

**MINUTES OF THE REGULAR MEETING**

**of the  
NETCONG SCHOOL DISTRICT  
26 College Road  
Netcong, NJ 07857**

**November 29, 2011**

**I. CALL TO ORDER:** The meeting was called to order by President Morton at 7:03 PM. The meeting was held in the Netcong Board of Education Office as publicly advertised.

**A. FLAG SALUTE** – All of those present participated in the salute to the flag.

**B. OPEN PUBLIC MEETING ACT PROCLAMATION** – The following is made part of the minutes:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**C. MISSION STATEMENT** – The following is made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

**D. ROLL CALL**

The following members were present: Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Mr. Tranor, and Mr. Morton, President.

Absent: None

Also Present: Dr. Dwight Pfennig, Interim Superintendent  
Christine M. Werner, Business Administrator/Board Secretary  
There were also fourteen (14) members of the public present.



**EXECUTIVE SESSION** – None at this time.

**II. PRESIDENT’S COMMENTS**

President Morton stated “Congratulations Ms. Sufly on being appointed this evening as a Board Trustee! Welcome Aboard!”

President Morton stated that the Board Trustee vacancy resulting from the resignation of Mr. James Still shall be filled within 60 days of the submission and approval of his resignation letter on November 1, 2011. Board President Morton stated that the vacancy will be posted and an email/eblast sent out to the public at the next opportunity so that interviews may be conducted and an appointment made at the December 20, 2011 Regular Business meeting.

**III. INTERIM SUPERINTENDENT’S COMMENTS**

Dr. Pfennig reported on the following matters:

**1. Fire Drill and Emergency Drill Report**

	<b>DATE/TIME</b>	<b>EVACUATION TIME</b>
Netcong Public School	11/08/11 – 2:32 p.m. – 2:34 a.m.	2:00 Minutes
Netcong Public School – Non Fire Evacuation Drill	11/08/11 – 3:35 p.m.	20 Minutes
Netcong Public School – Non-Fire Evacuation Drill (Gas Leak)	11/09/11 – 1:35 p.m.	3.5 Minutes

**2. Memorandum of Agreement – Netcong Police Department**

Dr. Pfennig noted that the MOA with Netcong Police Department has been sent to the Morris County Executive Superintendent and Morris County Prosecutor’s Office. Dr. Pfennig stated that the MOA works in conjunction with the local police department and governs various safety and legal matters for/regarding students in the district. A brief discussion ensued. Dr. Pfennig noted that police presence (walk thorough) in our district has been very effective and that the MOA is working well.

**3. QSAC Committee**

Dr. Pfennig discussed the NJQSAC program noting that a Committee shall be developed to review DPR data and information that has been compiled and evidences compliance with NJDOE regulations. Dr. Pfennig requested that 2-3 Board of Education Trustees be assigned to serve on the committee with Administration and NPS Staff which shall be charged with reviewing the district’s performance with respect to the NJQSAC monitoring process. Board Trustee Dalesandro, Board Trustee Sufly and President Morton volunteered to serve on the NJQSAC committee.

Motion by Board Trustee Dalesandro, seconded by Board Trustee McQueeney,

**BE IT RESOLVED**, that the Netcong Board of Education appoints President Morton, Board Trustee Dalesandro and Board Trustee Sufly to serve on the Netcong Public School NJQSAC Committee effective January 1, 2012 – June 30, 2012 as per NJDOE regulations.

**All in favor.**

**IV. SCHOOL BUSINESS ADMINISTRATOR CONSULTANT’S COMMENTS**

Mrs. Werner noted reminded all Board Trustees that fingerprinting and criminal background checks must be completed and noted that all Board of Education members who have not yet done so, should make appointments to do so at the next opportunity. Mrs. Werner noted that Ms. Suflay must also comply with said regulations within 60 days of her appointment this evening.

