

MINUTES OF THE REGULAR MEETING

of the NETCONG SCHOOL DISTRICT

**26 College Road
Netcong, NJ 07857**

February 28, 2012

I. CALL TO ORDER: The meeting was called to order by President Morton at 6:33 PM. The meeting was held in the Netcong Board of Education Office as publicly advertised.

A. FLAG SALUTE – All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION – The following is made part of the minutes:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT – The following is made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. ROLL CALL

The following members were present: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. Olivo, Ms. Sufly, Mr. Tranor and Mr. Morton, President.

Absent: Mr. McQueeney and Mrs. Popelka (**entered the meeting @ 8:24 pm**)

Also Present: Dr. Dwight Pfennig, Interim Superintendent
Christine M. Werner, School Business Administrator/Board Secretary Consultant

EXECUTIVE SESSION

Motion by Board Trustee Olivo, seconded by Board Trustee Dalesandro, that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding pending or anticipated litigation, contract negotiation, personnel, and/or matters pertaining to attorney/client privilege. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 6:36 pm and was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Board Trustee Dalesandro, seconded by Board Trustee Callahan, to close executive session at 7:32 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 7:32 pm with the following members present:

Present: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. Olivo, Mr. Still, Ms. Sufly, Mr. Tranor and Mr. Morton,, President.

Also present were three (3) members of the public.

President Morton stated that, at this time, the Board would like to take the opportunity to allow the Administration to present the Netcong 2012-2013 Preliminary Budget presentation.

E. NETCONG 2012-2013 PRELIMINARY BUDGET DISCUSSION

- A. Overview of projected revenues and expenditures
- B. Comments or questions from Board Trustees
- C. Comments or questions from members of the public
- D. Voting on budget resolutions

Interim Superintendent Pfennig and Business Administrator Werner provided an overview of the 2012-2013 Preliminary Budget~

2012-2013 Budget Discussion and Review – Dr. Pfennig and Mrs. Werner began a preliminary discussion with the Board regarding the 2012-2013 School Budget preparation process. The Netcong Board of Education and the Administration have striven to insure there is accountability throughout the process(es) of developing of the 2012-2013 school budget.

First and foremost, Mrs. Werner stated that during the 2012-2013 school year, the Netcong Public School will receive a **6%** increase in State Aid funding. Mrs. Werner noted the following:

Revenues:	2012-2013	Revenues:	2011-2012
Budgeted Fund Balance	166,890	Budgeted Fund Balance	94,000
State Aid / Extraordinary Aid	1,149,166	State Aid / Extraordinary Aid	1,075,166
Tax Levy	2,718,432	Tax Levy	2,718,432
Tuition Revenue	20,000	Tuition Revenue	20,000
Misc. Revenue	60,020	Misc. Revenue	53,011
Adjustments - Prior Yr Enc	0	Adjustments - Prior Yr Enc	0
Federal Aid	263,000	Federal Aid	263,000
Debt Service	145,128	Debt Service	139,250
TOTAL	4,522,636	TOTAL	4,386,712

The 2012-2013 current expense budget increase will be 3.2%

	<u>2011-2012</u>	<u>2012-2013</u>	<u>Difference</u>	<u>% Change</u>
Regular Education	1,649,527	1,676,505	26,978	1.6%
Special Education	445,598	466,068	20,470	4.5%
Basic Skills	23,564	25,250	1,986	7.1%
ESL	25,250	19,190	(6,060)	- 24.0%
Student Activities/Athletics	33,300	33,750	450	1.3%
Community Services	250	150	(100)	- 0.4%
<u>Undistributed Expenses:</u>				
Tuition (Spec. Ed.)	15,000	5,000	(10,000)	- 66.6%
Attendance/Health Services	69,105	69,890	575	0.8%
OT - PT / Speech / Other	135,250	134,178	(1,072)	- 0.7%
Guidance	56,313	56,313	0	0 %
Child Study Team	90,520	101,322	10,802	11.9%
Media Serv/Library	3,000	3,000	0	0 %
Staff Training	1,250	1,250	0	0 %
General Administration	145,725	152,550	6,825	4.6%
School Administration	99,069	104,069	5,000	
Business Off./Tech Admin	122,566	132,990	10,424	8.5%
Operations & Maintenance	351,921	341,146	(10,775)	-3.0%
Transportation	26,850	46,000	19,150	66.8%
Benefits/Pension/Insurances	666,384	731,067	64,683	9.7%
Capital Outlay	<u>24,020</u>	<u>15,020</u>	<u>9,000</u>	<u>37.4%</u>
GENERAL FUND TOTAL	3,984,462	4,114,508	130,046	3.2%

