

MINUTES OF THE SPECIAL MEETING

**of the
NETCONG SCHOOL DISTRICT
26 College Road
Netcong, NJ 07857**

June 21, 2011

I. CALL TO ORDER: The meeting was called to order by President Morton at 7:00 PM. The meeting was held in the Netcong Public School Library as publicly advertised.

A. FLAG SALUTE – All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION – The following is made part of the minutes:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT – The following is made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. ROLL CALL

The following members were present: Mrs. Callahan, Mrs. Dalesandro, Mr. Olivo, Mrs. Popelka, Mr. Tranor and Mr. Morton, President.

Absent: Mr. Arbolino, Mr. McQueeney and Mr. Still

Also Present: Mrs. Melissa Flach-Bammer, Acting Superintendent/Principal/CST Coordinator
Christine M. Werner, School Business Administrator/Board Secretary Consultant
There were also five (5) members of the public present.

PETITIONS AND REQUESTS OF THE PUBLIC ~ AGENDA ITEMS ONLY

Mrs. Dalesandro moved, seconded by Mrs. Popelka, to open the public session at 7:02 p.m. and was approved by a unanimous voice vote by all members present. President Morton opened the meeting to the public at 7:02 pm.

There being no items for discussion at this time, Mrs. Popelka moved, seconded by Mrs. Dalesandro to close the public session at 7:03 pm. This was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION – None at this time.**II. PRESIDENT’S COMMENTS**

President Morton stated that graduation was great!

President Morton stated that construction started today and that it was very busy throughout the building. President Morton stated that he felt that the contractors had made good progress in only one day with what he witnessed.

III. ACTING SUPERINTENDENT’S COMMENTS

Acting Superintendent Flach-Bammer reported on the following matters:

1. **Graduation** – Acting Superintendent Flach-Bammer stated that graduation was great and that **she is very proud of the kids!** “Congratulations to our graduates”! and she wished them success in their HS years!
2. **Construction Update/Comments** – Acting Superintendent Flach-Bammer discussed the following:
 - a) **Demolition** – Acting Superintendent Flach-Bammer stated that demolition is going at a very fast pace. .
 - b) **Storage Concerns/Consideration** – Acting Superintendent Flach-Bammer stated that the district was in dire need of additional PODS/storage units. Acting Superintendent Bammer stated that she would call Sea Box being that they had 40’ containers and the PODS were only 24’ containers. The consensus of the Board was to authorize Superintendent Flach-Bammer to obtain as many storage containers as necessary for the referendum projects’ demolition and construction phase to continue.

IV. SCHOOL BUSINESS ADMINISTRATOR CONSULTANT’S COMMENTS

Business Administrator Consultant Werner reported on the following matters:

Board Retreat Dates –Mrs. Werner stated that she had received several potential Board Retreat dates to meet with Mrs. Joanne Borin, NJSBA Client Services Representative. Mrs. Werner asked that the Board members email her with the date(s) that they are available to meet with Mrs. Borin for this purpose.

RFP Solicitations for Legal Services and Auditing Services for the 2011-2012 School Year – Mrs. Werner stated that she had received responses to the RFP’s for legal services and auditing services from all of the firms requesting the RFP. A brief discussion ensued pertaining to setting forth a date of which the Board of Education could interview the firms/individuals who had submitted proposals in response to the RFP.

Asbestos Abatement @ Netcong Elementary School Renovations Proposals – Mrs. Werner reported on the proposals received for the Asbestos Abatement pertaining to the referendum projects (locker room and toilet room renovations) as follows:

Three (3) firms provide RFP proposals pertaining to the locker room and toilet room renovations as follows:

Firm	RFP Complete
B & G Restoration	Yes
B&N&K Restoration Co., Inc.	Yes
Lilich Corporation	Yes

Discussion: A brief discussion ensued. Mrs. Werner stated that a resolution has been placed on this evening’s Addendum Agenda to accept the RFP proposals that have been received and subsequently award a contract for the Asbestos Abatement project consideration as presented. Mrs. Werner noted that the proposal received from B & G Restoration represents the lowest responsible bid for this project.

