

**MINUTES OF THE PROPOSED BUDGET PUBLIC HEARING AND
SPECIAL BOARD MEETING**

of the
NETCONG SCHOOL DISTRICT

26 College Road
Netcong, NJ 07857

March 27, 2012

I. CALL TO ORDER: The meeting was called to order by President Morton at 7:00 PM. The meeting was held in the Netcong Board of Education Office as publicly advertised.

A. **FLAG SALUTE** – All of those present participated in the salute to the flag.

B. **OPEN PUBLIC MEETING ACT PROCLAMATION** – The following is made part of the minutes:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. **MISSION STATEMENT** – The following is made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. **ROLL CALL**

The following members were present: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor and Mr. Morton, President.

Absent: None

Also Present: Dr. Dwight Pfennig, Interim Superintendent
Christine M. Werner, School Business Administrator/Board Secretary
There were also (8) eight members of the public present.

PETITIONS AND REQUESTS OF THE PUBLIC ~ AGENDA ITEMS ONLY

Board Trustee Dalesandro moved, seconded by Board Trustee Popelka, to open the public session at 7:03 p.m. and was approved by a unanimous voice vote by all members present. President Morton opened the meeting to the public at 7:03 pm.

There being no items for discussion at this time, Board Trustee Dalesandro moved, seconded by Board Trustee Olivo to close the public session at 7:04 pm. This was approved by a unanimous voice vote by all members present.

Highlights of the discussion and presentation is as follows:

➤ 2012-2013 Administrative Overview~

Dr. Pfennig provided the following overview as written in the 2012-2013 Budget Pamphlet:

This budget has been developed with the purpose of providing the best possible education for the children of Netcong at a decreased cost to the Netcong Borough taxpayer.

At a Special Board of Education meeting held on February 13, 2012, the Netcong Board of Education adopted a resolution to move the annual school election to November, and as such, there will no longer be a vote on the school budget provided that it is at or below the 2% mandated CAP. The November General Election ballot will only include a public vote for Board of Education Trustees. This initiative was proposed by the State of New Jersey and signed into law to give districts and municipalities the opportunity to save tax dollars by eliminating the costs associated with the additional election in April each year. Moving the school election to November is a four-year commitment.

As always, the Netcong Board of Education and Administration is committed to developing a school budget that provides for a quality instructional program for all Netcong Elementary School children. The Board of Education and Netcong Public School Administration have worked diligently over a period of several months to prepare the 2012-2013 school budget which has a net result of a 0% increase with respect to the current expense tax levy. Additionally, as a result of an increase in the Netcong Borough's aggregate assessed valuation, the proposed 2012-2013 school budget represents a decrease of (\$21.46) in terms of the general fund tax levy on the average assessed home assessed at \$292,700.

➤ 2012-2013 Program Goals~

- # Maintains quality program for all students.
- # Additional Technology for all grade levels.
- # Continued Professional Development for all NPS staff in correlation with RTTT3 and EE4NJ.
- # Continued Curriculum Development.
- # Purchase of textbook series in Language Arts and Reading for grades K-8.
- # Purchase of additional general supplies.
- # Facility Improvements.
- # Tax relief for the General Current Expense in the amount of.....\$166,890
- # These goals represent a commitment to our future --- our youth.

➤ 2011-2012 Revenue and 2012-2013 Revenue Comparison~

2011-2012 Revenue		2012-2013 Revenue	
Bdgtd. Fund Bal	94,000	Bdgtd. Fund Bal	166,890
State Aid/Ext. Aid	1,075,685	State Aid/Ext. Aid	1,149,166
Tax Levy	2,718,432	Tax Levy	2,718,432
Tuition Revenue	20,000	Tuition Revenue	20,000
Misc. Revenue	53,031	Misc. Revenue	60,020
Education Job Funds	23,314	Education Job Funds	0
Adj. Prior Yr Enc.	0	Adj. Prior Yr Enc.	0
Federal Aid	263,000	Federal Aid	263,000
Debt Service	139,250	Debt Service	145,128
TOTAL	\$4,386,712	TOTAL	\$4,522,636