Total Budget	<u>2011-2012</u>	<u>2012-2013</u>
	\$4,386,712	\$4,522,636

- Instructional Staff – there are no changes in staff members (FTE) in the 12-13 budget.
- Salary Increase per the NTA/BOE agreement average 1.5%
- There has been additional funds budgeted for Technology upgrades, Curriculum Development, Textbooks and General Supplies.
- One on One, Classroom and Teacher Aides will be determined in accordance with the District’s Needs (The number of employees in these positions will remain static pending final IEP updates.)
- There are no changes in Secretarial and Custodial personnel for the 2012-2013 School Year
- **TAX RELIEF = \$166,890**

Discussion ensued with Dr. Pfennig discussing the impact of the additional state aid revenue in relation to the educational program(s) of the district.

The second focus of the Administration was to hold firm to 0% increase to the 2012-2013 Tax Levy and in so doing would realize a slight decrease in FY12 property taxes. In fact, Dr. Pfenning noted the following Budget Highlights:

The District will maintain a Quality Program for all Students.

The District continues to contain Administrative expenses.

The District is **AGGRESSIVELY** researching/reviewing opportunities to share services i.e. BA/BS.

Mrs. Werner stated that Administration has faced the challenges of providing a responsible budget with full consideration of the local tax burden and had made provisions for educational program and facilities' improvements without burdening the taxpayer. Mrs. Werner noted that the additional State Aid, as well as "efficiencies" that have been built into the budget, were very important factors in regard to the NPS 2012-2013 Budget Development priorities and considerations.

Dr. Pfenning also stated the following:

On February 13, 2012, the Netcong Board of Education adopted a resolution to move the annual school election to November, and as such, there will no longer be a vote on the school budget provided that it is at or below the 2% mandated CAP. The November General Election ballot will only include a vote for Board of Education Trustees. This initiative was proposed by the State of New Jersey and signed into law to give districts and municipalities the opportunity to save tax dollars by eliminating the costs associated with the additional election in April each year. Moving the school election to November is a four-year commitment.

As always, the Netcong Board of Education and Administration is committed to developing a school budget that provides for a quality instructional program for all children while remaining sensitive to the taxpayers of Netcong. The Board of Education and Netcong Public School Administration has worked diligently over a period of several months to prepare the 2012-2013 school budget which has a net result of **0%** increase with respect to the current expense tax levy. As a result of an increase in the Netcong Borough's aggregate assessed valuation, the proposed 2012-2013 school budget represents a decrease of **(\$21.46)** in terms of the general fund tax levy on the average assessed home assessed at \$292,700.

Motion by Board Trustee Olivo, seconded by Board Trustee Tranor that the following resolution be adopted as presented:

1. Motion regarding FY 2012-2013 Tentative School Budget

BE IT RESOLVED that the tentative budget be approved for the 2012-2013 School Year using the 2012-2013 state aid figures and the Secretary of the Board of Education be authorized to submit the following tentative budget to the Morris County Executive Superintendent for approval in accordance with the statutory deadline:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

<u>Fund</u>	<u>Budget</u>
General Fund	\$ 4,074,445
Debt Service	\$ 145,128
Grant/Special Revenues	\$ 263,000
Total Base Budget	<u>\$ 4,482,573</u>

BE IT FURTHER RESOLVED, that the Netcong Board of Education approves that in the Borough of Netcong there should be raised for General Fund \$4,074,445 and Debt Service \$145,128 for the ensuing School Year 2012-2013; and

WHEREAS, the Netcong Board of Education has approved that there should be raised for the General Fund a tax levy of **\$2,718,432** for the ensuing School Year 2012-2013.

BE IT RESOLVED, that the Netcong Board of Education, in the County of Morris, New Jersey approves following capital projects for the 2012-2013 school year :

Replacement of Netcong Elementary School Fence and Parking Lot Repair \$15,000

WHEREAS, pursuant to school district policy and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2012-2013 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2011-2012 School Year was \$5,540; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$260 as of February 28, 2011;

NOW, THEREFORE BE IT RESOLVED that the Netcong School District Board of Education, in the County of Morris, New Jersey, hereby establishes the school district travel maximum for the 2011-2012 school year at the sum of \$2,500.00, and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Teaching Staff:	750
Child Study Team Staff	250
Administration	1,000
<u>Central Services</u>	<u>500</u>
TOTAL	2,500

WHEREAS, N.J.A.C. 6A:23A-5.2(a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations:

Legal	\$ 15,000
Accounting	\$ 13,000
Extraordinary Services	\$135,250
Professional Development	\$ 1,250
Transportation	\$ 35,000

WHEREAS, Administration needs to notice the board if there arises a need to exceed said maximums. Upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