**BOARD CORRESPONDENCE AND MINUTES**

**Correspondence**

Board Trustee McQueeney moved the following resolution:

**RESOLVED**, the communications mentioned be listed in the minutes and action be taken as noted.

<b>Sender</b>	<b>Subject</b>	<b>Referred to</b>
State of New Jersey Department of Education	Supplemental Ed Jobs Funding – Additional Funding	Christine Werner, Business Administrator/Board Sec’y Dr. Dwight Pfennig, Interim Superintendent
Kevin Earl	Coaching Employment Opportunity	Dr. Dwight Pfennig, Interim Superintendent Members, Netcong Board of Education
Netcong Education Foundation	“Night Out on the Court” Basketball Tournament Event – 01/27/12	Members, Netcong Board of Education Dr. Dwight Pfennig, Interim Superintendent
Cathie Miller Shop-Rite Consumer Affairs	Invitation Netcong School Band And Choir – Holiday Performance	Ms. Jenson, Netcong School Dr. Dwight Pfennig, Interim Superintendent
Borough of Netcong	Shared Services Consideration and Draft Contract*	Dr. Dwight Pfennig, Interim Superintendent Mr. Todd Morton, President Netcong Board of Education Members, Netcong Board of Education
Colleen Suflay	Board of Education Trustee Vacancy – Letter of Interest	Mr. Todd Morton, President Netcong Board of Education Members, Netcong Board of Education

\* Discussion – the Draft Shared Services Contract was distributed earlier this evening.

The motion was seconded by Board Trustee Popelka and was approved by a unanimous voice vote by all members present.

**Approval of Board Minutes**

Board Trustee Dalesandro moved the following resolution:

**BE IT RESOLVED**, that the minutes of the following meeting(s) be approved as submitted:

<b>Date</b>	<b>Meeting</b>
August 23, 2011	Regular Business Meeting
	Executive Session I
	Executive Session II
August 30, 2011	Special Board Meeting
	Executive Session

The motion was seconded by Board Trustee McQueeney and approved by a unanimous vote of the members present.

**V. OLD BUSINESS**

Board Trustee Dalesandro made comments and inquiries pertaining to the district's School Choice consideration and application on behalf of the Netcong Public School for the 2013-2014 school year. Board Trustee Dalesandro suggested that a Board committee be formed to develop and formulate the district's application. A brief discussion ensued. Board Trustee Dalesandro, Board Trustee McQueeney and President Morton volunteered to serve of said committee.

The following matters were also discussed:

- Bicycle Rack – Board Trustee Olivo stated that the bicycle rack, which was damaged during the construction last summer, should also be placed on the damaged property list which will be submitted to the General Contractor at the next opportunity.
- NPS Lobby (front entrance) Bathroom Doors Replacement – a brief discussion ensued pertaining to the status of the replacement of the NPS lobby doors.
- Trophy Case Refurbishment - . a brief discussion ensued pertaining to the status of the refurbishment of the NPS Trophy Case located in the NPS lobby area (front entrance).
- Dover School District Technology Equipment Donation – a brief discussion ensued pertaining to the status of the Dover School District technology equipment donation. It was noted that there was no current update to be provided at this time.
- NPS Stage Draperies – a brief discussion ensued pertaining to the damage evident on the NPS stage draperies. Mrs. Werner noted that she and Dr. Pfennig had reviewed the damage with a representative from the Bloomfield Drapery Co. who provided cleaning/sanitation services following the construction the district underwent last summer. It was noted that Mr. Gold, President of Bloomfield Drapery indicated that the left side curtain showed water damage stains and that Bloomfield Drapery had not utilized water in the cleaning/sterilization services it had provided to the district in September. A brief discussion ensued. Mrs. Werner stated that Mr. Gold had suggested calling a dry cleaning specialist in consideration to try to remove the stained area and had also provided Mrs. Werner with preliminary quotes to replace the curtain(s) which ranges from \$1,800 - \$5,000 in cost. A brief discussion ensued as to the means of which the curtain may have suffered water damage if the cleaning process did not entail the use of water.
- Policy and Procedures – a brief discussion ensued regarding the fire alarm system and district emergency procedures.
- Purchase of a generator - a brief discussion ensued. Dr. Pfennig inquired as to where a generator would be housed within the building/district noting that a generator is a large unit and requires a large space.
- Repair of the district/NPS building entrance steps. Administration noted that Bill Longski has repaired the the NPS entrance(s) steps and stated that there were a couple of concerns with the workmanship which has been discussed with the vendor
- Gym Floor Repair – discussion ensued regarding the gym floor repair work and the vendor's (Mathusek) lack of attention to repair (work/complete) as has been promised to the district. A brief discussion ensued. Board Trustee Olivo stated that the gym floor area under the bleachers showed damage as well. Much dissatisfaction was expressed with the work or lack thereof that was put forth by Mathusek. Administration was asked to contact Mathusek and discuss the district's dissatisfaction immediately. Administration was also asked to call another vendor to finish the gym floor in the event that Mathusek is not immediately responsive to the district.
- NPS classroom heating concerns – a brief discussion ensued regarding the ability to regulate the heat in classrooms. Dr. Pfennig noted that the heating system is now computerized and still has yet to be regulated. Discussion ensued. Board Trustee Popelka recommended that the district utilize an instrument/gun that can read classroom temperature(s) to enable the custodial staff to regulate classroom temperature(s) manually on the computer in the intermittent period of time of getting the computer/heating system to work properly. Board Trustee Olivo stated that the Borough has this instrument/gun and that Mr. Feti may borrow it to complete this task.

