dalesandro, Chairperson
Joe Coladarci, Member
Patrick McQueeney, Member
Colleen Suflay, Member**

BE IT RESOLVED that resolution numbers 1-34 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the bills list for April 20, 2013 through May 20, 2013 in the amount of \$1,458,037.30.

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Resolution:

RESOLUTION TO AMEND NJSBAIG BYLAWS

WHEREAS, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on March 20, 2013 in accordance with Article IX(C) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (¾) of the member school districts must approve the proposed amendments within one hundred eight (180) days of the hearing on the amendments:

NOW THEREFORE, BE IT RESOLVED that a regular meeting of the Netcong Board of Education held on the 28th day of May 2013, the Board does / does not hereby approve the proposed amendments to the NJSBAIG Bylaws. (A. 05-28-15)

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby acknowledges the temporary notes issued on May 14, 2013 in the amount of \$1,191,840.00 and interest (0.76%) in the amount of \$9,032.82. Notes mature on May 13, 2014 and were purchased by Valley National Bank.

4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the 2013-2014 Educational Services Commission of Morris County - Joint Transportation Agreement for July 1, 2013 through June 30, 2014. (A. 05-28-16)

5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator and the Interim Business Administrator, hereby accepts the following January 2013 Financial Reports:

- The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of January 31, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. (A. 05-28-17)

- Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of January 31, 2013 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- The financial reports from the Board Secretary and the Treasurer of School Monies for the month of January 2013.

6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves transfers of the attached list for January 2013 (A. 05-28-18)

7. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator and the Interim Business Administrator, hereby accepts the following February 2013 Financial Reports:

- The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of February 28, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. (A. 05-28-19)

- Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of February 28, 2013 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- The financial reports from the Board Secretary and the Treasurer of School Monies for the month of February 2013.

8. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Motion to approve transfers of the attached list for February 2013. (A. 05-28-20)

9. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator and the Interim Business Administrator, hereby accepts the following March 2013 Financial Reports:

- The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of March 31, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. (A. 05-28-21)

- Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of March 31, 2013 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- The financial reports from the Board Secretary and the Treasurer of School Monies for the month of March 2013.

10. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Motion to approve transfers of the attached list for March 2013. (A. 05-28-22)

11. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator and the Interim Business Administrator, hereby accepts the following April 2013 Financial Reports:

- The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of April 30, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. (A. 05-28-23)

- Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of April 30, 2013 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- The financial reports from the Board Secretary and the Treasurer of School Monies for the month of April 2013.

12. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Motion to approve transfers of the attached list for April 2013. (A. 05-28-24)

13. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Motion to transfer up to \$100,000.00 of the 2012-2013 fund balance at June 30, 2013 into the Capital Reserve Account for needed capital projects during 2013-2014.

14. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby appoints the following board official positions for the 2013-2014 school year:

- ADA Officer: Chief School Administrator
- School Attendance Officer: Assistant Principal
- Affirmative Action Officer: Assistant Principal
- Gender Equity Officer: Assistant Principal
- 504 Officer Chief School: Assistant Principal
- Public Agency Compliance Officer PACO: Business Administrator
- Homeless Liaison: School Nurse
- Right-To-Know Officer: Business Administrator

Custodian of Records: Business Administrator
Indoor Air Quality Officer: Assistant Principal
Integrated Pest Management (IPM): Chief School Administrator
Asbestos Management: Business Administrator
PEOSA Facilities Manager: Business Administrator
Health and Safety Officer: Chief School Administrator
Title I Representative: Chief School Administrator
Purchasing Agent: Business Administrator

15. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Chief School Administrator, Assistant Principal, School Nurse, or other staff member designated by the Chief School Administrator, approval to transport pupils in an emergency for the 2013-2014 school year.

16. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the policies, bylaws, and administrative procedures of the Netcong Board of Education for the 2013-2014 school year.

17. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby recognizes the Netcong Teachers Association as the official organized bargaining unit for the 2013-2014 school year, representing all non-administrative contractual certificated staff.

18. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves substitute teacher pay at the rate of \$80.00 (\$70.00 for first ten work days).

19. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves substitute nurse pay at a rate of \$150.00.

20. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Emergency Management Plan for the 2013-2014 school year.

21. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following for the 2013-2014 school year:

- a. Lenape Valley Regional High School will serve as emergency shelter for Netcong School when evacuation is necessary.
- b. Netcong School will serve as emergency shelter for LVRHS when evacuation is necessary.

22. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Uniform Minimum Chart of Accounts for NJ Public Schools including all updates in accordance with N.J.A.C. 6A:23-2.1 et seq. for the 2013-2014 school year:

WHEREAS, N.J.A.C. 6A23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees and

WHEREAS, the Netcong Board of Education has established the following maximum dollar limits as required:

| | |
|------------|----------|
| Auditors | \$19,500 |
| Architects | \$15,000 |
| Attorneys | \$10,000 |

WHEREAS, if these professional services exceed the maximum amount listed, the Netcong Board of Education will consider another motion to increase amounts listed.

23. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following resolution regarding travel and related expense reimbursement maximum costs for the 2013-2014 school year:

WHEREAS, the Netcong Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b).

24. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves that the Netcong Board of Education recognizes the current postage rate and photocopy fee as stated in policy #8310 and not to exceed the amount as set by the Open Public Meeting Act (OPRA) N.J.S.A. 47:1A-1.1. Charges to the individuals will be at the discretion of the School Business Administrator.

25. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves motion to operate as a Board under the committee system from July 1, 2013 through June 30, 2014, comprised of the following committees:

Governance, Policy & Finance
Curriculum & Instruction
Facilities & Operations
Personnel

26. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby designates the following official newspapers of the Netcong Board of Education, effective July 1, 2013 through June 30, 2014: The Daily Record (primary); The New Jersey Herald (alternate).

27. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Business Administrator to:

- a. Invest board funds at the most advantageous rate in compliance with all state laws and regulations effective July 1, 2013 to June 30, 2014.
- b. Make telephone, wire or electronic transactions of the Board's financial accounts of deposit effective July 1, 2013 to June 30, 2014.
- c. Advertise for and receive bids for supplies, equipment and services when required and in accordance with Public School Contract Law.
- d. Audit and approve any account and demand for payment prior to presentation to the Board as per N.J.S.A. 18A:19-4.1.
- e. Be bonded as per NJ State Law requirements.
- f. To authorize, in consultation and agreement with the Chief School Administrator, to process line item changes in compliance with required law between board meetings effective July 1, 2013 through June 30, 2014.

28. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby authorizes the President, School Business Administrator/Board Secretary, and Treasurer of School Monies to sign warrants for the General Fund Accounts in agreement with the signatory list approved by the Netcong Board of Education.

29. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves reimbursement at the prevailing N.J.O.M.B. rate per mile for all administrative and other school personnel for use of their private vehicle while traveling on official school business. (Currently NJOMB rate is \$0.31/mile)

30. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves R&L Data Services as the district payroll service provider for the 2013-2014 school year.

31. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves CDK Systems, Inc. as the district software services provider for the 2013-2014 school year.

32. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves voiding the following outdated checks in the amount of \$16,743.55 – General Fund:

| | |
|-------|-------------|
| #0000 | \$43.61 |
| #5157 | \$1037.00 |
| #5160 | \$4055.98 |
| #5701 | \$48.15 |
| #5854 | \$658.64 |
| #5861 | \$658.64 |
| #6307 | \$22.00 |
| N1235 | \$16.50 |
| #0000 | \$10,203.03 |

33. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Valic as the sole provider of the 403(b) and 457(b) Retirement Plans offered to employees by the Netcong Board of Education effective July 1, 2013.