WHEREAS, the Netcong School District Board of Education establishes maximums for professional

development in the areas listed above at a level of 120% of the amounts listed for the 2012-2013 school year. **NOW, THEREFORE BE IT RESOLVED**, that Netcong Board of Education, upon the recommendation of the Interim Superintendent and School Business Administrator, adopts the 2012-2013 Preliminary Annual School Budget (copy on file in the Board Office) for submission to the Morris County Executive Superintendent as set forth in the amount of:

	General Fund	Special Revenues	Debt Service	Total
2012-13 Total Expenditures	4,074,445.00	263,000.00	145,128.00	4,482,573.00
Less: Anticipated Revenues	1,356,013.00	263,000.00	0	1,619,013.00
Taxes to be Raised:	2,718,432.00	0	145,128.00	2,863,560.00

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to the law: and

BE IT FURTHER RESOLVED, that a public hearing be held in the Netcong Board of Education Annex Building, Netcong New Jersey on March 27, 2012 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2012-2013 School Year.

Discussion: Board Trustee Dalesandro expressed concern that the BA/BS line item is not sufficiently budgeted for the 2012-2013 school year. Board Trustee Dalesandro stated that if Mrs. Werner were to leave the district, it may be difficult to find a successor for the amount that has been budgeted (\$50,000). Dr. Pfennig stated that a P/T or Shared Services BA will be appropriate and that \$50,000 is sufficient for either consideration (either P/T or Shared Services).

VOTE: MOTION REGARDING FY 2012-2013 SCHOOL BUDGET

AYES: Mrs. Callahan, Mr. Coladarci, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor and Mr. Morton, President.

NAYS: Mrs. Dalesandro

ABSTENTIONS: None

Board Trustee Dalesandro inquired as to the status of the June 30, 2010 CAFR (Annual Audit). A brief discussion ensued.

Much discussion ensued regarding the general fund tax levy needed to support the 2012-2013 School Budget. Board Trustee Dalesandro inquired as to how much the 2012-2013 school budget tax levy could be increase and still not increase taxes for the local Netcong household? Mrs. Werner responded that the general fund tax levy could likely be raised a tax point (32,000 +/-) and still not cause and increase for the local taxpayer because the Netcong Borough assessed valuation has increased over the last year. This is calculated by taking the general fund tax levy figure needed to support the local school budget and dividing this by the assessed valuation figure to determine the tax rate a household shall pay. This rate is then multiplied by the your home's assessed value/100. This figure represents your tax levy obligation for the Netcong Elementary School. Much discussion ensued regarding the preliminary school budget, revenue and expenditures and the local tax levy needed to support the Netcong Elementary School budget. Additional discussion ensued pertaining to a flat tax levy, .5% tax levy increase, 1% tax levy increase, 1.5% tax levy increase and a 2% tax levy increase for this purpose. Discussion ensued regarding the proposed 0% tax increase for the ensuing school year. Concern was expressed that this might negatively impact (take away from) the end product (kids). President Morton stated that the Board of Education has done its due diligence on behalf of the NPS children, and even though it is a 0% increase, the 2012-2013 school budget has allocated additional funding for technology, books, supplies and maintains staffing. We are raising the bar, providing better programs and lowering taxes and that is a win-win situation. Board Trustee Dalesandro stated that she is/was against moving the School Board election to November and that she wanted the local taxpayer to be able to vote on the budget.

PETITIONS AND REQUESTS OF THE PUBLIC ~ AGENDA ITEMS ONLY

Board Trustee Dalesandro moved, seconded by Board Trustee Callahan, to open the public session at 8:02 p.m. and was approved by a unanimous voice vote by all members present. President Morton opened the meeting to the public at 8:02 pm.

There being no items for discussion at this time, Mrs. Dalesandro moved, seconded by Mr. Olivo to close the public session at 8:03 pm. This was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION None at this time.

II. PRESIDENT’S COMMENTS

President Morton discussed the following matters~

President Morton noted that the 2nd Place Trophy won by the Netcong Board of Education Basketball Team at the Night Out On The Court Event is on display in the Board Room. President Morton stated “Congratulations, BOE Team on a job well done!!! Your sportsmanship is/was very honorable!!!!”

President Morton noted that the Board of Education is working with the Administration, Staff and Community to pave the way and bring more stability to the district in searching for a Chief School Administrator to lead our district.

President Morton noted that Joanne Borin will meet with the Board of Education to review the Board Self Evaluation, to conduct the School Ethics workshop, and to assist the Board in the Superintendent’s Annual Evaluation process. A brief discussion ensued.

President Morton noted that there has been a delay in the NJQSAC monitoring process which has been documented as no fault of ours.