➤ 2012-2013 School Budget Analysis of Expenditures~

	<u>2011-2012</u>	<u>2012-2013</u>	<u>Difference</u>	<u>% Change</u>
Regular Education	1,649,527	1,676,505	26,978	1.6%
Special Education	445,598	466,068	20,470	4.5%
Basic Skills	23,564	25,250	1,986	7.1%
ESL	25,250	19,190	(6,060)	-24.0%
Student Activities/Athletics	33,300	33,750	450	1.3%
Community Services	250	150	(100)	-0.4%
Undistributed Expenses:				
Tuition (Spec. Ed.)	15,000	5,000	(10,000)	-66.6%
Attendance/Health Services	69,105	69,890	575	0.8%
OT - PT / Speech / Other	135,250	134,178	(1,072)	-0.7%
Guidance	56,313	56,313	0	0 %
Child Study Team	90,520	101,322	10,802	11.9%
Media Serv/Library	3,000	3,000	0	0 %
Staff Training	1,250	1,250	0	0 %
General Administration	145,725	152,550	6,825	4.6%
School Administration	99,069	104,069	5,000	.05%
Business Off./Tech Admin	122,566	132,990	10,424	8.5%
Operations & Maintenance	351,921	341,146	(10,775)	-3.0%
Transportation	26,850	46,000	19,150	66.8%
Benefits/Pension/Insurances	666,384	731,067	64,683	9.7%
Capital Outlay	<u>24,020</u>	<u>15,020</u>	<u>9,000</u>	<u>37.4%</u>
GENERAL FUND TOTAL	3,984,462	4,114,508	130,046	3.2%

➤ Debt Service Analysis ~

2011-12 Principal	\$ 65,000.00
2011-12 Interest	+\$ 74,249.75
TOTAL	\$139,249.75
2012-13 Principal	\$ 70,000.00
2012-13 Interest	+\$ 75,127.75
TOTAL	\$145,247.75

➤ Tax Rate Comparison for NPS Current Expense 2012-2013 School Budget~

DESCRIPTION	2011	2012	\$ CHANGE
Net Valuation Taxable	333,606,700	336,650,535	3,043,835
Average Residential Value	292,700	292,700	0
Netcong School Tax:			
School Calendar Year Levy:	2,718,432	2,718,432	0
School Rate:	0.8061	0.8075	.0014
Impact on Average Household:	\$2,385.10	\$2,063.53	(\$21.56)