President Morton reviewed the following Referendum Projects' construction updates:

- Preliminary Punch List items. Dr. Pfennig noted that a lot of items are currently under review and that the district is still discovering problems. Dr. Pfennig also noted that the Construction Manager will be on site tomorrow to review the list and do another walk-through.
- Hallway floor tiles replacement project – discussion ensued regarding the hallway floor tiles replacement project which is scheduled to be started/completed during the winter break. Board Trustee Popelka inquired if the replacement tiles had been ordered as of yet, noting that they should have been ordered already especially with respect to the difficulty the General Contractor had over the summer with the colored tiles necessary to complete the floor tile pattern. A brief discussion ensued. Administration will make this inquiry to the district's Construction Manager tomorrow.
- Return of PODS – a brief discussion ensued regarding the removal of the PODS. Mrs. Werner stated that she had contacted PODS and requested that the vendor pick them up.

## **VI. COMMITTEE REPORTS**

### **A. FINANCE/FACILITIES - Robert Olivo, Chairperson**

Motion by Board Trustee Olivo, seconded by Board Trustee Dalesandro that resolutions numbered 1 – 8 be adopted as presented:

**BE IT RESOLVED** that resolutions numbered 1 – 8 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the bills list dated November 29, 2011. (Will be distributed Monday)
2. **BE IT RESOLVED** that the Netcong Board Secretary pursuant to N.J.A.C.6A:23-2.11(c) (3) certifies that as of November 29, 2011 no budgetary line item accounts have been over expended in violation of N.J.A.C. 6A:23-2.11(c) (3).

\_\_\_\_\_  
Business Administrator

3. **BE IT RESOLVED** that the Netcong Board of Education accepts the financial Reports of the School Business Administrator/Board Secretary for the month of September 30, 2011 and after the review of the Secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the Maschio Food Service report for the month of September 2011, which shows a monthly income of \$363.02 and a year-to-date income loss of \$(487.36). (Attachment #1)

**Discussion ensued. The Board expressed concern regarding the year-to-date income loss. Mrs. Werner noted that the loss was due to the electrical failure experienced last summer and that a claim will be submitted to the insurance company for reimbursement.**

5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, supports the Borough of Netcong's "Safe Routes to School" Federal Grant application submission pertaining to the Center Street - Cross Street Sidewalk project.

- 6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the Shared Services Interlocal Agreement with the Borough of Netcong pertaining to Custodial Services and Snow Plowing Services effective January 1, 2012 – June 30, 2012. Terms and conditions apply. (Attachment #2)

Discussion ensued. The Board requested additional time to review the Interlocal Shared Services Agreement as presented.