Board Trustee Popelka entered the meeting at 8:24 pm.

III. INTERIM SUPERINTENDENT’S COMMENTS

Dr. Pfennig reported on the following matters:

1. Fire Drill and Emergency Drill Report

	DATE/TIME	EVACUATION TIME
Netcong Public School	02/21/12 - 9:18 a.m. – 9:20 a.m.	2:00 Minutes
Netcong Public School	T.B.D.	

2. **Kohl's Incentive Grant for the Library Grant** - Mr. Eberhardt briefly discussed the Kohl's Cares Associates - Request for Volunteers \$500.00 grant for the Library (annual grant) which can be awarded annually and the grant funds can be utilized to purchase books. Mr. Eberhardt also stated that Kohl's employees may participate by volunteering in the district. Discussion ensued. President Morton inquired if the Volunteers are screened. Mr. Eberhardt stated that he believes that Kohl's Corporation provides screening for this purpose but would make sure we adhere to Board Policy protocol in terms of inviting volunteers into the district. Discussion ensued.

- 3 **CSA Search – Calendar and Professional Services Contract** – Dr. Pfennig distributed the Netcong CSA Draft Search Calendar and Professional Services Contract for review:

February 26, 2012	Post advertisement for CSA
February 27 – March 23, 2012	Responses to initial candidates
March 19, 2012	Release/Post Community Survey
March 26 -30, 2012	Coordinate materials received
	Contact initial references
April 2 and April 6, 2012	Initial candidate interview
April 13 and 16	Group informational interviews (meetings); teachers, community, parents
April 13 and 20	Up to six (6) second interview by committee (2 Board members, Association President, 2 Teachers, 2 Community members, Consultant)
May 3, 4, and 7	Finalists' (2) districts visitations (2 board members, 2 Teachers, Consultant)
May 8, 2012	Present all finalist and search materials to update the Board
May 14, 2012	Finalist #1 meets with teacher/administrative committee, the public, and the Board
May 15, 2012	Finalist #2 meets with teacher/administrative, committee, the public, and the Board – Board selection of CSA

Discussion ensued regarding the calendar for the CSA Search. The Board reviewed the Professional Services Contract pertaining to the CSA Search. Discussion ensued. President Morton stated that the presentation this evening was very well thought out and comprehensive. Board Trustee Callahan inquired if Dr. Pfennig would serve to be the new CSA's mentor. Dr. Pfennig stated that he is attending a workshop on April 23 & 24 to be an NJ CSA approved mentor. Dr. Pfennig stated that he was more than happy to provide assistance, more of a camaraderie type situation, not evaluative. Dr. Pfennig noted that he would be available to assist the new CSA as may be necessary or just to offer support but not be here in district every day. Board Trustee Sufflay inquired how often Dr. Pfennig might be on-site over the next year. (1x/week, 1x/month, etc.). Dr. Pfennig stated that he would be flexible. Discussion ensued. Dr. Pfennig noted that the advertisement would be published in the Star Ledger, on the NJSBA website, on the NJASBO website and Netcong Public School website. Discussion ensued.

Motion by Board Trustee Popelka, seconded by Board Trustee Olivo that the following resolution be adopted as presented:

BE IT RESOLVED that the Netcong Board of Education approves the attached Consultant Contract for Chief School Administrator Search between the Netcong Board of Education and Lessons Learned, LLC effective February 29, 2012 through August 1, 2013 in the amount of \$4,000 per the attached agreement.

- VOTE:** **Approval of Consultant Contract for Chief School Administrator Search with Lessons Learned, LLC as presented.**
- AYES:** **Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. Olivo, Mrs. Popelka, Ms. Sufflay, Mr. Tranor and Mr. Morton, President.**
- NAYS:** **None**
- ABSTENTIONS:** **None**

IV. SBA CONSULTANT'S COMMENTS**School Board Elections**

Mrs. Werner reviewed the following:

1. Budget/Election Timeline is as follows:

January – February 2012	Board Committee Meetings as per schedule
February 27, 2012	Proposed Tentative Budget sent to full Board
March 5, 2012	Adoption and Filing of Preliminary Budget to ECS
March 18, 2012	Last day to Advertise for Public Hearing
March 22, 2012	Last day for Budget approval by ECS
March 27, 2012	Public Hearing – Adopt Final Budget
June 8, 2012	Nominating Petitions must be filed by 4:00 PM to County Clerk

2. Board of Education Meeting Dates and Calendar through December 31, 2012

Motion by Board Trustee Popelka, seconded by Board Trustee Dalesandro that the following resolution be adopted as presented:

BE IT RESOLVED that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and Business Administrator, approves the following schedule of meetings until the Board's Reorganization meeting on **January 3, 2013**. These additional meetings are necessary due to the Board's action to move the annual election to November.

