



**Netcong School District
26 College Road
Netcong, New Jersey 07857**

REGULAR BOARD MEETING MINUTES

**January 2, 2013
7:00 P.M.**

I. CALL TO ORDER

- A. FLAG SALUTE** – All of those present participated in the salute to the flag.
- B. OPEN PUBLIC MEETING ACT PROCLAMATION** – was read by Chief School Administrator Carroll and is made part of the minutes:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

- C. MISSION STATEMENT** – The following is made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. BOARD GOALS

- Student Achievement - Continue to improve student achievement in NJASK test scores to garner achievable AYP results.
- School Climate and Culture – Develop a student-centered school climate and culture that affords every student the opportunity to develop intellectually, ethically, and personally to the fullest extent of his or her abilities.
- Communication – Improve communications both internally and externally as a means to advance student advocacy and public confidence in our schools.
- Fiscal – Promote a school choice initiative as a means to advance public confidence in our schools as well as provide a revenue stream regarding school finance.

E. DISTRICT GOALS

- Fiscal – Address and resolve QSAC fiscal management recommendations.
- School Climate and Culture – Support district initiatives regarding a student-centered school climate and culture that affords every student the opportunity to develop intellectually, ethically, and personally to the fullest extent of his or her abilities.
- Strategic Plan – Develop a 5-year strategic plan in all areas of instruction and programs, personnel, fiscal management, operations, and governance as a means to advance student achievement and promote public confidence in our schools.

F. ROLL CALL

Mrs. Albensi	Present
Mrs. Callahan	Present
Mr. Coladarci	Present
Mrs. Dalesandro	Present
Mr. McQueeney	Present
Mr. Morton	Present
Mrs. Popelka	Present
Mr. Stevens	Present
Ms. Suflay	Present

II. ORGANIZATION OF THE BOARD

A. **REPORT OF ELECTION RESULTS** was read by Chief School Administrator Carroll and is made part of the minutes:

B.

1. For (3) three year full term memberships on the Board of Education:

3 THREE YEAR TERM	TOTAL
Lynn Popelka	503
William Stevens	533
Colleen Suflay	503
2 THREE YEAR TERM	TOTAL
Leslie Albensi	306
Anthony Masone	300
1 THREE YEAR TERM	TOTAL
Joseph Coladarci	517

C. **INDUCTION AND ADMINISTRATION OF THE OATH OF OFFICE TO THE NEW AND RE-ELECTED BOARD MEMBERS.** Administered by Kevin J. Carroll, Chief School Administrator per (N.J.S.A. 18A:12-2.1, R.S.41:1-3).

D. ROLL CALL

Mrs. Albensi	Present
Mrs. Callahan	Present
Mr. Coladarci	Present
Mrs. Dalesandro	Present
Mr. McQueeney	Present
Mr. Morton	Present
Mrs. Popelka	Present
Mr. Stevens	Present
Ms. Sufly	Present

E. BOARD OFFICERS AND APPOINTMENTS

1. Election of President of the Board:

The meeting is now open for nominations for President of the Board:

Motion by Marianne Callahan seconded by Joseph Coladarci to nominate Bernadette Dalesandro for President.

Motion by Patrick McQueeney seconded by Lynn Popelka to nominate Todd Morton for President.

There being no other nominations for President, nominations were closed on the motion by Bernadette Dalesandro, seconded by Lynn Popelka and approved by a unanimous roll call vote by all members present.

Roll Call:

Mrs. Albensi	Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mr. Stevens	Ms. Sufly

Vote for President:

	Todd Morton	Bernadette Dalesandro
Mrs. Albensi	X	
Mrs. Callahan		X
Mr. Coladarci		X
Mrs. Dalesandro		X
Mr. McQueeney	X	
Mr. Morton	X	
Mrs. Popelka	X	
Mr. Stevens		X
Ms. Sufly		X

RESOLVED, that in accordance with N.J.S.A. 18A:15-1 and Policy 0152 the Netcong School District Board of Education, in the County of Morris, New Jersey, elects Bernadette Dalesandro as President of the Board of Education effective immediately until the next organization meeting as prescribed by law.