Motion by Board Trustee Dalesandro, seconded by Board Trustee Popelka that resolution number 6 **be tabled** at this time pending the Board of Education’s review of the Interlocal Shared Services Agreement as presented.

- 6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the Shared Services Interlocal Agreement with the Borough of Netcong pertaining to Custodial Services and Snow Plowing Services effective January 1, 2012 – June 30, 2012. Terms and conditions apply. (Attachment #2)

**All in favor.**

- 7. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, accepts one (1) out of district special education pupil, for the 2011-2012 school year. The sending district is responsible for tuition, Occupational Therapy services, Speech Therapy services, Physical therapy services, ABA therapy services\* and transportation costs.

Student	Effective Date	Sending District	Program	Tuition Cost
GLT 201113	November 7, 2011 - June 30, 2012	Stanhope	PSD	\$7,508.00/annual \$41.72/Per Diem

\* NPS will provide tuition student with Therapy Services as deemed necessary by the sending district and will be billed in accordance with the hourly rate as follows:

Occupational Therapy Services.....	\$61.93/hour
Speech Therapy Services.....	\$49.14/hour
Physical Therapy Services.....	\$85.00/hour
ABA Therapy Services.....	\$125.00/hour

- 8. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following Use of School Facilities Requests as noted:

Group	Purpose	Date	Time	Fee (if applicable)
Netcong Recreation	Parade Staging Area	Sunday 12/04/11	3:30 pm – 8:00 pm	N/A
Netcong Educational Foundation	“Night Out On The Court” Basketball Tournament Fundraiser Event	Friday 01/27/12	6:00 pm – 9:00 pm	N/A

• All dates/times are subject to cancellation in the event of inclement weather by the Acting Superintendent in consult with the Board President or Vice President and the Finance & Facilities Committee Chairperson.

Motion by Board Trustee Olivo, seconded by Board Trustee Dalesandro that resolutions numbered 8 – 9 be addended and adopted as presented:

- 8. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following Use of School Facilities Requests as noted:

Group	Purpose	Date	Time	Fee (if applicable)
Netcong Recreation	Parade Staging Area	Sunday 12/04/11	3:30 pm – 8:00 pm	N/A
Netcong Educational Foundation	“Night Out On The Court” Basketball Tournament Fundraiser Event	Friday 01/27/12	6:00 pm – 9:00 pm	N/A

Resolution #8 shall be addended with the following facilities requests:

Group	Purpose	Date	Time	Fee (if applicable)
Netcong Educational Foundation	“Parents Night Out” Holiday Shopping Event	Friday 12/09/11 12/16/11	Library 6:30 pm – 9:30 pm	N/A
Lenape Valley Wrestling	Wrestling	Saturday 12/10/11 01/07/12 02/04/12	9:00 am – 3:00 pm 12:00 pm – 5:00 pm 12:00 pm – 5:00 pm	Energy Fee  Custodial Overtime Charges
Netcong PTA	General Membership and Executive Meetings	12/13/11 General Membership  01/12/12 General Membership 01/26/12 Executive Meeting  02/09/12 General Membership  03/08/12 General Membership 03/29/12 Executive Meeting  04/12/12 General Membership	Library 6:00 pm – 9:00 pm	N/A
Netcong PTA	General Membership and Executive Meetings	05/10/12 General Membership 05/24/12 Executive Meeting  06/14/12 General Membership	Library 6:00 pm – 9:00 pm	N/A

- All dates/times are subject to cancellation in the event of inclement weather by the Acting Superintendent in consult with the Board President or Vice President and the Finance & Facilities Committee Chairperson.

9. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the tuition contract with the Shepherd Academy for effective December 5, 2011\* - June 30, 2012 at an annual cost of \$47,831.23 pro-rata.

Note: Start date\* is pending upon securing final transportation arrangements.