April 24, 2012	Regular Business Meeting / B.O.E. Annual Appointments
May 8, 2012	Board of Education Committee Meetings
May 22, 2012	Regular Business Meeting
June 12, 2012	Board of Education Committee Meetings
June 26, 2012	Regular Business Meeting
July 2012	No Meeting to be held in July.
August 14, 2012	Board of Education Committee Meetings
August 28, 2012	Regular Business Meeting
September 11, 2012	Board of Education Committee Meetings
September 25, 2012	Regular Business Meeting
October 9, 2012	Board of Education Committee Meetings
October 30, 2012*	Regular Business Meeting
	* Represents 5 th Tuesday
November 13, 2012	Board of Education Committee Meetings
November 27, 2012	Regular Business Meeting
December 11, 2012	Board of Education Committee Meetings
December 18, 2012	Regular Business Meeting

In the event that said schedule is hereafter revised, the Board Secretary is hereby directed to post and direct notice to the Daily Record and The Reporter at least 48 hours before the revised meeting date; to file such notice with the Municipal Clerk of Netcong and mail said notice to those persons requesting the same.

VOTE: Approval of Board of Education Meeting Dates and Calendar through December 31, 2012 as presented.

AYES: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor and Mr. Morton, President.

NAYS: None

ABSTENTIONS: None

3. **Board of Education Meeting Superintendent’s Evaluation (March/April)** – Mrs. Werner noted that she would forward a copy of the NJSBA procedures regarding the Superintendent’s Evaluation at the next opportunity.
4. **2012-2013 NJSBAIG Grant Application Submission** – Mrs. Werner noted that she will submit the 2012-2013 NJSBAIG safety grant application at the next opportunity.

BOARD CORRESPONDENCE

Motion by Board Trustee Dalesandro, seconded by Board Trustee Callahan that the following resolution be adopted as presented:

RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
Mrs. Sharon Still	Tri-Town Summer Camp Introduction and Request for Facilities Use Consideration	Dr. Dwight Pfennig, Interim Superintendent Mr. Todd Morton, Board President Members, Netcong Board of Education

Discussion: A brief discussion ensued.

Board Trustee Dalesandro moved, seconded by Board Trustee Callahan that the Board Correspondence resolution be **tabled** at this time:

All in favor.

V. OLD BUSINESS

President Morton acknowledged the upcoming NJQSAC Committee meetings scheduled on 03/12/12 and 03/13/12. President Morton requested that the Committee members come early. A brief discussion ensued.

VI. COMMITTEE REPORTS**A. FINANCE/FACILITIES - Robert Olivo, Chairperson**

Motion by Board Trustee Olivo, seconded by Board Trustee Dalesandro, that resolutions numbered 1 – 10 be adopted as presented:

BE IT RESOLVED that resolution numbers 1 - 10 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the bills list dated February 28, 2012. (To be distributed Monday)

Discussion: Much discussion ensued regarding Cintas, Netcong Hardware, and Lowes pertaining to custodial supplies, and in particular, duplicate purchases of glass cleaner. Board Trustee Popelka stated the usage of this product and purchases seems exorbitant. Board Trustee Dalesandro noted the Lessons Learned LLD had an unusual amount listed, Dr. Pfennig explained that this was Eileen's fees associated with NJQSAC work. Board Trustee Dalesandro state that she is worth every penny. Board Trustee Popelka noted additional duplicate charges for the purchase of products like Simple Green, Green Works, etc. These products are readily available from CINTAS and did not understand as to why we are making additional purchases from other vendors. Discussion ensued. Dr. Pfennig noted that he will research and develop a inventory system for monitoring custodial supplies.

2. **BE IT RESOLVED** that the Netcong Board Secretary pursuant to N.J.A.C.6A:23-2.11(c) (3) certifies that as of January 31, 2012 no budgetary line item accounts have been over expended in violation of N.J.A.C. 6A:23-2.11(c) (3).

Business Administrator

3. **BE IT RESOLVED** that the Netcong Board of Education accepts the financial Reports of the School Business Administrator/Board Secretary for the month of January 31, 2012 and after the review of the Secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the Maschio Food Service report for the month of January 2012, which shows a monthly income of \$1,278.45 and a year-to-date income loss of \$(402.72).

(Attachment #1)

Discussion: Discussion ensued regarding Mashio's Invoice showing a loss (negative) from last year due to the loss of food during the power outage in September. Board Trustee Olivo inquired as to whether or not the insurance company has process Mashio's claim due to the loss of food during the power outage. A brief discussion ensued regarding why Maschio's might leave food in the refrigerator for 3 months while school is not in session. Board Trustee Popelka noted that this was done in Tewksbury when she worked there.