(The meeting is now turned over to the Board President)

2. Election of Vice President of the Board:

Motion by Todd Morton seconded by Lynn Popelka to nominate Patrick McQueeney for Vice President.

Motion by Bill Stevens seconded by Colleen Sufly to nominate Marianne Callahan for Vice President.

There being no other nominations for Vice President, nominations were closed on the motion by Lynn Popelka, seconded by Todd Morton and approved by a unanimous roll call vote by all members present.

Roll Call:

Mrs. Albensi	Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mr. Stevens	Ms. Sufly

Vote for Vice President:

	Callahan	McQueeney
Mrs. Albensi		X
Mrs. Callahan	X	
Mr. Coladarci	X	
Mrs. Dalesandro	X	
Mr. McQueeney	X	
Mr. Morton		X
Mrs. Popelka		X
Mr. Stevens	X	X
Ms. Sufly	X	

RESOLVED, that in accordance with N.J.S.A. 18A:15-1 and Policy 0152 the Netcong School District Board of Education, in the County of Morris, New Jersey, elects Marianne Callahan as Vice President of the Board of Education effective immediately until the next organization meeting as prescribed by law.

3. Appointments and Delegates

Appointment, by the President, of Delegate and Alternates to the New Jersey School Boards Association and the Morris County School Boards Association.

Delegate _____
 State Alternate _____
 County Alternate _____

Appointment, by the President, of a Member and Alternate to the Morris County Educational Services Commission Board of Directors:

Member _____
 Alternate _____

4. Appointment of Committees**A. Finance and Facilities**

Chairperson Joseph Coladarci
Member Marianne Callahan
Member Lynn Popelka
Member Bernadette Dalesandro

B. Personnel

Chairperson Colleen Suflay
Member Bill Stevens
Member Marianne Callahan
Member Bernadette Dalesandro

C. Education

Chairperson Patrick McQueeney
Member Leslie Albensi
Member Todd Morton
Member Bernadette Dalesandro

READING OF SCHOOL BOARD CODE OF ETHICS - BOARD PRESIDENT

In accordance with Bylaw 9271 "Code of Ethics," the Board of Education shall discuss the Board Member Code of Ethics annually at a regularly scheduled public meeting. Each member shall sign documentation that he/she has received a copy of it and has read and understood it.

CODE OF ETHICS FOR SCHOOL BOARD MEMBERS - Present Dalesandro has members read

Board Trustee Suflay read: I will uphold and enforce all laws, rules and regulations of the state Board of Education and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

Board Trustee Stevens read: I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

Board Trustee Popelka read: I will confine my board action to policy making, planning and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

Board Trustee McQueeney read: I will carry out my responsibility not to administer the schools, but together with my fellow board members, to see that they are well run.

Board Trustee Morton read: I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

President Dalesandro read: I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

Board Trustee Coladarci read: I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals, or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

Vice President Callahan read: I will vote to appoint the best-qualified personnel available after consideration of the chief administrative officer.

Board Trustee Albensi read: I will support and protect school personnel in proper performance of their duties.

Board Trustee Sufly read: I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

President Dalesanrdo reminds Board of Education to keep closed sessions confidential.

F. FINANCE AND FACILITIES (Joseph Coladarci, Chairperson)

Board Trustee Coladarci moved the following resolutions and was seconded by Board Trustee McQueeney.

BE IT RESOLVED that the resolutions numbered 1 - 18 be adopted as presented:

1. 2013-2014 Meeting Schedule

BE IT RESOLVED by the Board of Education of Netcong, in the County of Morris, New Jersey that the Work Session Meetings will be held the second Tuesday of the month and the Regular Board Meetings shall be held the fourth Tuesday of the month, both at 7:00 PM, unless otherwise noted.