**All in favor.**



**NOTE:** **FINANCE AND FACILITIES AGENDA ITEMS 1 – 8 AND 8 - 9 AS AMENDED AND ADDENDED AND AS PRESENTED.**

**AYES:** Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Ms. Suflay, Mr. Tranor and Mr. Morton, President.

**NAYS:** None

**ABSTENTIONS:** None

## **B. PERSONNEL**

, Chairperson

Motion by Board Trustee Callahan, seconded by Board Trustee Dalesandro that resolutions numbered 1 – 7 be adopted as presented:

**BE IT RESOLVED** that resolution numbers 1 – 7 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following individuals as substitute teachers pending final County approval (As noted, county approval refers to the fingerprinting process required by law for all state employees.)
  - a. Dolores Bollinger
2. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves Mr. Earl's request to coach at Lenape Valley Regional High School in the position of Assistant Lacrosse Coach, providing all of his duties as Physical Education Teacher at Netcong Elementary School are satisfactorily completed.
3. **BE IT RESOLVED** by the Netcong Board of Education, to approve the Employment Contract for Mrs. Christine M. Werner, Business Administrator/Board Secretary, for the period July 1, 2011 to June 30, 2012 with the terms and conditions of the contract as presented.

(Attachment #3)

**Discussion ensued. The Board requested additional time to review Mrs. Werner's employment contract as presented.**

Motion by Board Trustee Dalesandro, seconded by Board Trustee McQueeney that resolution number 3 **be tabled** at this time pending the Board of Education's and Board attorney review of Mrs. Werner's employment contract and additional executive session discussion.

3. **BE IT RESOLVED** by the Netcong Board of Education, to approve the Employment Contract for Mrs. Christine M. Werner, Business Administrator/Board Secretary, for the period July 1, 2011 to June 30, 2012 with the terms and conditions of the contract as presented.

(Attachment #3)

**All in favor.**

4. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the **revised** P/T Business Office Secretary Job Description.

(Attachment #4)

**Discussion ensued. Job description revision is as follows: 4 hours/day and/or not to exceed 20 hours/week as presented.**

5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves Jill R. Levigion as P/T Business Office Secretary on an emergent hire basis, at an hourly rate of \$15.00/hour, 4 hours/day, 5 days/week effective December 5, 2011 through June 30, 2012.
6. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following personnel as P/T custodial staff members at their appropriate salary rates for the 2011-2012 school year:

Name	Effective Date	Salary
David Penicaro	December 1, 2011 – June 30, 2012	\$12.00 / Hour
Tom Davies	December 1, 2011 – June 30, 2012	\$12.00 / Hour

7. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following personnel as Part Time/Temporary/Seasonal custodial staff members at their appropriate salary rates for the 2011-2012 school year:

Name	Effective Date	Salary
David Collicchio	December 1, 2011 – June 30, 2012	\$15.00 / Hour

Motion by Board Trustee Dalesandro, seconded by Board Trustee Popelka that resolution number 8 – 8 be addended and adopted as presented:

8. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the salary adjustment for Mr. Steven Petersen from \$10.15/hour to \$12.00/hour retroactive to November 1, 2011.

**All in favor.**

**VOTE: PERSONNEL AGENDA ITEMS 1 – 2 and 4 - 8 AS ADDENDED AND AMENEDED AND AS PRESENTED.**

**AYES:** Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Ms. Suflay, Mr. Tranor, and Mr. Morton, President.

**NAYS:** None

**ABSTENTIONS:** None

**C. EDUCATION**

**Frank Tranor, Chairperson**

Motion by Board Trustee Tranor, seconded by Board Trustee Dalesandro that resolutions numbered 1 – 4 be adopted as presented:

**BE IT RESOLVED** that resolutions numbered 1 – 4 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves participation of the NES Band and Chorus in the Ronetco Supermarkets’ (operators of ShopRite Supermarkets in Northwest New Jersey) holiday performance showcase on Monday, December 16, 2011 from 3:30 – 6:30 p.m. **Transportation is the responsibility of the parent/student.**
  
2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the following Field Trips as listed:  
**Transportation will be provided as noted and funded as listed.**