5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following Use of School Facilities Requests as noted:

Group	Purpose	Date	Time	Fee (if applicable)
Lenape Valley High School Boys' Lacrosse Skot Koenig 5A	Practice	Monday - Friday 03/02/12, 03/07/12 03/08/12, 03/09/12 03/12/12, 03/19/12 03/20/12 March, April & May - Gym will only be utilized On Inclement Weather Days and only in event that field is not available for use of the team at LVHS.	3:00 am – 5:30 pm	No Charge
Netcong PTA 5B	Tricky Tray	Friday, June 1, 2012 (Set –Up Gymnasium) Saturday, June 2, 2012	6:00 pm – 9:00 pm 8:00 am – 9:00 pm	No Charge

* All dates/times are subject to cancellation in the event of inclement weather by the Interim Superintendent in consult with the Board President or Vice President and the Finance & Facilities Committee Chairperson.

Board Trustee Dalesandro moved, seconded by Board Trustee Olivo that resolution #5A be **amended** at this time:

5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following Use of School Facilities Requests as noted:

Group	Purpose	Date	Time	Fee (if applicable)
Lenape Valley High School Boys' Lacrosse Skot Koenig 5A	Practice	Monday - Friday 03/02/12 , 03/07/12 03/08/12, 03/09/12 03/12/12, 03/19/12 03/20/12 March, April & May - Gym will only be utilized On Inclement Weather Days and only in event that field is not available for use of the team at LVHS.	3:00 am – 5:30 pm	No Charge

Discussion: Much discussion ensued. Board Trustee Popelka inquired if LVHS charges a usage fees? Yes. Board Trustee Popelka inquired if the Lacrosse team utilizes rubber coated balls. Yes. Board Trustee Popelka expressed concern with the LVHS Lacrosse Team negatively affects the NEF Aftercare program by precluding them from utilizing the gymnasium or the like. Dr. Pfennig expressed concern with adults or HS student driving on NPS property at 3:00 pm. Discussion ensued. Board Trustee Popelka stated that Dr. Pfennig (Superintendent) should have authority to say “yes” or “no” to allow the usage of the facilities and the authority to do as is required in the event action is warranted.

All in favor.

Board Trustee Popelka moved, seconded by Board Trustee Dalesandro that resolution #5A be **amended** at this time:

Group	Purpose	Date	Time	Fee (if applicable)
Lenape Valley High School Boys' Lacrosse Skot Koenig 5A	Practice	Monday - Friday 03/02/12 , 03/07/12 03/08/12, 03/09/12 03/12/12, 03/19/12 03/20/12 March, April & May - Gym will only be utilized On Inclement Weather Days and only in event that field is not available for use of the team at LVHS.	3:00 am – 5:30 pm	No Charge

All in favor.

Group	Purpose	Date	Time	Fee (if applicable)
Netcong PTA 5B	Tricky Tray	Friday, June 1, 2012 (Set -Up Gymnasium) Saturday, June 2, 2012	6:00 pm – 9:00 pm 8:00 am – 9:00 pm	No Charge

* All dates/times are subject to cancellation in the event of inclement weather by the Interim Superintendent in consult with the Board President or Vice President and the Finance & Facilities Committee Chairperson.

Board Trustee Popelka moved, seconded by Board Trustee Dalesandro that resolutions #6 & #7 be **tabled** at this time:

6. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and the Business Administrator approves payment to Fine Wall Corporation (Application #7) in the amount of \$35,197.50 for services through October 31, 2011 as per the authorization of Parette Somjen Architects and Gianforcaro AEP.

7. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and the Business Administrator approves payment to Gianforcaro AEP in the amount of \$2,400.00 for professional services through January 31, 2012.

All in favor.

**Majority in favor.
Mrs. Popelka not in favor.**

8. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and Business Administrator, approves the following resolution:

**RESOLUTION CONCERNING CHAPTER 78 – SECTON 125 FLEXIBLE
SPENDING ACCOUNTS & PREMIUM ONLY PLANS**

Pursuant to the requirements of NJPL 2011 Chapter 78, the Netcong Board Of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and Premium Only Plan (POP) effective May 1, 2012 as follows:

Pursuant to the proposal presented February 17, 2012, the Board accepts the recommendation of its group insurance broker, Brown & Brown Benefit Advisors, Inc. to designate Aflac as the district's FSA and POP administrator.

This recommendation includes Aflac implementing these plans at no cost to the district with the Board's continued permission to allow Aflac to offer its Voluntary benefit plans to all eligible employees.