Air Quality Monitoring Proposal @ Netcong Elementary School Renovations Proposals – Mrs. Werner reported on the proposal received for Air Quality Monitoring services to be provided by McCabe Environmental Services, L.L.C. during the Asbestos Abatement pertaining to the locker room and toilet room renovations projects. Mrs. Werner noted that a resolution to accept and to approve said proposal has been placed on the Agenda this evening for the Board of Education’s consideration and approval.

BOARD CORRESPONDENCE

Correspondence

Mrs. Dalesandro moved the following resolution:

RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
McCabe Environmental Services, L.L.C.	Asbestos Abatement Monitoring – Netcong Elementary School Bathroom Renovations	Mrs. Christine M. Werner, Business Administrator/Board Secretary Consultant Mrs. Melissa Flach-Bammer, Acting Superintendent Netcong Board of Education

The motion was seconded by Mrs. Popelka and opened for discussion. Mrs. Werner respectfully requested that the correspondence listed on the Addendum Agenda also be accepted as presented. A brief discussion ensued.

Board Trustee Dalesandro moved, seconded by Mrs. Popelka that the resolution be addended to include the additional correspondence as noted.

All in favor.

Mrs. Dalesandro moved the following resolution as addended:

RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
McCabe Environmental Services, L.L.C.	Asbestos Abatement Monitoring – Netcong Elementary School Bathroom Renovations	Mrs. Christine M. Werner, Business Administrator/Board Secretary Consultant Mrs. Melissa Flach-Bammer, Acting Superintendent Netcong Board of Education
B & G Restoration, Inc.	Proposal - Asbestos Abatement @ Netcong Elementary School Renovations	Mrs. Christine M. Werner, Business Administrator/Board Secretary Consultant Mrs. Melissa Flach-Bammer, Acting Superintendent Netcong Board of Education
B&N&K Restoration Co., Inc.	Proposal - Asbestos Abatement @ Netcong Elementary School Renovations	Mrs. Christine M. Werner, Business Administrator/Board Secretary Consultant Mrs. Melissa Flach-Bammer, Acting Superintendent Netcong Board of Education
Lilich Corporation	Proposal - Asbestos Abatement @ Netcong Elementary School Renovations	Mrs. Christine M. Werner, Business Administrator/Board Secretary Consultant Mrs. Melissa Flach-Bammer, Acting Superintendent Netcong Board of Education

The motion was seconded by Mrs. Popelka and was approved by a unanimous voice vote by all members present.

IV. OLD BUSINESS

Board Trustee Olivo discussed the plans for the phone booth that has been in the front foyer area of the school for quite some time. A brief discussion ensued. Board Trustee Popelka stated she would place the item on ebay for auction. It was noted that Gianforcaro, AEP will make every effort to insure that the phone booth is preserved in its present state when it is removed.

Board Trustee Tranor expressed concern with the parking lot areas around the school especially during construction i.e. heavy dumpsters damaging the new blacktop areas around the school. Mrs. Werner noted that she had solicited quotes for repaving the parking lot areas around the school but that, at this time, it is better to repave the parking lots after the construction has been completed. A brief discussion ensued.

V. COMMITTEE REPORTS

A. FINANCE/FACILITIES - Robert Olivo, Chairperson

Motion by Mr. Olivo, seconded by Mrs. Dalesandro that resolutions numbered 1 – 2 be adopted as presented:

BE IT RESOLVED that resolution numbers 1 – 2 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and the School Business Administrator Consultant, in concert with Parette Somjen Architects and Gianforcaro AEP, accepts the proposal from McCabe Environmental Services, L.L.C. for Asbestos Abatement Monitoring pertaining to the Netcong Elementary School Referendum projects in the amount of \$8,913.00 in accordance with the proposal submitted herewith.

Discussion: Anthony Gianforcaro discussed the asbestos abatement monitoring proposal as presented. A brief discussion ensued.

2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the tuition rate for the district’s K-4 program to be set at \$5.00 per half day session or \$900.00 per year effective September 1, 2011 for the 2011-2012 school year and that which shall be billed monthly and paid one month in advance exclusive of PSD children and Netcong Borough resident children (age 4) who are eligible for free or reduced lunch.

Discussion: Board Trustee Dalesandro stated that she was in favor of this, and that we need to continue to require that out-of-district parents to pay more with the consensus of the Board Trustees present to charge \$10.00/day for a half day session for out-of- district students.