2012-2013 SCHOOL YEAR TAX RATE

\$ (21.56) = \$ (.41) per week

Average Assessed Home \$292,700

educational program and opportunities for our children. Board Trustee McQueeney stated that we (Administration and BOE) must make every effort to provide the NPS teachers with the support that they need to make sure all students and teachers are successful. Discussion ensued regarding restoring the main office secretary positions to 2 FTE employees (one position was reduced to P/T status as a result of the 2010-2011 budget defeat). There was some concern expressed with regard to appropriating funds to support additional support personnel rather than provide additional/increased funding for the purpose of enhancing educational and extracurricular programs for children as the district cut several programs (i.e. BSI and G&T in addition to extracurricular (basketball) programs and secretarial support) as a result of the 2010-2011 budget defeat. Board Trustee McQueeney stated that increasing the secretarial support for a new Chief School Administrator who will fill both the role of the Superintendent and the Principal will be beneficial to the new Administrator and allow things to run more smoothly in general. Board Trustee Dalesandro stated that she felt that the change from F/T status to P/T status for the district's Business Administrator/Board Secretary was very concerning. Board Trustee Dalesandro stated that she felt there should be more funding allocated for this position noting that she has noted many times that the Business Administrator/Board Secretary is overwhelmed with the sheer volume of work in the Business Office. Board Trustee Dalesandro stated that in the event that Mrs. Werner were to leave, that finding a replacement for her with minimal funding would burden the district and she urged the Board of Education to consider increasing the Business Office line item to provide for another option that will insure the district has ample funding to hire another Business Administrator/Board Secretary to replace Mrs. Werner. Board Trustee Callahan stated that Mrs. Werner has resigned several times and she would agree with Mrs. Dalesandro that having enough money in the budget to hire a new Business Administrator/Board Secretary to replace Mrs. Werner is very concerning. Discussion ensued. Board Trustee McQueeney stated that the Board of Education is held firm to adhere to Administrative cost guidelines and that due to the size of our district, the Board of Education needs to share something and Administration felt that providing for educational leadership and program is our priority and that sharing the Business Administrator/Board Secretary was the best option. Dr. Pfennig has already developed a new organizational chart that designates the Business Administrator/Board Secretary position will be/should be the shared position as shown this evening in the 2012-2013 School Budget powerpoint presentation. Discussion ensued. Board Trustee Dalesandro stated that reducing the Business Administrator/Board Secretary, having 2 part time individuals in the business office and increasing the main office secretarial staff to 2 F/T positions is not a good utilization of the local tax dollars. Board Trustee Popelka stated that having 2 F/T secretaries in the main office is prudent and urgent for our district in her opinion especially in terms of the sheer volume of work up there. President Morton said that he felt that the district needs to have 2 F/T secretaries in the main office. Dr. Pfennig stated that he would agree especially with two (2) new administrators coming into the district, a new teacher evaluation system that must be implemented and all of the NJDOE reporting requirements that are going to be implemented in the next few years. Dr. Pfennig stated that various systems need to be put in place to insure the new Administration's success. Board Trustee McQueeney stated that in his district, one secretary (F/T secretary) is responsible for NJSMART alone. Board Trustee McQueeney stated that there is so much going on with the NJDOE and state requirements that a full time secretary is well worth the tax dollars that will be allocated for this position. Discussion ensued regarding insuring there is support for and success of the new CSA. Discussion also ensued regarding the efforts of the Board of Education to move the district forward in a good direction by providing ample funding for program and staff to insure success. Board Trustee Dalesandro again stated that she was concerned with regard to the Business Office staffing as has been recommended (shared time/part time support staff) and expressed concern about the future of the Business Office and having sufficient funding to staff it in the future. Much discussion ensued regarding the Administration and staffing considerations for the ensuing school year including the Business Administrator/Board Secretary. It was noted that the Business Administrator/Board Secretary has been a P/T position, a Consultant position, a F/T position, in the past, and is now being considered as a Shared Service position. Board Trustee Suflay stated that she preferred that the Business Administrator/Board Secretary position be full time as Mrs. Werner is the single thread of consistency now in the district. Discussion ensued regarding reassigning some of the tasks that the Business Administrator/Board Secretary has become responsible for to another Administrative position so that the BA/BS may be a shared position as has been the practice of the district in the past. (i.e. Supervision of the custodial staff, building maintenance, etc.) Board Trustee Tranor stated that the function of developing the BOE meeting agenda can return to the Superintendent's Office as is our district's policy and/or typing of the minutes might be delegated to her secretary to free up her time for other financial reporting and accounting responsibilities. Board Trustee Dalesandro stated that increasing the budget by \$33,665 (tax point) will add money to the budget without affecting the local taxpayer and still allow the district to implement a \$0.00 increase to the local taxpayer. Board Trustee Dalesandro stated that this will provide a comfort level for the Board of Education in terms of the budget and providing ample funding as may be necessary with so many unknown factors especially in terms of the Administrative staff considerations for the ensuing school year.