<i>Work Session Meeting</i>	<i>Regular Business Meeting</i>
January 8, 2013	January 22, 2013
February 12, 2013	February 26, 2013
March 12, 2013	March 26, 2013
April 9, 2013	April 23, 2013
May 21, 2013	May 28, 2013
June 11, 2013	June 25, 2013
July 9, 2013	July 23, 2013
August 13, 2013	August 27, 2013

September 10, 2013	September 24, 2013
October 15, 2013	October 29, 2013
November 12, 2013	November 26, 2013
December 10, 2013	December 17, 2013
January 2, 2014 (Reorganization Meeting)	

In the event that said schedule is hereafter revised, the Board Secretary is hereby directed to post and direct notice to the Daily Record and The Reporter at least 48 hours before the revised meeting date; to file such notice with the Municipal Clerk of Netcong and mail said notice to those persons requesting the same.

2. Continuing Action

BE IT RESOLVED by the Board of Education of Netcong, to accept, ratify and adopt all of the rules, Policies, By-Laws, contracts and actions heretofore made, adopted and entered into by the preceding Boards of Education of the Netcong Public School.

BE IT FURTHER RESOLVED that the Board of Education of Netcong to the extent consistent with State Law, Policies and By-Laws of the Board will be guided by “Robert’s Rules of Order as per board policy 0164.

3. Designation of Newspaper

BE IT RESOLVED by the Board of Education of Netcong, in the County of Morris, New Jersey, that the Daily Record and The Reporter are hereby designated as the official newspapers of the Board, effective January 2, 2013 until the next annual Reorganization Meeting of this Board.

4. Bank Accounts and Signature Resolution

BE IT RESOLVED by the Board of Education of Netcong, in the County of Morris, New Jersey, that the following be and are hereby designated as the official depositories of the Board, effective January 2, 2013 until the next Reorganization Meeting of this Board.

Valley National and Wells Fargo

(facsimile stamps can be used with advance permission)

- | | | | |
|----|-----------------|--------------------------------------|---|
| a. | General Account | Minimum of three Signatures required | Board President
Treasurer of School Monies
Interim Bus. Administrator/Bd. Sec’y
Chief School Administrator |
| b. | Payroll Agency | One signature required. | Board President
Treasurer of School Monies
Interim Bus. Administrator/Bd. Sec’y
Chief School Administrator |

- | | | | |
|----|--|--------------------------|--|
| c. | Payroll | One signature required. | Board President
Treasurer of School Monies
Interim Bus. Administrator/Bd. Sec'y
Chief School Administrator |
| d. | Food Service | One signature required. | Interim Bus. Administrator/Bd. Sec'y
Treasurer of School Monies
Board President |
| e. | Student Activities

[This is the only account active at Wells Fargo] | Two signatures required. | Board President
Treasurer of School Monies
Interim Bus. Administrator/Bd. Sec'y
Chief School Administrator
Principal's Secretary |

MUNICIPAL INVESTORS SERVICE CORPORATION

- | | | | |
|----|--------------------|------------------------|--|
| a. | MBIA Class Account | Board action required. | This account uses electronic transfers, not checks |
|----|--------------------|------------------------|--|

BE IT FURTHER RESOLVED that all funds on deposit in the general checking account, payroll agency account, payroll, and food service account at Valley National be withdrawn only on School Warrant of said Board of Education as per signature cards which are approved by the Board of Education.

BE IT FURTHER RESOLVED that all funds on deposit in the student activities account be withdrawn only on School Warrant of said Board of Education as per signature cards which are approved by the Board of Education.

5. Petty Cash for the 2012-2013 School Year

BE IT RESOLVED by the Board of Education of Netcong, in the County of Morris, New Jersey that the Petty Cash Fund be approved at a monthly amount of \$500 with the person responsible to be the Chief School Administrator and Interim Business Administrator/Board Secretary with the maximum expenditure for one purpose to be \$175.00.