The Board appoints Brown & Brown Benefits Advisors, Inc. as its broker-of-record for the district's Aflac FSA, POP and Voluntary benefit plans.

All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

Discussion: A brief discussion ensued. Mrs. Werner noted that there is no cost to the district for the implementation of this plan.

- 9.

**A RESOLUTION BINDING THE NETCONG BOARD OF EDUCATION
TO PURCHASE ELECTRIC GENERATION SERVICES
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid
Cooperative Pricing System ID#E8801-ACECPS**

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACECPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Netcong Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2014 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2014 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

10. **BE IT RESOLVED** by the Netcong Board of Education to authorize the Interim Superintendent and Business Administrator to submit an amended FY2011 NCLB Application on behalf of the Netcong Public School.

VOTE: FINANCE/FACILITIES AGENDA ITEMS #1 – #5 AND #8 - #10 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor, and Mr. Morton, President

NAYES: Mrs. Dalesandro – Resolution #5A
Mr. Olivo – Resolution #5A

ABSTENTIONS: Mrs. Dalesandro – Resolution #1

B. PERSONNEL - Frank Tranor, Chairperson

Motion by Board Trustee Tranor, seconded by Board Trustee Popelka that resolution number 1 – 1 be adopted as presented:

BE IT RESOLVED that resolution numbers 1 - 1 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following individual as substitute teachers pending final County approval (As noted, county approval refers to the fingerprinting process required by law for all state employees.)
 - a. John Campanille

Board Trustee Tranor moved, seconded by Board Trustee Popelka that resolution #2 be **addended** at this time:

2. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the Substitute Teacher job description as per the attached.

All in favor.

Discussion: A brief discussion ensued. Board Trustee Tranor stated that this job description is awesome. Substitute Teachers follow lesson plans provided by the classroom teacher which is periodically reviewed by Administration..

VOTE: PERSONNEL AGENDA ITEM #1 - #2 AS ADDENDED AND AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor and Mr. Morton, President.

NAYS: None

ABSTENTIONS: None

C. EDUCATION - Patrick McQueeney, Chairperson

Motion by Board Trustee Tranor, seconded by Board Trustee Popelka that resolution number 1 – 3 be adopted as presented:

BE IT RESOLVED that resolutions numbered 1 - 3 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the submission of the New Jersey School Boards Association Insurance Group (NJSBAIG) ERIC-West Sub fund - “Safety Grant Program” application, in the amount of \$3,100.00 for the period July 1, 2012 to June 30, 2013.
2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the submission of the “Race to the Top Round 3” Grant Project application.

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the workshops/conferences for the months of March and April 2012 as listed:

Date	Teacher	Subject	Estimated Cost
03/21/12	Mr. Eberhardt	Test Coordinator Workshop Mount Laurel, NJ	No Charge Mileage (Current Exp.)
03/24/12	Ms. Morin	NJSSNA Annual Conference New Brunswick, NJ	No Charge Mileage (Current Exp.)
03/30/12	Mr. Eberhardt	2012 Effective Practice Showcase Conference Eatontown, NJ	\$189.00/ N.C.L.B. Title IIA Mileage (Current Exp.)
04/26/12	Mr. Eberhardt	Cambridge Learning Hamilton, NJ	No Charge Mileage (Current Exp.)

Date	Board Member	Subject	Cost Budget Line Item
02/1/12 – 03/29/12 T.B.D.	Mrs. Dalesandro	Accountability Act Mandated Training Governance IV: Legal Update and Anti- Bullying Bill of Rights	\$50.00 11-000-230-590-000-000
02/1/12 – 03/29/12 T.B.D.	Ms. Sufly	Accountability Act Mandated Training Governance II: Finance	\$50.00 11-000-230-590-000-000

VOTE: EDUCATION AGENDA ITEMS #1 - #3 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor and Mr. Morton, President.

NAYS: None

**ABSTENTIONS: Mrs. Dalesandro – Resolution #3
Ms. Sufly – Resolution #3**

VII. NEW BUSINESS

Discussion ensued regarding the Referendum Projects and the chargeback items pertaining to same. President Morton stated that the Finance and Facilities Committee shall meet with Gianforcaro Architects, FineWall, Inc. Parrette Somjen Architects, to discuss the chargeback items pertaining to the Referendum Projects. Discussion ensued. For this meeting, President Morton respectfully requested that Mrs. Popelka sit in on the meeting in place of Mr. Coladarci being that he is new to the Board of Education and Mrs. Popelka was very involved with the construction projects last year. It was recommended that the meeting be scheduled during the week of March 5 – 9, 2012 after 5:00 pm. It was determined that the Finance and Facilities Committee meet with Parete Somjen Architeds, Gianforcaro Architects and Mr. David Blank, Board Attorney to discuss the matter at hand before proceeding. The consensus of the Finance and Facilities Committee was to meet on March 6, 2012 at 5:00 pm.