34. **BE IT RESOLVED** by the Netcong Board of Education, as recommended by the Chief School Administrator, to approve the **first reading** of the following Policy Revisions:

| <i>Number</i> | <i>Title</i> |
|---------------|--------------|
| 6620 | Petty Cash |

Roll Call:

| Mrs. Callahan | Mr. Coladarci | Mr. McQueeney | Mr. Morton | Mrs. Popelka | Mr. Stevens | Ms. Suflay | Mrs. Dalesandro |
|---------------|---------------|---------------|------------|--------------|-------------|------------|-----------------|
| | | | | | | | |

**B. FACILITIES/OPERATIONS - Joe Coladarci, Chairperson
Marianne Callahan, Member
Lynn Popelka, Member
Bernadette Dalesandro, Member**

Moved by: _____ Seconded by: _____

**C. PERSONNEL- Colleen Suflay, Chairperson
Bill Stevens, Member
Marianne Callahan, Member
Bernadette Dalesandro, Member**

Moved by: _____ Seconded by: _____

BE IT RESOLVED that resolution numbers 1–5 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby accepts the resignation of Audra Bauer as a personal paraprofessional effective May 10, 2013.

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Kimberly Arbolino for a 10 hour per week home instruction position for an eighth grade student, at the rate of \$35.00 per hour as per the contract, effective May 28, 2013.

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Tana Ferris for a 5 hour per week home instruction position for an eighth grade student, at the rate of \$35.00 per hour as per the contract, effective May 21, 2013.

4. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following staff for the Summer Extended School Year Program 2013:

- Jane Morin, Nurse
- Melissa Ninni, Teacher
- Phyllis Konyak, Teacher
- Laura Kiely, Aide
- Lisa Frangione, P.T.

| <u>DATES</u> | <u>TIME</u> |
|---|--------------------|
| June 24-28 July 1-3, 5 July 8-12 July 15-19 July 22 | 9:00 am – 12:00 pm |

5. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Diane Hajtovik as the 2013-2014 School Secretary.

Roll Call:

| | | | | | | | |
|---------------|---------------|---------------|------------|--------------|-------------|-----------|-----------------|
| Mrs. Callahan | Mr. Coladarci | Mr. McQueeney | Mr. Morton | Mrs. Popelka | Mr. Stevens | Ms. Sufly | Mrs. Dalesandro |
| | | | | | | | |

D. CURRICULUM/INSTRUCTION- Patrick McQueeney, Chairperson
 Todd Morton, Member
 Bernadette Dalesandro, Member

Moved by: _____ Seconded by: _____

BE IT RESOLVED that resolution numbers 1-4 be adopted as presented:

1. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following class trips:

| TEACHER | GRADE | LOCATION | DATE | COST |
|------------------------------------|--------------|---------------------------|--------------|----------|
| Suzanne DeKleine Diane Flaherty | Kindergarten | Alstede Farms, Chester | June 5, 2013 | \$195.00 |

2. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Graduation Dance for grades 6-8 at Adam Todd Inn on Friday, June 7, 2013 from 7:00 to 10:00 PM.

3. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following annual graduation award: The Jason Carter Van Orden Excellence in Art Award.

4. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Fairleigh Dickinson University student Donna Anderle to student teach for a full semester.

- Ms. Anderle will be working with Mrs. Arbolino
- Full Time (September 3 – December 20, 2013)

Roll Call:

| | | | | | | | |
|---------------|---------------|---------------|------------|--------------|-------------|-----------|-----------------|
| Mrs. Callahan | Mr. Coladarci | Mr. McQueeney | Mr. Morton | Mrs. Popelka | Mr. Stevens | Ms. Sufly | Mrs. Dalesandro |
| | | | | | | | |

X. NEW BUSINESS

XI. MISCELLANEOUS

XII. PETITIONS AND REQUESTS OF THE PUBLIC

Open to the Public: _____ Time: _____

Moved by: _____ Seconded by: _____

Voice Vote: _____ Ayes: _____ Nays: _____ Abstentions: _____

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

Close to the Public: _____ Time: _____

Moved by: _____ Seconded by: _____

Voice Vote: _____ Ayes: _____ Nays: _____ Abstentions: _____

XIII. EXECUTIVE SESSION

Time: _____

Motion by: _____ Seconded by: _____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by: _____ Seconded by: _____

Time: _____

XIV. ADJOURNMENT – A motion is requested to adjourn. Time: _____

Motion by: _____ Seconded by: _____