Motion by Mr. Olivo, seconded by Mrs. Dalesandro that resolution number 3 be addended and adopted as presented:

3. **BE IT RESOLVED** by the Netcong Board of Education, acknowledges the RFP proposals received for Asbestos Abatement Services @ Netcong Elementary School associated with the Referendum project that were received and opened on Monday, June 20, 2011.

Firm	Base Bid Asbestos Abatement @ Netcong Elementary School Removal and Disposal	Note
B&G Restoration Inc.	\$32,000	Add or Deduct Price for ACM pipe insulation removal demolition by others \$100
B&N&K Restoration Co. Inc	\$38,800	Add or Deduct Price for ACM pipe insulation removal demolition by others \$25/linear foot
Lilich Corporation	\$43,500	Add LF Unit Price for ACM pipe insulation removal demolition by others \$80/linear foot

RESOLVED by the Netcong Board of Education, rejects the RFP proposal from Lilich Corporation due to being in excess of the bid threshold under the QPA certification of the Business Administrator; and

BE IT FURTHER RESOLVED that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and School Business Administrator Consultant, accepts the Base Bid Proposals for the Asbestos abatement services and awards the contract to B&G Restoration in the amount of \$ \$32,000 with Add/Deduction Price stipulation as noted for the Asbestos abatement project in accordance with the proposals submitted herewith.

All in favor.

Discussion: Anthony Gianforcaro discussed the asbestos abatement proposals as presented and explained the Scope of Work included in the proposals, including add/deduct pricing. Board Trustee Dalesandro inquired where the pipes were located and Anthony Gianforcaro explained that there is asbestos in the material wrapped around the pipes in the bathrooms and the locker rooms pertaining to the RFP noted in this resolution. He discussed the first floor corridor area and the pipes throughout the building ceilings that are wrapped with asbestos insulation. Board Trustee Dalesandro stated that she wanted to remove every ounce of asbestos in the building. Anthony Gianforcaro then stated that to remove all of the asbestos throughout the building would be cost prohibitive and the work would never be completed on time. Board Trustee Olivo stated that he remembers that the Board discussed removing all of the asbestos throughout the building in the past and thought that we were getting it all out. Board Trustee Popelka said that the Board is likely to find asbestos somewhere in the building even if it was all removed.

Motion by Mr. Olivo, seconded by Mrs. Dalesandro that resolution number 4 be addended and adopted as presented:

- 4. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the tuition rate for the district’s K-4 program to be set at \$10.00 per half day session or \$1,800.00 per year for out-of-district, non-special education children effective September 1, 2011 for the 2011-2012 school year and that which shall be billed monthly and paid one month in advance for non-resident children (age 4) as per Policy #5111 and #5111.b.

All in favor.

VOTE: FINANCE & FACILITIES AGENDA ITEMS 1 - 2 AND 3 – 4 AS ADDENDED AND AS PRESENTED.

AYES: Mrs. Callahan, Mrs. Dalesandro, Mr. Olivo, Mrs. Popelka, Mr. Tranor and Mr. Morton, President.

NAYES: None

ABSTENTIONS: None

B. PERSONNEL - James Still, Chairperson

There are no Personnel resolutions presented for consideration or approval this evening.

C. EDUCATION - Frank Tranor, Chairperson

Motion by Mr. Tranor, seconded by Mrs. Dalesandro that resolution numbered 1 – 1 be adopted as presented:

BE IT RESOLVED that resolution number 1 – 1 be adopted as presented:

- 1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, that student #8162470 be placed on Home Instruction 10 hours/week effective June 13, 2011 to June 17, 2011 as required by law.

Note: Home Instruction Services to be provided by Miss Catherine DeVito @ \$35.00/hour compensation as provided by the NTA Agreement.

Discussion: Acting Superintendent Flach-Bammer noted that Home Instruction is required for this student. Board Trustee Callahan inquired as to the date that the fourth marking period ends. Acting Superintendent Flach-Bammer stated that the marking period continued through June 13, 2011.

VOTE: **EDUCATION AGENDA ITEM 1 –1 AS PRESENTED.**

AYES: Mrs. Callahan, Mrs. Dalesandro, Mr. Olivo, Mrs. Popelka, Mr. Tranor and Mr. Morton, President.