WHEREAS, travel and expense reimbursement has reached a total amount of \$564 as of March 21, 2012;

NOW, THEREFORE BE IT RESOLVED that the Netcong School District Board of Education, in the County of Morris, New Jersey, hereby establishes the school district travel maximum for the 2012-2013 school year at the sum of \$2,500.00, and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Teaching Staff:	750
Child Study Team Staff	250
Administration	1,000
<u>Central Services</u>	<u>500</u>
TOTAL	2,500

WHEREAS, N.J.A.C. 6A:23A-5.2(a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations:

Legal	\$ 15,000
Accounting	\$ 13,000
Extraordinary Services	\$135,250
Professional Development	\$ 1,250
Transportation	\$ 35,000

WHEREAS, Administration needs to notify the board if there arises a need to exceed said maximums. Upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

WHEREAS, the Netcong School District Board of Education establishes maximums for professional development in the areas listed above at a level of 120% of the amounts listed for the 2012-2013 school year.

The budget reflects that no use of adjustments to the tax levy limit in 2012-2013 even though the district qualified for adjustments totaling \$54,369 in unused tax levy below the 2% cap. The Netcong School District Board of Education authorizes the request for cap banking of the associated dollar amount under the maximum permitted 2% cap tax levy calculated at \$54,369 for future use in the subsequent three fiscal years pending approval from the New Jersey Department of Education.

NOW, THEREFORE BE IT RESOLVED, that Netcong Board of Education, upon the recommendation of the Interim Superintendent and School Business Administrator, adopts the 2012-2013 Annual School Budget (copy on file in the Board Office) as set forth in the amount of:

<u>Fund</u>	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$ 4,148,173	\$ 2,752,097
Debt Service	\$ 145,128	\$ 145,128
Grant/Special Revenues	\$ 263,000	\$ N/A
Totals	\$ 4,556,301	\$ 2,897,225

BE IT RESOLVED, that the Netcong Board of Education, in the County of Morris, New Jersey approves following capital projects for the 2012-2013 school year :

Replacement of Netcong Elementary School Fence and Parking Lot Repair \$15,000

WHEREAS, pursuant to school district policy and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2012-2013 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2011-2012 School Year was \$5,540; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$564 as of March 21, 2012;

NOW, THEREFORE BE IT RESOLVED that the Netcong School District Board of Education, in the County of Morris, New Jersey, hereby establishes the school district travel maximum for the 2012-2013 school year at the sum of \$2,500.00, and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Teaching Staff:	750
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Administration	1,000
<u>Central Services</u>	<u>500</u>
TOTAL	2,500

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The budget reflects that no use of adjustments to the tax levy limit in 2012-2013 even though the district qualified for adjustments totaling \$54,369 in unused tax levy below the 2% cap. The Netcong School District Board of Education authorizes the request for cap banking of the associated dollar amount under the maximum permitted 2% cap tax levy calculated at \$54,369 for future use in the subsequent three fiscal years pending approval from the New Jersey Department of Education.

II. PRESIDENT'S COMMENTS

President Morton discussed the following matters~

President Morton noted that Mrs. Joanne Borin, NJSBA Client Service Representative will be here on April 12, 2012 at 6:00 p.m. to facilitate the Annual Board Retreat, Board of Education Ethics Workshop and Superintendent's Evaluation.

President Morton stated that the CSA Survey deadline for responses is Friday, March 30, 2012.

President Morton stated that he has selected Board Trustee McQueeney and Board Trustee Tranor to be on the CSA Committee Search panel. The CSA candidate interviews will be held beginning at 4:00 pm on Friday, April 20, 2012.

President Morton thanked Mrs. Werner and Dr. Pfennig for the 2012-2013 School Budget Presentation given this evening. President Morton stated "Good job!"

President Morton stated that Administration and the Board of Education are currently working on the district's School Choice application. The application is being submitted to the NJDOE so that the district will be a School Choice district in 2013-2014. The NPS district hopes the School Choice designation will assist the district in improving our educational program while increasing state aid revenues for additional students. Additional information will be provided as the application is developed and completed.