6. Investment of District Funds/Transfers

BE IT RESOLVED that the Board Secretary be permitted to invest Board funds at the most advantageous rate in compliance with all state laws and regulations.

BE IT FURTHER RESOLVED that the Board of Education authorizes the Interim Business Administrator/Board Secretary to make telephone and/or electronic transfers by and between school accounts, and to facilitate electronic transactions by and between the Board's agency accounts.

BE IT RESOLVED by the Board of Education that the Interim Business Administrator/Board Secretary, in consultation and agreement from the Chief School Administrator, is hereby designated as the individual to authorize line item changes between Board meetings, effective January 2, 2013 until the next annual Reorganization Meeting of this Board.

7. Appointment of Auditor

WHEREAS, there exists a need for the appointment of auditors to perform the annual audit of the financial books and records of the Netcong School District Board of Education, in the County of Morris, New Jersey, for the school year 2012-2013; and

WHEREAS, funds are available in the annual budget for this purpose, and

WHEREAS, the Public School Contracts Law defines auditing and accounting services as Professional services not subject to competitive bidding;

RESOLVED, that the Netcong School District Board of Education, in the County of Morris, New Jersey, appoints Nisivoccia, LLP as public school accountant, in accordance with N.J.S.A. 18A:23-1 and Policy 6830, for the 2012-2013 school year at a fee of \$17,500 and for additional services as may be necessary for accounting/auditing purposes in accordance with the following fee schedule:

<u>Fee Schedule:</u>	<u>Rate</u>
- Partner	\$135.00-\$150.00/hour
- Manager	N/A
- Senior	\$110.0000-\$135.00/hour
- Staff	\$95.00-\$110.00/hour
- Admin.	N/A

BE IT FURTHER RESOLVED, that the Netcong School District Board of Education in the County of Morris, New Jersey shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service, and amount of the contract and available public inspection in the office of the Board of Education.

8. Appointment of Insurance Brokers

BE IT RESOLVED by the Board of Education of Netcong, in the County of Morris, New Jersey, appoint the following Insurance Brokers of Record:

- a. Brown & Brown Insurance - Worker's Compensation
Property & Casualty
Bonding
- b. Brown & Brown Benefit Advisors - Dental Insurance

and is hereby appointed insurance agent(s) for this Board of Education, effective January 2, 2013 until the next annual Reorganization Meeting of this Board.

9. Authorization of 403 B Agent

BE IT RESOLVED by the Board of Education of Netcong, in the County of Morris, New Jersey, that the following 403 B plans be hereby approved for the 2012-2013 school year:

- AXA Equitable Life Insurance Company (formerly Equitable)
- Lincoln Investment Company

Valic

10. **Appointment of Medical Examiner**

BE IT RESOLVED, that the Netcong School District Board of Education, in the County of Morris, New Jersey appoints Dr. Joseph Casella as its medical examiner to provide school physician services in accordance with N.J.S.A. 18A:40-1, for the 2012-2013 school year at an annual fee of \$2,500 effective January 2, 2013 until the next annual Reorganization Meeting of this Board.

11. **Award Contract for Legal Services for the 2012-2013 School Year**

RESOLVED, that the Netcong School District Board of Education, in the County of Morris, New Jersey, appoints the firm of Schwartz, Simon, Edelstein, & Celso, LLC with Andrew B. Brown as primary counsel for the 2012-2013 school year; and

BE IT FURTHER RESOLVED, that the Netcong School District Board of Education, in the County of Morris, authorizes the Chief School Administrator Kevin J. Carroll to execute a contract with Schwartz, Simon, Edelstein, & Celso, LLC for an hourly rate of \$150.00 for general legal work, work by paralegals and by law clerks shall be billed at the hourly rate of \$110.00 per the terms as outlined in the agreement to commence January 1, 2013 through December 31, 2013 as outlined in the proposal of December 17, 2012.