NAYES: None

ABSTENTIONS: None

VII. NEW BUSINESS

Board Trustee Olivo provided an overview of the discussion held at the construction meeting earlier today especially with regard to replacing the carpet in the Board Office after the flooding incident that occurred because the roofer did not install the gutters on the back wall of the annex building as the plans specified and stated that Fine Wall should replace the carpet in the entire BOE office –vs- only one room (BA Office) of carpet. President Morton stated that he does not want any one BOE member speaking for the entire Board, that this is what we are paying Gianforcaro to do and that if an individual BOE member feels he/she needs to ask or discuss something that they need to go through the Board President, the Acting Superintendent or the Business Administrator or through Gianforcaro. Board Trustee Olivo stated (to Anthony Gianforcaro) “we hired you to protect the Board, they did not put the gutters or something overhanging on the back wall of the Annex Building to protect it from the water entering the building and now there is extensive water damage.” Discussion ensued. Anthony Gianforcaro stated that the Board of Education can replace the carpet and then charge the cost of the new carpet back to the GC. The consensus of the Board Trustees present was to demand that the contractor replace the carpet in the entire Board Office (Dalesandro, Olivo, Tranor and Morton – YES – Popelka – NO).

Discussion ensued regarding the water leakage in the walls in the front of the Annex building because there is no flashing installed because of the stucco. Board Trustee Dalesandro stated that accountability goes all around.

Much discussion ensued regarding the leaks and water damage in the Annex building due to the roof replacement work that has been done to date. Anthony Gianforcaro stated that he would take the wishes of the Board back to the GC.

VIII. MISCELLANEOUS

Board Trustee Popelka noted the extraneous efforts of the custodial staff pertaining to the construction project work - “they are working their tails off” and suggested that consideration be given to hiring an outside service to assist in cleaning/washing floors and walls to take the pressure off of our staff. Discussion ensued. Anthony Gianforcaro stated that the GC had asked for 11 rooms to be emptied/readied for construction but sent his electrician home because they were not made ready for the GC. Anthony Gianforcaro suggested getting additional PODS and having the custodial staff work as many hours as possible. The Board discussed getting additional custodial help on board to be able to turn rooms over to the GC with such an aggressive work schedule and also consideration was given to getting additional PODS, -- bigger, larger PODS than what was available before.

Motion by Mrs. Dalesandro, seconded by Mr. Olivo that Miscellaneous resolution number 1 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, authorizes the Business Administrator/Board Secretary Consultant to solicit quotations for POD/Sea Box storage units and to secure said storage units for a price not to exceed \$3,000.00.

VOTE: **NEW BUSINESS AGENDA ITEM 1 –1 AS PRESENTED.**

AYES: Mrs. Callahan, Mrs. Dalesandro, Mr. Olivo, Mrs. Popelka, Mr. Tranor and Mr. Morton, President.

NAYES: None

ABSTENTIONS: None

Board Trustee Olivo stated that the Contractor would like to work on Saturday between 7:00 a.m. and 3:30 p.m. Board Trustee Olivo stated that Administration needs to secure additional PODS to allow for the classrooms to be emptied. Board Trustee Popelka stated that the district employs only a small custodial crew and suggested that perhaps Administration could look into hiring additional help. Board Trustee Popelka suggested that perhaps Administration might consider hiring a HS student part time to help move furniture being that they do not need to be fingerprinted as seasonal, temporary employees and school is not in session. A brief discussion ensued. Anthony Gianforcaro recommended that the Board of Education wait to see what happens on Thursday and Friday this week before going forward with hiring additional help. Anthony Gianforcaro noted that Vince Tardive would document what happens as the week progresses and report back to the Board of Education accordingly.

Board Trustee Popelka also recommended that the Head Custodian locate and document where all of the shut-off valves are in the ceiling while it is open. Board Trustee Popelka held a brief discussion with Board Trustee Olivo asking if Mr. Olivo might participate in locating the shut-off valves with the Head Custodian. Board Trustee Olivo stated he would do this on Saturday this week because this is certainly good information to have for the future.

PETITIONS AND REQUESTS OF THE PUBLIC

Mrs. Dalesandro moved, seconded by Mrs. Popelka to open the public session at 8:04 p.m. and was approved by a unanimous voice vote by all members present. President Morton opened the meeting to the public at 7:58 pm.