III. INTERIM SUPERINTENDENT'S COMMENTS

Dr. Pfennig reported on the following matters:

1. Fire Drill and Emergency Drill Report

	DATE/TIME	EVACUATION TIME
Netcong Public School		2:00 Minutes
Netcong Public School – Non Fire Evacuation		

2. **Principal's Monthly Report** – Dr. Pfennig stated that a copy of Mr. Eberhardt's monthly Principal's Report has been placed on the Board table.
3. **2012-2013 School Calendar** – Dr. Pfennig stated that a copy of the 2012-2013 School Calendar has been placed on the Board table.
4. **2011-2012 School Calendar** – Discussion ensued regarding unused snow days during the 2011-2012 school year. The consensus of the Board was to "roll back" the last day(s) of school and end the school year early. Dr. Pfennig stated the revision of the 2011-2012 school calendar per the Board consensus is hereby revised and submitted for the Board of Education's approval this evening – Education Committee Resolution #2.
5. **S.A.D.D. Nutrition and Fitness Fair** – Dr. Pfennig stated that the S.A.D.D. Nutrition and Fitness Fair will be held on March 30, 2012 from 6:30 P.M. – 8:00 P.M.
6. **CSA Search –Update**– Dr. Pfennig provided an update regarding the Netcong CSA Search – 23 applications have been received – 12 preliminary applicants have been interviewed – 6 of the 12 candidates interviewed will be selected to meet with the CSA Search Committee on Friday April 20, 2012. Dr. Pfennig stated that 88 CSA Community Survey responses have been received to date. Dr. Pfennig requested that individuals who have not yet responded to the CSA Community do so at the next opportunity as the deadline is Friday, March 30, 2012.

Discussion: Much discussion ensued regarding Cintas (custodial supplies, service charges, rental fees, glass cleaner – there is no inventory system which is problematic), School Specialty (purchase of school chairs for 4th grade - was this expense was budgeted? Yes), Allen Paper & Supply Co. (purchase of trash bags – is this excessive? Administration will review.), Employee reimbursement for personal purchase of rock salt (Mrs. Werner explained no prior/timely request to purchase rock salt was provided), purchase of two-way radios (2 of 6 on different frequency), employee mileage reimbursement to Wells Fargo Bank (excessive? No reimbursement represents a 6 month period of trips to the bank), Smart Board purchase (purchased for K4 class), rental of truck from Lowes, NJSBA – remittance for BOE on-line training), Electric/NJ Gas invoices (is the heating system working better? Dr. Pfennig responded yes, the heat is being regulated via the computer) and School Health Supply (this is the purchase of a new blood pressure cuff for the school nurse).

Discussion: Board Trustee Dalesandro made an inquiry regarding check #8256 payable to Schwarz, Simon, Edelstein & Celso. A brief discussion ensued.

Motion by Board Trustee Dalesandro, seconded by Board Trustee Olivo that the following check listed on the bills list of resolution #1

Check #	Payee	Amount
8256	Schwartz, Simon, Edelstein & Celso LLC	\$240.00

be tabled at this time pending further review and clarification in Executive Session.

All in favor.

- BE IT RESOLVED** that the Netcong Board of Education pursuant to N.J.A.C.6A:23-2.11 (c) (4) certify that as of February 29, 2012 after the review of the Secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- BE IT RESOLVED** that the Netcong Board Secretary pursuant to N.J.A.C.6A:23-2.11(c) (3) certifies that as of February 29, 2012 no budgetary line item accounts have been over expended in violation of N.J.A.C. 6A:23-2.11(c) (3).

Business Administrator

- BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, accepts the Grant Allocation Funding for NCLB (No Child Left Behind) FY12 through the New Jersey Department of Education from September 1, 2011 to August 31, 2012 for the purposes, terms and conditions as set forth in the grant proposal per notification of the New Jersey Department of Education as follows:

PROGRAM NAME	GRANT NUMBER	FY 2012 AWARD AMOUNT
NCLB	NCLB352012	
Title I		\$56,779
Title IIA		\$11,659*
Title III		\$11,109**

* St. Michael's School receives a portion of the above listed entitlement.