BE IT FURTHER RESOLVED, that the Netcong School District Board of Education in the County of Morris, new Jersey shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service, and amount of the contract and available public inspection in the office of the Board of Education.

12. **Appointment of Board Secretary**

BE IT RESOLVED by the Netcong Board of Education to appoint the Interim Business Administrator to serve as the Board Secretary, effective January 2, 2013 until the next Reorganization Meeting of this Board.

13. **Appointment of Acting Board Secretary**

BE IT RESOLVED by the Board of Education of Netcong, in the County of Morris, New Jersey, that the Board President or designee act as Board Secretary in the absence of the Board Secretary for this Board of Education effective January 2, 2013 until the next annual Reorganization Meeting of this Board.

14. **Appointment of Liaison for Affirmative Action on Public Contracts**

BE IT RESOLVED by the Board of Education of Netcong, in the County of Morris, New Jersey appoints the Board Secretary to be the liaison for affirmative action on Public Contracts.

15. **Appointment of District Purchasing Agent - QPA**

WHEREAS, 18A:18A-2 provides that a board of education may assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS, 18A:18A-2 defines purchasing agent as the secretary, business administrator or the business manager of the board of education, but if there be no secretary, business administrator or business manager, such officer, committees or employees who such power has been delegated by the board of education, and

WHEREAS, 18A:18A-3 provides that contracts awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, 18A:18A-37 provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution, and now therefore

BE IT RESOLVED, that the Netcong Board of Education pursuant to the statutes cited above hereby appoints Edward D. Kent, Interim Business Administrator/Board Secretary, as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Netcong Board of Education, and

BE IT FURTHER RESOLVED, that Edward D. Kent, Interim Business Administrator/Board Secretary, is hereby authorized to award contracts on behalf of the Netcong Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that Edward D. Kent, Interim Business Administrator/Board Secretary, is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold but less than the bid threshold per statute set at \$36,000.00.

Note: Quotation threshold per statute to be set at \$5,400.00 per 18A:18A-4.

16. Authorization to Implement 2012-2013 Budget

BE IT RESOLVED by the Board of Education of Netcong, in the County of Morris, New Jersey, authorizes the Chief School Administrator and Interim Business Administrator to Implement the 2012-2013 budget pursuant to applicable local and state policies and regulations.

Adoption of 2012-2013 Budget

BE IT RESOLVED, that the Netcong Board of Education hereby authorizes the Chief School Administrator and the Interim Business Administrator/Board Secretary to implement the school budget pursuant to policies and regulations of the state board and local board in the amounts that follow:

Current Expense	\$4,114,508.00
Special Revenue	263,000.00

Debt Service 145,127.50
TOTAL BUDGET \$4,522,635.50 and,

BE IT FURTHER RESOLVED, that the following General Fund Tax levy schedule also be approved to support the 2012-2013 budget:

<u>Date Due</u>	<u>Amount</u>	<u>Date Due</u>	<u>Amount</u>
July 15, 2012	\$226,536.00	January 15, 2013	\$226,536.00
August 15, 2012	\$226,536.00	February 15, 2013	\$226,536.00
September 15, 2012	\$226,536.00	March 15, 2013	\$226,536.00
October 15, 2012	\$226,536.00	April 15, 2013	\$226,536.00
November 15, 2012	\$226,536.00	May 15, 2013	\$226,536.00
December 15, 2012	\$226,536.00	June 15, 2013	\$226,536.00

School District Tax for the 2012-2013 School Year is \$2,718,432.00

17. Approves Chart of Accounts

BE IT RESOLVED by the Board of Education of Netcong, in the County of Morris, New Jersey designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district; and

BE IT FURTHER RESOLVED, that the business office is authorized to add additional sub account designation (both within the existing sub accounts as well as additional sub positions), as the Interim Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED, that the Interim Business Administrator is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

18. Appointment of Treasurer of School Monies

BE IT RESOLVED by the Board of Education of Netcong, in the County of Morris, New Jersey, that Theresa Vervaeet be hereby appointed Treasurer of School Monies for this Board of Education, effective January 2, 2013 until the next annual Reorganization Meeting of this Board at an annual salary of \$3,699.84.