VIII. MISCELLANEOUS

It was noted that Mr. Joe Coladarci had recently returned from Germany following an intermittent tour of duty as an airman in the reserves of the Air Force. President Morton stated “Welcome Back.”

PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Dalesandro moved, seconded by Board Trustee Popelka, to open the public session at 9:26 p.m. and was approved by a unanimous voice vote by all members present. President Morton opened the meeting to the public at 9:26 p.m.

There being no items for discussion at this time, Board Trustee Dalesandro moved, seconded by Board Trustee Popelka to close the public session at 9:27 pm. This was approved by a unanimous voice vote by all members present.

IX. EXECUTIVE SESSION

Motion by Board Trustee Dalesandro, seconded by Board Trustee Popelka, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding pending or anticipated litigation, contract negotiation, personnel, and/or matters pertaining to attorney/client privilege. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 9:28 pm and was approved by a unanimous voice vote by all members present.

X. EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Board Trustee Popelka, seconded by Board Trustee Tranor, to close executive session at 10:06 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 10:06 pm with the following members present:

Present: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor and Mr. Morton, President.

XI. POSSIBLE MOTIONS FOLLOWING EXECUTIVE SESSION

BOARD CORRESPONDENCE

Motion by Board Trustee Popelka, seconded by Board Trustee Tranor that the following resolution be adopted as presented:

RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
Mrs. Sharon Still	Tri-Town Summer Camp Introduction and Request for Facilities Use Consideration	Dr. Dwight Pfennig, Interim Superintendent Mr. Todd Morton, Board President Members, Netcong Board of Education

Discussion: A brief discussion ensued.

All in favor.

A. FINANCE/FACILITIES - Robert Olivo, Chairperson

Motion by Board Trustee Popelka, seconded by Board Trustee Olivo that the following resolution be adopted as presented:

- 5c. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following Use of School Facilities Requests as noted:

Group	Purpose	Date	Time	Fee (if applicable)
Tri-Town Summer Camp 5C	Facilities Use Consideration	Monday, July 2, 2012 Friday, August 31, 2012	8:00 am – 3:00 pm	No Charge

* All dates/times are subject to cancellation in the event of inclement weather by the Interim Superintendent in consult with the Board President or Vice President and the Finance & Facilities Committee Chairperson.

VOTE: FINANCE AND FACILITIES AGENDA ITEM #5C AS PRESENTED.

AYES: Mr. Coladarci, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor, and Mr. Morton, President.

NAYS: Mrs. Callahan and Mrs. Dalesandro

ABSTENTIONS: None

Motion by Board Trustee Olivo, seconded by Board Trustee Popelka that the following resolution be adopted as presented

6. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and the Business Administrator approves payment to Fine Wall Corporation (Application #7) in the amount of \$35,197.50 for services through October 31, 2011 as per the authorization of Parette Somjen Architects and Gianforcaro AEP.

VOTE: FINANCE AND FACILITIES AGENDA ITEM #6 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor and Mr. Morton, President.

NAYS: None

ABSTENTIONS: None

Motion by Board Trustee Olivo, seconded by Board Trustee Popelka that the following resolution be adopted as presented:

7. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and the Business Administrator approves payment to Gianforcaro AEP in the amount of \$2,400.00 for professional services through January 31, 2012.

VOTE: FINANCE AND FACILITIES AGENDA ITEM #7 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor and Mr. Morton, President.

NAYS: None

ABSTENTIONS: None

B. PERSONNEL - Frank Tranor, Chairperson

Motion by Board Trustee Popelka seconded by Board Trustee Olivo that resolution number 3 be addended and adopted as presented:

BE IT RESOLVED that resolution number 3 be adopted as presented:

3. **RESOLVED**, the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the appointment of Mrs. Amy Henry as the Interim Child Study Coordinator for the period beginning March 1, 2012 through June 30, 2012 at the rate of \$300.00 per month.

VOTE: PERSONNEL AGENDA ITEM #3 AS ADDENDED AND AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor and Mr. Morton, President.

NAYS: None

ABSTENTIONS: None

XII. ADJOURNMENT – There being no further business to come before the board, Board Trustee Popelka made a motion, seconded by Board Trustee Callahan and carried by Unanimous Voice Vote to adjourn the February 28, 2012 Regular Meeting of the Netcong Board of Education at 10:14 PM.

Respectfully Submitted,

Christine M. Werner

Christine M. Werner
School Business Administrator/Board Secretary