** Consortium Efforts: Netcong, Stanhope and Chester

- BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the appropriation of Title I funds to be used for salary offset for a Title I Coordinator/Curriculum Coordinator for the 2011-2012 school year as follows:

Employee	2011-2012 Salary	Title I Funding	FTE
Richard Eberhardt	\$54,950.00	\$27,475.00	.5

Employee	From Step On Guide	Salary	To Step On Guide	Salary
Stephanie Poli-Zilinski	NCLB HQ – Step 1	\$9.90/Hr.	Sub Cert – Step 1	\$11.17/Hr.

Discussion: A brief discussion ensued. Board Trustee Dalesandro inquired as to Ms. Poli-Zilinski’s movement across the Instructional Aid Guide as noted. Mrs. Werner noted that Ms. Poli-Zilinski recently received her substitute teachers certification after completing 30 college credits and has provided evidence of this via college transcript. This entitles her to move across the guide as noted.

VOTE: PERSONNEL AGENDA ITEMS #1 - #3 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor, and Mr. Morton, President

NAYES: None

ABSTENTIONS: None

C. EDUCATION - Patrick McQueeney, Chairperson

Discussion: School Choice Application – Board Trustee McQueeney provided an overview of the information needed for the district’s School Choice application pertaining to the following:

- Class Size – Grades K – 8 – Current Student/Teacher Ratio data.
- District Identification – Description, community demographics, student demographics and program.
- District Organizational Structure/Administration and Three Year Plan for Choice Program
- Student Selection Process
- Public Information Program/Planned Parent Information Center

Discussion ensued.

Motion by Board Trustee McQueeney, seconded by Board Trustee Dalesandro that resolution number 1 – 6 be adopted as presented:

BE IT RESOLVED that resolutions numbered 1 - 6 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and the QSAC Committee, approves the submission of the NJQSAC Performance Reviews, pending data input to the NJ Department of Education.

BE IT FURTHER RESOLVED, that the Netcong Board of Education, approves the submission of the Statement of Assurance to the NJ Department of Education, with the following scores:

Motion by Board Trustee Dalesandro, seconded by Board Trustee Olivo that resolution #7 be **addended** and approved as submitted:

7. **BE IT RESOLVED**, by the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following Field Trips as listed: (Transportation will be provided as noted and funded as listed.)

Date	Grade	Field Trip
05/18/12	Grade 5, 6, 7 & 8	Yankee Game Bronx, NY (Transportation Expense – Student Council) (Ticket Expense – Parent/Student)

All in favor.

VOTE: EDUCATION AGENDA ITEMS #1 - #6 AND #7 AS ADDEMDDED AND AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor and Mr. Morton, President.

NAYS: None

ABSTENTIONS: Mrs. Dalesandro – Resolution #3
Ms. Sufly – Resolution #3

VII. NEW BUSINESS

A brief discussion ensued regarding NPS Attendance Incentive program.

Discussion ensued regarding the play attended by the NPS grades 6-8 students, play content matter, permission slips or lack of permission slips/lack of communication with parent and notification to “opt out” and lack of communication with the Board of Education regarding school events. Administration to review district policy and procedure pertaining to same.

VIII. MISCELLANEOUS

Board Trustee Sufly requested that the Student Handbook and district website be updated at the next opportunity. A brief discussion ensued.

X. EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Board Trustee Popelka, seconded by Board Trustee Callahan, to close executive session at 11:10 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 10:06 pm with the following members present:

resent: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor and Mr. Morton, President

XI. POSSIBLE MOTIONS FOLLOWING EXECUTIVE SESSION

A. FINANCE/FACILITIES - Robert Olivo, Chairperson

Motion by Board Trustee Dalesandro, seconded by Board Trustee Popelka that the following resolution be adopted as presented:

BE IT RESOLVED that the resolution number 1 – Check #8355 be adopted as presented:

Check #	Payee	Amount
8256	Schwartz, Simon, Edelstein & Celso LLC	\$240.00

VOTE: FINANCE AND FACILITIES RESOLUTION # 1 – CHECK #8256 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor and Mr. Morton, President.
 NAYS: None
 ABSTENTIONS: None

XII. ADJOURNMENT – There being no further business to come before the board, Board Trustee Popelka made a motion, seconded by Board Trustee Dalesandro and carried by Unanimous Voice Vote to adjourn the March 27, 2012 2012-2013 Budget Hearing and Regular Business Meeting of the Netcong Board of Education at 11:12 PM.