Roll Call:

Mrs. Albensi	Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mr. Stevens	Ms. Suflay
Yea	Yea	Yea – Abstain on #9	Yea	Yea	Yea	Yea	Yea	Yea

G. PERSONNEL (Colleen Suflay, Chairperson)

Board Trustee Suflay moved the following resolutions and was seconded by Board Trustee Popelka.

BE IT RESOLVED that the resolutions number 1- 12 be adopted as presented:

1. **BE IT RESOLVED** by the Netcong Board of Education to approve Ms. Jacqueline F. Kartanos as Affirmative Action Officer, Section 504 Compliance Officer and Title IX Coordinator, effective January 2, 2013 until the next Reorganization Meeting of this Board.
2. **BE IT RESOLVED** by the Netcong Board of Education to approve the School Nurse, Mrs. Jane Morin, as the School Attendance Officer effective January 2, 2013 until the next Reorganization Meeting of this Board.
3. **BE IT RESOLVED** by the Netcong Board of Education to appoint Kevin J. Carroll, Chief School Administrator, as custodian of records for personnel records, and Edward D. Kent, Interim Business Administrator/Board Secretary, as custodian of records for business and financial records.
4. **BE IT RESOLVED** by the Netcong Board of Education to authorize Kevin J. Carroll, Chief School Administrator, to collect and maintain the following types of pupil records as required by N.J.A.C. 6:3-6:1 et seq and Board of Education Policy 5125 "Pupil Records":
 - Personal data identifying each pupil enrolled in the district including pupil's name, address, date of birth, name of parent(s)/guardian(s), citizenship and gender;
 - Recording religious or political affiliation of pupil or parent is prohibitive unless requested by the parent;
 - Daily attendance;
 - Description of pupil progress, including grade level, according to evaluation system used by the district;
 - History and status of physical health per state regulations;
 - Special education records pursuant to relevant rules and laws;
 - All other records required by the New Jersey State Board of Education.
5. **BE IT RESOLVED** by the Netcong Board of Education to approve Mrs. Regina Szarejko, as the Teacher in Charge when the Chief School Administrator/ Assistant Principal are out of the building at the same time and Miss Jacqueline Rich and Mr. Kevin Earl as alternates.
6. **BE IT RESOLVED** by the Netcong Board of Education to approve the Chief School Administrator, Assistant Principal, School Nurse, and any other member designated by the Chief School Administrator, to hereby be designated to transport pupils in an emergency, effective January 2, 2013 until the next annual Reorganization Meeting of this Board.
7. **BE IT RESOLVED** by the Netcong Board of Education to approve the use of the nurse from Byram and Stanhope when our school nurse is unavailable, absent, or an emergency arises or medication is to be given. Further the Netcong School Nurse will reciprocate and cover other schools if said emergencies arise.
8. **BE IT RESOLVED** by the Netcong Board of Education to approve the substitute teacher(s) and substitute nurse(s)* as listed:

Al Cook
 Jennifer DeRosa
 Stacey Spicka
 Angela Kunkel
 Lisa Macrae

Melissa Cook
 Kelly Dilley
 Laura Kiely
 Robert Martone
 Noreen McGeary*

Annette Conciatori
 Douglas Early*
 Tammy Antonucci
 Dolores Bollinger
 Rewaida Muheisen

