



O u r C h i l d r e n
O u r S c h o o l
O u r F u t u r e

**Netcong School District
26 College Road
Netcong, New Jersey 07857**

REGULAR BOARD MEETING

February 28, 2012 7:00 PM

AGENDA

I. CALL TO ORDER

A. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

B. FLAG SALUTE

C. MISSION STATEMENT

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. ROLL CALL

- Mrs. Callahan _____
- Mr. Coladarci _____
- Mrs. Dalesandro _____
- Mr. McQueeney _____
- Mr. Olivo _____
- Mrs. Popelka _____
- Ms. Sufly _____
- Mr. Tranor _____
- Mr. Morton _____

E. NETCONG 2012-2013 PRELIMINARY BUDGET DISCUSSION

- A. Overview of projected revenues and expenditures
- B. Comments or questions from Board Trustees
- C. Comments or questions from members of the public
- D. Voting on budget resolutions

Motion by: _____ Seconded by: _____

BE IT RESOLVED that resolution numbered 1 - 1 be adopted as presented:

1. **Motion regarding FY 2012-2013 Tentative School Budget**

BE IT RESOLVED that the Netcong School District Board of Education, in the County of Morris, New Jersey approves the 2012-2013 school district budget for submission to the Morris County Executive Superintendent as follows:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

| <u>Fund</u> | <u>Budget</u> |
|--------------------------|----------------------------|
| General Fund | \$ 4,072,608 |
| Debt Service | \$ 145,128 |
| Grant/Special Revenues | <u>\$ 263,000</u> |
| Total Base Budget | <u>\$ 4,480,736</u> |

BE IT FURTHER RESOLVED, that the Netcong Board of Education approves that in the Borough of Netcong there should be raised for **General Fund \$4,072,608** and **Debt Service \$145,128** for the ensuing School Year 2012-2013; and

WHEREAS, the Netcong Board of Education has approved that there should be raised for the General Fund a tax levy of **\$2,718,432** for the ensuing School Year 2012-2013.

BE IT FURTHER RESOLVED, included in the general fund appropriations is \$15,000 for deposit into the Board of Education’s approved Capital Reserve Account for funding miscellaneous capital projects and equipment purchases; and.

BE IT RESOLVED, that the Netcong Board of Education, in the County of Morris, New Jersey approves following capital projects for the 2012-2013 school year :

Replacement of Netcong Elementary School Fence and Parking Lot Repair \$15,000

WHEREAS, pursuant to school district policy and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2012-2013 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2011-2012 School Year was \$5,540; and

PETITIONS AND REQUESTS OF THE PUBLIC

Open to the Public: _____ Time: _____

Moved by: _____ Seconded by: _____

Voice Vote: _____ Ayes: _____ Nays: _____ Abstentions: _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

Close to the Public: _____ Time: _____

Moved by: _____ Seconded by: _____

Voice Vote: _____ Ayes: _____ Nays: _____ Abstentions: _____

II. PRESIDENT'S COMMENTS

III. INTERIM SUPERINTENDENT’S COMMENTS

1. Fire Drill Report

| | DATE/TIME | EVACUATION TIME |
|---|----------------------------------|-----------------|
| Netcong Public School | 02/10/12 – 2:11 p.m. – 2:13 a.m. | 2:00 Minutes |
| Netcong Public School – Non Fire Evacuation Drill | 02/23/12 – 1:22 p.m. | 20 Minutes |

2. CSA Search – Calendar and Professional Services Contract

Moved by: _____

Seconded by: _____

BE IT RESOLVED that the Netcong Board of Education approves the attached Consultant Contract for Chief School Administrator Search between the Netcong Board of Education and Lessons Learned, LLC effective February 29, 2012 through August 1, 2013 in the amount of \$4,000 per the attached agreement.

Roll Call:

| Mrs. Callahan | Mr. Coladarci | Mrs. Dalesandro | Mr. McQueeney | Mr. Olivo | Mrs. Popelka | Ms. Suflay | Mr. Tranor | Mr. Morton |
|---------------|---------------|-----------------|---------------|-----------|--------------|------------|------------|------------|
| | | | | | | | | |

3. Principal’s Monthly Report

IV. SCHOOL BUSINESS ADMINISTRATOR’S COMMENTS

School Board Elections

1. Budget/Election Timeline as follows:

- | | |
|-------------------------|---|
| January – February 2012 | Board Committee Meetings as per schedule |
| February 27, 2012 | Proposed Tentative Budget sent to full Board |
| March 5, 2012 | Adoption and Filing of Preliminary Budget to ECS |
| March 18, 2012 | Last day to Advertise for Public Hearing |
| March 22, 2012 | Last day for Budget approval by ECS |
| March 27, 2012 | Public Hearing – Adopt Final Budget |
| June 8, 2012 | Nominating Petitions must be filed by 4:00 PM to County Clerk |

2. Board of Education Meeting Dates and Calendar through December 31, 2012

Moved by: _____

Seconded by: _____

BE IT RESOLVED that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and Business Administrator, approves the following schedule of meetings until the Board’s Reorganization meeting on January 8, 2013. These additional meetings are necessary due to the Board’s action to move the annual election to November.