Respectfully Submitted,

Christine M. Werner

Christine M. Werner
 School Business Administrator/Board Secretary

NETCONG BOARD OF EDUCATION
Netcong, New Jersey
MINUTES – March 27, 2012
Executive Session II
Personnel
Legal Matters/Student Matters

CALL TO ORDER

Board Trustee Popelka moved, seconded by Board Trustee Olivo to open the Executive Session II meeting at 10:32 pm and was approved by a unanimous voice vote by all members present.

ROLL CALL

Present: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo,
Mrs. Popelka, Ms. Sufly, Mr. Tranor, and Mr. Morton, President
Also Present: Dr. Dwight Pfennig, Interim Superintendent
Christine M. Werner, Business Administrator/Board Secretary

Discussion ensued pertaining to the following matters:

Legal Matters:

Tabled Check #8256 – Schwartz Simon Edelestein Celso – matter pertaining to employee #99829 and overpayment of salary status was discussed. Check may be considered for approval.
10 Day Notice issued to General Contractor – It was noted that a 10 Day Notice has been issued to Fine Wall regarding unfinished construction projects' work. A chargeback items' list has been reviewed by the Finance and Facilities Committee and CM. A brief update/discussion ensued.

Legal Matters/Student Matter:

Discussion ensued regarding the play complaints and problems associated with the 6th -8th grade student's who attended, play content matter, permission slips or lack of permission slips/lack of communication with parent and notification to "opt out" and lack of communication with the Board of Education regarding this school event. Discussion ensued. It was noted that at least one parent found that the play was offensive and complained regarding same.

Personnel Matters/Legal Matters/Board Policy

Discussion ensued regarding several complaints received about an employee found to be "sleeping" on the job. Discussion ensued with regard to the proper protocol to be followed when making complaints to BOE members rather than district administration, referencing Policy #9130 Public Complaints and Grievances, and procedures associated with dealing with employee performance concerns/matters.

Motion by Board Trustee Popelka, seconded by Board Trustee Callahan to close Executive Session II at 11:10 pm. The motion was approved by a unanimous roll call vote by all members present.

Respectfully submitted,
Christine M. Werner
Business Administrator/Board Secretary

NETCONG BOARD OF EDUCATION

Netcong, New Jersey

MINUTES – March 27, 2012

Executive Session I

Personnel

Legal Matters/Student Matters

CALL TO ORDER

Board Trustee Olivo moved, seconded by Board Trustee Dalesandro to open the Executive Session I meeting at 6:03 pm and was approved by a unanimous voice vote by all members present.

ROLL CALL

Present: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo,
Mrs. Popelka, Ms. Suflay, Mr. Tranor, and Mr. Morton, President
Also Present: Dr. Dwight Pfennig, Interim Superintendent
Christine M. Werner, Business Administrator/Board Secretary
Richard Eberhardt, Interim Principal

Personnel Matters:

Dr. Pfennig reviewed the following matters~

Discussion ensued regarding a current status of the CSA search.

Discussion ensued pertaining to the Vice Principal position and posting of vacancy on the district website, NJASA, NJASBO and NJHire and process that will be undertaken in an effort to fill this vacancy.

Legal Matters/Student Matter:

Discussion ensued pertaining to a student matter regarding student's behavior.

Motion by Board Trustee Tranor, seconded by Board Trustee Olivo to close Executive Session I at 6:59 pm. The motion was approved by a unanimous roll call vote by all members present.

Respectfully submitted,

Christine M. Werner
Business Administrator/Board Secretary