Cori DiRupo
Cailla Mullen

Alexis Gun
Lynette Walsh

Darren Wagner
Lori Brauer

9. **BE IT RESOLVED** by the Netcong Board of Education to appoint Edward D. Kent, Interim Business Administrator as the Right-To-Know contact person for the 2012-2013 school year. The Board appoints AERO Environmental Services Inc. as the district’s Right-To-Know Consultant for the 2012-2013 school year.
10. **BE IT RESOLVED** by the Netcong Board of Education to appoint Edward D. Kent, Interim Business Administrator as the Asbestos Hazard Emergency Response Act (AHERA) designated person for the 2012-2013 school year. The Board appointed AERO Environmental Services Inc., as the district’s licensed asbestos management planner for the 2012-2013 school year.
11. **BE IT RESOLVED** by the Netcong Board of Education to appoint Kevin J. Carroll as the district’s designated Pest Management Officer, who is responsible for the implementation of the school integrated pest management program.
12. **BE IT RESOLVED** by the Netcong Board of Education appoint Edward D. Kent, Interim Business Administrator Consultant as Public Agency Compliance Officer (P.A.C.O.), for the 2012-2013 school year for the State of New Jersey Division of Contract Compliance and Equal Opportunity in Public Contracts.

Roll Call:

Mrs. Albensi	Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mr. Stevens	Ms. Suflay
Yea – Abstain on # 8	Yea	Yea	Yea	Yea	Yea	Yea	Yea	Yea

G. EDUCATION (Patrick McQueeney, Chairperson)

Board Trustee McQueeney moved the following resolutions and was seconded by Board Trustee Morton.

BE IT RESOLVED that the resolutions numbered 1-2 be adopted as presented:

1. **BE IT RESOLVED** by the Netcong Board of Education to approve existing curriculum, courses of study, course guides, instructional materials, handbooks, and textbooks, as available through the Chief School Administrator’s office, currently being used immediately prior to this Reorganization Meeting, and are hereby continued in force as if the Board Year had not changed.

**SUBJECT/
COURSE OF STUDY**

**DATE OF
APPROVAL**

Science.....	June 2011
Library.....	June 2004
Computer Literacy.....	June 2004
ESL.....	April 2005
Health/Family Life.....	June 2006
Mathematics.....	January 2011

Physical Education.....	June 2006
Social Studies.....	June 2008
Spanish.....	June 2008
Lang. Arts/Reading.....	May 2011
Enrichment/Gifted & Talented.....	June 2007
Four & Five Year Old Kindergarten.....	June 2007
Fine & Performing Arts.....	June 2006
Music.....	June 2006
Career Education and Consumer, Family and Life Skills.....	April 2008

2. **BE IT RESOLVED** by the Netcong Board of Education to approve all policies, rules, regulations, handbooks, and other legislative or regulatory action of this Board, in force immediately prior to this reorganization meeting, are hereby continued in force, as if the Board Year had not changed.

Roll Call:

Mrs. Albensi	Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mr. Stevens	Ms. Suflay
Yea	Yea	Yea	Yea	Yea	Yea	Yea	Yea	Yea

II. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Morton moved, seconded by Board Trustee McQueeney, to open meeting to the public for questions and was unanimously approved by voice vote by all members present at 7:25 PM. President Dalesandro opened the meeting to the public at 7:25.

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

Board Trustee Suflay moved, seconded by Board Trustee Popelka, to close the public session at 7:30 PM and was approved by unanimous voice vote by all members present. President Dalesandro closed the meeting to the public at 7:30.

IV. EXECUTIVE SESSION

Motion by Board Trustee Popelka, seconded by Board Trustee Morton, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding legal matters and personnel issues. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 7:31 PM and was approved by unanimous voice vote by all members present.

V. EXECUTIVE SESSION ADJOURNMENT – Board Trustee Morton made a motion to come out of executive session. It was seconded by Board Trustee Popelka and carried by unanimous voice vote by all members present at 7:54 PM.

VI. ADJOURNMENT – There being no further business to come before the board, Board Trustee Morton made a motion, seconded by Board Trustee McQueeney and carried by unanimous voice vote to adjourn the January 2, 2103 Annual Organization Meeting of the Netcong Board of Education at 7:56 PM.

Respectfully Submitted,

Kevin J. Carroll
Chief School Administrator