Karen Koster (38 Dell Avenue) stated that under the new State regulations, even students who work for the Board of Education must be fingerprinted. Mrs. Koster then inquired if mold was found in the BOE offices. Mrs. Werner stated that “we (the BOE) are currently having it tested and upon receipt of the report, we will certainly make the results of the tests conducted available to the public”.

David Angell (5 Koclas Drive) stated that he was at the school on Field Day in June and noted that the roofers working on the Board Office were sitting and watching the events of Field Day and not working. Mr. Angell inquired as to what the Board of Education had planned to do about this. President Morton stated that he noticed this and brought the matter to our CM which is the normal protocol and the CM makes the information/concern known to the GC.

Mr. Angell then made an inquiry pertaining to Education resolution #1 approved earlier this evening and asked why the district would/should provide home instruction at this time (late) of the school year. Superintendent Flach-Bammer stated that the district is required to provide home instruction under the law based on the child’s I.E.P.

There being no additional items for discussion at this time, Mr. Olivo moved, seconded by Mrs. Popelka to close the public session at 8:08 pm. This was approved by a unanimous voice vote by all members present.

IX. EXECUTIVE SESSION

Motion by Mrs. Dalesandro, seconded by Mr. Olivo, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding contract negotiations, personnel, and/or matters pertaining to attorney/client privilege. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 8:09 pm and was approved by a unanimous voice vote by all members present.

X. EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Mrs. Popelka, seconded by Mr. Tranor to close executive session at 8:32 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 8:33 pm with the following members present:

Present: Mrs. Callahan, Mrs. Dalesandro, Mr. Olivo, Mrs. Popelka, Mr. Tranor and Mr. Morton, President.

David Pearcey (Dell Avenue) entered the meeting and asked if the Board of Education could open the meeting to the public and allow him to discuss a matter with the Board of Education. President Morton stated that the Board of Education must resume Executive Session at this time to discuss matters pertaining to contract negotiations, personnel, and/or matters pertaining to attorney/client privilege, but that, should Mr. Pearcey wish to address the Board of Education next week, he may do so on Tuesday, June 28, 2011 during the “Requests and Petitions from the Public” portion of the Board meeting.

Mr. Pearcey left the meeting at 8:34 p.m.

XI. EXECUTIVE SESSION

Motion by Mrs. Dalesandro, seconded by Mr. Olivo, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding contract negotiations, personnel, and/or matters pertaining to attorney/client privilege. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 8:35 pm and was approved by a unanimous voice vote by all members present.

XII. EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Mrs. Dalesandro, seconded by Mr. Olivo to close executive session at 8:45 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 8:45 pm with the following members present:

Present: Mrs. Callahan, Mrs. Dalesandro, Mr. Olivo, Mrs. Popelka, Mr. Tranor and Mr. Morton, President.

XIII. POSSIBLE MOTIONS FOLLOWING EXECUTIVE SESSION**B. PERSONNEL - James Still, Chairperson**

Motion by Mrs. Dalesandro, seconded by Mrs. Popelka that resolutions numbered 1 – 2 be adopted as presented:

BE IT RESOLVED that resolution number 1 – 2 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the following secretarial staff member's salary rate for the 2011-2012 school year:

Name	Position	Effective Date	Salary
Hajtovik, Diane	Secretary	July 1, 2011 – June 30, 2012	\$53,100.86*

* Note: This salary increase represents a 1.5% increase for the 2011-2012 school year.

2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, employs Ali Feti as Head Custodian effective July 1, 2011 – June 30, 2012 at an annual salary of \$51,501.66.

* Note: This salary increase represents a 1.5% increase for the 2011-2012 school year.

VOTE: PERSONNEL AGENDA ITEMS 1 –2 AS PRESENTED.

AYES: Mrs. Callahan, Mrs. Dalesandro Mr. Olivo, Mrs. Popelka, Mr. Tranor and Mr. Morton, President.

NAYES:

ABSTENTIONS: None

XIV. ADJOURNMENT – There being no further business to come before the board, Mr. Olivo made a motion, seconded by Mrs. Popelka and carried by Unanimous Voice Vote to adjourn the June 21, 2011 Special Meeting of the Netcong Board of Education at 8:48 PM.

Respectfully Submitted,

Christine M. Werner
School Business Administrator/Board Secretary
Consultant