- April 24, 2012 Regular Business Meeting / B.O.E. Annual Appointments
- May 8, 2012 Board of Education Committee Meetings
- May 22, 2012 Regular Business Meeting
- June 12, 2012 Board of Education Committee Meetings
- June 26, 2012 Regular Business Meeting
- July 2012 No Meeting to be held in July.
- August 14, 2012 Board of Education Committee Meetings
- August 28, 2012 Regular Business Meeting
- September 11, 2012 Board of Education Committee Meetings
- September 25, 2012 Regular Business Meeting
- October 9, 2012 Board of Education Committee Meetings
- October 30, 2012* Regular Business Meeting
- * Represents 5th Tuesday
- November 13, 2012 Board of Education Committee Meetings
- November 27, 2012 Regular Business Meeting
- December 11, 2012 Board of Education Committee Meetings
- December 18, 2012 Regular Business Meeting

In the event that said schedule is hereafter revised, the Board Secretary is hereby directed to post and direct notice to the Daily Record and The Reporter at least 48 hours before the revised meeting date; to file such notice with the Municipal Clerk of Netcong and mail said notice to those persons requesting the same.

Roll Call:

| Mrs. Callahan | Mr. Coladarci | Mrs. Dalesandro | Mr. McQueeny | Mr. Olivo | Mrs. Popelka | Ms. Sufly | Mr. Tranor | Mr. Morton |
|---------------|---------------|-----------------|--------------|-----------|--------------|-----------|------------|------------|
| | | | | | | | | |

- 3. Board of Education Meeting Superintendent’s Evaluation (March/April)**
- 4. 2012-2013 NJSBAIG Grant Application Submission**

BOARD CORRESPONDENCE

Moved by: _____

Seconded by: _____

RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

| Sender | Subject | Referred to |
|-------------------|--|---|
| Mrs. Sharon Still | Tri-Town Summer Camp Introduction and Request for Facilities Use Consideration | Dr. Dwight Pfennig, Interim Superintendent Mr. Todd Morton, Board President Members, Netcong Board of Education |

Voice Vote: _____ Ayes: _____ Nays: _____ Abstentions: _____

V. OLD BUSINESS

VI. COMMITTEE REPORTS

A. FINANCE/FACILITIES - **Robert Olivo, Chairperson**
 Joe Coladarci, Member
 Bernadette Dalesandro, Member
 Todd Morton, Member

Moved by: _____

Seconded by: _____

BE IT RESOLVED that resolution numbers 1 - 10 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the bills list dated February 28, 2012.

(To be distributed Monday)

2. **BE IT RESOLVED** that the Netcong Board Secretary pursuant to N.J.A.C.6A:23-2.11(c) (3) certifies that as of January 31, 2012 no budgetary line item accounts have been over expended in violation of N.J.A.C. 6A:23-2.11(c) (3).

Business Administrator

3. **BE IT RESOLVED** that the Netcong Board of Education accepts the financial Reports of the School Business Administrator/Board Secretary for the month of January 31, 2012 and after the review of the Secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the Maschio Food Service report for the month of January 2012, which shows a monthly income of \$1,278.45 and a year-to-date income loss of \$(402.72).

(Attachment #1)

5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following Use of School Facilities Requests as noted:

| Group | Purpose | Date | Time | Fee (if applicable) |
|--|-------------|--|--|---------------------|
| Lenape Valley High School Boys' Lacrosse Skot Koenig | Practice | Monday - Friday 03/02/12, 03/07/12 03/08/12, 03/09/12 03/12/12, 03/19/12 03/20/12 March, April & May - Gym will only be utilized On Inclement Weather Days and only in event that field is not available for use of the team at LVHS. | 3:00 am – 5:30 pm | No Charge |
| Netcong PTA | Tricky Tray | Friday, June 1, 2012 (Set -Up Gymnasium) Saturday, June 2, 2012 | 6:00 pm – 9:00 pm 8:00 am – 9:00 pm | No Charge |

* All dates/times are subject to cancellation in the event of inclement weather by the Acting Superintendent in consult with the Board President or Vice President and the Finance & Facilities Committee Chairperson.

6. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and the Business Administrator approves payment to Fine Wall Corporation (Application #7) in the amount of \$35,197.50 for services through October 31, 2011 as per the authorization of Parette Somjen Architects and Gianforcaro AEP.
7. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and the Business Administrator approves payment to Gianforcaro AEP in the amount of \$2,400.00 for professional services through January 31, 2012.

8. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and Business Administrator, approves the following resolution:

**RESOLUTION CONCERNING CHAPTER 78 – SECTON 125 FLEXIBLE
SPENDING ACCOUNTS & PREMIUM ONLY PLANS**

Pursuant to the requirements of NJPL 2011 Chapter 78, the Netcong Board Of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and Premium Only Plan (POP) effective May 1, 2012 as follows:

Pursuant to the proposal presented February 17, 2012, the Board accepts the recommendation of its group insurance broker, Brown & Brown Benefit Advisors, Inc. to designate Aflac as the district's FSA and POP administrator.

This recommendation includes Aflac implementing these plans at no cost to the district with the Board's continued permission to allow Aflac to offer its Voluntary benefit plans to all eligible employees.

The Board appoints Brown & Brown Benefits Advisors, Inc. as its broker-of-record for the district's Aflac FSA, POP and Voluntary benefit plans.

All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

9.

**A RESOLUTION BINDING THE NETCONG BOARD OF EDUCATION
TO PURCHASE ELECTRIC GENERATION SERVICES
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid
Cooperative Pricing System ID#E8801-ACECPS**

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACECPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Netcong Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2014 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

B. PERSONNEL

Frank Tranor, Chairperson
Marianne Callahan, Member
Lynn Popelka, Member
Todd Morton, Member

Moved by: _____

Seconded by: _____

BE IT RESOLVED that resolution numbers 1 - 1 be adopted as presented:

- 1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following individual as substitute teachers pending final County approval (As noted, county approval refers to the fingerprinting process required by law for all state employees.)
 - a. John Campanille

Roll Call:

| Mrs. Callahan | Mr. Coladarci | Mrs. Dalesandro | Mr. McQueeney | Mr. Olivo | Mrs. Popelka | Ms. Sufly | Mr. Tranor | Mr. Morton |
|---------------|---------------|-----------------|---------------|-----------|--------------|-----------|------------|------------|
| | | | | | | | | |

C. EDUCATION

Patrick McQueeney, Chairperson
Robert Olivo, Member
Colleen Sufly, Member
Todd Morton, Member

Moved by: _____

Seconded by: _____

BE IT RESOLVED that resolutions numbered 1 - 3 be adopted as presented:

- 1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the submission of the New Jersey School Boards Association Insurance Group (NJSBAIG) ERIC-West Sub fund - "Safety Grant Program" application, in the amount of \$3,100.00 for the period July 1, 2012 to June 30, 2013.
- 2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the submission of the "Race to the Top Round 3" Grant Project application.

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the workshops/conferences for the months of March and April 2012 as listed:

| Date | Teacher | Subject | Estimated Cost |
|-------------|----------------|--|--|
| 03/21/12 | Mr. Eberhardt | Test Coordinator Workshop Mount Laurel, NJ | No Charge Mileage (Current Exp.) |
| 03/24/12 | Ms. Morin | NJSSNA Annual Conference New Brunswick, NJ | No Charge Mileage (Current Exp.) |
| 03/30/12 | Mr. Eberhardt | 2012 Effective Practice Showcase Conference Eatontown, NJ | \$189.00/ N.C.L.B. Title IIA Mileage (Current Exp.) |
| 04/26/12 | Mr. Eberhardt | Cambridge Learning Hamilton, NJ | No Charge Mileage (Current Exp.) |

| Date | Board Member | Subject | Cost Budget Line Item |
|------------------------------|---------------------|--|-----------------------------------|
| 02/1/12 – 03/29/12 T.B.D. | Mrs. Dalesandro | Accountability Act Mandated Training Governance IV: Legal Update and Anti- Bullying Bill of Rights | \$50.00 11-000-230-590-000-000 |
| 02/1/12 – 03/29/12 T.B.D. | Ms. Sufly | Accountability Act Mandated Training Governance II: Finance | \$50.00 11-000-230-590-000-000 |

Roll Call:

| Mrs. Callahan | Mr. Coladarci | Mrs. Dalesandro | Mr. McQueeney | Mr. Olivo | Mrs. Popelka | Ms. Sufly | Mr. Tranor | Mr. Morton |
|----------------------|----------------------|------------------------|----------------------|------------------|---------------------|------------------|-------------------|-------------------|
| | | | | | | | | |

VII. NEW BUSINESS

VIII. MISCELLANEOUS

PETITIONS AND REQUESTS OF THE PUBLIC

Open to the Public: _____ Time: _____

Moved by: _____ Seconded by: _____

Voice Vote: _____ **Ayes:** _____ **Nays:** _____ **Abstentions:** _____

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The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

Close to the Public: _____ Time: _____

Moved by: _____ Seconded by: _____

Voice Vote: _____ **Ayes:** _____ **Nays:** _____ **Abstentions:** _____

IX. EXECUTIVE SESSION

Time: _____

Motion by: _____ Seconded by: _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

X. EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by: _____ Seconded by: _____

XI. POSSIBLE MOTIONS FOLLOWING EXECUTIVE SESSION

Motion by: _____ Seconded by: _____

XII. ADJOURNMENT – A motion is requested to adjourn. Time: _____

Motion by: _____ Seconded by: _____