<b>Date</b>	<b>Grade</b>	<b>Field Trip</b>
01 / 10-11 / 12	G & T “Workshop on the Arts”	Morristown Unitarian Fellowship Morristown, NJ <b>Current Expense</b>
06/08/12	Grade 2	Crayola Factory Easton, PA <b>Current Expense</b>
06/12/12	Grade 3	Bronx Zoo New York, NY <b>Current Expense</b>
<del>06/13/12</del> 06/12/12	Grade 6	Historic Downtown Philadelphia Philadelphia, PA <b>Current Expense</b>
06/14/12	Grades 4	Liberty Science Center Jersey City, NJ <b>Current Expense</b>

**Discussion:** Board Trustee Suflay inquired if the new field trip request form that she had shared with Mrs. Flach-Bammer last year was being utilized this school year. **Note:** The old field trip request form had a deficiency contained within. A brief discussion ensued.

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, that student #3172939 be placed on Home Instruction 10 hours/week effective November 15, 2011 to December 1, 2011\* as required by law.

**Note:** Home Instruction Services to be provided by Mrs. Kim Arbolino @ \$35.00/hour compensation as provided by the NTA Agreement. \* Pending IEP development and implementation.

4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the Memorandum of Agreement between the school district and the Netcong Borough Police for the 2011-2012 school year.

**VOTE:** **EDUCATION AGENDA ITEMS 1 – 4 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Ms. Suflay, Mr. Tranor, and Mr. Morton, President.

**NAYS:** None

**ABSTENTIONS:** None

## **VII. NEW BUSINESS**

Board Trustee Popelka opened a discussion matter pertaining to the Superintendent vacancy and search for a permanent Superintendent for the 2012-2013 school year. Board Trustee Popelka stated that she would like to see a round table process be conducted whereby discussion is had with the community, staff, parents, local officials, etc. and a committee formed for the purpose of hiring a Superintendent. President Morton stated that the search for a new Superintendent will begin in January. Board Trustee Dalesandro stated that while the district has begun planning the 2012-2013 school year budget, it is advised that the Board of Education look at the district's current Administrative structure and decide if there should be changes made for the ensuing school year. Board Trustee Popelka suggested meeting with Mrs. Joanne Borin, NJSBA Field Representative to request assistance in determining what is in the best interest of the district. Board Trustee Dalesandro stated that the Board of Education must be accountable to itself. Board Trustee Popelka stated that a decision must be made in terms of the budgeted allocations for Administrative salaries for the ensuing school year. A brief discussion ensued. Board Trustee Popelka stated that the NPS community and Netcong Borough residents have a stake in this decision. Board Trustee Dalesandro stated that the Board of Education should come up with a plan and include the public in the decision process. Board Trustee McQueeney stated that the public can express its opinion(s) to the Board of Education in attending Board meetings which is a public forum or write letters to the Board of Education regarding same. Board Trustee McQueeney stated that the Board would do well to rely on 2 great resources – Dr. Pfennig and the Netcong community. Dr. Pfennig discussed and described a preliminary plan of action including process, structure, budget and public forum that he had utilized in the past which may provide assistance to the Board in hiring a new Superintendent and stated he would be pleased to help the Board of Education in this process. Dr. Pfennig stated that everyone in the NPS community has a stake in the process of hiring a new Superintendent and that he would suggest that an eblast email be sent to community members requesting that they complete a survey in regard to hiring a new Superintendent to ascertain opinion regarding same. He also stated that he would have a discussion with NPS staff and the Netcong community, both of which should provide input as well. Dr. Pfennig stated that he would be very please to assist the Board of Education and Netcong community in this process. Discussion ensued. Board Trustee Dalesandro, Board Trustee McQueeney, Board Trustee Popelka and Board Trustee Suflay volunteered to serve on the Superintendent Search committee as described. President Morton stated that he would select two additional Board Trustees to serve on this committee at the next opportunity and advise the Board of same. Dr. Pfennig stated that he would develop a community survey/questionnaire pertaining to the Superintendent search and post it on the district website for the community's participation/response. Dr. Pfennig also stated that he would develop a community forum to an effort to inform parents and community members about the process that will be undertaken in selecting a new Superintendent for the district.

## **VIII. MISCELLANEOUS**

**Discussion ensued pertaining to the following Miscellaneous Items:**

**Board Trustee Olivo made an inquiry regarding these matters:**

- 1. Inquired about the status of the receipt of K4 tuition revenues from the 2010-2011 school year. A brief discussion ensued.**
- 2. Noted that he and Mrs. Werner had completed a walk-through review of the gym floor replacement project and that there was a hole/holes in different areas of the gym. Board Trustee Olivo stated that the area is not safe and that children should not be playing in this area. Board Trustee Suflay noted that having construction ladders around and about the building was a safety issue as well.**

**Dr. Pfenning stated that he and Mrs. Werner were in the process of interviewing interested applicants for the Treasurer of School Monies position. It is expected that a recommendation to appoint a Treasurer of School Monies will be presented to the Board of Education for approval at the December 20, 2012 Regular Business meeting.**

**President Morton encouraged all Board of Education Trustees and Netcong community members to attend the 1<sup>st</sup> annual Christmas Holiday Parade scheduled to take place on December 4, 2011.**

## **PETITIONS AND REQUESTS OF THE PUBLIC**

Board Trustee Popelka moved, seconded by Board Trustee McQueeney to open the public session at 8:10 p.m. and was approved by a unanimous voice vote by all members present. President Morton opened the meeting to the public at 8:10 pm.

Mr. Tom Pettineo (101 Wiltop) stated that he was very pleased and appreciative with the emails/eblasts communicating with the local residents and providing information to us regarding the status of the Superintendent Search and soliciting public input regarding same. Mr. Pettineo then suggested that the Board of Education and/or Administration might send an eblast email regarding the Board Trustee vacancy which may help to solicit interest from the public if made known in this manner. Mr. Pettineo then stated he wished to speak on behalf of Lakeland Little League this evening and their organization's request to use the NPS facilities for baseball/softball practices. Mr. Pettineo stated that their organization serves approximately 210 boys and girls, many of which are Netcong Borough residents and had requested facility use of the NPS gym but said request has/had been denied. Much discussion ensued. President Morton stated that Administration would review the district's facility use calendar and advise Mr. Pettineo as to any facility (gym) use time availability for the Lakeland Little League at the next opportunity.

Karen Koster (38 Dell Ave) requested that Board Meeting Addendum Agendas be made available to the public. Mrs. Werner stated that she would make every effort to make Addendum Agendas available to the public. Mrs. Koster also inquired if the website would soon be updated to include approved minutes of Board of Education meetings. Mrs. Werner stated that she would make every effort to do so. Mrs. Koster stated that this evening's agenda was not posted on the district website/made available for the public until 5:30 pm this evening.

Catherine DeVito (NPS Teacher) requested that meeting agendas would be placed outside the door rather than in the Board Meeting Room so that the public is provided hard copies prior to the meeting.

There being no additional items for discussion at this time, Board Trustee Dalesandro moved, seconded by Board Trustee Callahan to close the public session at 8:21 pm. This was approved by a unanimous voice vote by all members present.

**IX. EXECUTIVE SESSION**

Motion by Board Trustee Dalesandro, seconded by Board Trustee McQueeney, that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding pending or anticipated litigation, contract negotiation, personnel, and/or matters pertaining to attorney/client privilege. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 8:22 pm and was approved by a unanimous voice vote by all members present.

**EXECUTIVE SESSION – A motion is requested to come out of executive session.**

Motion by Board Trustee McQueeney, seconded by Board Trustee Popelka to close executive session at 8:49 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 8:49 pm with the following members present:

**Present: Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Ms. Suflay, Mr. Tranor and Mr. Morton, President.**

**X. ADJOURNMENT** – There being no further business to come before the board, Board Trustee Popelka made a motion, seconded by Board Trustee Tranor and carried by Unanimous Voice Vote to adjourn the November 29, 2011 Regular Business Meeting of the Netcong Board of Education at 8:50 PM.

Respectfully Submitted,

Christine M. Werner  
Business Administrator/Board Secretary